



Break Open Ticket Application Checklist

Name of Organization: _____

Address: _____

Member Contact: _____

Email Address: _____

These items must be enclosed with your **Break Open Ticket Licence Application** form.
(Do not send separately):

Licence Fee

- 3 % of total prizes to be awarded
- The cheque payable to the **Town of St. Marys**
- The cheque must be drawn from your designated raffle trust account

Completed “Break Open Ticket Application” form with:

- Name and address of the licensee
- Name and address of location where tickets will be sold
- The ticket type (ex. SP1)
- Specific use of net proceeds (attach additional sheet if necessary)
- Lottery trust account information, including account number
- Duration of the licensing period
- Name of registered suppliers for break open tickets and associated equipment such as ticket dispensers
- If the prize value totals \$10,000 or more, a financial guarantee from a financial institution is required and must be made payable to the municipality
- Signed by two principal officers

**Please Return Completed Applications to St. Marys Town Hall
175 Queen St. E. P.O. Box 998, St. Marys, ON. N4X 1B6**