



APPLICATION FOR A SERVICE CLUB SIGN AT TOWN ENTRANCES FORM

APPLICATION IS HEREBY MADE FOR A SERVICE CLUB SIGN AT TOWN ENTRANCES:

APPLICANT INFORMATION	ORGANIZATION/AGENCY:	
	CHARITY NO.:	
	CONTACT PERSON:	
	ADDRESS:	
	PHONE NO:	ORGANIZATIONS YEARS OF SERVICE:
	EMAIL:	FAX NO:
GENERAL INFORMANTION REGARDING THE SERVICE CLUB	How does your Service Club contributed to the well-being of the Town of St. Marys and its residents? (i.e. Town events, fundraising, scholarships etc.)	

SERVICE CLUB SIGN APPROVAL PROCESS

- Submission of “The Application For a Service Club Sign at Town Entrances” Form to the Department of Public Works

By Mail:

Attention: Public Works Coordinator
P.O. Box 998, St. Marys, ON N4X 1B6

In Person:

Attention: Public Works Coordinator
408 James St. S, St. Marys, ON N4X 1B6
Business Hours: Monday to Friday – 8:30 am to 4:30 pm

- Public Works Department presents the Application to Town of St. Mary’s Council for sign approval
- Upon approval the Service Club pays an annual one dollar (\$1.00) fee to the Town of St. Marys
- Service Club orders their four (4) Service Club Logo Signs in accordance with Section 5.0 of By-Law No 32-2018 from Sign Ontario
- Department of Public Works installs and maintains the Service Club Logo

INQUIRES CAN BE DIRECTED TO:

Morgan Dykstra, Public Works Coordinator
Corporation of the Town of St. Marys
Telephone No. (519) 284-2340 ext. 213
Email: mdykstra@town.stmarys.on.ca