



# COMMITTEE OF ADJUSTMENT NOTICE OF PUBLIC HEARING

**File Numbers:** A01-2026  
**Property Address:** 556 Emily Street  
**Property Owner:** Karen and Stephen McGinnis

**TAKE NOTICE THAT** the Corporation of the Town of St. Marys will hold a public hearing on Wednesday, March 18, 2026, at 6:00 p.m. to hear an Application for Minor Variance under Section 45(1) and (2) of the Planning Act, R.S.O. 1990 and you are invited to attend. Details for attendance are provided below.

## Description and Location of Subject Lands

The approximately 2.2 hectare subject property fronts onto the south side of Emily Street, as shown on the general location map. The Site is designated Residential and Flood Plain according to Schedule 'A' of the Town of St. Marys Official Plan and zoned "Residential Zone One R1-4" and "Flood Plain Zone FP(R1-4)" in the Town of St. Marys Zoning By-law.

There is an existing 251 m<sup>2</sup> single detached dwelling and a 125 m<sup>2</sup> detached garage located along the east property line. The applicant is proposing a 176 m<sup>2</sup> addition to the existing detached garage.

## Purpose and Effect of the Minor Variance Application

The purpose and effect of the Minor Variance Application is to seek approval for the following relief from the Zoning By-law:

- A maximum height of 5.054 metres for an accessory building (measured at the northern wall of the building expansion), whereas the maximum permitted height is the lessor of 4.5 metres or the height of the main building on the lot; and,
- To recognize the interior side yard setback of the existing detached garage of 1.67 metres, whereas the minimum required is 2.4 metres.

## Meeting Details

The Town's Committee of Adjustment will be considering the Applications at its meeting as follows:

**Date:** Wednesday, March 18, 2026

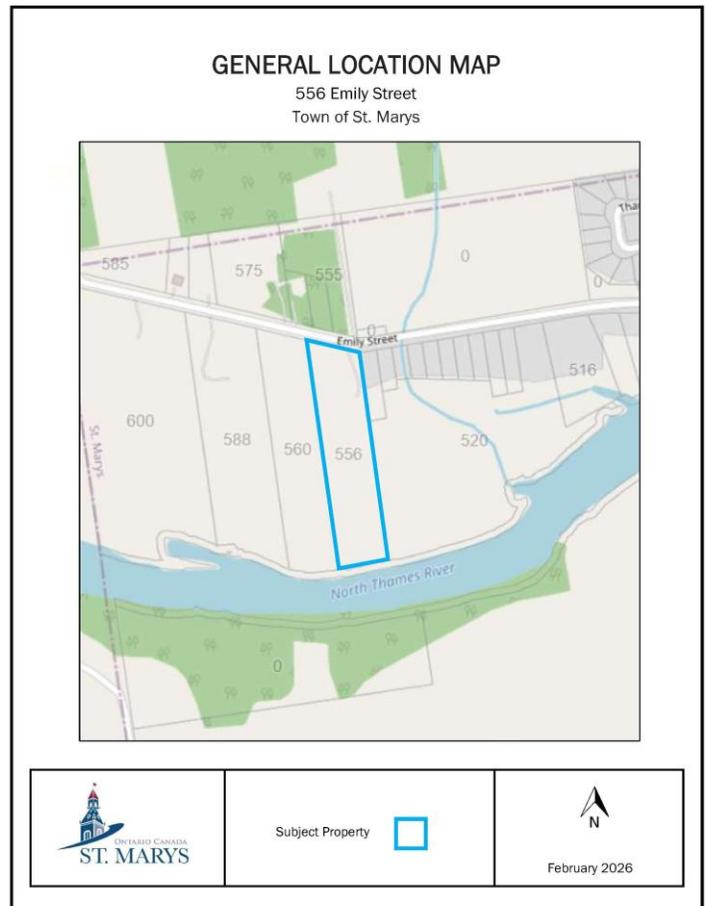
**Time:** 6:00 P.M.

**Place:** To **observe** the meeting:

**In-person:** 408 James Street South – Municipal Operations Centre Boardroom

### Town's YouTube Channel:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>



**TOWN OF ST. MARYS | BUILDING & DEVELOPMENT**  
Municipal Operations Centre, 408 James St. S., PO Box 998, St. Marys ON N4X 1B6

Phone: 519-284-2340, ext. 215 | Fax: 519-284-0902  
[gbrouwer@town.stmarys.on.ca](mailto:gbrouwer@town.stmarys.on.ca) | [www.townostmarys.com](http://www.townostmarys.com)



To attend as a **delegation** please email [planning@town.stmarys.on.ca](mailto:planning@town.stmarys.on.ca) no later than noon Friday, March 13, 2026, requesting to be a delegation and include any materials you wish to share with the Committee of Adjustment.

To provide comment for the Committee's consideration, comments can be submitted via email to [planning@town.stmarys.on.ca](mailto:planning@town.stmarys.on.ca), by mail to the Town Office P.O. Box 998, St. Marys ON N4X 1B6 before 12 noon on Wednesday, March 18, 2026.

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a staff report and will be included in the Council agenda and minutes. Agendas and minutes are published on the Town of St. Marys website:

[https://calendar.townofstmarys.com/council?\\_mid=100956](https://calendar.townofstmarys.com/council?_mid=100956)

#### **Other Information:**

The Committee of Adjustment decision(s) may be appealed to the Ontario Land Tribunal by the applicant, the Minister, a specified person or a public body as defined under subsection 1(1) of the Planning Act, R.S.O 1990, c. P.13. If a specified person or public body that files an appeal of a decision of the Committee of Adjustment in respect of the proposed Minor Variance does not make oral submission at a Public Hearing or make written submissions to the Committee of Adjustment before a decision is made on the Minor Variance, the Ontario Land Tribunal may dismiss the appeal. Be advised that a person is no longer able to appeal the decision, other than any persons listed above.

An appeal to the decision(s) of the Committee of Adjustment to the Ontario Land Tribunal must be filed to the Secretary-Treasurer outlining the reasons for the appeal. The appeal(s) must include a completed Ontario Land Tribunal Appeal Form and the appeal fee for each Application appealed, paid by certified cheque or money order or made payable to the Minister of Finance. Ontario Land Tribunal Forms can be obtained at [www.olt.gov.on.ca](http://www.olt.gov.on.ca).

#### **Notification**

If you wish to be notified of the decision of the Committee of Adjustment in respect to the proposed Minor Variance, you must make written request to the above address. This will also entitle you to be advised of any Ontario Land Tribunal Hearing.

If you have any questions regarding the application please contact Brent Kittmer, Chief Administrative Officer, at 519-284-2340 ext. 216. [bkittmer@town.stmarys.on.ca](mailto:bkittmer@town.stmarys.on.ca)

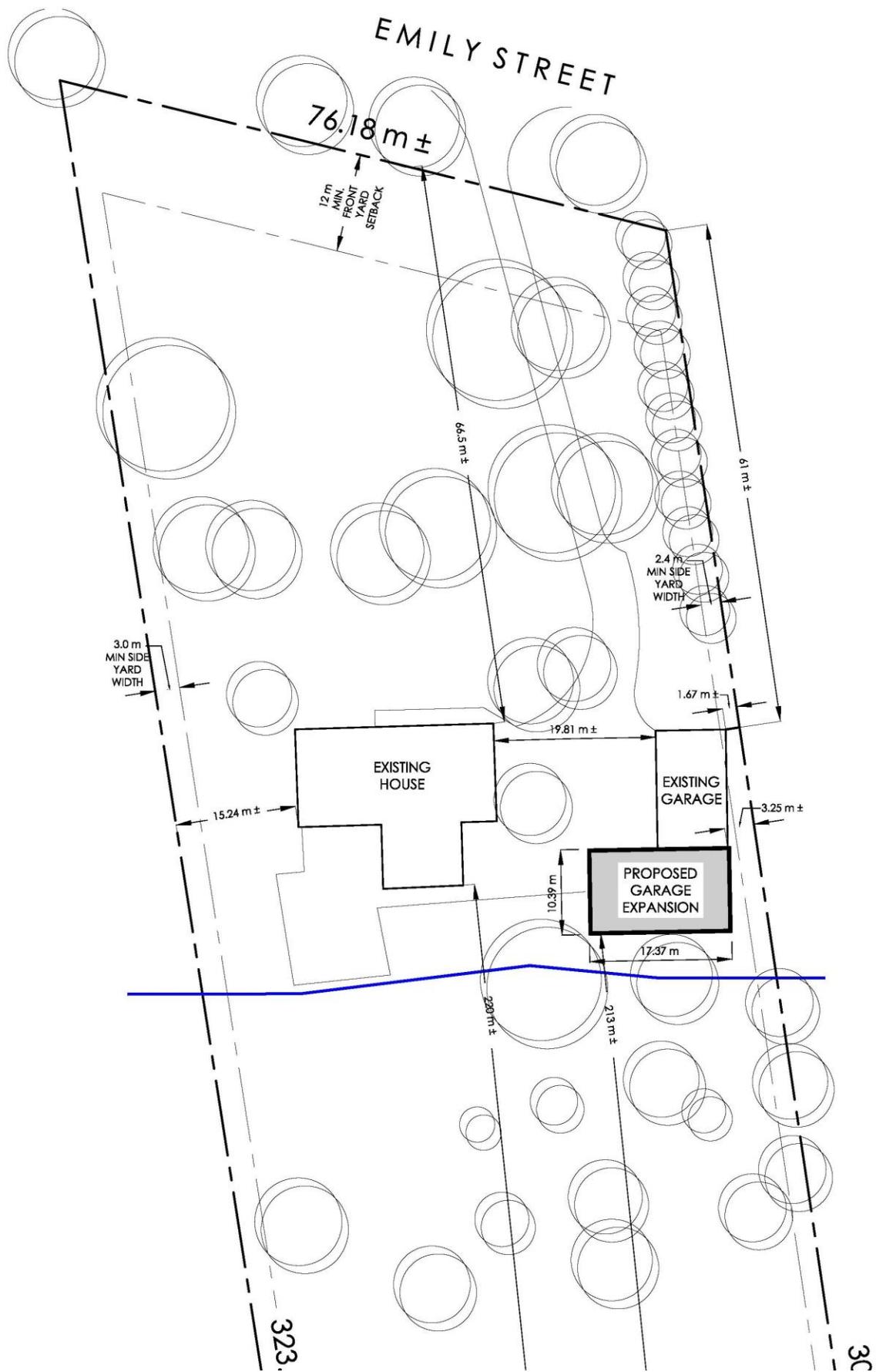
Information can also be provided in an accessible format upon request.

**DATED** at the Town of St. Marys, this 26<sup>th</sup> day of February, 2026.

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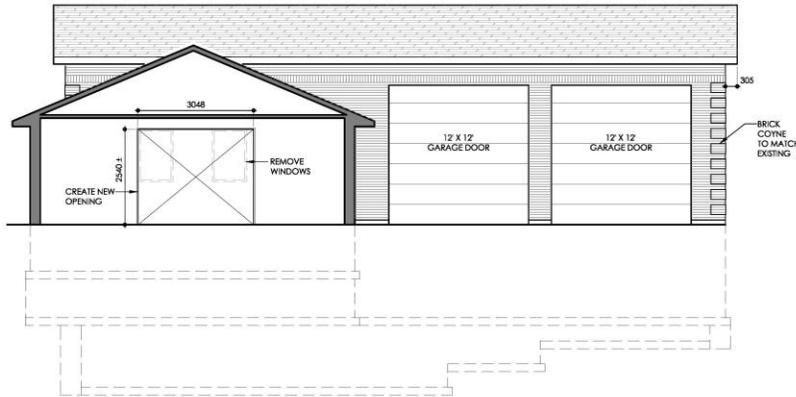
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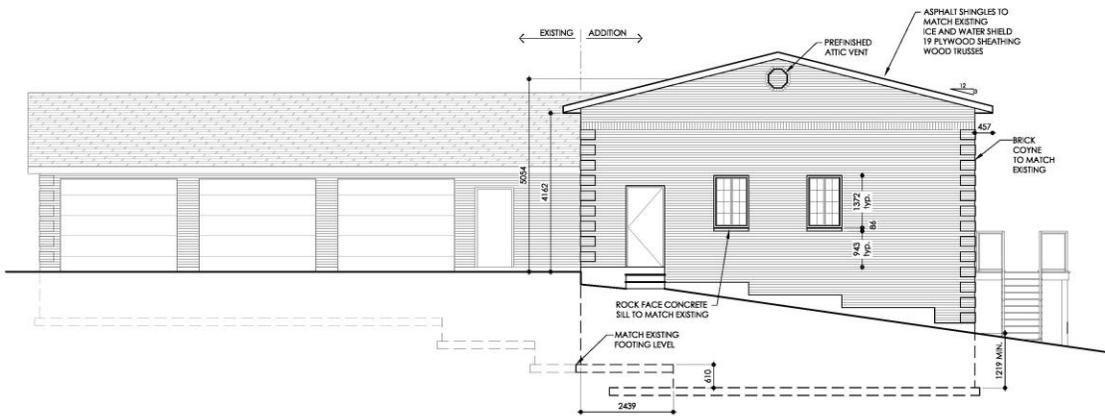


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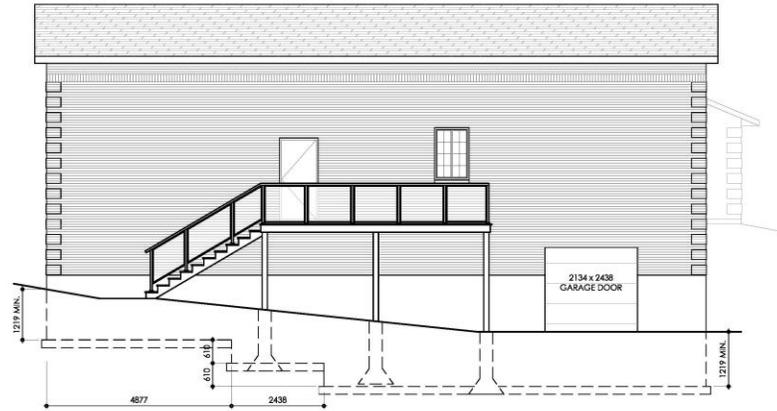
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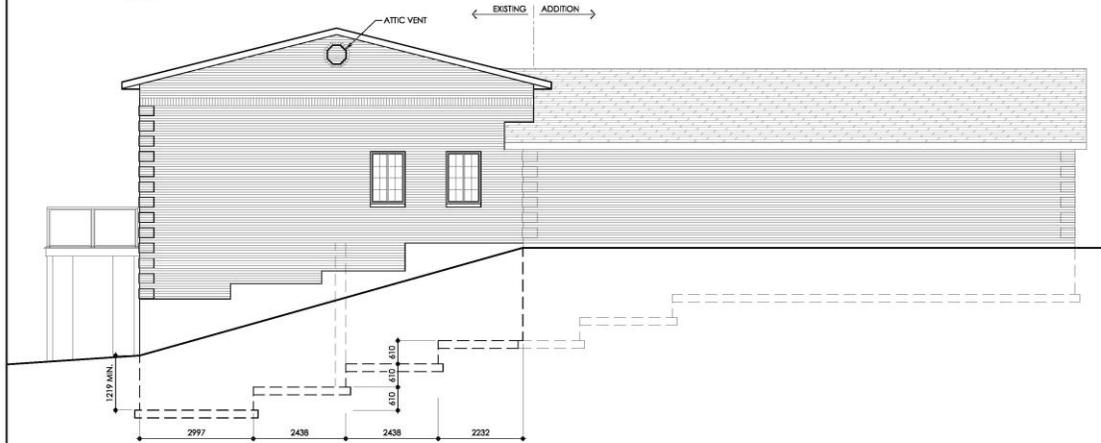
1 NORTH ELEVATION  
A3 Scale 1:100



2 WEST ELEVATION  
A3 Scale 1:100



3 SOUTH ELEVATION  
A3 Scale 1:100



4 EAST ELEVATION  
A3 Scale 1:100