

2023 DRAFT

MUNICIPAL BUDGET





TO: Mayor Strathdee and Members of Council

FROM: Brent Kittmer, Chief Administrative Officer

DEPARTMENT: Administration

DATE: December 2, 2022

SUBJECT: 2023 Draft Operating and Capital Budget – CAO Message

Council,

Staff are pleased to present the 2023 draft operating and capital budget for review. This year, the Town's budget process will be presented in a slightly different order appreciating that this is the first budget of the 2022-2026 term of Council. The budget process will begin with a review of the operating budget, which will serve a dual purpose of orientation and re-orientation to the various Town operating departments. The capital budget will be discussed after, and it is staff's goal that the full budget package will receive final approval by early-March.

With respect to the operating budget, my instructions to the senior team each year are to budget for Council's priorities and to avoid presenting new service level increases unless they have been previously approved by Council. In addition, the previous Council provided staff with instructions to target a 2% operating budget increase.

As Council is aware, we are currently experiencing high levels of inflation, with the monthly average consumer price index exceeding 6% over the last year. Staff have worked hard to develop a responsible budget, a process which included a detailed line by line review to reduce budget amounts as much as possible to offset budget pressures.

Even with this good work, we have not been able to meet the target of a 2% increase. The 2023 budget requires an additional **\$803,600** to be raised to balance. **\$300,000** of this increase is projected to be funded through assessment growth. This leaves **\$503,600** to be raised through a net tax levy increase of **3.70%** partially caused by the following budget pressures:

- Inflation is having an impact, most notably on the Public Works budget as operating contracts and material prices have seen significant increases.
- Unexpected events in 2022 have caused budget increases in 2023, notably within the Corporate Services budget where we have added funds for contract services to support the IT Department.
- The base budget does provide for continued implementation of the Town's job evaluation project approved in 2021 and staffing changes. The staffing changes proposed in the budget are necessary to maintain existing service levels and to close legislative gaps:
 - 4.0 existing contract FTE positions at the early learning centre are proposed to change to 7.0 permanent FTE positions. The cost of this increase is viewed as a necessary strategy to retain our existing ECE's, a position that is facing a provincial shortage.
 - A 0.5 existing contract FTE Recreation Programmer position is proposed to increase to a 1.0 permanent FTE Recreation Programmer. The cost of this increase is viewed as necessary to maintain the Town's existing service level in recreation and to address noted gaps in young adult recreation programming.



- A 1.0 existing contract FTE File Clerk position will be eliminated and the second existing 1.0 contract FTE File Clerk position will be redeveloped and transferred to the Clerks Department for the records retention program. This will be a new cost as the File Clerk positions were previously funded, but this new cost is necessary to allow the Town to satisfy its statutory requirements for records retention and data security.

With respect to the 2023 draft capital budget, my instructions to the senior team each year are to develop a capital budget that reflects the Town's goals and strategies to adopt the principles of good asset management. Each project included in the capital budget has been vetted through an evidence-based and data-driven approach to determine project priority and need, resulting in capital budget totaling **\$8,929,245** in spending. The projects included in the budget includes those to provide for responsible capital maintenance of existing assets, and others with a view to preparing the Town for the future. For those future facing projects, they are justified as projects that represent an advancement of Council's strategic plan(s) and/or prepare the community for future growth.

In the following pages Mr. Morin has provided further details on the revenue and cost changes contained in the budget. As we move through the budget process, staff is prepared to report back on any item as requested by Council. Staff respectfully asks that all requests for a report back be made by resolution of Council to ensure that each request is tracked and completed.

Respectfully submitted,

Brent Kittmer, Chief Administrative Officer

TOWN OF ST. MARYS
2023 DRAFT BUDGET - December 6, 2022

	2022	2023	% Increase	\$ Increase
Total Tax Levy	13,328,384	14,131,984	6.03%	\$803,600
¹ Estimated 2022 Growth	300,000			
Adjusted Tax Levy	13,628,384	14,131,984	3.70%	\$503,600
TOTAL MUNICIPAL BURDEN ON RESIDENTIAL DWELLING				
² Median Municipal Tax - Residential Dwelling	3,308.04	3,430.28	3.70%	\$122
Wheelle Bin	131.58	138.16	5.00%	\$7
³ Education Tax	400.86	400.86	0.00%	\$0
Total - Property Tax bill	3,840.48	3,969.30	3.35%	\$129
⁴ Water	442.08	444.29	0.50%	\$2
⁴ Wastewater	467.76	485.30	3.75%	\$18
Total - Utility bill	909.84	929.59	2.17%	\$20
TOTAL MUNICIPAL BURDEN	4,750.32	4,898.89	3.13%	\$149

¹ Growth estimated - final will be known in early January

² Municipal Tax (does not include education tax) based on Median Assessment of \$262,000

³ Education rates prescribed by Province - Not Yet Confirmed

⁴ Based on average use of 13 cubic meters per month

2023 Consolidated Budget - Tax Levy & Self Funded

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Tax Levy				
Tax Levy	(13,328,384)	(14,131,984)	803,600	6.0%
Tax Levy Total	(13,328,384)	(14,131,984)	803,600	6.0%
Revenue				
Grants	(1,365,173)	(1,322,017)	(43,156)	-3.2%
Internal	(511,841)	(621,781)	109,940	21.5%
Investment	(161,000)	(261,000)	100,000	62.1%
Other	(611,705)	(696,362)	84,657	13.8%
Other Municipalities	(1,236,573)	(1,251,304)	14,731	1.2%
Reserve Transfer	(831,600)	(522,465)	(309,135)	-37.2%
Taxation Supplemental Revenue	(271,125)	(321,125)	50,000	18.4%
User Fees	(7,170,336)	(7,760,021)	589,685	8.2%
Sale of Equipment	0	0	0	
Revenue Total	(12,159,353)	(12,756,075)	596,722	4.9%
Expense				
Advertising	88,310	79,320	8,990	10.2%
Bank Charges	11,080	25,570	(14,490)	-130.8%
Contracted Services	4,669,766	5,011,198	(341,432)	-7.3%
Debenture	1,265,187	1,262,616	2,571	0.2%
External Transfers	1,469,388	1,207,499	261,889	17.8%
Internal	867,841	853,131	14,710	1.7%
Program	340,906	433,441	(92,535)	-27.1%
Reserve Transfer	4,646,783	4,632,420	14,363	0.3%
Taxation Expense	149,200	124,200	25,000	16.8%
Utilities/Fuel/Oil	971,697	1,086,800	(115,103)	-11.8%
Supplies	638,088	600,608	37,480	5.9%
Repairs & Services	725,350	853,454	(128,104)	-17.7%
Materials & Services	33,350	32,207	1,143	3.4%
Telecommunications	252,000	384,340	(132,340)	-52.5%
Wages & Benefits	8,628,285	9,445,192	(816,907)	-9.5%
Conferences, Seminars & Training	170,928	161,126	9,802	5.7%
Professional Fees	559,578	694,937	(135,359)	-24.2%
Expense Total	25,487,737	26,888,059	(1,400,322)	-5.5%
Grand Total	0	(0)	(0)	0.0%

TOWN OF ST. MARYS
10 YEAR CAPITAL PLAN

CAPITAL EXPENDITURES

Sum of Funding Amount	Column Labels										
Row Labels	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Grand Total
Administration	1,297,850.00		110,000.00		80,000.00		80,000.00	226,000.00	80,000.00		1,873,850.00
Facilities	1,658,570.00	203,000.00	239,000.00	2,784,500.00	3,209,500.00	182,000.00	102,000.00	81,000.00	212,000.00	166,000.00	8,837,570.00
Fire	71,825.00	89,000.00	135,000.00	11,000.00	10,000.00	677,000.00	5,000.00	22,000.00	25,000.00	11,000.00	1,056,825.00
IT	15,000.00	55,000.00	35,000.00	90,000.00	50,000.00	30,000.00	130,000.00	30,000.00	75,000.00	50,000.00	560,000.00
Landfill	295,000.00	400,000.00			866,000.00		1,200,000.00				2,761,000.00
Library		5,000.00	5,000.00	5,000.00	5,000.00						20,000.00
Planning			134,000.00					90,000.00			224,000.00
PW Equipment	805,000.00	760,000.00	590,000.00	458,000.00	55,000.00	495,000.00	50,000.00				3,213,000.00
Roads	598,000.00	2,057,000.00	2,020,000.00	1,213,000.00	1,073,100.00	2,283,600.00	3,809,000.00	968,000.00	1,852,900.00	947,000.00	16,821,600.00
Wastewater	7,110,000.00	784,000.00	1,062,000.00	97,000.00	337,000.00	7,506,321.00	62,000.00	62,000.00	62,000.00	62,000.00	17,144,321.00
Water	495,000.00	779,900.00	992,500.00	1,482,000.00	950,000.00	405,000.00	125,000.00	1,213,700.00	706,600.00	685,000.00	7,834,700.00
Corporate Services	1,057,800.00				37,730.00						1,095,530.00
Community Services	1,598,000.00	347,000.00	212,000.00	308,000.00	940,200.00	2,603,000.00	329,000.00	1,119,000.00	272,000.00	134,000.00	7,862,200.00
Grand Total	15,002,045.00	5,479,900.00	5,534,500.00	6,448,500.00	7,613,530.00	14,181,921.00	5,892,000.00	3,811,700.00	3,285,500.00	2,055,000.00	69,304,596.00

CAPITAL FUNDING SOURCES

Sum of Funding Amount	Column Labels										
Row Labels	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Grand Total
Reserve - Fire	128,325.00	89,000.00	135,000.00	11,000.00	10,000.00	677,000.00	5,000.00	22,000.00	25,000.00	11,000.00	1,113,325.00
Reserve - General Capital	3,655,670.00	590,000.00	555,900.00	2,124,500.00	2,632,800.00	1,307,000.00	572,000.00	1,345,400.00	559,000.00	361,000.00	13,703,270.00
Reserve - Landfill	295,000.00						1,200,000.00				1,495,000.00
Reserve - Police	120,000.00		80,000.00		80,000.00		80,000.00		80,000.00		440,000.00
Reserve - PW Equipment	700,000.00	760,000.00	590,000.00	203,000.00	55,000.00	445,000.00	50,000.00				2,803,000.00
Reserve - Roads	517,000.00	925,000.00	902,500.00	1,064,500.00	887,800.00	1,059,600.00	998,000.00	878,000.00	587,700.00	750,700.00	8,570,800.00
Reserve - Wastewater	4,383,100.00	715,500.00	1,062,000.00	97,000.00	337,000.00	1,553,700.00	62,000.00	62,000.00	62,000.00	62,000.00	8,396,300.00
Reserve - Water	462,490.00	497,500.00	992,500.00	1,482,000.00	950,000.00	405,000.00	125,000.00	1,185,000.00	315,600.00	685,000.00	7,100,090.00
Res Fds - Dev Charges	2,929,410.00	370,900.00	1,216,600.00	1,466,500.00	1,810,930.00	6,185,621.00	1,875,000.00	319,300.00	1,101,200.00	185,300.00	17,460,761.00
Sale of existing equipment	105,000.00										105,000.00
Government Grants	1,409,050.00	1,532,000.00			850,000.00	2,549,000.00	925,000.00		555,000.00		7,820,050.00
Other - Curling Club	22,000.00										22,000.00
Other - FOL	25,000.00										25,000.00
Other - Donations	250,000.00										250,000.00
Grand Total	15,002,045.00	5,479,900.00	5,534,500.00	6,448,500.00	7,613,530.00	14,181,921.00	5,892,000.00	3,811,700.00	3,285,500.00	2,055,000.00	69,304,596.00

TOWN OF ST MARYS - DEBT SCHEDULE
2023 BUDGET

PUC RESERVE FUND - FUND 51																											
Ref	No.	Name		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046
G	PRINCIPAL	WATER WELL UPGRADES	01-4330-8110																								
	INTEREST		<i>Original \$355,000, Feb</i>																								
	TOTAL DEB. P & I	12-2009 Feb 1	01-4330-8100																								
	PRINCIPAL	LANDFILL COMPACTOR	01-4600-8110	31,114.00	32,013.00	32,938.00	33,890.00	34,870.00																			
	INTEREST		<i>Original \$307,767</i>	4,763.00	3,864.00	2,939.00	1,987.00	1,007.00																			
	TOTAL DEB. P & I	81-2017 Sept 26 2.89%	01-4600-8100	35,877.00	35,877.00	35,877.00	35,877.00	35,877.00																			
GRAND TOTAL - HYDRO RESERVE FUND:				31,114.00	32,013.00	32,938.00	33,890.00	34,870.00																			
				4,763.00	3,864.00	2,939.00	1,987.00	1,007.00																			
				35,877.00	35,877.00	35,877.00	35,877.00	35,877.00																			

INFRASTRUCTURE ONTARIO				2023	2024	2025	2026	2027	2028																			
Ref	No.	Name																										
I	PRINCIPAL	MOC BUILDING (November 15 61-2007)		158,081.18	166,229.90	174,798.67	183,809.14	193,284.00																				
		23% Water	01-4330-8110	36,358.67	38,232.88	40,203.69	42,276.10	44,455.32																				
		15% Sanitary	01-4100-8110	23,712.18	24,934.49	26,219.80	27,571.37	28,992.60																				
		9% Landfill	01-4600-8110	14,227.31	14,960.69	15,731.88	16,542.82	17,395.56																				
		9% Building	01-2410-8110	14,227.31	14,960.69	15,731.88	16,542.82	17,395.56																				
		21% Roads	01-3100-8110	33,197.05	34,908.28	36,707.72	38,599.92	40,589.64																				
		23% Parks & Rec	01-7110-8110	36,358.66	38,232.87	40,203.70	42,276.11	44,455.32																				
		INTEREST		42,612.42	34,463.70	25,894.93	16,884.46	7,409.52																				
		23% Water	01-4330-8100	9,800.86	7,926.65	5,955.83	3,883.43	1,704.19																				
		15% Sanitary	01-4100-8100	6,391.86	5,169.56	3,884.24	2,532.67	1,111.43																				
		9% Landfill	01-4600-8100	3,835.12	3,101.73	2,330.54	1,519.60	666.86																				
		9% Building	01-2410-8100	3,835.12	3,101.73	2,330.54	1,519.60	666.86																				
		21% Roads	01-3100-8100	8,948.61	7,237.38	5,437.94	3,545.74	1,556.00																				
		23% Parks & Rec	01-7110-8100	9,800.85	7,926.65	5,955.84	3,883.42	1,704.18																				
TOTAL DEB. P & I				(payment May 15 & Nov 15)	200,693.60	200,693.60	200,693.60	200,693.60	200,693.52																			
K	PRINCIPAL	PRC \$7.0M	01-7329-8110	428,655.33	449,828.91	472,048.38	495,365.37	519,834.12	269,468.59																			
	INTEREST	4.88% December 15 (65-2007)	01-7329-8100	123,431.23	102,257.65	80,038.18	56,721.19	32,252.44	6,575.03																			
	TOTAL DEB. P & I	(payment May 15 & Nov 15)		552,086.56	552,086.56	552,086.56	552,086.56	552,086.56	276,043.62																			
L	PRINCIPAL	PRC \$2.5M	01-7329-8110	151,367.58	159,558.52	168,192.69	177,294.08	186,887.97	197,000.99																			
	INTEREST	5.34% November 3 (75-2008)	01-7329-8100	53,557.98	45,367.04	36,732.87	27,631.48	18,037.59	7,924.54																			
	TOTAL DEB. P & I	(payment May 3 & Nov 3)		204,925.56	204,925.56	204,925.56	204,925.56	204,925.56	204,925.53																			
M	PRINCIPAL	WWTP \$1.9M	01-4100-8110																									
	INTEREST	3.81% May 16 (18-2011)	01-4100-8100																									
	TOTAL DEB. P & I	(payment May 15 & Nov 15)																										
M	PRINCIPAL	Wellington St Bridge - \$1,080,500	01-3100-8110	67,140.54	69,238.03	71,401.04	73,631.63	75,931.90	78,304.03	80,750.26	83,272.92	85,874.39	88,557.08															
	INTEREST	3.10% Dec 17 (98-2017)	01-3100-8100	23,480.82	21,383.33	19,220.32	16,989.73	14,689.46	12,317.33	9,871.10	7,348.44	4,746.97	2,064.22															
	TOTAL DEB. P & I	(payment May 15 & Nov 15)		90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.30															
N	PRINCIPAL	Fire Hall Renovation - \$3M	01-3100-8110	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00			
	INTEREST	2.14% Nov 2 (86-2020)	01-3100-8100	58,416.72	56,003.51	53,280.73	50,712.72	48,144.72	45,703.36	43,008.72	40,440.73	37,872.72	35,403.22	32,736.73	30,168.72	27,600.72	25,103.08	22,464.72	19,896.72	17,328.73	14,802.93	12,192.72	9,624.73	7,056.72	4,502.79	1,920.73		
	TOTAL DEB. P & I	Payment May 2 and Nov. 2		178,416.72	176,003.51	173,280.73	170,712.72	168,144.72	165,703.36	163,008.72	160,440.73	157,872.72	155,403.22	152,736.73	150,168.72	147,600.72	145,103.08	142,464.72	139,896.72	137,328.73	134,802.93	132,192.72	129,624.73	127,056.72	124,502.79	121,920.73		
GRAND TOTAL - INFRASTRUCTURE ONTARIO:				925,244.63	964,855.36	1,006,440.78	1,050,100.22	1,095,937.99	664,773.61	200,750.26	203,272.92	205,874.39	208,557.08	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	0.00		
				1,226,743.80	1,224,430.59	1,221,607.81	1,219,039.80	1,216,471.72	737,293.87	253,630.08	251,062.09	248,494.08	246,024.52	152,736.73	150,168.72	147,600.72	145,103.08	142,464.72	139,896.72	137,328.73	134,802.93	132,192.72	129,624.73	127,056.72	124,502.79	121,920.73	0.00	

Town of St. Marys | 2023 Municipal Budget

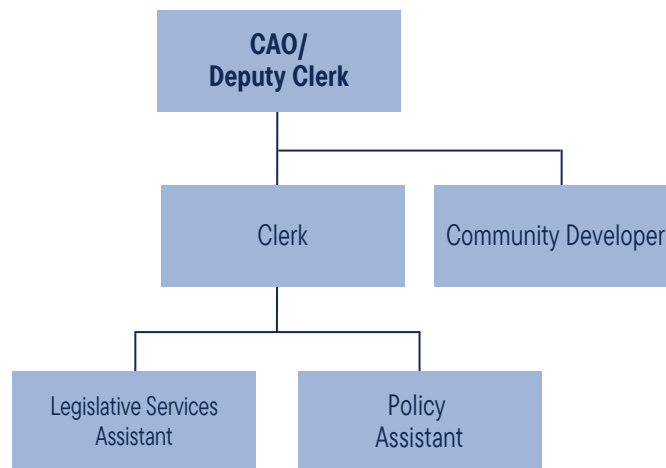
ADMINISTRATION



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	\$206,385	\$116,017	-43.8%
EXPENDITURES	\$2,048,650	\$2,102,377	2.6%
NET TAX LEVY	\$1,842,265	\$1,986,360	7.8%

Division Structure



Town of St. Marys | 2023 Municipal Budget

ADMINISTRATION



Division Overview

DEPARTMENT	KEY RESPONSIBILITIES	OPPORTUNITIES	CHALLENGES
CAO	<ul style="list-style-type: none">• Manage/oversee the municipality• Provide policy advice/recommendations to Council• Administer/oversee land sales and purchases	<ul style="list-style-type: none">• Review of strategic priorities and development of updated strategic plan• Downtown service location review	<ul style="list-style-type: none">• Increased service pressures and depleted organizational capacity to meet emerging needs
COMMUNITY SAFETY & WELL-BEING	<ul style="list-style-type: none">• Oversee and administer the Stratford Police Services agreement• Implement the regional Community Safety Well-being Plan• Supervise the Community Outreach Worker	<ul style="list-style-type: none">• Direct oversight of the Community Outreach Worker will allow us to tailor services to existing/emerging needs	<ul style="list-style-type: none">• Increased complex social needs in the community as a result of worsening food security and housing affordability issues
CLERKS	<ul style="list-style-type: none">• Provide for an effective decision-making process of Council, the Strategic Priorities Committee, and Council sub-committees• Ensure compliance with key legislation• Manage and administer the development of municipal by-laws, their enforcement and licensing	<ul style="list-style-type: none">• Delayed deployment of records retention program will unfold in 2023 to include by-law, policies, work procedures and training resulting in an improved data retention and storage program	

Town of St. Marys | 2023 Municipal Budget

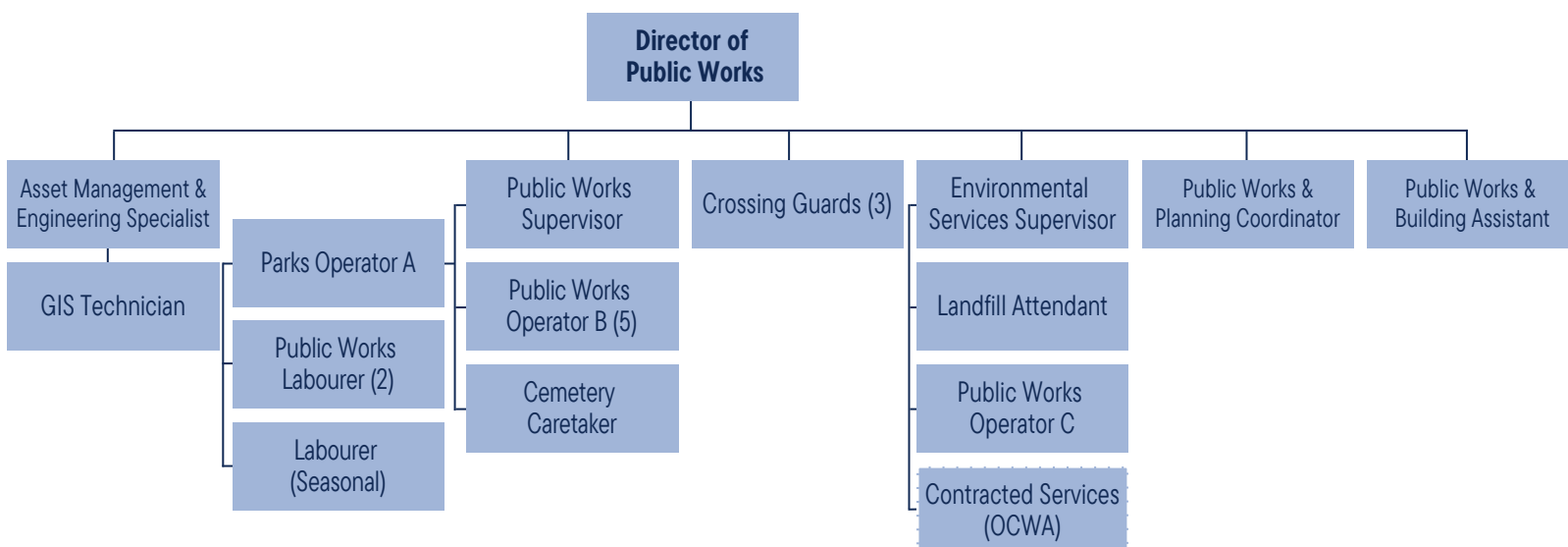
PUBLIC WORKS



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	\$584,341	\$698,341	19.5%
EXPENDITURES	\$2,424,672	\$2,899,454	19.6%
NET TAX LEVY	\$1,840,331	\$2,201,113	19.6%

Division Structure



Town of St. Marys | 2023 Municipal Budget

PUBLIC WORKS



Division Overview

DEPARTMENT	KEY RESPONSIBILITIES	OPPORTUNITIES	CHALLENGES
ENGINEERING/ ASSET MANAGEMENT	<ul style="list-style-type: none">Capital project planning/administrationAsphalt maintenanceMunicipal consentsUtility locates, records and mappingDevelopment infrastructure review	<ul style="list-style-type: none">Heavy construction schedule in previous years will allow for planning years to improve long range capital plan and asset life cycle data	<ul style="list-style-type: none">Construction price index increases above inflationary increasesContractor availability
LANDFILL/ WASTE COLLECTION	<ul style="list-style-type: none">Solid waste processing (landfill)Solid waste collection, recycling (BRA)Diversion programs (yard waste)	<ul style="list-style-type: none">Commencement of Environmental Compliance Approval (operational and site plan)Expansion environmental conclusion, finalization of capital and operational budget coupled with service life and debt requirements	
PARKS	<ul style="list-style-type: none">Forestry, open space, naturalized areasPlaygrounds, trails, cemeteryWinterLights	<ul style="list-style-type: none">Development of Climate Change Action planIdentifying/allocating next area for naturalization project	
ROADS	<ul style="list-style-type: none">Asphalt management, line paintingSignage, traffic control devices, sidewalksStreet lighting, municipal parking lotsWinter maintenance	<ul style="list-style-type: none">Development of Traffic Safety Plan (ongoing, started in 2022)	<ul style="list-style-type: none">Increased costs for fuel, contracted services, capital equipment replacements
WATER/ WASTE WATER	<ul style="list-style-type: none">Water distribution and supplyWaste water collection and treatmentStorm water collection and management	<ul style="list-style-type: none">Commencement of EA of WWTP capacity expansion to secure capacity allocations for pending development and detail capital budget requirements	

Town of St. Marys | 2023 Municipal Budget

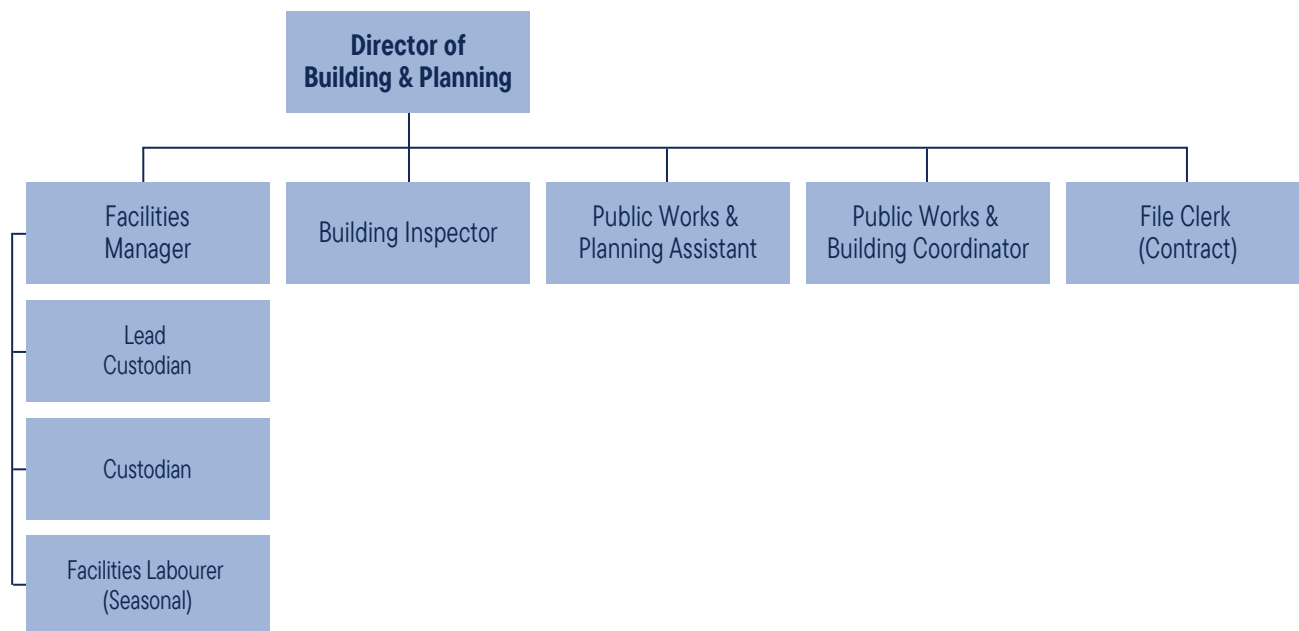
BUILDING & PLANNING



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	\$351,665	\$402,599	14.5%
EXPENDITURES	\$1,344,845	\$1,326,916	-1.3%
NET TAX LEVY	\$993,180	\$924,317	-6.9%

Division Structure



Town of St. Marys | 2023 Municipal Budget

BUILDING & PLANNING



Division Overview

DEPARTMENT

KEY RESPONSIBILITIES

OPPORTUNITIES

CHALLENGES

FACILITIES

- Capital repairs to facilities
- Day-to-day operations and maintenance of facilities
- Asset Management Plan (in relation to facilities)
- Facility access management

- Town Hall roof repairs
- Council Chamber renovation

- Having enough staffing capacity to meet peak demands

BUILDING

- Enforce the Ontario Building Code
- Issue building permits and conduct inspections
- Issue sign, pool and heritage permits

- Working with new forms of development (e.g., apartment buildings, etc.)

- Managing time between plans review and building inspections (in office vs. onsite)
- Working with inexperienced builders/contractors

PLANNING

- Administer Community Improvement Plan
- Site plan and subdivision agreements
- Zoning Compliance
- Attainable housing initiatives

- Attainable/affordable housing

- Having enough staffing capacity to meet peak demands

PROPERTY STANDARDS

- Enforce minimum standards for building and property maintenance

- Contractor retained to manage property standards complaint

- Length of time it takes to resolve complaints

Town of St. Marys | 2023 Municipal Budget

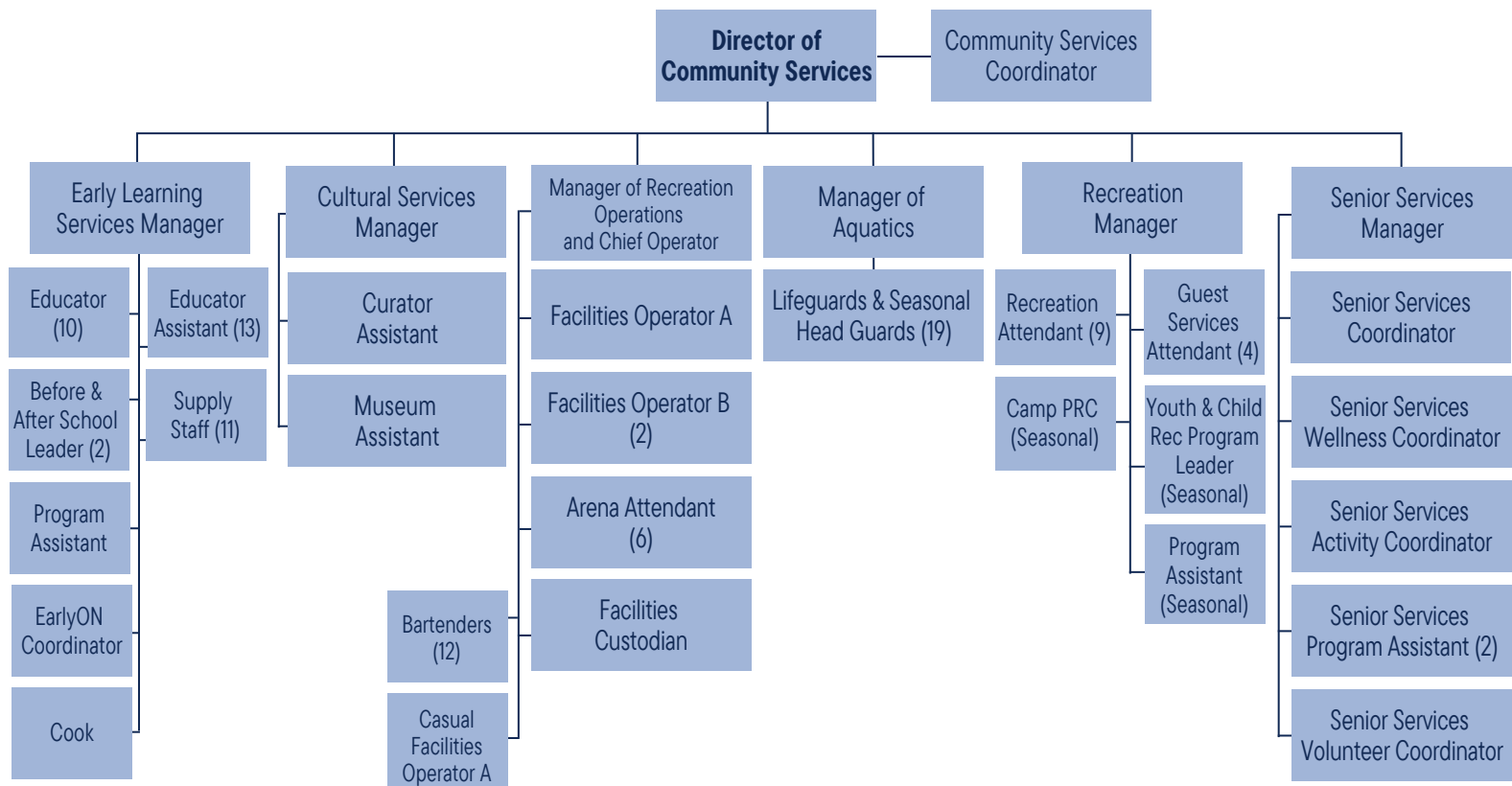
COMMUNITY SERVICES



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	\$3,263,917	\$3,793,159	16.2%
EXPENDITURES	\$5,059,956	\$5,664,955	12.0%
NET TAX LEVY	\$1,796,039	\$1,871,797	4.2%

Division Structure



Town of St. Marys | 2023 Municipal Budget

COMMUNITY SERVICES



Division Overview

DEPARTMENT	KEY RESPONSIBILITIES	OPPORTUNITIES	CHALLENGES
AQUATICS	<ul style="list-style-type: none">• Management of indoor pool and quarry, canteen• Training (water rescue, First Aid/CPR, etc.)	<ul style="list-style-type: none">• Capitalize on new partnership with inflatable company• Maximize revenue for quarry	<ul style="list-style-type: none">• Lifeguard recruitment/retention
YOUTH SERVICES/ RECREATION	<ul style="list-style-type: none">• Manage PRC Guest Services, canteen and vending services• Recreation programming and camps• Youth Centre operations• Skatepark expansion project	<ul style="list-style-type: none">• Creation of a Recreation Asset Inventory to understand what exists/identify overlap/gaps (use results to determine programming needs)	<ul style="list-style-type: none">• Potential loss of external funding for Youth Centre
OPERATIONS	<ul style="list-style-type: none">• Operate/maintain PRC, sports fields, quarry and outdoor sports courts• Liaise with external user groups• Operate refrigeration plant and pool	<ul style="list-style-type: none">• Lifecycle replacements in recreation facilities• Modernization of processes to reduce operating costs	<ul style="list-style-type: none">• Meeting post-pandemic expectations in a fiscally responsible manner
CHILD CARE	<ul style="list-style-type: none">• Manage child care services, Before and After School and EarlyON programs• Liaise with external agencies to offer offsite programs and services	<ul style="list-style-type: none">• Expand EarlyON to include evening and weekend programs	<ul style="list-style-type: none">• Recruitment and retention for child care• Growing demand for child care/expansive waitlist
CULTURAL SERVICES	<ul style="list-style-type: none">• Operate museum and archives• Heritage property designations• Promotion of local built heritage• Promote/manage filming in St. Marys• Public Art program development	<ul style="list-style-type: none">• Adoption of new Heritage and Culture committee• Post-pandemic return to full slate of programs/events	<ul style="list-style-type: none">• Regaining momentum in visitorship/revenue generation• Bill 23 and proposed changes to Heritage Act
SENIOR SERVICES	<ul style="list-style-type: none">• Community support services• Recreational, social and educational programs for adults 50+• Corporate volunteer program	<ul style="list-style-type: none">• Large base of 50+ residents	<ul style="list-style-type: none">• Increased demand for programs requires additional space and resources

Town of St. Marys | 2023 Municipal Budget

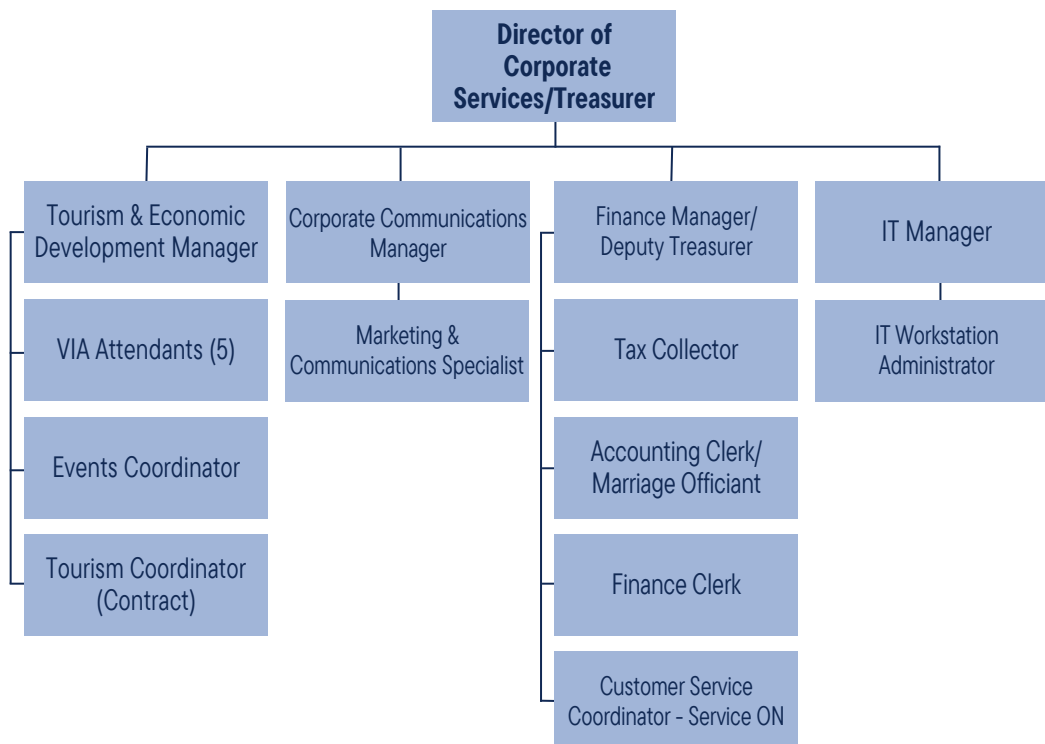
CORPORATE SERVICES



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	\$1,904,658	\$1,717,711	-9.8%
EXPENDITURES	\$7,349,710	\$7,527,573	2.4%
NET TAX LEVY	\$5,445,052	\$5,809,862	6.7%

Division Structure



Town of St. Marys | 2023 Municipal Budget

CORPORATE SERVICES



Division Overview

DEPARTMENT	KEY RESPONSIBILITIES	OPPORTUNITIES	CHALLENGES
FINANCE	<ul style="list-style-type: none">Property tax billing and collectionsAccounts payable/receivableFinancial resource to all departmentsOperate Service Ontario	<ul style="list-style-type: none">Implementing new Enterprise Resource Planning (ERP) system	<ul style="list-style-type: none">Hurdles with change management related to new ERP system
COMMUNICATIONS	<ul style="list-style-type: none">Keep staff, public and media informed of municipal matters using multiple channelsPromote/market programs, services and eventsFacilitate public engagement and two-way communicationManage and protect the Town brand, identity and reputation	<ul style="list-style-type: none">New hire brings opportunity for shift in strategic communications approachPost-pandemic embrace of technology allows further reduction of reliance on print materials	<ul style="list-style-type: none">Continuing to be mindful of all audiences while embracing new/digital communications methods
TOURISM/ ECONOMIC DEVELOPMENT	<ul style="list-style-type: none">Economic developmentTourismEventsVIA/GO operations	<ul style="list-style-type: none">Revitalization of Milt Dunnell Field (the Flats)	<ul style="list-style-type: none">Revitalization of the BIA
INFORMATION TECHNOLOGY	<ul style="list-style-type: none">Cyber securityBack-up data integrityStaff connectivity	<ul style="list-style-type: none">New Azure cloud infrastructure	<ul style="list-style-type: none">Integrating the new ERP

Town of St. Marys | 2023 Municipal Budget

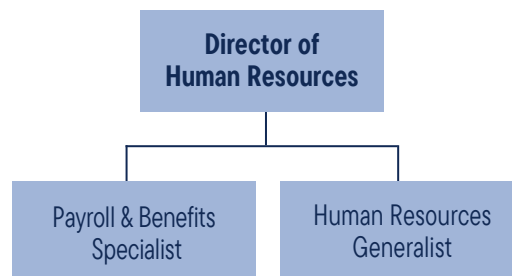
HUMAN RESOURCES



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	-	-	-
EXPENDITURES	\$370,229	\$360,214	-2.7%
NET TAX LEVY	\$370,229	\$360,214	-2.7%

Division Structure



HUMAN RESOURCES



Division Overview

KEY RESPONSIBILITIES	OPPORTUNITIES	CHALLENGES
<ul style="list-style-type: none">• HR programs, services and administration• Training and development• Health and safety• Payroll and benefits	<ul style="list-style-type: none">• Implementation of new HRIS; ability to improve organizational effectiveness and efficiency• Formalization and implementation of Diversity, Equity and Inclusion Policy (including staff training)	<ul style="list-style-type: none">• Staff burn-out (especially in front-line team members)• Smaller applicant pools due to current/short-term recruitment environment• Frequency of employees leaving/changing roles increasing

Town of St. Marys | 2023 Municipal Budget

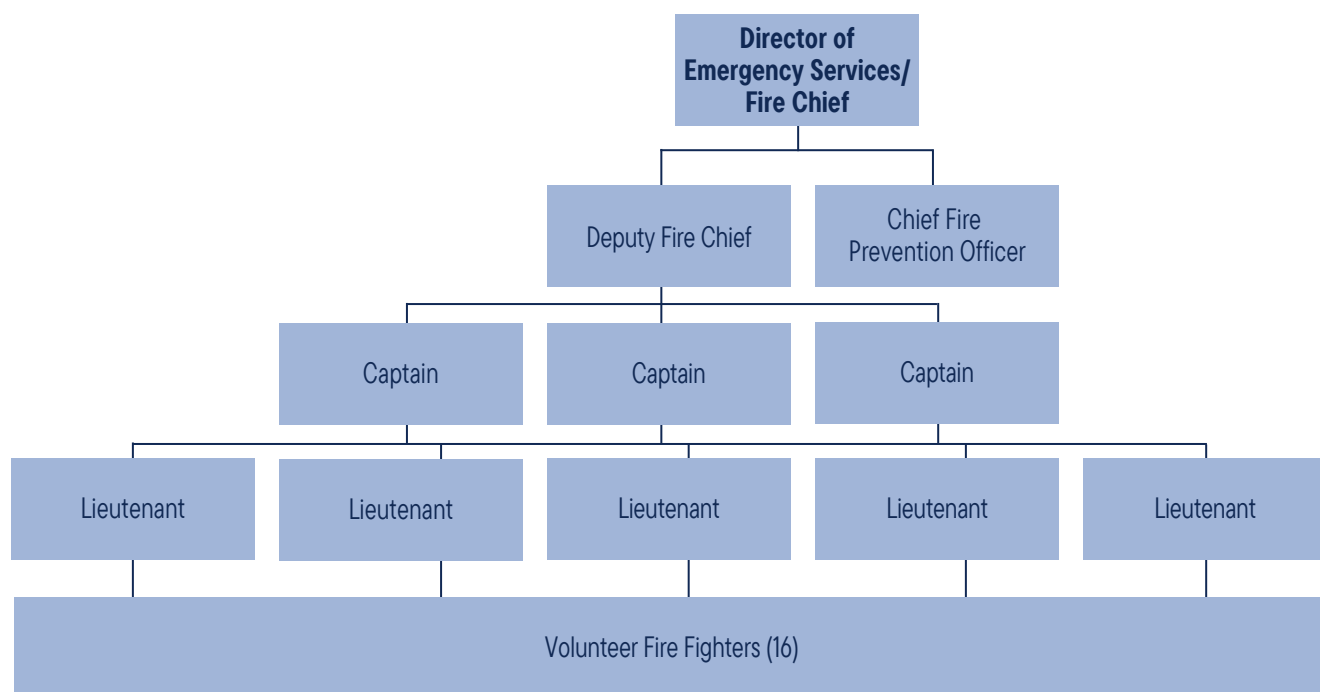
FIRE SERVICES



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	\$205,967	\$216,251	5.0%
EXPENDITURES	\$822,797	\$834,536	1.4%
NET TAX LEVY	\$616,830	\$618,285	0.2%

Division Structure



FIRE SERVICES



Division Overview

KEY RESPONSIBILITIES	OPPORTUNITIES	CHALLENGES
<ul style="list-style-type: none">• Fire suppression, investigations and prevention• Emergency medical response• Disaster response• Hazardous materials response• Auto extrications• Swift water/ice rescues	<ul style="list-style-type: none">• Completion of a Community Risk Assessment to help Fire Services make decisions about the level of fire protection it will provide	<ul style="list-style-type: none">• Attracting/retaining volunteer fire fighters• New mandatory fire certification regulations will require all fire fighters to complete professional-level training

Town of St. Marys | 2023 Municipal Budget

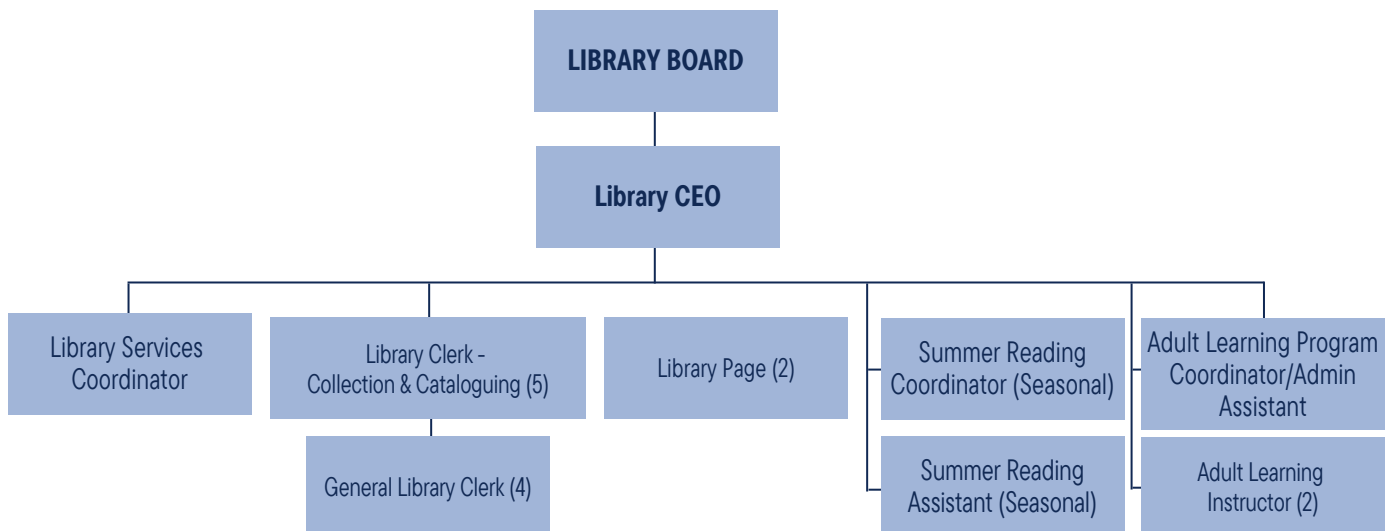
LIBRARY SERVICES



2023 Budget Summary

	2022	2023	% CHANGE
REVENUE	\$250,268	\$243,873	-2.6%
EXPENDITURES	\$796,651	\$800,833	0.5%
NET TAX LEVY	\$546,383	\$556,961	1.9%

Division Structure



LIBRARY SERVICES



Division Overview

KEY RESPONSIBILITIES	OPPORTUNITIES	CHALLENGES
<ul style="list-style-type: none">• Lending print and digital collections to the community, plus non-traditional items (sports equipment, kayaks, fishing rods, laptops, etc.)• Access to public computers, phones, printing and scanning• Providing community space and literacy programming• Access to popular technology through Makerspace (3D printer, sewing machines, vinyl cutter, etc.)	<ul style="list-style-type: none">• Grow programs and services using temporary spaces	<ul style="list-style-type: none">• Limited room in current space

Division	Administration
Department	Corporate Administration

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	0	0	0	0.0%
Other	(7,700)	(42,083)	34,383	446.5%
Other Municipalities	0	(28,333)	28,333	100.0%
Reserve Transfer	(189,000)	0	(189,000)	-100.0%
User Fees	0	(2,100)	2,100	100.0%
Revenue Total	(196,700)	(72,517)	(124,183)	-63.1%
Expense				
Advertising	0	500	(500)	-100.0%
Contracted Services	126,500	80,000	46,500	36.8%
Internal	25,000	0	25,000	100.0%
Reserve Transfer	15,000	15,000	0	0.0%
Supplies	46,850	10,700	36,150	77.2%
Repairs & Services	1,200	1,200	0	0.0%
Wages & Benefits	396,019	570,026	(174,007)	-43.9%
Conferences, Seminars & Training	16,700	11,000	5,700	34.1%
Professional Fees	44,000	4,000	40,000	90.9%
Expense Total	671,269	692,426	(21,157)	-3.2%
Grand Total	474,569	619,909	(145,340)	-30.6%

Division	Administration
Department	Animal Control

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
User Fees	(5,200)	(7,000)	1,800	34.6%
Revenue Total	(5,200)	(7,000)	1,800	34.6%
Expense				
Advertising	0	500	(500)	-100.0%
Contracted Services	10,000	10,000	0	0.0%
Supplies	150	400	(250)	-166.7%
Expense Total	10,150	10,900	(750)	-7.4%
Grand Total	4,950	3,900	1,050	21.2%

Division	Administration
Department	Members of Council

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Expense				
Advertising	0	0	0	0.0%
Supplies	8,900	9,000	(100)	-1.1%
Wages & Benefits	137,866	141,591	(3,725)	-2.7%
Conferences, Seminars & Training	11,000	5,000	6,000	54.5%
Expense Total	157,766	155,591	2,175	1.4%
Grand Total	157,766	155,591	2,175	1.4%

Division	Administration	Police and Ride Program
Department	(Multiple Items)	

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(1,485)	(1,500)	15	1.0%
Other	0	0	0	0.0%
Other Municipalities	0	(30,000)	30,000	100.0%
Reserve Transfer	0	0	0	0.0%
User Fees	(3,000)	(5,000)	2,000	66.7%
Revenue Total	(4,485)	(36,500)	32,015	713.8%
Expense				
Contracted Services	1,176,465	1,213,460	(36,995)	-3.1%
Reserve Transfer	30,000	30,000	0	0.0%
Supplies	2,500	0	2,500	100.0%
Wages & Benefits	0	0	0	0.0%
Conferences, Seminars & Training	500	0	500	100.0%
Expense Total	1,209,465	1,243,460	(33,995)	-2.8%
Grand Total	1,204,980	1,206,960	(1,980)	-0.2%

2023 Budget - Administration

Division	Administration
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(1,485)	(1,500)	15	1.0%
Other	(7,700)	(42,083)	34,383	446.5%
Other Municipalities	0	(58,333)	58,333	100.0%
Reserve Transfer	(189,000)	0	(189,000)	-100.0%
User Fees	(8,200)	(14,100)	5,900	72.0%
Revenue Total	(206,385)	(116,017)	(90,368)	-43.8%
Expense				
Advertising	0	1,000	(1,000)	100.0%
Contracted Services	1,312,965	1,303,460	9,505	0.7%
Internal	25,000	0	25,000	100.0%
Reserve Transfer	45,000	45,000	0	0.0%
Supplies	58,400	20,100	38,300	65.6%
Repairs & Services	1,200	1,200	0	0.0%
Wages & Benefits	533,885	711,617	(177,732)	-33.3%
Conferences, Seminars & Training	28,200	16,000	12,200	43.3%
Professional Fees	44,000	4,000	40,000	90.9%
Expense Total	2,048,650	2,102,377	(53,727)	-2.6%
Grand Total	1,842,265	1,986,360	(144,095)	-7.8%

Division	Community Services
Department	Recreation

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	0	(2,000)	2,000	0.0%
Other	(15,475)	(2,750)	(12,725)	-82.2%
Other Municipalities	(1,500)	(1,000)	(500)	100.0%
Reserve Transfer	0	0	0	0.0%
User Fees	(514,500)	(577,000)	62,500	100.0%
Revenue Total	(531,475)	(582,750)	51,275	9.6%
Expense				
Contracted Services	66,000	66,000	0	0.0%
Debtenture	0	0	0	0.0%
Program	29,900	46,500	(16,600)	-55.5%
Utilities/Fuel/Oil	288,000	321,000	(33,000)	-11.5%
Supplies	33,000	20,750	12,250	37.1%
Repairs & Services	191,500	191,500	0	0.0%
Wages & Benefits	175,377	266,120	(90,743)	-51.7%
Conferences, Seminars & Training	2,400	2,400	0	0.0%
Professional Fees	65,000	98,751	(33,751)	-51.9%
Expense Total	851,177	1,013,021	(161,844)	-19.0%
Grand Total	319,702	430,271	(110,569)	-34.6%

Division	Community Services
Department	Childcare

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Other	0	0	0	0.0%
Other Municipalities	(930,136)	(873,290)	(56,846)	-6.1%
Reserve Transfer		(50,000)	50,000	100.0%
User Fees	(787,069)	(934,270)	147,201	18.7%
Revenue Total	(1,717,205)	(1,857,560)	140,355	8.2%
Expense				
Advertising	500		500	100.0%
Contracted Services	1,000	500	500	50.0%
Debenture	0	0	0	0.0%
Internal	30,000	40,000	(10,000)	-33.3%
Program	114,000	126,500	(12,500)	-11.0%
Supplies	9,100	6,000	3,100	34.1%
Repairs & Services	5,000	1,500	3,500	70.0%
Wages & Benefits	1,707,489	1,862,937	(155,448)	-9.1%
Conferences, Seminars & Training	4,800	4,800	0	0.0%
Professional Fees	1,000		1,000	100.0%
Expense Total	1,872,889	2,042,237	(169,348)	-9.0%
Grand Total	155,684	184,677	(28,993)	-18.6%

Division	Community Services
Department	Senior Services

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(471,377)	(496,002)	24,625	0.0%
Other	(44,300)	(82,537)	38,237	86.3%
Other Municipalities	0	(1,000)	1,000	100.0%
User Fees	(101,250)	(123,500)	22,250	22.0%
Revenue Total	(616,927)	(703,039)	86,112	14.0%
Expense				
Advertising	1,500	1,000	500	33.3%
Contracted Services	4,700	5,200	(500)	-10.6%
Internal	9,990	3,850	6,140	61.5%
Program	85,413	113,000	(27,587)	-32.3%
Utilities/Fuel/Oil	13,000	13,000	0	0.0%
Supplies	13,600	38,800	(25,200)	-185.3%
Wages & Benefits	524,400	559,211	(34,811)	-6.6%
Conferences, Seminars & Training	8,600	8,645	(45)	-0.5%
Professional Fees	6,500	7,012	(512)	-7.9%
Expense Total	667,703	749,718	(82,015)	-12.3%
Grand Total	50,776	46,679	4,097	8.1%

Division	Community Services
Department	Cultural Services

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(28,810)	(31,810)	3,000	10.4%
Other	(11,000)	(13,500)	2,500	22.7%
User Fees	(4,500)	(4,500)	0	0.0%
Revenue Total	(44,310)	(49,810)	5,500	12.4%
Expense				
Advertising	4,000	3,000	1,000	25.0%
Contracted Services	400	500	(100)	-25.0%
Internal	2,925	1,500	1,425	48.7%
Program	1,000	1,000	0	0.0%
Supplies	8,900	9,550	(650)	-7.3%
Wages & Benefits	164,666	186,413	(21,747)	-13.2%
Conferences, Seminars & Training	2,050	3,050	(1,000)	-48.8%
Professional Fees	6,000	0	6,000	100.0%
Expense Total	189,941	205,013	(15,072)	-7.9%
Grand Total	145,631	155,203	(9,572)	-6.6%

Division	Community Services
Department	Administration

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Other	(500)	(1,000)	500	0.0%
User Fees	(87,000)	(117,000)	30,000	34.5%
Revenue Total	(87,500)	(118,000)	30,500	34.9%
Expense				
Advertising	10,500	10,500	0	0.0%
Bank Charges	7,000	20,000	(13,000)	-185.7%
Contracted Services	0	0	0	0.0%
Internal	24,500	0	24,500	100.0%
Program	23,000	55,500	(32,500)	-141.3%
Supplies	12,600	10,750	1,850	14.7%
Wages & Benefits	395,696	307,891	87,805	22.2%
Conferences, Seminars & Training	5,000	3,000	2,000	40.0%
Professional Fees	0	1,731	(1,731)	-100.0%
Expense Total	478,296	409,372	68,924	14.4%
Grand Total	390,796	291,372	99,424	25.4%

Division	Community Services
Department	Aquatics

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Other	(16,000)	(64,000)	48,000	0.0%
User Fees	(228,000)	(382,500)	154,500	67.8%
Revenue Total	(244,000)	(446,500)	202,500	83.0%
Expense				
Program	10,000	13,000	(3,000)	-30.0%
Supplies	2,900	6,450	(3,550)	-122.4%
Repairs & Services	32,500	49,000	(16,500)	-50.8%
Wages & Benefits	270,526	483,360	(212,834)	-78.7%
Conferences, Seminars & Training	3,900	4,500	(600)	-15.4%
Expense Total	319,826	556,310	(236,484)	-73.9%
Grand Total	75,826	109,810	(33,984)	-44.8%

Division	Community Services
Department	Facilities

Location	Account	Detail	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Administration	Expense	Supplies	7,300	8,300	(1,000)	-13.7%
		Wages & Benefits	574,324	564,984	9,340	1.6%
		Conferences, Seminars & Training	7,500	6,000	1,500	20.0%
	Expense Total		589,124	579,284	9,840	1.7%
Administration Total			589,124	579,284	9,840	1.7%
Parks Baseball	Revenue	User Fees	(20,000)	(5,000)	(15,000)	75.0%
	Revenue Total		(20,000)	(5,000)	(15,000)	75.0%
	Expense	Utilities/Fuel/Oil	1,600	1,600	0	0.0%
		Supplies	1,200	1,200	0	0.0%
		Repairs & Services	6,000	6,000	0	0.0%
	Expense Total		8,800	8,800	0	0.0%
Parks Baseball Total			(11,200)	3,800	(15,000)	133.9%
Parks CBHF Baseball	Revenue	User Fees	0	(20,000)	20,000	100.0%
	Revenue Total		0	(20,000)	20,000	100.0%
	Expense	Contracted Services	65,000	71,000	(6,000)	-9.2%
		Utilities/Fuel/Oil	4,000	9,000	(5,000)	-125.0%
	Expense Total		69,000	80,000	(11,000)	-15.9%
Parks CBHF Baseball Total			69,000	60,000	9,000	13.0%
Parks Soccer	Revenue	User Fees	(2,500)	(6,500)	4,000	-160.0%
	Revenue Total		(2,500)	(6,500)	4,000	-160.0%
	Expense	Repairs & Services	3,500	10,000	(6,500)	-185.7%
	Expense Total		3,500	10,000	(6,500)	-185.7%
Parks Soccer Total			1,000	3,500	(2,500)	-250.0%
Parks Tennis	Revenue	User Fees	0	(4,000)	4,000	100.0%
	Revenue Total		0	(4,000)	4,000	100.0%
	Expense	Utilities/Fuel/Oil	1,200	1,200	0	0.0%
		Supplies	500	0	500	100.0%
		Repairs & Services	8,000	10,000	(2,000)	-25.0%
	Expense Total		9,700	11,200	(1,500)	-15.5%
Parks Tennis Total			9,700	7,200	2,500	25.8%
Grand Total			657,624	653,784	3,840	0.6%

2023 Budget - Community Services

Division	Community Services
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(500,187)	(529,812)	29,625	5.9%
Other	(87,275)	(163,787)	76,512	87.7%
Other Municipalities	(931,636)	(875,290)	(56,346)	-6.0%
Reserve Transfer	0	(50,000)	50,000	100.0%
User Fees	(1,744,819)	(2,174,270)	429,451	24.6%
Revenue Total	(3,263,917)	(3,793,159)	529,242	16.2%
Expense				
Advertising	16,500	14,500	2,000	12.1%
Bank Charges	7,000	20,000	(13,000)	-185.7%
Contracted Services	137,100	143,200	(6,100)	-4.4%
Debenture	0	0	0	0.0%
Internal	67,415	45,350	22,065	32.7%
Program	263,313	355,500	(92,187)	-35.0%
Utilities/Fuel/Oil	307,800	345,800	(38,000)	-12.3%
Supplies	89,100	101,800	(12,700)	-14.3%
Repairs & Services	246,500	268,000	(21,500)	-8.7%
Wages & Benefits	3,812,478	4,230,916	(418,438)	-11.0%
Conferences, Seminars & Training	34,250	32,395	1,855	5.4%
Professional Fees	78,500	107,494	(28,994)	-36.9%
Expense Total	5,059,956	5,664,955	(604,999)	-12.0%
Grand Total	1,796,039	1,871,797	(75,758)	-4.2%

Division	Corporate Services
Department	Communications

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Expense				
Advertising	22,000	22,000	0	0.0%
Contracted Services	0		0	0.0%
Supplies	1,050	1,400	(350)	-33.3%
Repairs & Services	0	0	0	0.0%
Wages & Benefits	171,408	182,372	(10,964)	-6.4%
Conferences, Seminars & Training	2,750	2,250	500	18.2%
Expense Total	197,208	208,022	(10,814)	-5.5%
Grand Total	197,208	208,022	(10,814)	-5.5%

Division	Corporate Services
Department	IT

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	0	0	0	0.0%
Other	(219,200)	(115,850)	(103,350)	-47.1%
Reserve Transfer	0	0	0	100.0%
Revenue Total	(219,200)	(115,850)	(103,350)	-47.1%
Expense				
Contracted Services	127,000	93,000	34,000	26.8%
Supplies	13,200	13,200	0	0.0%
Repairs & Services	12,000	12,000	0	0.0%
Telecommunications	252,000	384,340	(132,340)	-52.5%
Wages & Benefits	163,179	172,782	(9,603)	-5.9%
Conferences, Seminars & Training	2,750	2,750	0	0.0%
Expense Total	570,129	678,072	(107,943)	-18.9%
Grand Total	350,929	562,222	(211,293)	-60.2%

Division	Corporate Services
Department	Tax

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Tax Levy				
Tax Levy	(13,328,384)	(14,131,984)	803,600	6.0%
Tax Levy Total	(13,328,384)	(14,131,984)	803,600	6.0%
Revenue				
Taxation Supplemental Revenue	(271,125)	(321,125)	50,000	18.4%
Revenue Total	(271,125)	(321,125)	50,000	18.4%
Expense				
Taxation Expense	149,200	124,200	25,000	16.8%
Expense Total	149,200	124,200	25,000	16.8%
Grand Total	(13,450,309)	(14,328,909)	878,600	6.5%

Division	Corporate Services
Department	Treasury

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(638,903)	(637,762)	(1,141)	-0.2%
Investment	(150,000)	(250,000)	100,000	66.7%
Other	(242,450)	(271,500)	29,050	12.0%
Reserve Transfer	(180,985)	(178,416)	(2,569)	-1.4%
User Fees	(3,000)	(1,500)	(1,500)	-50.0%
Revenue Total	(1,215,338)	(1,339,178)	123,840	10.2%
Expense				
Advertising	750	750	0	0.0%
Bank Charges	3,570	3,570	0	0.0%
Contracted Services	58,000	5,516	52,484	90.5%
Debtenture	1,134,986	1,132,417	2,569	0.2%
Internal	25,500	0	25,500	100.0%
Reserve Transfer	2,134,000	2,315,700	(181,700)	-8.5%
Supplies	37,773	38,200	(427)	-1.1%
Repairs & Services	7,000	1,500	5,500	78.6%
Wages & Benefits	536,230	548,320	(12,090)	-2.3%
Conferences, Seminars & Training	8,325	8,325	0	0.0%
Professional Fees	215,040	297,359	(82,319)	-38.3%
Expense Total	4,161,174	4,351,657	(190,483)	-4.6%
Grand Total	2,945,836	3,012,479	(66,643)	-2.3%

Division	Corporate Services
Department	Tourism & EcDev

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(2,000)	0	(2,000)	0.0%
Other	(5,770)	(49,432)	43,662	756.7%
User Fees	0	0	0	0.0%
Revenue Total	(7,770)	(49,432)	41,662	536.2%
Expense				
Advertising	38,000	30,000	8,000	21.1%
Contracted Services	22,000	22,000	0	0.0%
Reserve Transfer	0	0	0	0.0%
Supplies	9,500	28,500	(19,000)	-200.0%
Repairs & Services	0	0	0	0.0%
Wages & Benefits	161,578	208,000	(46,422)	-28.7%
Conferences, Seminars & Training	8,225	6,500	1,725	21.0%
Professional Fees	0	0	0	0.0%
Expense Total	239,303	295,000	(55,697)	-23.3%
Grand Total	231,533	245,568	(14,035)	-6.1%

Division	Corporate Services
Department	VIA

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
User Fees	(28,350)	(32,251)	3,901	0.0%
Revenue Total	(28,350)	(32,251)	3,901	13.8%
Expense				
Supplies	500	500	0	0.0%
Wages & Benefits	27,028	31,790	(4,762)	-17.6%
Expense Total	27,528	32,290	(4,762)	-17.3%
Grand Total	(822)	39	(861)	-104.7%

Division	Corporate Services
Department	External Transfers

Location		Detail	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Ambulance Services	Expense	Contracted Services	584,216	619,269	(35,053)	-6.0%
	Expense Total		584,216	619,269	(35,053)	-6.0%
Ambulance Services Total			584,216	619,269	(35,053)	-6.0%
Childcare - Shared Services - City of Stratford	Expense	External Transfers	69,711	72,578	(2,867)	-4.1%
	Expense Total		69,711	72,578	(2,867)	-4.1%
Childcare - Shared Services - City of Stratford Total			69,711	72,578	(2,867)	-4.1%
Community Grants	Revenue	Reserve Transfer	(46,000)	(56,000)	10,000	21.7%
	Revenue Total		(46,000)	(56,000)	10,000	21.7%
	Expense	External Transfers	77,000	58,500	18,500	24.0%
	Expense Total		77,000	58,500	18,500	0.0%
Community Grants Total			31,000	2,500	28,500	91.9%
Conservation Authority	Expense	External Transfers	145,865	150,000	(4,135)	-2.8%
	Expense Total		145,865	150,000	(4,135)	-2.8%
Conservation Authority Total			145,865	150,000	(4,135)	-2.8%
General Assistance - City of Stratford	Expense	External Transfers	112,729	119,493	(6,764)	-6.0%
	Expense Total		112,729	119,493	(6,764)	-6.0%
General Assistance - City of Stratford Total			112,729	119,493	(6,764)	-6.0%
Grants to Hospitals	Revenue	Reserve Transfer	(300,000)	0	(300,000)	100.0%
	Revenue Total		(300,000)	0	(300,000)	100.0%
	Expense	External Transfers	350,000	50,000	300,000	85.7%
	Expense Total		350,000	50,000	300,000	85.7%
Grants to Hospitals Total			50,000	50,000	0	0.0%
Public Health Services	Expense	External Transfers	139,660	148,040	(8,380)	-6.0%
	Expense Total		139,660	148,040	(8,380)	-6.0%
Public Health Services Total			139,660	148,040	(8,380)	-6.0%
Social Housing - City of Stratford	Expense	External Transfers	461,465	489,153	(27,688)	-6.0%
	Expense Total		461,465	489,153	(27,688)	-6.0%
Social Housing - City of Stratford Total			461,465	489,153	(27,688)	-6.0%
Spruce Lodge	Expense	External Transfers	112,958	119,735	(6,777)	-6.0%
	Expense Total		112,958	119,735	(6,777)	-6.0%
Spruce Lodge Total			112,958	119,735	(6,777)	-6.0%
POA	Revenue	User Fees	(8,000)	(10,000)	2,000	-25.0%
	Revenue Total		(8,000)	(10,000)	2,000	-25.0%
POA Total			(8,000)	(10,000)	2,000	-25.0%
Transit (Mobility Bus)	Revenue	Grants	0	0	0	0.0%
		Reserve Transfer	(80,000)	(115,000)	35,000	-43.8%
	Revenue Total		(80,000)	(115,000)	35,000	-43.8%
	Expense	Contracted Services	100,764	135,764	(35,000)	-34.7%
		Internal	0	0	0	0.0%
	Expense Total		100,764	135,764	(35,000)	-34.7%
Transit (Mobility Bus) Total			20,764	20,764	0	0.0%
Grand Total			1,720,368	1,781,532	(61,164)	-3.6%

2023 Budget - Corporate Services

Division	Corporate Services
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Tax Levy				
Tax Levy	(13,328,384)	(14,131,984)	803,600	6.0%
Tax Levy Total	(13,328,384)	(14,131,984)	803,600	6.0%
Revenue				
Grants	(640,903)	(637,762)	(3,141)	-0.5%
Investment	(150,000)	(250,000)	100,000	66.7%
Other	(467,420)	(436,782)	(30,638)	-6.6%
Reserve Transfer	(606,985)	(349,416)	(257,569)	-42.4%
Taxation Supplemental Revenue	(271,125)	(321,125)	50,000	18.4%
User Fees	(39,350)	(43,751)	4,401	11.2%
Revenue Total	(2,175,783)	(2,038,836)	(136,947)	-6.3%
Expense				
Advertising	60,750	52,750	8,000	13.2%
Bank Charges	3,570	3,570	0	0.0%
Contracted Services	891,980	875,549	16,431	1.8%
Debenture	1,134,986	1,132,417	2,569	0.2%
External Transfers	1,469,388	1,207,499	261,889	17.8%
Internal	25,500	0	25,500	100.0%
Reserve Transfer	2,134,000	2,315,700	(181,700)	-8.5%
Taxation Expense	149,200	124,200	25,000	16.8%
Supplies	62,023	81,800	(19,777)	-31.9%
Repairs & Services	19,000	13,500	5,500	28.9%
Telecommunications	252,000	384,340	(132,340)	-52.5%
Wages & Benefits	1,059,423	1,143,264	(83,841)	-7.9%
Conferences, Seminars & Training	22,050	19,825	2,225	10.1%
Professional Fees	215,040	297,359	(82,319)	-38.3%
Expense Total	7,498,910	7,651,773	(152,863)	-2.0%
Grand Total	(8,005,257)	(8,519,047)	513,790	6.4%

2023 Budget - Fire

Division	Fire
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	0	0	0	0.0%
Other	(7,000)	(7,000)	0	0.0%
Other Municipalities	(190,967)	(201,251)	10,284	5.4%
User Fees	(8,000)	(8,000)	0	0.0%
Revenue Total	(205,967)	(216,251)	10,284	5.0%
Expense				
Advertising	1,000	1,000	0	0.0%
Contracted Services	33,000	30,000	3,000	9.1%
Internal	7,000	7,000	0	0.0%
Reserve Transfer	288,000	288,000	0	0.0%
Utilities/Fuel/Oil	3,500	4,500	(1,000)	-28.6%
Supplies	46,050	52,050	(6,000)	-13.0%
Repairs & Services	30,000	25,000	5,000	16.7%
Wages & Benefits	393,947	395,440	(1,493)	-0.4%
Conferences, Seminars & Training	7,300	13,000	(5,700)	-78.1%
Professional Fees	13,000	18,546	(5,546)	-42.7%
Expense Total	822,797	834,536	(11,739)	-1.4%
Grand Total	616,830	618,285	(1,455)	-0.2%

2023 Budget - HR

Division	HR
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Expense				
Contracted Services	7,247	10,000	(2,753)	-38.0%
Internal	10,000	0	10,000	100.0%
Supplies	3,000	3,000	0	0.0%
Wages & Benefits	327,782	324,214	3,568	1.1%
Conferences, Seminars & Training	15,000	15,000	0	0.0%
Professional Fees	7,200	8,000	(800)	-11.1%
Expense Total	370,229	360,214	10,015	2.7%
Grand Total	370,229	360,214	10,015	2.7%

Division	Library
Department	Library

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(15,830)	(25,083)	9,253	58.5%
Other	(2,200)	(5,500)	3,300	150.0%
Other Municipalities	(67,620)	(69,649)	2,029	3.0%
User Fees	(1,000)	(1,000)	0	0.0%
Revenue Total	(86,650)	(101,232)	14,582	16.8%
Expense				
Advertising	1,500	1,500	0	0.0%
Bank Charges	510	500	10	2.0%
Contracted Services	17,772	18,305	(533)	-3.0%
Internal	15,594	16,000	(406)	-2.6%
Program	77,593	77,941	(348)	-0.4%
Reserve Transfer	2,664	2,666	(2)	-0.1%
Supplies	13,079	13,079	0	0.0%
Repairs & Services	3,060	3,060	0	0.0%
Wages & Benefits	460,221	490,555	(30,334)	-6.6%
Conferences, Seminars & Training	37,978	33,956	4,022	10.6%
Professional Fees	612	630	(18)	-3.0%
Expense Total	630,583	658,192	(27,609)	-4.4%
Grand Total	543,933	556,961	(13,028)	-2.4%

Division	Library
Department	Adult Learning

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(145,268)	(127,860)	(17,408)	-12.0%
Other Municipalities	(14,350)	(14,781)	431	3.0%
Reserve Transfer	(4,000)	0	(4,000)	-100.0%
Revenue Total	(163,618)	(142,641)	(20,977)	-12.8%
Expense				
Advertising	3,060	3,060	0	0.0%
Internal	3,556	3,500	56	1.6%
Reserve Transfer	0	0	0	0.0%
Utilities/Fuel/Oil	2,222	0	2,222	100.0%
Supplies	16,391	23,319	(6,928)	0.0%
Wages & Benefits	138,839	110,912	27,927	20.1%
Conferences, Seminars & Training	1,000	850	150	15.0%
Professional Fees	1,000	1,000	0	0.0%
Expense Total	166,068	142,641	23,427	14.1%
Grand Total	2,450	0	2,450	100.0%

2023 Budget - Library

Division	Library
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(161,098)	(152,943)	(8,155)	0.0%
Other	(2,200)	(5,500)	3,300	150.0%
Other Municipalities	(81,970)	(84,430)	2,460	3.0%
Reserve Transfer	(4,000)	0	(4,000)	-100.0%
User Fees	(1,000)	(1,000)	0	0.0%
Revenue Total	(250,268)	(243,873)	(6,395)	-2.6%
Expense				
Advertising	4,560	4,560	0	0.0%
Bank Charges	510	500	10	2.0%
Contracted Services	17,772	18,305	(533)	-3.0%
Internal	19,150	19,500	(350)	-1.8%
Program	77,593	77,941	(348)	-0.4%
Reserve Transfer	2,664	2,666	(2)	-0.1%
Utilities/Fuel/Oil	2,222	0	2,222	100.0%
Supplies	29,470	36,398	(6,928)	-23.5%
Repairs & Services	3,060	3,060	0	0.0%
Wages & Benefits	599,060	601,467	(2,407)	-0.4%
Conferences, Seminars & Training	38,978	34,806	4,172	10.7%
Professional Fees	1,612	1,630	(18)	-1.1%
Expense Total	796,651	800,833	(4,182)	-0.5%
Grand Total	546,383	556,961	(10,578)	-1.9%

Division	Public Works
Department	Public Works Operations

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Investment	(11,000)	(11,000)	0	0.0%
Other	(21,000)	(18,500)	(2,500)	-11.9%
Other Municipalities	(12,000)	(12,000)	0	0.0%
User Fees	(115,000)	(125,460)	10,460	9.1%
Revenue Total	(159,000)	(166,960)	7,960	5.0%
Expense				
Advertising	1,000	1,000	0	0.0%
Contracted Services	363,000	424,750	(61,750)	-17.0%
Internal	311,893	368,576	(56,683)	-18.2%
Reserve Transfer	3,500	0	3,500	100.0%
Utilities/Fuel/Oil	65,000	66,500	(1,500)	-2.3%
Supplies	64,250	63,100	1,150	1.8%
Repairs & Services	167,865	205,619	(37,754)	-22.5%
Materials & Services	1,500	1,500	0	0.0%
Wages & Benefits	790,543	893,181	(102,638)	-13.0%
Conferences, Seminars & Training	12,500	14,550	(2,050)	-16.4%
Professional Fees	61,500	76,148	(14,648)	-23.8%
Expense Total	1,842,551	2,114,924	(272,373)	-14.8%
Grand Total	1,683,551	1,947,964	(264,413)	-15.7%

Division	Public Works
Department	Fleet

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Internal	(405,341)	(506,781)	101,440	25.0%
Other Municipalities	(20,000)	(20,000)	0	0.0%
Sale of Equipment	0	0	0	0.0%
Revenue Total	(425,341)	(526,781)	101,440	23.8%
Expense				
Reserve Transfer	216,341	250,000	(33,659)	-15.6%
Utilities/Fuel/Oil	70,750	107,750	(37,000)	-52.3%
Supplies	27,850	41,800	(13,950)	-50.1%
Repairs & Services	74,400	100,000	(25,600)	-34.4%
Materials & Services	6,500	5,000	1,500	0.0%
Wages & Benefits	0	0	0	0.0%
Professional Fees	9,500	22,231	(12,731)	-134.0%
Expense Total	405,341	526,781	(121,440)	-30.0%
Grand Total	(20,000)	0	(20,000)	-100.0%

Division	Public Works
Department	Parks

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Other	0	(4,600)	4,600	100.0%
Revenue Total	0	(4,600)	4,600	100.0%
Expense				
Contracted Services	70,000	197,900	(127,900)	-182.7%
Internal	12,780	15,978	(3,198)	-25.0%
Utilities/Fuel/Oil	4,000	4,000	0	0.0%
Supplies	72,400	21,000	51,400	71.0%
Repairs & Services	2,600	10,000	(7,400)	0.0%
Wages & Benefits	0	0	0	0.0%
Professional Fees	15,000	8,871	6,129	40.9%
Expense Total	176,780	257,749	(80,969)	-45.8%
Grand Total	176,780	253,149	(76,369)	-43.2%

2023 Budget - Public Works

Division	Public Works
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Internal	(405,341)	(506,781)	101,440	25.0%
Investment	(11,000)	(11,000)	0	0.0%
Other	(21,000)	(23,100)	2,100	10.0%
Other Municipalities	(32,000)	(32,000)	0	0.0%
User Fees	(115,000)	(125,460)	10,460	9.1%
Sale of Equipment	0	0	0	0.0%
Revenue Total	(584,341)	(698,341)	114,000	19.5%
Expense				
Advertising	1,000	1,000	0	0.0%
Contracted Services	433,000	622,650	(189,650)	-43.8%
Internal	324,673	384,554	(59,881)	-18.4%
Reserve Transfer	219,841	250,000	(30,159)	-13.7%
Utilities/Fuel/Oil	139,750	178,250	(38,500)	-27.5%
Supplies	164,500	125,900	38,600	23.5%
Repairs & Services	244,865	315,619	(70,754)	-28.9%
Materials & Services	8,000	6,500	1,500	18.8%
Wages & Benefits	790,543	893,181	(102,638)	-13.0%
Conferences, Seminars & Training	12,500	14,550	(2,050)	-16.4%
Professional Fees	86,000	107,250	(21,250)	-24.7%
Expense Total	2,424,672	2,899,454	(474,782)	-19.6%
Grand Total	1,840,331	2,201,113	(360,782)	-19.6%

Division	Development
Department	Facilities

Location		Detail	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
14 Church St.	Expense	Contracted Services	0	1,500	(1,500)	-100.0%
		Utilities/Fuel/Oil	0	1,000	(1,000)	-100.0%
		Repairs & Services	0	20,000	(20,000)	-100.0%
	Expense Total		0	22,500	(22,500)	-100.0%
14 Church St. Total			0	22,500	(22,500)	-100.0%
Administration	Expense	Internal	16,500	20,629	(4,129)	-25.0%
		Reserve Transfer	45,000	45,000	0	0.0%
		Supplies	4,300	3,650	650	15.1%
		Repairs & Services	5,600	5,600	0	0.0%
		Wages & Benefits	47,916	62,847	(14,931)	-31.2%
		Conferences, Seminars & Training	1,150	3,800	(2,650)	-230.4%
	Expense Total		120,466	141,526	(21,060)	-17.5%
Administration Total			120,466	141,526	(21,060)	-17.5%
Cadzow	Expense	Utilities/Fuel/Oil	1,000	9,000	(8,000)	-800.0%
		Supplies	2,100	1,500	600	28.6%
		Repairs & Services	2,500	3,500	(1,000)	-40.0%
	Expense Total		5,600	14,000	(8,400)	-150.0%
Cadzow Total			5,600	14,000	(8,400)	-150.0%
Cemetery	Expense	Utilities/Fuel/Oil	2,300	2,300	0	0.0%
		Supplies	1,800	400	1,400	77.8%
		Repairs & Services	3,800	3,800	0	0.0%
		Professional Fees	1,200	1,394	(194)	-16.2%
	Expense Total		9,100	7,894	1,206	13.3%
Cemetery Total			9,100	7,894	1,206	13.3%
Daycare	Expense	Repairs & Services	800	800	0	0.0%
		Professional Fees	2,000	2,138	(138)	-6.9%
	Expense Total		2,800	2,938	(138)	-4.9%
Daycare Total			2,800	2,938	(138)	-4.9%
Fire Hall	Expense	Contracted Services	2,500	2,500	0	0.0%
		Utilities/Fuel/Oil	15,000	15,000	0	0.0%
		Supplies	3,000	1,500	1,500	50.0%
		Repairs & Services	6,000	2,000	4,000	66.7%
		Wages & Benefits	33,356	29,137	4,219	12.6%
	Expense Total		59,856	50,137	9,719	16.2%
Fire Hall Total			59,856	50,137	9,719	16.2%
Lawn Bowling	Expense	Contracted Services	2,500	2,500	0	0.0%
		Utilities/Fuel/Oil	0	1,000	(1,000)	100.0%
		Supplies	2,100	1,000	1,100	52.4%
		Repairs & Services	4,600	5,000	(400)	-8.7%
		Wages & Benefits	4,772	5,019	(247)	-5.2%
	Expense Total		13,972	14,519	(547)	-3.9%
Lawn Bowling Total			13,972	14,519	(547)	-3.9%
Library	Expense	Contracted Services	3,650	3,650	0	0.0%
		Utilities/Fuel/Oil	12,400	12,400	0	0.0%
		Supplies	3,200	2,800	400	12.5%
		Repairs & Services	4,875	4,875	0	0.0%
		Wages & Benefits	48,739	43,155	5,584	11.5%
		Professional Fees	2,000	2,212	(212)	-10.6%
	Expense Total		74,864	69,092	5,772	7.7%
Library Total			74,864	69,092	5,772	7.7%
Lind Sportsplex	Revenue	User Fees	0	(20,000)	20,000	100.0%
	Revenue Total		0	(20,000)	20,000	100.0%
	Expense	Contracted Services	3,400	3,400	0	0.0%
		Reserve Transfer	3,500	3,500	0	0.0%
		Utilities/Fuel/Oil	32,500	32,500	0	0.0%
		Supplies	3,200	3,200	0	0.0%
		Repairs & Services	12,300	6,000	6,300	51.2%
		Wages & Benefits	24,020	17,695	6,325	26.3%
	Expense Total		78,920	66,295	12,625	16.0%
Lind Sportsplex Total			78,920	46,295	32,625	41.3%
MOC	Expense	Contracted Services	5,400	5,400	0	0.0%
		Utilities/Fuel/Oil	45,000	43,500	1,500	3.3%
		Supplies	8,300	7,000	1,300	15.7%
		Repairs & Services	22,750	30,000	(7,250)	-31.9%
		Wages & Benefits	62,599	55,031	7,568	12.1%
		Professional Fees	10,000	5,675	4,325	43.3%
	Expense Total		154,049	146,606	7,443	4.8%
MOC Total			154,049	146,606	7,443	4.8%

Location		Detail	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Museum	Expense	Contracted Services	2,500	2,500	0	0.0%
		Utilities/Fuel/Oil	6,300	6,300	0	0.0%
		Supplies	2,400	1,000	1,400	58.3%
		Repairs & Services	11,700	9,000	2,700	23.1%
		Wages & Benefits	14,272	9,064	5,208	36.5%
		Professional Fees	2,000	2,593	(593)	-29.7%
	Expense Total		39,172	30,457	8,715	22.2%
Museum Total			39,172	30,457	8,715	22.2%
Quarry	Expense	Utilities/Fuel/Oil	1,000	1,000	0	0.0%
		Repairs & Services	3,400	500	2,900	85.3%
	Expense Total		4,400	1,500	2,900	65.9%
Quarry Total			4,400	1,500	2,900	65.9%
Town Hall	Revenue	Other	(2,000)	(1,000)	(1,000)	-50.0%
	Revenue Total		(2,000)	(1,000)	(1,000)	-50.0%
	Expense	Contracted Services	9,900	9,900	0	0.0%
		Utilities/Fuel/Oil	15,000	15,000	0	0.0%
		Supplies	3,800	3,500	300	7.9%
		Repairs & Services	15,500	25,000	(9,500)	-61.3%
		Wages & Benefits	56,758	51,050	5,708	10.1%
	Expense Total		100,958	104,450	(3,492)	-3.5%
Town Hall Total			98,958	103,450	(4,492)	-4.5%
Via Rail	Revenue	Other	(17,110)	(17,110)	0	0.0%
	Revenue Total		(17,110)	(17,110)	0	0.0%
	Expense	Contracted Services	2,500	2,500	0	0.0%
		Utilities/Fuel/Oil	6,000	6,000	0	0.0%
		Supplies	6,100	5,000	1,100	18.0%
		Repairs & Services	3,000	3,000	0	0.0%
		Wages & Benefits	32,493	28,770	3,723	11.5%
	Expense Total		50,093	45,270	4,823	9.6%
Via Rail Total			32,983	28,160	4,823	14.6%
Grand Total			695,140	679,074	16,066	2.3%

Division	Development
Department	Building & Prop Stds

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(61,500)	0	(61,500)	-100.0%
Other	0	0	0	0.0%
Reserve Transfer	(31,615)	(123,049)	91,434	289.2%
User Fees	(239,440)	(241,440)	2,000	0.8%
Revenue Total	(332,555)	(364,489)	31,934	9.6%
Expense				
Advertising	2,000	2,010	(10)	-0.5%
Contracted Services	73,000	125,000	(52,000)	-71.2%
Internal	77,700	57,000	20,700	26.6%
Reserve Transfer	0	0	0	0.0%
Supplies	63,500	61,812	1,688	2.7%
Wages & Benefits	383,895	301,520	82,375	0.0%
Conferences, Seminars & Training	4,000	4,000	0	0.0%
Professional Fees	26,500	58,390	(31,890)	-120.3%
Expense Total	630,595	609,732	20,863	3.3%
Grand Total	298,040	245,243	52,797	17.7%

2023 Budget - Building and Development

Division	Development
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Levy Impact	% Levy Impact
Revenue				
Grants	(61,500)	0	(61,500)	-100.0%
Other	(19,110)	(18,110)	(1,000)	-5.2%
Reserve Transfer	(31,615)	(123,049)	91,434	289.2%
User Fees	(239,440)	(261,440)	22,000	9.2%
Revenue Total	(351,665)	(402,599)	50,934	14.5%
Expense				
Advertising	2,000	2,010	(10)	-0.5%
Contracted Services	105,350	158,850	(53,500)	-50.8%
Internal	94,200	77,629	16,571	17.6%
Reserve Transfer	48,500	48,500	0	0.0%
Utilities/Fuel/Oil	136,500	145,000	(8,500)	-6.2%
Supplies	103,800	92,362	11,438	11.0%
Repairs & Services	96,825	119,075	(22,250)	-23.0%
Wages & Benefits	708,820	603,288	105,532	14.9%
Conferences, Seminars & Training	5,150	7,800	(2,650)	-51.5%
Professional Fees	43,700	72,402	(28,702)	-65.7%
Expense Total	1,344,845	1,326,916	17,929	1.3%
Grand Total	993,180	924,317	68,863	6.9%

Division	Self Funded
Department	Water

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Variance
Revenue			
User Fees	(1,994,387)	(2,021,902)	27,515
Revenue Total	(1,994,387)	(2,021,902)	27,515
Expense			
Advertising	1,000	1,000	0
Contracted Services	573,854	594,364	(20,510)
Debenture	46,159	46,158	1
Internal	88,083	89,176	(1,093)
Reserve Transfer	916,955	821,553	95,402
Utilities/Fuel/Oil	108,325	121,250	(12,925)
Supplies	45,070	50,098	(5,028)
Repairs & Services	49,400	63,500	(14,100)
Materials & Services	17,850	18,207	(357)
Wages & Benefits	116,465	179,592	(63,127)
Conferences, Seminars & Training	3,500	3,500	0
Professional Fees	27,726	33,504	(5,778)
Expense Total	1,994,387	2,021,902	(27,515)
Grand Total	0	0	0

Division	Self Funded
Department	Wastewater

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Variance
Revenue			
User Fees	(2,213,120)	(2,221,695)	8,575
Revenue Total	(2,213,120)	(2,221,695)	8,575
Expense			
Advertising	1,000	1,000	0
Contracted Services	701,998	748,320	(46,322)
Debenture	30,104	30,103	1
Internal	55,797	61,455	(5,658)
Reserve Transfer	965,957	833,475	132,482
Utilities/Fuel/Oil	252,500	268,500	(16,000)
Supplies	31,500	31,500	0
Repairs & Services	33,500	43,500	(10,000)
Materials & Services	7,500	7,500	0
Wages & Benefits	116,464	179,591	(63,127)
Conferences, Seminars & Training	2,000	2,000	0
Professional Fees	14,800	14,751	49
Expense Total	2,213,120	2,221,695	(8,575)
Grand Total	0	0	0

Division	Self Funded
Department	Landfill

	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Variance
Revenue			
Internal	(106,500)	(115,000)	8,500
User Fees	(807,020)	(888,403)	81,383
Revenue Total	(913,520)	(1,003,403)	89,883
Expense			
Advertising	500	500	0
Bank Charges	0	1,500	(1,500)
Contracted Services	455,500	506,500	(51,000)
Debenture	53,938	53,938	0
Internal	151,023	168,467	(17,444)
Reserve Transfer	25,866	27,526	(1,660)
Utilities/Fuel/Oil	21,100	23,500	(2,400)
Supplies	5,175	5,600	(425)
Repairs & Services	1,000	1,000	0
Wages & Benefits	169,418	182,622	(13,204)
Conferences, Seminars & Training	2,000	2,250	(250)
Professional Fees	28,000	30,000	(2,000)
Expense Total	913,520	1,003,403	(89,883)
Grand Total	0	0	0

2023 Budget - Self Funded

Division	Self Funded
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	Sum of 2022 Budget	Sum of 2023 Budget	Sum of \$ Variance
Revenue			
Internal	(106,500)	(115,000)	8,500
User Fees	(5,014,527)	(5,132,000)	117,473
Revenue Total	(5,121,027)	(5,247,000)	125,973
Expense			
Advertising	2,500	2,500	0
Bank Charges	0	1,500	(1,500)
Contracted Services	1,731,352	1,849,184	(117,832)
Debenture	130,201	130,199	2
Internal	294,903	319,098	(24,195)
Reserve Transfer	1,908,778	1,682,554	226,224
Utilities/Fuel/Oil	381,925	413,250	(31,325)
Supplies	81,745	87,198	(5,453)
Repairs & Services	83,900	108,000	(24,100)
Materials & Services	25,350	25,707	(357)
Wages & Benefits	402,347	541,805	(139,458)
Conferences, Seminars & Training	7,500	7,750	(250)
Professional Fees	70,526	78,255	(7,729)
Expense Total	5,121,027	5,247,000	(125,973)
Grand Total	0	0	0

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	1	PROJECT NAME:	Electronic Documents and Records Management System
DEPARTMENT:	Administration	LOCATION:	Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

Retain a qualified company to supply, configure, set-up, implement, train and support an Electronic Documents and Records Management System (EDRMS). The successful company will complete a current state review of the Town's existing records management system and will lead a phased implementation of the system. In addition to the work above, the successful company will implement a technology solution, recommend business processes regarding data management and provide training, project management services and post implementation support.

JUSTIFICATION

Following Council's review and anticipated approval of a records retention by-law, this capital project will support the Clerk's responsibility of retaining and preserving the records of the municipality as provided under the Municipal Act and the Municipal Freedom of Information and Protection of Privacy Act. It will provide the ability to electronically locate all records within the municipality's care and control at a rapid speed, and will enhance the security of sensitive data such as PII (personal identifiable information).

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	20 years
New Asset Annual Operating Costs (impact to operating budget)	\$7,000 license cost
New Asset Lifecycle Maintenance Costs	\$0
New Asset Replacement Cost	\$90,000
Funding Source of New Asset Lifecycle Costs	Capital Reserve
Associated Rate or Tax Increase in Operating Budget	Tax funded increase of 0.05% to fund \$7,000 license cost - absorbed in budget.
Required Future Operating Budget Transfer to Reserve	\$4,500/year
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by: Emergency Management Plan

BUDGET

COSTS	
Electronic System	\$50,000
Project Management	\$40,000
TOTAL	\$90,000
FUNDING	
Reserve - General Capital	\$90,000
TOTAL	\$90,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	2	PROJECT NAME:	Corporate Strategic Plan Update
DEPARTMENT:	Administration	LOCATION:	Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

This project involves hiring a consultant to facilitate a review, update, and redrafting of the Town's Strategic Plan. The deliverables for the project will be for the consultant to complete an engagement process with Council and the public to affirm the Town's long term goals, and to identify short/medium/long tactics covering a 5-10 year period that will assist Council and staff in implementing the Strategic Plan. Overall, the goal is to have a practical and actionable document much like the 2017 Strategic Plan.

JUSTIFICATION

Council's last formal strategic planning process occurred in 2015-2016, with the current strategic plan being adopted in 2017 and re-confirmed in 2018. Much work has occurred over the last 7 years to implement the plan and many tactics are either fully implemented or are in progress. In addition, socio-economic conditions have changed over the last number of years. Developing a refreshed strategic plan will help chart the Town's goal, priorities and activities over the next 5-7 years.

ASSET MANAGEMENT

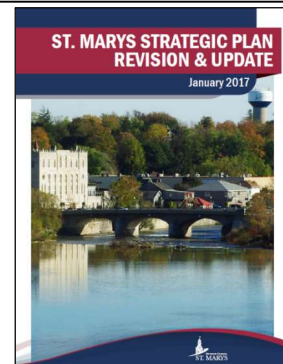
Investment Type	Replacement
Existing Asset Age	7 years
Estimated Resale Value	\$0
Writedown	\$0
New Asset Estimated Useful Life	7 years
New Asset Annual Operating Costs	\$10,000 in fourth year for minor updates.
Anticipated Major Maintenance Costs	0
New Asset Replacement Cost	\$75,000
Funding Source of Future Lifecycle Costs	Capital Reserve
Impact to Operating Budget	\$0
Impact to Operating Transfer to Reserves	\$10,700.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Consultant Fees	\$75,000
TOTAL	\$75,000
FUNDING	
Reserve - General Capital	\$75,000
TOTAL	\$75,000



COMMENTS

Although there are no operating cost impacts identified for the project, the new Strategic Plan will include items that are likely to have cost impacts. Those impacts are unknown at this time. The Strategic Plan was previously not included as an asset in the Town's Asset Management Plan and therefore there is an increase to the annual funding deficit.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	3	PROJECT NAME:	Automated License Plate Reading System for Police Cruisers
DEPARTMENT:	Administration	LOCATION:	Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

This project involves the installation of new automated licence plate reading (ALPR) technology in both Stratford Police Service cruisers that serve St. Marys. The SPS will be responsible for organizing all aspects of the procurement and implementation of the project and the Town will fund the costs.

JUSTIFICATION

In 2022 the Province removed the requirement for vehicle owners to affix a validation sticker on the license plate. This placed a burden on police who could no longer visually observe for potentially expired license plates. To assist Ontario police services the province made a grant available to cover costs associated with the acquisition of ALPR technology. The service has identified that the OPP will be using a combination solution consisting of ALPR and ICV equipment - which are suitable under the grant. Not only will Stratford police cruisers have the capacity to query license plates with ALPR but we would also be able to outfit the fleet with In-Car Video under this grant. The grant will only cover 9 Stratford Police cruisers and SPS request that St Marys and Perth South cover the costs of outfitting their respective cruisers.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	5 years
New Asset Annual Operating Costs (impact to operating budget)	0
New Asset Lifecycle Maintenance Costs	\$0
New Asset Replacement Cost	\$40,000
Funding Source of New Asset Lifecycle Costs	Police Reserve
Associated Rate or Tax Increase in Operating Budget	N/A - police reserve funded
Required Future Operating Budget Transfer to Reserve	N/A - police reserve funded
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Automated License Reading Technology (x2 cruisers)	\$40,000
TOTAL	\$40,000
FUNDING	
Reserve - Police	\$40,000
TOTAL	\$40,000



COMMENTS

Per the services agreement with the City, the Town is responsible for pay for all costs of policing, including capital costs. The equipment will not belong to the Town and therefore will not be included in the Town's Asset Management Plan.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	4	PROJECT NAME:	Police Cruiser Replacement
DEPARTMENT:	Administration	LOCATION:	Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

This project involves the replacement of the second of two police cruisers purchased by the Stratford Police Service for the Town of St. Marys. There may be a small value for trade-in which will be deducted from the invoice provided to St. Marys. The first cruiser was replaced in 2022 and was retained by the Town as a cost-efficient fleet vehicle for the Facilities Division.

JUSTIFICATION

Police cruisers are traded in on a 2-3 year lifecycle, depending on the total number of kilometers. This project is the second lifecycle replacement of a St. Marys cruiser since the beginning of the service contract in November 2018.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	<i>3 years</i>
Estimated Resale Value	<i>\$0</i>
Writedown	<i>\$0</i>
 New Asset Estimated Useful Life	 <i>2-3 years, dependent on total kilometres driven.</i>
New Asset Annual Operating Costs	<i>None - operating costs are paid through the annual SPS service</i>
Anticipated Major Maintenance Costs	<i>0</i>
New Asset Replacement Cost	<i>\$80,000</i>
Funding Source of Future Lifecycle Costs	<i>Police Reserve</i>
Impact to Operating Budget	<i>\$0</i>
Impact to Operating Transfer to Reserves	<i>\$0</i>
Impact to Level of Service	<i>Maintain</i>

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Cruiser - Chassis, body, outfitting and car wrap	\$80,000
TOTAL	\$80,000
FUNDING	
Reserve - Police	\$80,000
TOTAL	\$80,000



COMMENTS

Per the terms of the service agreement, St. Marys pays for the purchase, the asset is owned by the SPS, and any residual value left in the asset is accrued to St. Marys.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	5	PROJECT NAME:	General IT Equipment Replacement
DEPARTMENT:	Corporate Services - IT	LOCATION:	Various

PROJECT DETAILS

SCOPE OF THE WORK

Replace 7 workstations in 2023 - includes laptop, monitor, and accessory hardware.

JUSTIFICATION

The Town has approximately 75 workstations that are critical to the Town operations. These are replaced every 5 years on a rotating cycle. At end of life, the better workstations are refurbished and used as non-critical workstations and the balance are recycled or sold. Through the pandemic, many of our workstations have been upgraded - therefore the need in 2023 will be to replace 7 workstations. Typically, 15 workstations would be replaced per year.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	5 Years
Estimated Resale Value	\$0
Writedown	\$0 - Replace 2017 Workstations
New Asset Estimated Useful Life	5 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	0
New Asset Replacement Cost	\$16,000
Funding Source of Future Lifecycle Costs	General capital reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$1,440.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Workstations	\$15,000
TOTAL	\$15,000

FUNDING

General Capital Reserve	\$15,000
TOTAL	\$15,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	6	PROJECT NAME:	Cemetery Roof Restoration
DEPARTMENT:	Facilities	LOCATION:	50 Cain Street South

PROJECT DETAILS

SCOPE OF THE WORK

Restoration and repair of all defects that currently exist in the roof followed by a top patch with a high-stengh modified bitument cap sheet over the damaged areas.

JUSTIFICATION

The restoration will extend the life of the existing roof system by 18 to 20 years. The restoration coating has a low temperature softening point, allowing the restoration coating to self heal itself in the hot summer heat, sealing cracks that may form as the roof system continues to age.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	19 Years
Existing Asset Condition	Fair
Was Work Anticipated or will Useful Life be Extended	Useful Life will be extended by 20 years
Remaining Life of Asset after Maintenance	20 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS

Construction	\$18,000
Contingency	\$2,000
TOTAL	\$20,000

FUNDING

General Capital Reserve	\$20,000
TOTAL	\$20,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	7	PROJECT NAME:	Museum Pine Floor Refinishing
DEPARTMENT:	Facilities	LOCATION:	177 Church St. South

PROJECT DETAILS

SCOPE OF THE WORK

Sanding down the dinning room and two front room floors and refinishing the pine boards. Repainting of the second floor hallway along with the Military Gallery and small exhibit room off the bedroom.

JUSTIFICATION

Original pine flooring has been preserved since construction in 1854. The pine flooring is painted in some areas and stained in others. According to the maintenance records, the flooring of the main exhibit room was re-varnished in 2002, and the second floor hallway along with the Military Gallery and small exhibit room off the bedroom were repainted in 2011. As the flooring has great historical value, refurbishing the pine flooring in five (5) year intervalls will increase logevity and protect the flooring.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	168 years
Existing Asset Condition	fair to poor
Was Work Anticipated or will Useful Life be Extended	Work was anticipated
Remaining Life of Asset after Maintenance	25 years
Impact to Operating Budget	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Construction	\$10,000
TOTAL	\$10,000

FUNDING

Reserve - General Capital	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	8	PROJECT NAME:	Mercury Theatre Interior Demolition
DEPARTMENT:	Facilities	LOCATION:	14 Church Street North

PROJECT DETAILS

SCOPE OF THE WORK

Stabalizing of the exterior walls and building floors. Removal of interior walls and preparing for future renovation.

JUSTIFICATION

This is the next step in the process of developing the Mercury Theatre for future use. The existing interior has deteriorated beyond re-use. Stabalizing of the exterior walls was suggested by a structural engineer when the Town considered purchasing the property and will ensure that the building is structurally sound. This phase of the project will create a clean slate so the building is ready following the Downtown Service Location review project.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	Unknown
Existing Asset Condition	poor
Was Work Anticipated or will Useful Life be Extended	Work was anticipated when building was purchased
Remaining Life of Asset after Maintenance	Unknown at this time
Impact to Operating Budget	Unknown at this time
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:	Council Strategic Priority
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BUDGET

COSTS

Demolition of Interior	\$115,000
Structural Works	\$239,070
Contingency	\$71,000
Engineering and Contract Admin	\$43,000
TOTAL	\$468,070

FUNDING

Facilities Reserve	\$468,070
TOTAL	\$468,070



COMMENTS

Full business plan to be presented at the time of Downtown Service Analysis and Master Plan Committee completes their asesement and presents to Council.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	9	PROJECT NAME:	Via Interior and Exterior Painting
DEPARTMENT:	Facilities	LOCATION:	5 James Street North

PROJECT DETAILS

SCOPE OF THE WORK

Painting of the exterior trim, door ways and windows. Painting of the interior entrance including the ceiling. Removal of signage, patching of any cracks or damage areas, and then painting of the wall.

JUSTIFICATION

The exterior wood work, doors, windows and trim were painting as a Capital project in 2015. The paint is beginning to fade and is due for a refresh. The interior walls have not been painted prior to 2015 and the paint is faded with cracks showing.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	10 years
Existing Asset Condition	fair to poor
Was Work Anticipated or will Useful Life be Extended	Work was anticipated
Remaining Life of Asset after Maintenance	NA
Impact to Operating Budget	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS


Construction	\$40,000
TOTAL	\$40,000

FUNDING

General Capital Reserve	\$40,000
TOTAL	\$40,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project					
PROJECT #	10	PROJECT NAME:	Energy efficiency upgrades		
DEPARTMENT:	Facilities	LOCATION:	Multiple Town Sites		
PROJECT DETAILS					
SCOPE OF THE WORK Energy efficiency upgrades					
JUSTIFICATION Energy efficiency upgrades; place holder for the EV charging stations. Improve other energy defficiencies with these funds.					
ASSET MANAGEMENT					
	Investment Type	New Asset			
	New Asset Estimated Useful Life	10 years			
	New Asset Annual Operating Costs (impact to operating budget)	N/A			
	New Asset Lifecycle Maintenance Costs	\$1000/5 years			
	New Asset Replacement Cost	\$30,000			
	Funding Source of New Asset Lifecycle Costs	N/A			
	Associated Rate or Tax Increase in Operating Budget	N/A			
	Required Future Operating Budget Transfer to Reserve	N/A			
	Impact to Level of Service	Improve			
STRATEGIC ALIGNMENT					
	Supported by:	Town of St. Marys Strategic Plan			
BUDGET					
COSTS					
Construction	\$30,000				
TOTAL	\$30,000				
FUNDING					
Reserve - General Capital	\$30,000				
TOTAL	\$30,000				
COMMENTS					

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	11	PROJECT NAME:	Town Hall Elevator Upgrade
DEPARTMENT:	Facilities	LOCATION:	175 Queen Street South

PROJECT DETAILS

SCOPE OF THE WORK

Updating of the elevator system including Hydraulic Controller, Hydraulic emergency lowering pack, hydraulic pump unit, Car door equipment, interlocks and pick-up rollers, Car top inspection station, emergency communications, hall fixtures, car fixtures, security signals travelling cable, travel cable & hanger and machine room painting.

JUSTIFICATION

This elevator modernization has come to term because of some of the now obsolete parts used in the controller. Declining support for the electrical controller replacement parts should make this an item of priority. The modernizing of the control systems will reduce the cost for annual maintenance as the current contract has escalated over the years to account for the ageing equipment. Constant disruptions from power outages that have caused the controller to drop it's programming.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	25 years
Existing Asset Condition	poor
Was Work Anticipated or will Useful Life be Extended	Useful life will be extended
Remaining Life of Asset after Maintenance	40 years
Impact to Operating Budget	Reduced maintenance contract
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$112,000
Contingency	\$5,000
TOTAL	\$117,000
FUNDING	
Reserve - General Capital	\$117,000
TOTAL	\$117,000



COMMENTS

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TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	12	PROJECT NAME:	Fire Hall Emergency Siren
DEPARTMENT:	Facilities	LOCATION:	172 James St South

PROJECT DETAILS

SCOPE OF THE WORK

Installation of an emergency siren at the Fire Hall

JUSTIFICATION

The fire emergency siren system was activated in conjunction with the Fire Department paging system. Whenever the firefighters were paged out to respond to an emergency, a fire emergency siren located at the Fire Hall, and Town Hall would be activated.

Besides the sirens alerting the firefighters, the other purpose of this fire emergency siren system was to alert the public that St. Marys volunteer firefighters would be responding to the Fire Hall in their own personal motor vehicles (with green flashing lights). Once the firefighters arrived at the Fire Hall, they would retrieve the fire apparatus and respond to the location of the call.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	15 years
New Asset Annual Operating Costs (impact to operating budget)	N/A
New Asset Lifecycle Maintenance Costs	\$200/ year
New Asset Replacement Cost	\$50,000
Funding Source of New Asset Lifecycle Costs	Municipal tax levy
Associated Rate or Tax Increase in Operating Budget	\$200 increase to facilities operating budget
Required Future Operating Budget Transfer to Reserve	\$3,333.00
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS

Construction	\$56,500
TOTAL	\$56,500

FUNDING

Reserve - Fire	\$56,500
TOTAL	\$56,500



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	13	PROJECT NAME:	MOC Painting of Administration Side
DEPARTMENT:	Facilities	LOCATION:	408 James St South

PROJECT DETAILS

SCOPE OF THE WORK

Preparing and painting of the walls in the hallway, offices, washrooms, lunchrooms and boardroom of the Administration side of the MOC.

JUSTIFICATION

The Municipal Operation Center was built in 2006. The building color pallet is dated and the walls are in need of fresh paint. The walls exhibit signs of damage from furniture moves, hanging of items and use. Painting of the walls will conclude the update to the interior of the Administration area that started with the replacement of the hallway floors. Regular maintenance activities like this are necessary to meet the communities expectations of well maintained facilities.

ASSET MANAGEMENT

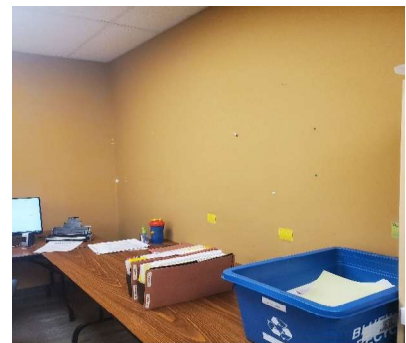
Investment Type	Major Maintenance
Existing Asset Age	16 years
Existing Asset Condition	Fair
Writedown	\$0.00
Remaining Life of Asset after Maintenance	15 Years
Impact to Operating Budget	\$0.00
Impact to Operating Transfer to Reserves	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Engineering	\$0
Construction	\$25,000
TOTAL	\$25,000
FUNDING	
Reserve - General Capital	\$25,000
TOTAL	\$25,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	14	PROJECT NAME:	MOC Carpet Replacement
DEPARTMENT:	Facilities	LOCATION:	408 James St South

PROJECT DETAILS

SCOPE OF THE WORK

Removal of existing carpet in the offices and board room at the MOC. Installation of luxury vinyl tile to match the recently installed hallway luxury vinyl tile.

JUSTIFICATION

The carpets are at the end of their useful life in the office areas and the board room at the Municipal Operations Center. The carpets were installed in 2006 and are now 16 years old. The heavy traffic of staff and patrons has worn the carpets.

ASSET MANAGEMENT

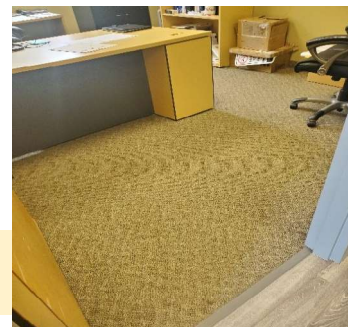
Investment Type	Replacement
Existing Asset Age	16 years
Estimated Resale Value	N/A
Writedown	\$3,500.00
New Asset Estimated Useful Life	15 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	0
New Asset Replacement Cost	\$43,000
Funding Source of Future Lifecycle Costs	Facilities Operating Budget
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$3,466.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Engineering	\$0
Construction	\$43,000
TOTAL	\$43,000
FUNDING	
Reserve - General Capital	\$43,000
TOTAL	\$43,000



COMMENTS

The original asset was assigned a 20 year life and had a lower overall cost, hence the writedown and the increased need for operating transfer to reserves

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	15	PROJECT NAME:	Lind Sportsplex Ice Surface Wall Painting
DEPARTMENT:	Facilities	LOCATION:	425 Water Street South

PROJECT DETAILS

SCOPE OF THE WORK

Painting of the walls in the ice surface area. Removal of signage, patching of any cracks or damage areas, and then painting of the wall.

JUSTIFICATION

The walls have not been painted in 10 to 15 years. The paint is beginning to fade and is due for a refresh. This project was approved in the 2022 Capital Budget but was cancelled due to high quotes on other Capital Projects.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	26 years
Existing Asset Condition	Fair to poor
Was Work Anticipated or will Useful Life be Extended	Work was anticipated
Remaining Life of Asset after Maintenance	49 years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$22,000
TOTAL	\$22,000
FUNDING	
Reserve - Curling Club	\$22,000
TOTAL	\$22,000



COMMENTS

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TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	16	PROJECT NAME:	Library Office Changes
DEPARTMENT:	Facilities	LOCATION:	15 Church St. North

PROJECT DETAILS

SCOPE OF THE WORK

Installation of a wall to divide the lower office area into two rooms. Installation of a door to access new CEO office on the east wall.

JUSTIFICATION

The moving of the CEO office from the upstairs to the main level will make the CEO more accessible to patrons and staff.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	25 years
New Asset Annual Operating Costs (impact to operating budget)	N/A
New Asset Lifecycle Maintenance Costs	\$2,000 in yr 15 for paint
New Asset Replacement Cost	\$25,000
Funding Source of New Asset Lifecycle Costs	Facilities Operating Budget
Associated Rate or Tax Increase in Operating Budget	none
Required Future Operating Budget Transfer to Reserve	\$1,000
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$25,000
TOTAL	\$25,000
FUNDING	
Reserve - General Capital	\$0
Friends of the Library	\$25,000
TOTAL	\$25,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	17	PROJECT NAME:	Lind Sportsplex Furnace Replacements
DEPARTMENT:	Facilities	LOCATION:	425 Water Street South

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the 2 existing Carrier Furnances that heat the basement and upstairs lounge and the replacement of the exhaust fan in the washroom area.

JUSTIFICATION

The existing furnaces were installed in 1997 and are now 25 years old. The installation of newer more efficient furnaces will decrease maintenance and energy costs. The exhaust fan was also installed in 1997 and runs constantly during the summer months to ventilate the washrooms. All 3 units are due for replacement as per the Asset Management Plan and Building Assessments.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	<i>25 years</i>
Estimated Resale Value	<i>\$0</i>
Writedown	<i>\$0.00</i>
New Asset Estimated Useful Life	<i>15 Years</i>
New Asset Annual Operating Costs	<i>\$6,000</i>
Anticipated Major Maintenance Costs	<i>\$500/year</i>
New Asset Replacement Cost	<i>\$29,000</i>
Funding Source of Future Lifecycle Costs	<i>General Capital Reserve</i>
Impact to Operating Budget	<i>0.00</i>
Impact to Operating Transfer to Reserves	<i>Reduction of \$66/yr</i>
Impact to Level of Service	<i>Maintain</i>

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Engineering	\$0
Construction	\$29,000
TOTAL	\$29,000

FUNDING

Reserve - General Capital	\$29,000
TOTAL	\$29,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	18	PROJECT NAME:	Town Hall Slate Roof Replacement
DEPARTMENT:	Facilities	LOCATION:	175 Queen St. East

PROJECT DETAILS

SCOPE OF THE WORK

Removal of existing slate tiles. The replacement of the slate roof with new slate, including copper flashings and access.

JUSTIFICATION

In October of 2021, a roof leak was detected and repaired by Roof Tile Management. At that time a roof assessment was performed and it was found that the existing roof nails are starting to rust out and fail. Staff have reviewed several options with the consultant including spot repairs. Based on the existing condition of slate, very little could be salvaged for reuse. Staff have determined that the most cost effective approach to this repair is to replace the entire roof.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	137 years
Estimated Resale Value	N/A
Writedown	\$85,833.00
New Asset Estimated Useful Life	75 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	\$200,000 in year 50: repairs
New Asset Replacement Cost	\$600,000
Funding Source of Future Lifecycle Costs	General Capital Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	Increase \$9,000
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Engineering	\$10,000
Construction	\$590,000
TOTAL	\$600,000
FUNDING	
Reserve - General Capital	\$600,000
TOTAL	\$600,000



COMMENTS

A repair project in 1999 was originally anticipated to significantly extend the life of the original slate roof. The writedown represents the difference in anticipated vs. realized life of that repair work.

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	19	PROJECT NAME:	Video Camera Installation Kin Pavilion & Cadzow Pavilion
DEPARTMENT:	Facilities	LOCATION:	317 James St & 217 Park St

PROJECT DETAILS

SCOPE OF THE WORK

Installation of video cameras at Kin Pavilion and Cadzow Pavilion

JUSTIFICATION

The increase in the number of vandalism occurrences at the seasonal washrooms has increased over the last couple of years. Staff have reduced hours of operation for the seasonal bathrooms and installed portable washrooms to battle the vandalism and still meet the publics needs. Cameras will help identify who is vandalizing the facilities and help deter future vandalism

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	<i>10 years</i>
New Asset Annual Operating Costs (impact to operating budget)	<i>N/A</i>
New Asset Lifecycle Maintenance Costs	<i>No impact</i>
New Asset Replacement Cost	<i>\$10,000</i>
Funding Source of New Asset Lifecycle Costs	<i>General Capital Reserve</i>
Associated Rate or Tax Increase in Operating Budget	<i>None</i>
Required Future Operating Budget Transfer to Reserve	<i>\$1,000</i>
Impact to Level of Service	<i>Improve</i>

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Construction	\$10,000
TOTAL	\$10,000
FUNDING	
Reserve - General Capital	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	20	PROJECT NAME:	Town Building Artistic Lighting
DEPARTMENT:	Facilities	LOCATION:	175 Queen St East

PROJECT DETAILS

SCOPE OF THE WORK

The scope of the project would include installation of decorative lighting on Town Hall.

JUSTIFICATION

Lighting the Town Hall is a unique way to add cultural vibrancy to the downtown. If lighting the building is to become a common practice, the Tourism and Events department would like to have more flexibility in the way we light up the Town Hall and the number of colors we could use to help further build the cultural presence of the downtown.

These lighting systems will allow staff to change the light color to what ever combination needed. There will be limitations within the design for the lighting but almost any color or combination of color will be available. The lights can be controlled from a cell phone/control panel and adjusted whenever required. The new systems will have clearer colors and spread on the building. This project will draw people to see the Town Hall "lite up". Making it a nighttime attraction similar to the CN Towers lighting.

Staff will be directing installation of the lights to adhere to the Heritage of the Building. Hiding the lights in the ground or behind structural elements to not take away from the building's architecture and photo appeal.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	10 years
New Asset Annual Operating Costs (impact to operating budget)	N/A
New Asset Lifecycle Maintenance Costs	\$10,000 in year 7 - repairs
New Asset Replacement Cost	\$60,000.00
Funding Source of New Asset Lifecycle Costs	General Capital Reserve
Associated Rate or Tax Increase in Operating Budget	\$250/yr
Required Future Operating Budget Transfer to Reserve	\$7,000 increase in transfer to reserve
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Contingency	\$10,000
Town Hall Lighting	\$50,000
TOTAL	\$60,000
FUNDING	
Reserve - General Capital	\$60,000
TOTAL	\$60,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	21	PROJECT NAME:	Lind Sportsplex Roof Refurbish
DEPARTMENT:	Facilities	LOCATION:	425 Water Street South

PROJECT DETAILS

SCOPE OF THE WORK

Installation of a nonfibre, asphalt base aluminum roof coating in worn areas and repairs of any blisters or lifting seams of the entire existing roof system.

JUSTIFICATION

The installation of the aluminum coating helps preserve the existing roof surfaces and reduces under roof temperatures to create a more pleasant interior work environment that is less costly to maintain, reducing the heat loads within the building's interior while reducing the HVAC running times required to cool the building. In 2017, the Lind Sportsplex roof was restored with a new membrane and UV protectant Aluminum coating. The work included cutting out and replace all areas with wet insulation. As well as replacing metal coping caps and counter flashings around the roof perimeter edges and curbs. The installation of the aluminum coating will help protect the membrane from UV rays to ensure the roof meets the original anticipated useful life.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	5 Years
Existing Asset Condition	Fair
Was Work Anticipated or will Useful Life be Extended	Work was anticipated
Remaining Life of Asset after Maintenance	10 Years
Impact to Operating Budget	None.
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS	
Construction	\$30,000
Contingency	\$5,000
TOTAL	\$35,000
FUNDING	
General Capital Reserve	\$35,000
TOTAL	\$35,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	22	PROJECT NAME:	MOC Roof
DEPARTMENT:	Facilities	LOCATION:	408 James Street South

PROJECT DETAILS

SCOPE OF THE WORK

Installation of a nonfibre, asphalt base aluminum roof coating and repairs of any loose screws and seams in the roof system.

JUSTIFICATION

The installation of the aluminum coating helps preserve the existing roof surfaces and reduces under roof temperatures to create a more pleasant interior work environment that is less costly to maintain, reducing the heat loads within the building's interior while reducing the HVAC running times required to cool the building. To replace the whole roof on the MOC would cost approximately \$500,000.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	16 Years
Existing Asset Condition	Fair
Was Work Anticipated or will Useful Life be Extended	Anticipated work
Remaining Life of Asset after Maintenance	29 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: None - Maintain Assets

BUDGET

COSTS

Construction Administration Roof	\$52,500
Construction Shop Roof	\$77,500
Maintenance to Roof	\$9,000
Contingency	\$15,000
TOTAL	\$154,000

FUNDING

General Capital Reserve	\$154,000
TOTAL	\$154,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	23	PROJECT NAME:	Well Inspection and Maintenance Plan
DEPARTMENT:	Public Works	LOCATION:	Well No. 2A - 22 Wellington Street North

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the Town's Drinking Water Well Inspection and Maintenance Program continue whereas the drinking water supply wells and equipment are removed, inspected, repaired, etc. to ensure that the wells and pump systems remain in a preventative maintenance state as opposed to a reactive maintenance state.

JUSTIFICATION

The Town's Well Inspection and Maintenance Program completes an assessment of the drinking water supply wells once every five (5) years to ensure preventative maintenance can be completed as required. Well No. 2A was last inspected in 2018 and is due for its 5-year inspection in 2023.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	15 Years
Existing Asset Condition	Good
Was Work Anticipated or will Useful Life be Extended	Work anticipated as part of existing preventative maintenance program administered on Town water assets.
Remaining Life of Asset after Maintenance	85 years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Construction	\$25,000
TOTAL	\$25,000

FUNDING

Reserve - Water	\$25,000
TOTAL	\$25,000



COMMENTS

2023 will be the third and final year of an existing inspection service contract under this program. Project previously awarded.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	24	PROJECT NAME:	Water Valve Maintenance Program
DEPARTMENT:	Public Works	LOCATION:	Various locations across water distribution system

PROJECT DETAILS

SCOPE OF THE WORK

Project to consist of the repair and / or replacement of existing water distribution valves ranging in size from 150mm to 300mm. Public Works department or third party contractor provides excavation services with Ontario Clean Water Agency completing the repairs or replacements as required.

JUSTIFICATION

With a fully developed valve exercising program implemented throughout the Town on a cyclical basis, deficiencies are routinely identified. Valves which are identified as broken or not operable are prioritized for repair and / or replacement. Project ensures that resources are available to address deficiencies once they are identified and that the system is in a fit state of repair in the event of unplanned events or emergencies.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	Various
Existing Asset Condition	Poor to Fair
Was Work Anticipated or will Useful Life be Extended	Work was not anticipated. Does not extend the useful life. If full replacement undertaken, new useful life period commenced.
Remaining Life of Asset after Maintenance	Varies depending on repair location
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - Water	\$15,000
TOTAL	\$15,000



COMMENTS

This is an annual allocation to fund water valve repairs or replacements. Actual valve locations and quantity determined as needed throughout the year.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	25	PROJECT NAME:	Carling Street Watermain Improvements
DEPARTMENT:	Public Works	LOCATION:	Carling Street

PROJECT DETAILS

SCOPE OF THE WORK

This project represents the construction phase where the existing watermain located on an easement would be replaced and relocated to within the municipal right-of-way for Samuel Street and Carling Street.

JUSTIFICATION

The current watermain that services properties on Carling Street is a legacy watermain that was installed in circa 1904 and is installed along the railway line. Currently the Town has an easement agreement in place for the watermain to ensure maintenance activities can be undertaken if needed, however access can be a challenge. In addition to access challenges, the 100mm dia. cast iron watermain is being restricted by mineral build up which causes volume flow restrictions within the pipe. This can cause reduced pressure as well as reduces the level of chlorine in the system at this point.

ASSET MANAGEMENT

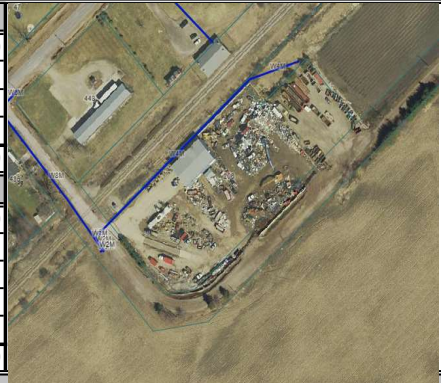
Investment Type	Replacement
Existing Asset Age	118 Years
Estimated Resale Value	Not Applicable
Writedown	\$0.00
New Asset Estimated Useful Life	50 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	Not Applicable
New Asset Replacement Cost	\$150,000
Funding Source of Future Lifecycle Costs	Water Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$3,000.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$150,000
TOTAL	\$150,000
FUNDING	
Reserve - Water	\$150,000
TOTAL	\$150,000



COMMENTS

Project designed in 2022 to support construction works in 2023.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	26	PROJECT NAME:	Well No. 1 Storage Building Improvements
DEPARTMENT:	Public Works	LOCATION:	55 St. George Street North (Well No. 1 Site)

PROJECT DETAILS

SCOPE OF THE WORK

This project would consist of a structural assessment and construction work aimed to maintain the interior and exterior of the "Waterworks" Building located at 55 St. George Street South. Constructed in 1899, this building holds a heritage designation and requires upkeep to the exterior stonework and repointing as well as improvements and reinforcement to interior structural walls, heating, lighting and insulation. The exact scope of work would be determined through completion of a building assessment proposed as part of this project.

JUSTIFICATION

Originally built in 1899, the "Waterworks" building located at 55 St. George Street North holds heritage designation. This building, once the location of the first water system equipment, now acts mainly as an under utilized storage building. Most recently, a new roofing system was installed in 2014, the building interior suffers from neglect and make shift repairs. the building envelope allows for vermin to enter the facia, and nest in the attic. Improvements to the building would help protect and safeguard this heritage facility, while also ensuring its safe, continued use for years to come.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	123 Years
Existing Asset Condition	Poor
Was Work Anticipated or will Useful Life be Extended	As a heritage asset, work was anticipated to maintain the building and its characteristics.
Remaining Life of Asset after Maintenance	50 years (To be determined)
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Engineering	\$25,000
Construction	\$175,000
TOTAL	\$200,000

FUNDING

Reserve - Water	\$200,000
TOTAL	\$200,000



COMMENTS

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	27	PROJECT NAME:	Chlorine Regulator Replacement
DEPARTMENT:	Public Works	LOCATION:	Water System

PROJECT DETAILS

SCOPE OF THE WORK

This project would result in all chlorine regulators as part of the drinking water system replaced as part of a preventative maintenance program. Chlorine regulators would be replaced at Well 1, 2A and 3 respectively. Chlorine regulator system at the Ground Level reservoir would not be replaced as part of this project.

JUSTIFICATION

The existing chlorine regulators were installed in the early 2000's as part of the major well improvements completed at the time. Over the years, various repair kits have been utilized on the regulators, however have now reached a point where replacement of the regulator(s) is required. This project would be completed as a planned, preventative replacement program so that down time at each facility can be carefully planned and scheduled.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	15 Years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	15 years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	Rebuild kits as required (\$1,000/ea)
New Asset Replacement Cost	\$25,000
Funding Source of Future Lifecycle Costs	Water Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$800 increase
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Equipment	\$25,000
TOTAL	\$25,000
FUNDING	
Reserve - Water	\$25,000
TOTAL	\$25,000



COMMENTS

Project to be delivered by Water System Operating Authority

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	28	PROJECT NAME:	Rotometer Replacement (Year 2 of 2)
DEPARTMENT:	Public Works	LOCATION:	20 Wellington Street North (Well 2A)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the rotometer replaced at Well No. 2A with a new unit as part of the second year, of a two (2) year preventative maintenance replacement program.

JUSTIFICATION

The rotometer units are instrumental in ensuring safe and standard chlorine dosages are being applied to water entering the distribution system. Their proper operations help to ensure that proper chlorine contact time dosages are being applied to meet disinfection requirements. The replacement of this equipment will allow the well site to be offline during a planned replacement project which will limit the overall down time of the well and can be completed with equipment delivery expectations accounted for. This allows the Town and our Operating Authority to be proactive in nature as opposed to reactive and could prevent significant down time should the rotometer fail unexpectedly.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	15 Years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	15 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	0
New Asset Replacement Cost	\$15,000
Funding Source of Future Lifecycle Costs	Water Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Equipment	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - Water	\$15,000
TOTAL	\$15,000



COMMENTS

Project to be delivered by Water System Operating Authority

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	29	PROJECT NAME:	SCADA Programming - Water Tower
DEPARTMENT:	Public Works	LOCATION:	Water System

PROJECT DETAILS

SCOPE OF THE WORK

This project would result in the existing SCADA control system for the water system being upgraded to enable the ground level water storage facility and booster pumping station to integrate operations and system controls during maintenance activities on the elevated water tower.

JUSTIFICATION

The elevated water tower requires interior and exterior coatings (i.e. paint) to be applied periodically to maintain the steel structure. This requires the water tower to be removed from service during these times. Last completed in 2013 (exterior overcoating), the Tower is scheduled for both interior and exterior tank cleaning and coatings to be applied as early as 2024. The reservoir, brought online in 2019 was designed in a way to allow system operation during periods of tower maintenance, however programming was to be completed at a later date. This programming and subsequent testing would position the system, and the newer reservoir asset to better operate and maintain the water system during the future planned elevated tower maintenance works.

ASSET MANAGEMENT

Investment Type
Existing Asset Age

Major Maintenance

Scada System (18 Years), Elevated Tower (36 Years), Ground Level Reservoir (4 Years)

Existing Asset Condition

Scada Program (Fair), Elevated Tower (Fair), Ground Level Reservoir (Excellent)

Was Work Anticipated or will Useful Life be Extended

Work was anticipated when the Ground Level Reservoir was constructed. Programming deferred after construction to enable sound system integration after construction.

Remaining Life of Asset after Maintenance

32 Years

Impact to Operating Budget

None

Impact to Level of Service

Improve

STRATEGIC ALIGNMENT

Supported by:

Town of St. Marys Strategic Plan

BUDGET

COSTS

Programming	\$50,000
TOTAL	\$50,000

FUNDING

Reserve - Water	\$2,490
Development Charges	\$47,510
TOTAL	\$50,000

COMMENTS

Project would utilize the existing SCADA control contract for the system to enable upgrades and testing of the system in 2023 for planned utilization as early as 2024.



TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	30	PROJECT NAME:	Well No. 3 Roof Replacement
DEPARTMENT:	Public Works	LOCATION:	209 Thomas Street (Well No. 3)

PROJECT DETAILS

SCOPE OF THE WORK

This project would result in the existing asphalt shingle roof located at Well No. 3 be replaced with either a Steel roof or asphalt shingle roof. Eavestrough and fascia improvements or repairs would also be completed as part of the scope of work.

JUSTIFICATION

The Well facility was extensively overhauled in circa 2003 as part of major upgrades to the Town's water system. Minimal maintenance has been completed on the Well No. 3 facility building since that time and the existing roofing system has reached the end of its useful life. Given the building construction and residential surroundings, steel or asphalt shingle roofing systems can be considered for this project that will see the building envelop safeguarded into the future.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	1984 (Building), Roofing Age unknown
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	25 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	0
New Asset Replacement Cost	\$15,000
Funding Source of Future Lifecycle Costs	Water Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$600 increase
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Construction	\$15,000
TOTAL	\$15,000

FUNDING

Reserve - Water	\$15,000
TOTAL	\$15,000

COMMENTS



TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	31	PROJECT NAME:	Cured In Place Pipe - Sewer Rehabilitations
DEPARTMENT:	Public Works	LOCATION:	Various Locations

PROJECT DETAILS

SCOPE OF THE WORK

To use Cured in Place Pipe (CIPP) technology to structurally rehabilitate targeted sections of the sanitary sewer collection system that are deteriorating. Section of pipe to be included are generally focused downstream of sewage pumping station where gas has caused degradation of the original pipes. Areas include, but not limited to: Robinson Street, Queen Street West, Thomas Street, Queen Street East, Elizabeth Street and smaller pipe sections around Huron Street South.

JUSTIFICATION

A main line pipe failure in 2022 identified advanced gas degradation of a portion of sanitary sewer collection system. During replacement efforts it was noted that visual inspections of the pipe appeared fair condition however field activities confirmed that the pipe was brittle, weak and deteriorated. Further video inspections of other targeted section of the system also confirmed deteriorating pipe sections in line with what was experienced on Huron Street South.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	50 Years
Existing Asset Condition	Poor
Was Work Anticipated or will Useful Life be Extended	Work was anticipated eventually however was "fast tracked" due to earlier than anticipated degradation. This will target rehabilitation to meet the anticipated useful life.
Remaining Life of Asset after Maintenance	50 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$525,000
TOTAL	\$525,000
FUNDING	
Reserve - Wastewater	\$525,000
TOTAL	\$525,000



COMMENTS

This project received pre-budget approval in summer 2022 to enable staff to develop a project and tender for release. This was completed due to the overall "small" scope of work and to enable suitable time to obtain qualified vendors and schedule for 2023. A "spot" repair on Robinson Street has now been completed that will enable CIPP works to proceed, included as part of this project.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	32	PROJECT NAME:	Sanitary Sewer Condition Assessments
DEPARTMENT:	Public Works	LOCATION:	Church Street S. Between Elizabeth St. and Park St.

PROJECT DETAILS

SCOPE OF THE WORK

This project would see targetted section of the sanitary sewer collection system flushed, cleaned and camera inspected to assess pipe condition(s). Additionally, the annual reoccurring project would supply funds to address collection system repairs, as may be encountered.

JUSTIFICATION

A main line pipe failure in 2022 identified advanced gas degradation of a portion of sanitary sewer collection system. During replacement efforts it was noted that visual inspections of the pipe appeared fair condition however field activities confirmed that the pipe was brittle, weak and deteriorated. Further video inspections of other targetted section of the system also confirmed deteriorating pipe sections in line with what was experienced on Huron Street South. A continued targetted expansion of sewer condition assessments is warranted to identify and address problem sections before failures occur. Additionally, the funds would be used to address defects or deficiencies within the collection system, such as sewer lateral repairs, as they may be encountered.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	Various - Majority of system 52 Years old
Existing Asset Condition	Various ranges from poor, fair, good and excellent
Was Work Anticipated or will Useful Life be Extended	Work was anticipated to extend the Useful Life of the Asset.
Remaining Life of Asset after Maintenance	50 years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Inspection	\$40,000
TOTAL	\$40,000
FUNDING	
Reserve - Wastewater	\$40,000
TOTAL	\$40,000



COMMENTS

Project allocation to provide annual budget related to video inspections of the sanitary sewer system for condition assessments and system repairs.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	33	PROJECT NAME:	Aeration Piping Replacement
DEPARTMENT:	Public Works	LOCATION:	309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

The Water Pollution Control Plant (WPCP) operates with three (3) aeration basins (or cells) as part of the treatment process. This project would replace existing, original aeration piping at the Water Pollution Control Plant (WPCP) within all three (3) basins, including air diffusers, seals and pipe supports.

JUSTIFICATION

This project was approved in 2022 as an unplanned capital expense at the request of the Town's Operating Authority due to a series of pipe failures and inspections completed on the aeration piping. Through due diligence review on replacement options, it was determined that the existing aeration "grid design" did not meet existing facility requirements today, and would be a limiting factor as the town continues to grow. As such, an alternative scope of work was considered to meet facility aeration needs now and into the future.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	33 Years
Estimated Resale Value	\$0
Writedown	\$46,500.00
New Asset Estimated Useful Life	30 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	Diffusor cleaning every 5-years (\$20,000 per basin)
New Asset Replacement Cost	\$480,000
Funding Source of Future Lifecycle Costs	Wastewater Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$13,340.00
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$480,000
TOTAL	\$480,000
FUNDING	
Reserve - Wastewater	\$480,000
TOTAL	\$480,000



COMMENTS

Approved in 2022 as an unbudgetted project as recommended by OCWA based on pipe deterioration and increasing failures. As part of replacement review, determined that the existing aeration "grid design" was not adequate for existing and future facility demands that resulted in a moderate change to the proposed scope of work.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	34	PROJECT NAME:	WPCP Valve Replacement
DEPARTMENT:	Public Works	LOCATION:	309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see a variety of valves replaced at the Water Pollution Control Plant including, but not limited to: 4-row wetwell gate and check valves, bypass valving and sluice gate valves.

JUSTIFICATION

Many of the valves located at the WPCP were originally installed in circa 1972 and have reached the end of their useful life. Required repairs in recent years have further identified the need for replacement. In order to replace many, if not all of these valves, a partial facility by-pass is required. With a larger planned capital project at the WPCP to replace the grit removal system, a by-pass of the front end of the facility will be required that will also enable the replacement of these valves. This would eliminate the need to have a standalone partial by-pass, reducing overall costs, facility disruption and environmental impact.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	50 years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	50 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	\$0
New Asset Replacement Cost	\$135,000
Funding Source of Future Lifecycle Costs	Wastewater Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Construction	\$135,000
TOTAL	\$135,000
FUNDING	
Reserve - Wastewater	\$135,000
TOTAL	\$135,000



COMMENTS

The replacement of these valves can be completed during a larger facility upgrade to reduce costs related to partial facility by-pass. Unable to accurately calculate a change in transfer to reserve because of how the original WPCP process equipment assets were grouped.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	35	PROJECT NAME:	RAS Pump Replacement
DEPARTMENT:	Public Works	LOCATION:	309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the continuation of a pump replacement program started in 2020 related to Return Activated Sludge pumps at the Water Pollution Control Plant (WPCP). The project would see the fourth of five pumps replaced.

JUSTIFICATION

Return Activated Sludge pumps are vital in returning settled sludge from the final clarifiers to the front of the facility for continued treatment. The existing pumps have reached their estimated useful life, and an inspection in 2020 due to pump failure indicated significant deterioration. One pump has been replaced per year, based on priority needs since, with this project continuing that process.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	32 Years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	30 Years
New Asset Annual Operating Costs	Not Applicable
Anticipated Major Maintenance Costs	Pump Rebuild on ten year interval (\$10,000 per rebuild)
New Asset Replacement Cost	\$30,000
Funding Source of Future Lifecycle Costs	Wastewater Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$1,400.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Construction	\$30,000
TOTAL	\$30,000
FUNDING	
Reserve - Wastewater	\$30,000
TOTAL	\$30,000



COMMENTS

Year 4 of 5. Difficult to accurately calculate a change in transfer to reserve because of how the original WPCP process equipment assets were grouped.

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	36	PROJECT NAME:	Polymer Feed System Replacement
DEPARTMENT:	Public Works	LOCATION:	309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would replace the existing polymer feed system at the Water Pollution Control Plant (WPCP) with a new unit.

JUSTIFICATION

The polymer feed system at the WPCP was installed during the last major upgrades circa 2009. Routine maintenance on the system has been completed since, however has now reached the end of its useful life where replacement is required. This project would be completed as a preventative maintenance activity where process down time can be accounted for and effectively scheduled to minimize any disruption to facility operations.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	<i>14 years</i>
Estimated Resale Value	<i>\$0</i>
Writedown	<i>\$0.00</i>
New Asset Estimated Useful Life	<i>10 Years</i>
New Asset Annual Operating Costs	<i>\$0</i>
Anticipated Major Maintenance Costs	<i>0</i>
New Asset Replacement Cost	<i>\$10,000</i>
Funding Source of Future Lifecycle Costs	<i>Wastewater Reserve</i>
Impact to Operating Budget	<i>0.00</i>
Impact to Operating Transfer to Reserves	<i>\$1,000.00</i>
Impact to Level of Service	<i>Maintain</i>

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Equipment	\$10,000
TOTAL	\$10,000

FUNDING

Reserve - Wastewater	\$10,000
TOTAL	\$10,000



COMMENTS

This project would be completed by the Operating Authority for the WPCP.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	37	PROJECT NAME:	Clarifier Weir Replacement
DEPARTMENT:	Public Works	LOCATION:	309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would result in the clarifier weir being replaced in one of the two large diameter secondary clarifiers. This will ensure that the weirs continue to operate as they are designed, not allowing water to bypass the weirs, and ensuring solids are being contained within the process.

JUSTIFICATION

The existing clarifier weirs on the large secondary clarifier units are composed of metal fabrication and were installed in circa 1989. The weirs have deteriorated to a level where replacement is required to ensure their continued function as designed. The project would result in the weir of one unit being replaced in 2023 (with the second scheduled for a later date). This would align with a planned project where the secondary clarifier will be removed from service for another project allowing for less down time and potential economies of scale.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	32 Years
Existing Asset Condition	Poor
Was Work Anticipated or will Useful Life be Extended	Work was anticipated
Remaining Life of Asset after Maintenance	68 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Construction	\$20,000
TOTAL	\$20,000

FUNDING

Reserve - Wastewater	\$20,000
TOTAL	\$20,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	38	PROJECT NAME:	Clarifier Painting
DEPARTMENT:	Public Works	LOCATION:	309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project represents the fourth and final year or a planned maintenance cycle on the secondary clarifiers at the Water Pollution Control Plant (WPCP) to maintain exterior coatings in order to achieve the intended life of the asset. This project would see one (1) clarifier rake system sandblasted and painted in 2023.

JUSTIFICATION

In order to achieve the useful life of the assets, maintenance activities are required from time to time to maintain steel structures. Units have not been maintained since the last major works at the WPCP (circa 2009) and paint is currently flaking and deteriorating.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	32 Years
Existing Asset Condition	Fair
Was Work Anticipated or will Useful Life be Extended	Work was anticipated to maintain exterior coating protection
Remaining Life of Asset after Maintenance	20 years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS	
Construction	\$30,000
TOTAL	\$30,000
FUNDING	
Reserve - Wastewater	\$30,000
TOTAL	\$30,000



COMMENTS

This is the fourth and final year of a planned four year maintenance cycle. Project to be completed during dry period where flows to the WPCP are low to ensure the remaining clarifiers can manage treatment requirements.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	39	PROJECT NAME:	Emily Street SPS Pump Rebuild
DEPARTMENT:	Public Works	LOCATION:	Church Street S. Between Elizabeth St. and Park St.

PROJECT DETAILS

SCOPE OF THE WORK

This Project would see one (1) of two pumps located at the Emily Street Sanitary Pumping Station rebuilt to replace various wear parts. In addition to the rebuild, the purchase of a new pump is included to eliminate the requirement for a pump rental during the rebuild.

JUSTIFICATION

A series of pump inspection reports were completed across the wastewater system in July 2022 that evaluated various aspects of the pumps. The inspection report for the Emily Street SPS identified that the existing pumps require maintenance rebuilds related to impellers, etc. This is preventative maintenance to ensure that the pumps continue to operate, and reach their anticipated useful life. A new pump purchase is also included to eliminate the need for a rental pump during rebuild efforts and add a level of redundancy to this station not currently available.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	17 Years
Existing Asset Condition	Good
Was Work Anticipated or will Useful Life be Extended	Pump maintenance work was anticipated as wear parts reach end of useful life.
Remaining Life of Asset after Maintenance	10 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS	
Construction	\$30,000
TOTAL	\$30,000
FUNDING	
Reserve - Wastewater	\$30,000
TOTAL	\$30,000



COMMENTS

Scope of project includes the purchase of a new pump for the Emily Street SPS that will eliminate the requirement for a pump rental during the rebuild process. Rental costs can often be expensive and the purchase of a new pump allows for a spare pump to be added to inventory once the rebuild is complete to provide a level of redundancy to the system not currently available.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	40	PROJECT NAME:	Sewage Pump Station Rehabilitations
DEPARTMENT:	Public Works	LOCATION:	Various - SPS Locations

PROJECT DETAILS

SCOPE OF THE WORK

This project represents the construction phase of the review and rehabilitation of existing sewage pumping stations within the Town. Condition assessments completed on all three (3) SPS in 2020 determined various rehabilitation requirements, such as, but not limited to pump replacement(s), valve replacements, platform upgrades, venting improvements, electrical system upgrades and level sensor improvements.

JUSTIFICATION

The Town has three (3) sewage pumping stations located within the community. Two (2) of the SPS were constructed in the late 1960's and have been operating for over 50 years, while a third, newer station was constructed in the mid-2000's. The majority of the project scope revolve around the older stations located on Robinson Street and Queen Street East, where, aside from routine pump maintenance, minimal works have been completed since construction. The sourcing of replacement parts for existing equipment, such as electrical systems has become difficult, and major asset components have reached the end of their useful life.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	54 Years (Robinson and Queen Street East), 17 Years (Emily)
Existing Asset Condition	Fair to Poor (Robinson and Queen Street East), Good (Emily)
Was Work Anticipated or will Useful Life be Extended	Work was anticipated to maintain assets throughout their useful life.
Remaining Life of Asset after Maintenance	50 years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS	
Construction	\$525,000
TOTAL	\$525,000
FUNDING	
Reserve - Wastewater	\$525,000
TOTAL	\$525,000



COMMENTS

This project completed design works in 2021 and represents a tender ready, shovel ready project. Costing projection adjusted for anticipated inflationary impacts since initial cost determinations made.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	41	PROJECT NAME:	Solid Waste Management Facility Design and Approvals
DEPARTMENT:	Public Works	LOCATION:	1221 Water Street South, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

Pending the successful approval of the "Future Solid Waste Disposal Needs Environmental Assessment", the solid waste management facility expansion will require detailed design and approvals to be completed. This will require satisfying Environmental Protection Act and Ontario Water Resources Act requirements as well as various commitments made through the Environmental Assessment Process. This project will provide the engineering support required to satisfy those requirements. Design needs are anticipated to address the following: Watercourse relocation, Stormwater Management Facilities, Waste disposal footprint expansion, internal access road, leachate collection system improvements, public drop off design, etc.

JUSTIFICATION

The Town is currently operating the solid waste management facility on interim filling approvals in accordance with approved Environmental Compliance Approvals. This permits the Town to continue filling at the solid waste management facility in excess of original design approvals while the Future Solid Waste Disposal Needs Environmental Assessment is completed. This project would ensure that the Town is able to carry out the necessary design and approval works immediately upon receipt of successful EA approval should it be received, and move to seeing the Town secure sufficient solid waste disposal capacity for the next 40-years.

ASSET MANAGEMENT

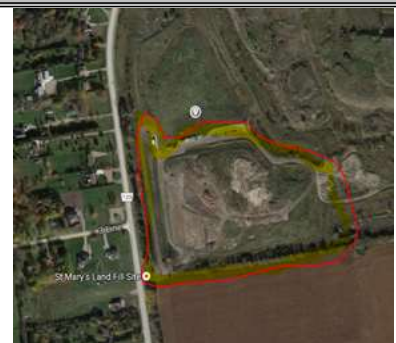
Investment Type	New Asset
New Asset Estimated Useful Life	40 Years (EA Planning Period)
New Asset Annual Operating Costs (impact to operating budget)	To be determined based on the sites final detailed design considerations
New Asset Lifecycle Maintenance Costs	To be determined based on the sites final detailed design considerations
New Asset Replacement Cost	Not Applicable
Funding Source of New Asset Lifecycle Costs	Waste Management Reserve, and User Fees
Associated Rate or Tax Increase in Operating Budget	Annual user fee increases to fund solid waste management as adopted by Council, annually.
Required Future Operating Budget Transfer to Reserve	\$7,375
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Engineering and Approvals	\$295,000
TOTAL	\$295,000
FUNDING	
Reserve - Landfill	\$295,000
TOTAL	\$295,000



COMMENTS

This project was previously approved by Council in circa 2019. However, was delayed as a result of ongoing issues related to the satisfactory completion of the Future Solid Waste Disposal Needs Environmental Assessment. Due to significant advancement in the EA process throughout 2022 the commencement of the next Phase (i.e. design and approvals) is anticipated in 2023 (pending successful MECF Approval on EA)

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	42	PROJECT NAME:	Landfill Earthworks
DEPARTMENT:	Public Works	LOCATION:	1221 Water Street South, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

This project would consist of the removal of final cover material at the landfill within select construction cells of Phase II/III to enable the ongoing placement of waste under interim approvals while the Town completed the Future Solid Waste Disposal Needs Environmental Assessment and seeks approval from the Province. Cover material that is removed, is relocated atop Phase II/III to place final cover material in newly completed sections.

JUSTIFICATION

The existing cover material was placed years ago under initial site design guidelines and design objectives. As the Site continues to operate, the requirement for space for waste placement continues. This project would continue to see the Town complete landfill operations in accordance with historical and future planned interim approvals while utilizing existing infrastructure in an economical and feasible way.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	30 Years
Existing Asset Condition	Moderate
Was Work Anticipated or will Useful Life be Extended	Work was anticipated as part of the facility expansion plans. Interim earthworks extends the useful life of the site.
Remaining Life of Asset after Maintenance	2 years (interim approval)
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$20,000
TOTAL	\$20,000
FUNDING	
Roads Reserve	\$20,000
TOTAL	\$20,000



COMMENTS

Lower projected costs anticipated in 2023 for earthworks relative to previous years due to greater capacity gained from 2022 program.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	43	PROJECT NAME:	Rapid Deployment Craft
DEPARTMENT:	Fire Department	LOCATION:	Fire Hall

PROJECT DETAILS

SCOPE OF THE WORK

To procure a Rapid Deployment Craft (RDC) that is used for Ice/Water Rescue operations, mixed waters and transitions, patient litter, body retrieval, towable behind a personal water craft. The RDC is built to take the stresses incurred by emergency first responders who need to work in demanding, water-related rescue situations.

JUSTIFICATION

Our current Rapid Deployment Craft (RDC) has been in operation for 5 years and has been used extensively for training and emergency response operations. The RDC is designed to withstand severe use conditions for many years. It is assembled with the finest, most advanced materials available using the best time tested construction techniques. However because of the nature of the operations that the RDC has been subjected to it has sustained small tears, pin holes and abasions that has required us to use a repair kit several times.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	5 years
Estimated Resale Value	\$1,000
Writedown	\$3,715.00
New Asset Estimated Useful Life	5 years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	\$0.00
New Asset Replacement Cost	\$9,625
Funding Source of Future Lifecylcle Costs	Fire Reserves
Impact to Operating Budget	\$0.00
Impact to Operating Transfer to Reserves	\$1,925 increase to transfer
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Polar 75	\$9,625
TOTAL	\$9,625
FUNDING	
Fire Reserves	\$9,625
TOTAL	\$9,625



COMMENTS

Originally a donated asset, the Rapid Deployment Craft (RDC) is a must have piece of life saving equipment when it comes to swiftwater/Ice water rescue. The level of confidence of using our current RDC has diminished due to the numerous repair and patch work. The ability of the rescue team to quickly reach a victim and safely retrieve them in swift water, whitewater, floods or low head dam entrapment situations is based on superb operating equipment.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	44	PROJECT NAME:	Auto Extrication Equipment
DEPARTMENT:	Fire Department	LOCATION:	Fire Hall

PROJECT DETAILS

SCOPE OF THE WORK

To procure a set of battery-operated extrication rescue tools (Cutters, Spreaders and Rams).

JUSTIFICATION

These tools are used for vehicle extrication which is the process of removing a vehicle from around a person who has been involved in a motor vehicle collision (MVC), when conventional means of exit are impossible or inadvisable. A delicate approach is needed to minimize injury to the victim during the extrication. On average the St. Marys Fire Department responds to 17 MVC's per year where these tools and other rescue equipment are readily deployed.

Our current set of Hurst (Cutters, Spreaders and Rams) has been in operation for 15 years and has been used extensively for training and emergency response operations. The average life cycle for these tools are 10 years. Modern vehicles are built with strong, durable frames designed to prevent damage to passengers and internal car parts, even during a collision. However, in the most severe incidents, these frames can be flipped, compressed and crushed, causing potentially serious injury to the occupants. Companies have developed rescue tools that can cut through the advanced high strength steels on new model vehicles. These items will help first responders work more efficiently and effectively, and increase safety for vehicle occupants and our team.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	10 years
Estimated Resale Value	\$1,000
Writedown	\$1,133.00
New Asset Estimated Useful Life	10 years depending on use
New Asset Annual Operating Costs	\$800
Anticipated Major Maintenance Costs	\$1,000 at year 6
New Asset Replacement Cost	\$62,200
Funding Source of Future Lifecycle Costs	Fire Reserves
Impact to Operating Budget	none
Impact to Operating Transfer to Reserves	\$5,433 increase
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Cutters	\$18,200
Spreaders	\$18,800
Ram	\$15,200
6 x bateries, 3 x chargers	\$10,000
TOTAL	\$62,200
FUNDING	
Fire Reserves	\$62,200
TOTAL	\$62,200



COMMENTS

When first responders arrive at traffic collision, their main goal is to release the vehicle's occupants quickly and safely. A set of battery operated auto extrication rescue tools are instrumental in saving lives when it comes to motor vehicle collisions. With our current rescue tools past their life cycle it is impertive that these be replaced.

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	45	PROJECT NAME:	Child Care Upgrades - Furniture & Washer/Dryer
DEPARTMENT:	Community Services	LOCATION:	Child Care

PROJECT DETAILS

SCOPE OF THE WORK

Purchase new equipment for the child care centre including: washer/dryer, children's tables, chairs, sensory bins, easels, soft chairs for infant room, carpet.

JUSTIFICATION

During the pandemic the equipment had excessive cleaning/sanitization so it needs replaced in all classrooms. The washer and dryer is the existing washer from 2017 and is at end of life with the excessive use it receives.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	5 years
New Asset Annual Operating Costs (impact to operating budget)	Service calls on washer/dryer
New Asset Lifecycle Maintenance Costs	Only service calls as required for washer/dryer
New Asset Replacement Cost	\$15,000.00
Funding Source of New Asset Lifecycle Costs	Child care reserve
Associated Rate or Tax Increase in Operating Budget	None
Required Future Operating Budget Transfer to Reserve	\$3,000 increase
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Washer and dryer	\$4,000
Equipment for the child care centre	\$11,000
TOTAL	\$15,000
FUNDING	
Reserve - General Capital	\$15,000
TOTAL	\$15,000

Relevant Image.

COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	46	PROJECT NAME:	MAU-1 HVAC Unit Replacement - Friendship Centre
DEPARTMENT:	Community Services	LOCATION:	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Replace HVAC unit servicing the multipurpose room area of the Friendship Centre.

JUSTIFICATION

Continuation of ongoing HVAC life-cycle replacement due to age and condition. Repairs and maintenance costs have exceeded reasonable amounts to maintain the unit in operating condition.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	18 years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	20 years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	
New Asset Replacement Cost	\$125,000
Funding Source of Future Lifecycle Costs	General Capital Reserve
Impact to Operating Budget	-\$500/yr (Energy efficiency improvement)
Impact to Operating Transfer to Reserves	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	PRC Strategic Business Plan
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BUDGET

COSTS

Replacement Unit	\$125,000
TOTAL	\$125,000

FUNDING

General Capital Reserve	\$125,000
TOTAL	\$125,000



COMMENTS

If all 2023 HVAC replacment projects are approved, this would complete the replacement cycle for all PRC HVAC units.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	47	PROJECT NAME:	MAU-2 HVAC Unit Replacement - Kitchen HVAC and Exhaust
DEPARTMENT:	Community Services	LOCATION:	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Replace HVAC and exhaust systems servicing the kitchen area of the Friendship Centre.

JUSTIFICATION

Continuation of ongoing life-cycle replacement due to age and condition. Repairs and maintenance costs have exceeded reasonable amounts to maintain the unit in operating condition.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	18 years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	20 years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	
New Asset Replacement Cost	\$150,000
Funding Source of Future Lifecycle Costs	General Capital Reserve
Impact to Operating Budget	-\$500/yr (Energy efficiency improvement)
Impact to Operating Transfer to Reserves	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	PRC Strategic Business Plan
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BUDGET

COSTS

Replacement Unit	\$150,000
TOTAL	\$150,000

FUNDING

General Capital Reserve	\$150,000
TOTAL	\$150,000



COMMENTS

This project received budget pre-approval by council in 2022 for the specified project cost. If all 2023 HVAC replacement projects are approved, this would complete the replacement cycle for all PRC HVAC units.

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	48	PROJECT NAME:	Outdoor Courts North Fence Repairs
DEPARTMENT:	Community Services	LOCATION:	Outdoor Courts on Water Street

PROJECT DETAILS

SCOPE OF THE WORK

Isolated repairs of the court fence along the north side of the sports courts. This will involve removal of 6 existing posts, making concrete repairs at the post bases and provided enhanced support to prevent reoccurrence of the issues.

JUSTIFICATION

A practice wall donated to the town in 2018 and fastened to the fence resulted in localized degradation of the fencing system due to its excess weight. The fence system as designed does not support any additional weight as the posts are not anchored below grade and instead are resting on plates under the 3" asphalt base on a concrete curb, which has failed at each post near the wall. The practice wall was removed in 2021 to prevent further damage and placed in storage. The goal of staff is for repairs to the fence to be adequate enough for reinstallation of the practice wall and it be properly supported.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	7 years
Existing Asset Condition	Good
Was Work Anticipated or will Useful Life be Extended	Work was not anticipated. Support curbs for posts are degrading locally due to modified use.
Remaining Life of Asset after Maintenance	10 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS

Construction	\$10,000
TOTAL	\$10,000

FUNDING

General Capital Reserve	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	49	PROJECT NAME:	RTAC3 HVAC Unit Replacement - Lobby
DEPARTMENT:	Community Services	LOCATION:	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Replace HVAC unit servicing the lobby area of the PRC.

JUSTIFICATION

Continuation of ongoing life-cycle replacement due to age and condition. Repairs and maintenance costs have exceeded reasonable amounts to maintain the unit in operating condition.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	16 years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	20 years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	
New Asset Replacement Cost	\$90,000
Funding Source of Future Lifecycle Costs	General Capital Reserve
Impact to Operating Budget	-\$500/yr (Energy efficiency improvement)
Impact to Operating Transfer to Reserves	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: PRC Strategic Business Plan

BUDGET

COSTS

Replacement Unit	\$90,000
TOTAL	\$90,000

FUNDING

General Capital Reserve	\$90,000
TOTAL	\$90,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	50	PROJECT NAME:	Aquatics Centre Lower Roof - Change Rooms
DEPARTMENT:	Community Services	LOCATION:	PRC

PROJECT DETAILS

SCOPE OF THE WORK

vents, stacks and soil pipes from the roof top which were pre-fabricated during construction and never used, eliminating potential sources of future roof leaks

JUSTIFICATION

Thermal imaging and visual inspection by a professional roof management services company identified critical condition issues with the current roof, with moisture penetration issues which will lead to structural integrity concerns if neglected. The condition issues include the roofing section which contains multiple HVAC units and equipment servicing the pool changerooms and pool mechanical room. To neglect this area may result in future roof leaks and compromise structural integrity supporting roof top equipment. Spot repair options were considered but ultimately determined to be cost prohibitive long term.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	16 years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	30 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	Minor Repairs around roof penetrations Year 20: \$50,000
New Asset Replacement Cost	\$630,000
Funding Source of Future Lifecycle Costs	General Capital Reserve
Impact to Operating Budget	\$0.00
Impact to Operating Transfer to Reserves	\$20,000.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: PRC Strategic Business Plan

BUDGET

COSTS	
Construction	\$630,000
TOTAL	\$630,000
FUNDING	
Federal Gas Tax	\$630,000
TOTAL	\$630,000



COMMENTS

Consultant noted that original roof construction was of poor quality, victim of low bid process.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	51	PROJECT NAME:	Replacement of Kitchen Grease and Grey water system
DEPARTMENT:	Community Services	LOCATION:	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the grease trap system servicing the Friendship Centre kitchen dishwasher and sinks. Work would include removal of flooring and concrete around the existing grease trap/grey water system and replacing. Additional inspection of plumbing and drainage systems in the exposed area would occur at the same time and any issues addressed. Drains and nearby washrooms experience occasional blockages in the vicinity.

JUSTIFICATION

The grease trap system has failed and is no longer functioning correctly, resulting in frequent and costly service/repairs. System is required health regulations to treat commercial dishwasher equipment currently installed.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	18 years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	20 years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	Replacement of tank at year 10; \$2000
New Asset Replacement Cost	\$25,000
Funding Source of Future Lifecycle Costs	General Capital Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$1,000.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	PRC Strategic Business Plan
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BUDGET

COSTS

New Grease trap system	\$9,000
Removal and replacement of system and kitchen flooring	\$16,000
TOTAL	\$25,000

FUNDING

General Capital Reserve	\$25,000
TOTAL	\$25,000



COMMENTS

Section of concrete needing to be removed and replaced is approximately 220 square feet, with restoration of additional areas required

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	52	PROJECT NAME:	Skate Park Expansion
DEPARTMENT:	Community Services	LOCATION:	James Street S. (Skatepark)

PROJECT DETAILS

SCOPE OF THE WORK

Expand the existing skatepark to include more features such as bowl and street features. A second phase is presented separately incase Council wants to adjust the scope of the project for 2023.

JUSTIFICATION

growth. Community .

ASSET MANAGEMENT

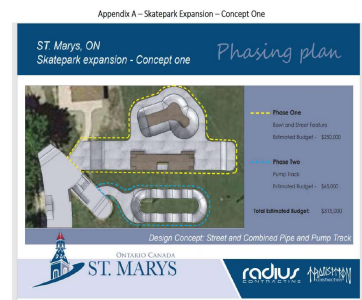
Investment Type	New Asset
New Asset Estimated Useful Life	20 Years
New Asset Annual Operating Costs (impact to operating budget)	
New Asset Lifecycle Maintenance Costs	ie. Recaulking: \$2,000 every 10 years, Stone capping replacement every 50 years: \$22,000
New Asset Replacement Cost	\$400,000
Funding Source of New Asset Lifecycle Costs	General Capital Reserve
Associated Rate or Tax Increase in Operating Budget	
Required Future Operating Budget Transfer to Reserve	\$20,000 increase in transfer to reserve
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:	Recreation and Leisure Plan Development Charges Background Study
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BUDGET

COSTS	
Expansion - Concept 1 or 2 (Phase 1 and Phase 2)	\$315,000
Fencing	\$35,000
Lighting	\$30,000
Benches/Signage	\$20,000
TOTAL	\$400,000
FUNDING	
Donations	\$250,000
Development Charges	\$100,000
General Capital Reserve	\$50,000
TOTAL	\$400,000



COMMENTS

Site is next to a CN rail line and will require fencing for separating users from CN property. A protective berm is also best practice for protection in the event of a de-railment. The berm is intended to be installed when the large tree in the middle of the property becomes sickly. The Town intends to construct an extension of Park Street to alleviate traffic congestion at the James St. S. and Queen St. E. intersection. When that road construction occurs in the next 10 years the skate park will require a parking lot. The berm and parking lot costs are estimated at \$150,000 . If the project was to be phased, budget for phase 1 expansion would be \$250,000.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	53	PROJECT NAME:	Street Protection Replacement
DEPARTMENT:	Community Services	LOCATION:	Teddy's Field - 285 Water St S

PROJECT DETAILS

SCOPE OF THE WORK

Materials, labour, and equipment to install posts and ball netting for the right infield area protecting traffic on Water St.

- Area to be covered is 84' long to finished height of 30'
- Open up existing 8' infield fence in 3 places – ends and center and remove existing fence posts
- excavate to bedrock to accommodate core drilling
- 24" diameter hole to a finished depth of 6' below grade
- set sonotube between bedrock and grade, and back fill
- set three 6 5/8" schedule 40 posts in 24" x 72" concrete
- reattach existing fence to new netting posts
- hang netting using carabiner clips and Velcro cinch straps for easy take-down and re-installation
- netting is #36, 100% UV treated black nylon, 1.75" knotted square mesh

JUSTIFICATION

Existing netting was removed during lighting upgrade due to condition and was not salvageable. To attempt reattaching to the replacement light stand could have led to pole damage according to the manufacturer. Netting or similar strategy is required to protect best as possible errant baseballs from entering Water Street traffic risking damage to vehicles.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	15 years SHOULD BE A REPLACEMENT
Existing Asset Condition	Removed
Was Work Anticipated or will Useful Life be Extended	Work was not anticipated. Does not extend original expected useful life
Remaining Life of Asset after Maintenance	Netting: 15 Years; Poles: 40 years
Impact to Operating Budget	None - repairs and maintenance accounted for
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Recreation and Leisure Plan
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BUDGET

COSTS

Construction	\$35,000
TOTAL	\$35,000

FUNDING

General Capital Reserve	\$35,000
TOTAL	\$35,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	54	PROJECT NAME:	L10 Pickup Truck
DEPARTMENT:	Public Works	LOCATION:	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of L10 pickup truck. Existing truck will be sold or scrapped.

JUSTIFICATION

Public Works operates a variety of heavy equipment, large trucks and pickup trucks to accomplish daily operations. A separate more wholistic report will be presented under separate cover. The existing truck was held on to longer than originally anticipated as a result of a variety of factors including internalizing janitorial services.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	<i>13 years</i>
Estimated Resale Value	<i>\$0</i>
Writedown	<i>\$1,340.93</i>
New Asset Estimated Useful Life	<i>10</i>
New Asset Annual Operating Costs	<i>\$2,500</i>
Anticipated Major Maintenance Costs	<i>0</i>
New Asset Replacement Cost	<i>\$35,000</i>
Funding Source of Future Lifecycle Costs	<i>Fleet Reserve</i>
Impact to Operating Budget	<i>0.00</i>
Impact to Operating Transfer to Reserves	<i>\$916.40</i>
Impact to Level of Service	<i>Maintain</i>

STRATEGIC ALIGNMENT

Supported by:	Energy Conservation and Demand Management Plan
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BUDGET

COSTS

Equipment	\$32,000
After Market attachments	\$3,000
TOTAL	\$35,000

FUNDING

Equipment Reserve Fund	\$35,000
TOTAL	\$35,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	55	PROJECT NAME:	T-10 1Tonne Truck
DEPARTMENT:	Public Works	LOCATION:	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of T-10, 1 Tonne Truck. The existing truck would be sold.

JUSTIFICATION

T-10 is the Towns smallest truck with a dump body. At one time it was used solely for cemetery operations but is now used more extensively across public works operations. It is used for winter plowing operations, cemetery earth moving, garbage collection from parks receptacles, cold patching and winter and maintenance patrols. It is the only dump truck suitable for cemetery earth transportation during plot digs and top ups due to its smaller dump body being able to get between grave head stones.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	11 years
Estimated Resale Value	\$30,000
Writedown	\$0.00
New Asset Estimated Useful Life	12 Years
New Asset Annual Operating Costs	\$6,014
Anticipated Major Maintenance Costs	Axle and Transmission Repair Year 9: \$20,000
New Asset Replacement Cost	\$140,000
Funding Source of Future Lifecycle Costs	
Impact to Operating Budget	Fleet Reserve
Impact to Operating Transfer to Reserves	\$10,962.76
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Equipment	\$140,000
TOTAL	\$140,000
FUNDING	
Equipment Reserve	\$140,000
TOTAL	\$140,000



COMMENTS

Previous unit was purchased at a very low cost so the transfer to reserves value above is significantly impacted by inflation.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	56	PROJECT NAME:	T-40 Tandem Axle Plow Truck
DEPARTMENT:	Public Works	LOCATION:	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of T-40 Tandem Axle Plow Truck. Existing Truck and plow chasis would be sold. Truck delivery is roughly 16 months so would not be put into service until 2024.

JUSTIFICATION

T-40 is one of the two main plow trucks in the Town's winter maintenance fleet. It is replaced on a relatively short lifecycle to reduce downtime related to increased maintenance when the plow truck is older. Acts as primary material mover in summer operations for yard waste, gravel, etc.

ASSET MANAGEMENT

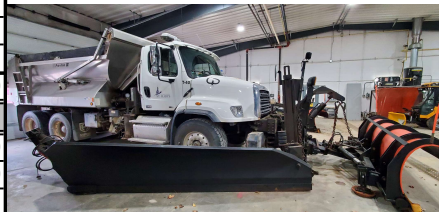
Investment Type	Replacement
Existing Asset Age	10 years
Estimated Resale Value	\$80,000
Writedown	\$78,219.02
New Asset Estimated Useful Life	12 Years
New Asset Annual Operating Costs	\$21,384
Anticipated Major Maintenance Costs	Transmission Repair Year 9: \$20,000
New Asset Replacement Cost	\$430,000
Funding Source of Future Lifecycle Costs	Fleet Reserve
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$15,634.75
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Equipment	\$430,000
TOTAL	\$430,000
FUNDING	
Equipment Reserve	\$350,000
Sale of Existing Equip	\$80,000
TOTAL	\$430,000



COMMENTS

The asset management plan had an incorrect estimated useful life of 15 years for this equipment, resulting in a large writedown value above. The resale value of the asset will still be higher than the writedown value. Inflation has significantly impacted the cost of this equipment and the corresponding increased transfer to reserve.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	57	PROJECT NAME:	L-60 Trailer
DEPARTMENT:	Public Works	LOCATION:	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of L-60 Trailer. The old trailer would be sold.

JUSTIFICATION

The L-60 trailer is used regularly by Parks staff to move picnic tables, winter lights, benches, and riding lawn mowers around Town. The existing trailer is at the end of its estimated useful life and is in need of various repairs prior to the 2023 summer operations season. Replacement at this time will avoid repair costs but will see some return from its sale.

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	15 years
Estimated Resale Value	\$1,500
Writedown	\$0.00
New Asset Estimated Useful Life	15 years
New Asset Annual Operating Costs	\$120
Anticipated Major Maintenance Costs	Light replacements & minor frame welds Year 10: \$2,500
New Asset Replacement Cost	\$10,000
Funding Source of Future Lifecycle Costs	Fleet Reserve
Impact to Operating Budget	No impact
Impact to Operating Transfer to Reserves	\$833.33
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Equipment Purchase	\$10,000
TOTAL	\$10,000
FUNDING	
Equipment Reserve	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	58	PROJECT NAME:	Lind Sportsplex Parking Lot Expansion
DEPARTMENT:	Public Works	LOCATION:	Lind Sportsplex/Quarry

PROJECT DETAILS

SCOPE OF THE WORK

Excavate topsoil and sod, install gravel parking lot to the south of the existing main parking lot at the Lind Sportsplex.

JUSTIFICATION

The Quarry has long had issues with parking availability during peak Quarry use. The Town previously sold a nearby property that provided overflow parking. The introduction of the splash park at the Quarry in 2022 saw significantly more users than in the past and additional parking is required to accommodate. This would add roughly 20 parking spaces to help with peak traffic at the quarry during the summer. Other spaces have been improved at the CBHF in recent years to also act as overflow on busy weekends.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	100 years
New Asset Annual Operating Costs (impact to operating budget)	\$182
New Asset Lifecycle Maintenance Costs	Topping with Gravel
New Asset Replacement Cost	\$32,000
Funding Source of New Asset Lifecycle Costs	General Capital Fund
Associated Rate or Tax Increase in Operating Budget	Tax increase \$182
Required Future Operating Budget Transfer to Reserve	\$320
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:

BUDGET

COSTS	
Construction	\$28,000
Tree removals	\$4,000
TOTAL	\$32,000
FUNDING	
General Capital Reserve	\$32,000
TOTAL	\$32,000



COMMENTS

There are three trees that would need to be cut down to accommodate the new parking area. The intent is to save all of the perimeter trees along the street and the trail.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	59	PROJECT NAME:	Asphalt Resurfacing
DEPARTMENT:	Public Works	LOCATION:	Municipal Asphalt Roadways

PROJECT DETAILS

SCOPE OF THE WORK

Resurfacing (a.k.a mill and pave) topcoat asphalt. Exact locations determined in spring prior to tender. Arterial and collector roads are prioritized. Estimated 1.3 km of road to be mill and paved. This work includes minor curb repairs where needed, sanitary and storm sewer maintenance hole adjustments and water valve adjustments. Relatively minor impacts to adjacent properties during construction as driveway access is usually maintained during construction.

JUSTIFICATION

Important component of asphalt road management program. Remediation work verified in 2014 Road Assessment Study and 2020 Road Assessment Study. Restores surface condition and ride comfort.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	At least 15 years
Existing Asset Condition	Poor
Was Work Anticipated or will Useful Life be Extended	Work was anticipated and is an important aspect of lifecycle maintenance.
Remaining Life of Asset after Maintenance	15 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS	
Construction	\$234,000
TOTAL	\$234,000
FUNDING	
Roads Reserve	\$234,000
TOTAL	\$234,000



COMMENTS

This capital item is scheduled to slowly increase year after year to increase the program's capacity. The Town has 54km of paved roads, meaning that if the program cycled through all roads at its current funding, the Town's repaving cycle would be 42 years. Topcoat asphalt typically has a life of 15 years. Virgin asphalt material costs significantly increased (doubled) from 2020 to 2022 due to inflation.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	60	PROJECT NAME:	Annual Stormwater Management Improvements
DEPARTMENT:	Public Works	LOCATION:	Various Locations

PROJECT DETAILS

SCOPE OF THE WORK

Installation of new or replacement catch basins, private drain connections or storm outlet infrastructure

JUSTIFICATION

Similar to the annual wastewater capital program, staff regularly encounter storm water issues that require the installation of catch basins or more extensive repairs that cannot be corrected within the confines of the annual operating budget. This budget allotment would allow staff the flexibility to address stormwater issues as they arise rather than waiting for the following annual budget process or bringing forward individual requests to Council throughout the year. Valid storm projects would include issues that increase Town liability such as; when water from Town property has the potential to cause property damage, where ponding creates hazards to pedestrians in the winter months due to freezing, or where water issues are resulting in accelerated deterioration of Town assets (ie. road asphalt, curb or sidewalk). The majority of the costs associated with correcting storm water issues is restoration of hard surfaces such as asphalt, curb and sidewalk when installing storm connections.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	Typically 50 Years
Existing Asset Condition	Poor
Was Work Anticipated or will Useful Life be Extended	Work was not anticipated. Does not extend original expected useful life
Remaining Life of Asset after Maintenance	Typically 50 Years
Impact to Operating Budget	\$30.00
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:	Town of St. Marys Strategic Plan
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BUDGET

COSTS

Construction	\$25,000
TOTAL	\$25,000

FUNDING

Roads Reserve	\$25,000
TOTAL	\$25,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	61	PROJECT NAME:	Automated Pedestrian Crossings
DEPARTMENT:	Public Works	LOCATION:	Water St. S., James St. N

PROJECT DETAILS

SCOPE OF THE WORK

Installation of Level 2 Type C Pedestrian Crossings on Water Street S. at the Quarry Entrance and on James Street N. at Egan Ave. Includes installing new posts on either side of the road with push buttons, yellow flashing LED panels and a solar powered control panel. Line painting with ladder style crosswalk and shark tooth stop bars for vehicles.

JUSTIFICATION

Water Street S. crossing is new and accomodates an increasing number of patrons using the Quarry and Lind Sportsplex as they cross the road from the parking lot to the facility. For clarity, the pedestrian crossings do not meet warrant requirements for the need to install a mid-block pedestrian crosswalk through the Ontario Traffic Manual. However, the layout of the facility and lack of sidewalks on Water St. forces a vulnerable group of residents and tourists to cross one of the busiest roads in Town. Staff have considered regular requests from the public for establishing this type of crossing in the past. The Quarry was very busy in 2022 with additional traffic related to the splash park and staff feel that this would be an appropriate time for introducing a mid-block pedestrian crossing in this area.

James St. N. at Egan Ave. already has a crossing guard accomodating crossings but staffing the crossing has been an issue for several years. The intent would be to maintain the staffing with the crossing until the existing staff left at which point would not be replaced.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	15 Years
New Asset Annual Operating Costs (impact to operating budget)	\$1,100 pavement markings
New Asset Lifecycle Maintenance Costs	Misc. Controller Repairs: Yr 5: \$2,000, Yr 10: \$5,000
New Asset Replacement Cost	\$55,000
Funding Source of New Asset Lifecycle Costs	Taxes: \$1,100
Associated Rate or Tax Increase in Operating Budget	Tax increase \$1,100
Required Future Operating Budget Transfer to Reserve	\$4,133 increase to funding deficit
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by: Road Safety Plan

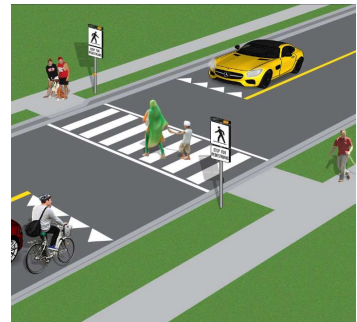
BUDGET

COSTS

Automated Controller and Flasher Equipment	\$40,000
Installation	\$10,000
Signs and Line Painting	\$5,000
TOTAL	\$55,000

FUNDING

Development Charges	\$55,000
TOTAL	\$55,000



COMMENTS

The project would need to be accomodated by a communication plan, advanced signage and a period of increased police presence ensuring compliance.

TOWN OF ST. MARYS

2023 Capital Project

PROJECT #	62	PROJECT NAME:	Bridge Parapet Sealing
DEPARTMENT:	Public Works	LOCATION:	Church St., Wellington St, and Park Street Bridges

PROJECT DETAILS

SCOPE OF THE WORK

Project includes cleaning and application of a sealing compound to the masonry and concrete parapets and sidewalks on the Church Street Bridge, Wellington Street Bridge, and Park Street Bridge to slow the weathering effects of salt applied during winter maintenance operations.

JUSTIFICATION

Concrete and masonry products are susceptible to rapid degradation when exposed to salt. It has been a best practice since recent construction of the Wellington St. Bridge and rehabilitation of the Church Street Bridge to seal the exposed concrete within the "splash zone" where salt comes into contact with the parapets in an effort to extend the life of the recent investments. This sealing should occur every three years to maintain protection. Staff would also like to seal the new concrete installed on the Park Street bridge in 2022.

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	Wellington St. Bridge: 5 years, Church St. Bridge: 2 years, Park St. Bridge: 51 years (patches: 1 year) .
Existing Asset Condition	Excellent/Good
Was Work Anticipated or will Useful Life be Extended	Sealing should reduce the cost of future major maintenance activities throughout the bridge life.
Remaining Life of Asset after Maintenance	Wellington: 95 yrs, Church: 55 yrs, Park: 50yrs
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS

Material and Labour for cleaning and applying sealant	\$15,000
TOTAL	\$15,000

FUNDING

Roads Reserve	\$15,000
TOTAL	\$15,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	63	PROJECT NAME:	James St. N. Retaining Wall Repair
DEPARTMENT:	Public Works	LOCATION:	North of Widder Street E.

PROJECT DETAILS

SCOPE OF THE WORK

Isolated concrete repair on the westerly retaining wall on James Street N. just north of Widder Street E. Removal of soft concrete, forming and pouring repair concrete.

JUSTIFICATION

A gravity retaining wall lines both sides of James Street N. north of Widder Street E. The walls are inspected by structural engineers at the same time as the Town's bridge structures. There is a small section of concrete that requires repair on the west retaining wall. Repairing the wall will slow rapid degradation of the concrete in the area

ASSET MANAGEMENT

Investment Type	Major Maintenance
Existing Asset Age	43 years
Existing Asset Condition	Fair-Good
Was Work Anticipated or will Useful Life be Extended	Work was anticipated
Remaining Life of Asset after Maintenance	10 Years
Impact to Operating Budget	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:	None - Maintain Assets
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BUDGET

COSTS

Construction	\$10,000
TOTAL	\$10,000

FUNDING

Roads Reserve	\$10,000
TOTAL	\$10,000



COMMENTS

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TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	64	PROJECT NAME:	Tree Inventory
DEPARTMENT:	Public Works	LOCATION:	Parks and Municipal Lots

PROJECT DETAILS

SCOPE OF THE WORK

The project would involve hiring an arborist to inspect and document the location, description and condition of trees on municipal property including road allowances and municipal park and open space lots. The review would also provide recommended maintenance activities where required.

JUSTIFICATION

The completed a tree inventory and condition assessment of trees within the municipal road allowances in 2020 found roughly 3,700 trees within the municipal road allowances. This data has proven very beneficial for prioritizing maintenance efforts, addressing public inquiries, and planning where future tree planting may take place. However, the previous assessments did not look at trees outside of the road allowances on park, trail and open space properties. The Town's contracted arborist estimates that these properties have between 2,500-3,000 additional trees. Having these trees assessed will help identify potential risks and with planning future maintenance, and planting activities. The assessment would allow the Town to determine trends with the urban canopy by comparing to the 2020 condition assessment and plan for future budget changes to modify maintenance activities if found necessary.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	3 years
New Asset Annual Operating Costs (impact to operating budget)	\$0. Findings of assessment could lead to recommended changes in the operating budget.
New Asset Lifecycle Maintenance Costs	\$0
New Asset Replacement Cost	\$24,000
Funding Source of New Asset Lifecycle Costs	General Levy
Associated Rate or Tax Increase in Operating Budget	0
Required Future Operating Budget Transfer to Reserve	\$3,666 increase to funding deficit
Impact to Level of Service	Improve

STRATEGIC ALIGNMENT

Supported by:

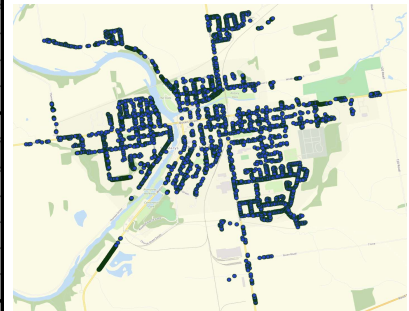
BUDGET

COSTS

Tree Inventory Data Collection and Delivery	\$24,000
TOTAL	\$24,000

FUNDING

Reserve - General Capital	\$11,000
Reserve - Roads	\$13,000
TOTAL	\$24,000



COMMENTS

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	65	PROJECT NAME:	Concrete Recycling
DEPARTMENT:	Public Works	LOCATION:	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Grinding and stockpiling of waste concrete and asphalt pile at the MOC. Material to be processed to create a Granular A product.

JUSTIFICATION

The Town stockpiles asphalt and concrete in the rear yard of the Municipal Operations Centre on James St. S. When the stockpile is large enough, the Town hires a contractor to grind the granular material and create a granular A substitute to be used by Town staff and contractors in various town construction projects. The Town takes this approach because re-using the recycled granular A product is approximately 60% less cost when compared to buying virgin material from a pit.

ASSET MANAGEMENT	Investment Type	Replacement
	Existing Asset Age	3 years
	Estimated Resale Value	\$0
	Writedown	\$0.00
	New Asset Estimated Useful Life	3 years
	New Asset Annual Operating Costs	\$0
	Anticipated Major Maintenance Costs	\$0
	New Asset Replacement Cost	\$130,000
	Funding Source of Future Lifecycle Costs	Road Reserve
	Impact to Operating Budget	0.00
	Impact to Operating Transfer to Reserves	\$12,498.00
	Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

Town of St. Marys Strategic Plan

BUDGET

COSTS	
Processing of Material	\$130,000
TOTAL	\$130,000
FUNDING	
Road Reserve	\$130,000
TOTAL	\$130,000



COMMENTS

The increased impact to transfer to reserves is a result of the anticipated cost increase after discussion with service providers.

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	66	PROJECT NAME:	Wellington St. S. and Victoria St. Recon - Engineering
DEPARTMENT:	Public Works	LOCATION:	Wellington St. S. Park to St. Maria

PROJECT DETAILS

SCOPE OF THE WORK

Engineering design work for a future reconstruction of Wellington Street S. from Park Street to St. Maria. St. and Victoria Street from Water St. to east of Wellington. A geotechnical assessment and sewer inspection would be completed to determine the necessary road base design and locations of necessary sewer repairs at the time of construction. The intent would be to tender in the fall of 2023 for 2024 construction.

JUSTIFICATION

This section of Wellington Street is in poor condition. The asphalt road surface is in very poor condition with PCI ratings of 35-43 (out of 100). Curb is in poor condition with many sections heaved and holding water. Storm sewer exists along most of the road and would be inspected to ensure any minor issues are repaired during construction. This section of Wellington Street is classified as a local road and only requires sidewalk on one side. Sidewalk would be reinstalled on one side of the road. Victoria Street is in poor condition and does not have curbs to direct water towards catch basins. The road would be reconstructed and curbs installed to control storm water. Water services are at the end of their useful life and would be replaced from watermain to property line.

ASSET MANAGEMENT

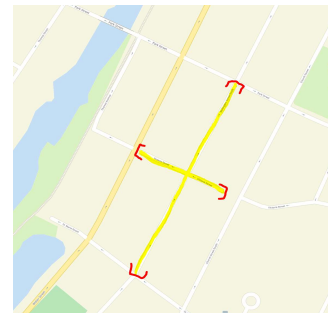
Investment Type	Replacement
Existing Asset Age	50 years
Estimated Resale Value	\$0
Writedown	\$0.00
New Asset Estimated Useful Life	Road Base: 100 yrs, asphalt: 45 yrs, curb & sidewalk: 40 yrs, water services: 60 yrs.
New Asset Annual Operating Costs	
Anticipated Major Maintenance Costs	Road Base: \$300,000, asphalt: \$406,000, curb & gutter: \$77,000, sidewalk: \$83,000, water services: \$47,000
New Asset Replacement Cost	\$395,000
Funding Source of Future Lifecycle Costs	Fleet Reserve
Impact to Operating Budget	\$287/yr reduction starting in 2024 (less sidewalk)
Impact to Operating Transfer to Reserves	\$940 decrease
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Engineering	\$55,000
TOTAL	\$55,000
FUNDING	
Roads Reserve	\$40,000
Water Reserve	\$15,000
TOTAL	\$55,000



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	67	PROJECT NAME:	Town Hall First Floor Renovation
DEPARTMENT:	Facilities	LOCATION:	175 Queen St. East

PROJECT DETAILS

SCOPE OF THE WORK

Includes moving the washrooms to the Payroll/HR office creating four universal washrooms. The washrooms space would be opened to the Council Chambers allowing for more seating and access to the room from the back. The photocopier room would be turned into an office. Walls and trim would be painted throughout the First floor. Electrical, lighting and media would be updated. Floors would be updated to Luxury Vinyl Tile. Council Chamber furniture would be updated.

JUSTIFICATION

The last renovation to the Council Chambers and the 1st floor of the Town Hall was completed in 1989/1990. The interior has been maintained over the years, but the space is showing its age and is not as up to date as we can be with technology. In the 2022 Budget process a project was approved to renovate the Council Chambers and bring the space into today and tomorrow's needs. In March of 2022, Council approved Design Concept #2, the Remodel 1st Floor, and appointed Councillor Marg Luna and Councillor Fern Pridham to the Design Committee to oversee the design of Design Concept #2 "Remodel 1st Floor".

ASSET MANAGEMENT

Investment Type	Replacement
Existing Asset Age	15 years
Estimated Resale Value	N/A
Writedown	\$0.00
New Asset Estimated Useful Life	15 Years
New Asset Annual Operating Costs	\$0
Anticipated Major Maintenance Costs	0
New Asset Replacement Cost	\$800,000
Funding Source of Future Lifecycle Costs	Asset Management Plan
Impact to Operating Budget	0.00
Impact to Operating Transfer to Reserves	\$0.00
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by: Town of St. Marys Strategic Plan

BUDGET

COSTS	
Engineering	\$10,000
Construction	\$801,880
Constingency	\$200,970
TOTAL	\$1,012,850
FUNDING	
Reserve - General Capital	\$1,012,850
TOTAL	\$1,012,850



COMMENTS

TOWN OF ST. MARYS 2023 Capital Project

PROJECT #	68	PROJECT NAME:	Water Pollution Control Plant Municipal Class EA
DEPARTMENT:	Public Works	LOCATION:	309 Thomas Street, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

A Municipal Class Environmental Assessment (EA) would be completed to address the long-term wastewater treatment requirements for the community based on current and projected flows and population growth and development. The EA may identify potential solutions for the Town in addressing this concern which could include, but not be limited to: expanding the existing Water Pollution Control Plant, optimizing the existing processes through technology advancements, reducing inflow and infiltration or improving water conservation to name a few.

JUSTIFICATION

Municipalities must adhere to the Environmental Assessment Act of Ontario when completing road, sewer or waterworks activities. A Class EA is an approved planning document which describes the process to be followed in order to meet the requirements of the Act. The Town has been actively monitoring reserve hydraulic capacity at the Water Pollution Control Plant (WPCP) on an annual basis. The Ministry recommends that municipalities commence expansion efforts for wastewater facilities when 80% of the facilities design flows are reached. Although the Town has not reached this threshold yet, the potential for larger, higher density developments within the community will increase the demand on the wastewater system and the WPCP, where the need to manage more wastewater is anticipated to be required within the next ten years (i.e. shelf life). Commencing the process now will enable the Town to get ahead of development and positioning the facility for the future.

ASSET MANAGEMENT

Investment Type	New Asset
New Asset Estimated Useful Life	20 Years (Estimate) - Planning period to be determined
New Asset Annual Operating Costs (impact to operating budget)	To be determined based on the sites final detailed design considerations
New Asset Lifecycle Maintenance Costs	To be determined based on the sites final detailed design considerations
New Asset Replacement Cost	Not Applicable
Funding Source of New Asset Lifecycle Costs	Waste Water Reserve, User Fees and debenture financing as required
Associated Rate or Tax Increase in Operating Budget	Annual user fee increases to fund the wastewater system as adopted by Council, annually.
Required Future Operating Budget Transfer to Reserve	Not Applicable
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Supported by:

Town of St. Marys Strategic Plan

BUDGET

COSTS	
Engineering and Approvals	\$300,000
TOTAL	\$300,000
FUNDING	
Development Charges	\$300,000
TOTAL	\$300,000



COMMENTS

Originally started in circa 2012, the Town has been able to defer any projected "expansion" efforts at the WPCP over the last 10 years. However, now existing flows coupled with larger, higher density development projected across the community anticipate the need to address wastewater flows and treatment where additional capacity will be required in the near future. This project will start the planning process to address that challenge.

TOWN OF ST. MARYS
2023 Capital Project

PROJECT #	69	PROJECT	J60 Backhoe
	Public Works		408 James St. S
DEPARTMENT:		LOCATION:	

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the existing J-60 Backhoe. The expectation is to reuse the various implements of the current equipment (ie. buckets, forks, etc.)

JUSTIFICATION

The J-60 Backhoe is a multi-purpose heavy piece of equipemnt used by Public Works on a daily basis. It is used for loading plow trucks with salt/sand during winter operations and used for a variety of summer operations including watermain breaks, sewer repairs, minor ditching, earthworks, yard waste, grading gravel shoulders, forks for loading/unloading deliveries, topsoil, landfill cleanup and bin consolidation, asphalt and concrete removals. Although the current machine is not that old, it has significant deterioration on some components on the front end as a result of loading salt during the winter. A temporary repair to the front axle was completed in 2022 but staff were informed that major rehabilitation would be required in the next 12 months. This rehabilitation work is expected to be more than the depreciated value of the equipment and it is therefore desirable to replace the equipment before that repair is required. The equipment is critical to winter operations and therefore pre-budget approval is requested to avoid the expected downtime during the winter for further repairs.

ASSEST MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	10 years
Lifecycle Costs	Built into operating budget costs below
 Impact to Operating Budget	 No impact - Historical Average Maintenance Cost = \$8,483/yr
 Impact to Funding Deficit	 \$7,479/year increase to funding deficit
 Impact to Level of Service	 Maintain existing LOS

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Equipment	\$190,000
TOTAL	\$190,000
FUNDING	
Reserve - Fleet	\$165,000
Sale of existing equipment	\$25,000
TOTAL	\$190,000



COMMENTS

The value of equipment inflation is higher than predicted in the Town's AMP. The useful life experienced with this equipment is lower than what was previously anticipated. As a result of these two inputs, there is a negative impact to the annual funding deficit.

2023 Capital Budget Summary

	Project	Department	Pre - Budget Approval	Type	2023 Budget	REVENUE SOURCE													
						RESERVES								Development Charges	Other	Long Term Debt	Grant - Provincial	Grant - Federal	
						Reserve - Gen Capital	Reserve - Roads	Reserve - Water	Reserve - Wastewater	Reserve - Landfill	Reserve - Fire	Reserve - Police	Reserve Equipment						
1	Electronic Documents and Records Management System	Administration		New Asset	\$90,000	\$90,000													
2	Corporate Strategic Plan Update	Administration		Replacement	\$75,000	\$75,000													
3	Automated License Plate Reading System for Cruisers	Administration		New Asset	\$40,000							\$40,000							
4	Police Cruiser Replacement	Administration		Replacement	\$80,000							\$80,000							
5	General IT Equipment Replacement	Corporate Services		Replacement	\$15,000	\$15,000													
6	Cemetery Roof Restoration	Facilities		Major Maintenance	\$20,000	\$20,000													
7	Museum Pine Floor Refinishing	Facilities		Major Maintenance	\$10,000	\$10,000													
8	Mercury Theatre Interior Demolition	Facilities		Major Maintenance	\$468,070	\$468,070													
9	Via Interior and Exterior Painting	Facilities		Major Maintenance	\$40,000	\$40,000													
10	Energy efficiency upgrades	Facilities		Replacement	\$30,000	\$30,000													
11	Town Hall Elevator Upgrade	Facilities		Major Maintenance	\$117,000	\$117,000													
12	Fire Hall Emergency Siren	Facilities	Aug 16/22	New Asset	\$56,500						\$56,500								
13	MOC Painting of Administration Side	Facilities	Aug 16/22	Replacement	\$25,000	\$25,000													
14	MOC Carpet Replacement	Facilities	Aug 16/22	Replacement	\$43,000	\$43,000													
15	Lind Sportsplex Ice Surface Wall Painting	Facilities		Major Maintenance	\$22,000										\$22,000				
16	Library Office Changes	Facilities		New Asset	\$25,000										\$25,000				
17	Lind Furnace Replacement	Facilities		Replacement	\$29,000	\$29,000													
18	Town Hall Slate Roof Replacement	Facilities	Aug 16/22	Replacement	\$600,000	\$600,000													
19	Video Camera Installation Kin & Cadzow Pavilion	Facilities	Aug 16/22	New Asset	\$10,000	\$10,000													
20	Town Building Artistic Lighting	Facilities		New Asset	\$60,000	\$60,000													
21	Lind Sportsplex Roof Refurbish	Facilities		Major Maintenance	\$35,000	\$35,000													
22	MOC Roof Restoration	Facilities		Major Maintenance	\$154,000	\$154,000													
23	Well Inspection and Maintenance Plan	Public Works		Major Maintenance	\$25,000			\$25,000											
24	Water Valve Maintenance Program	Public Works		Major Maintenance	\$15,000			\$15,000											
25	Carling Street Watermain Improvements	Public Works		Replacement	\$150,000			\$150,000											
26	Well #1 Storage Building Improvements	Public Works		Major Maintenance	\$200,000			\$200,000											
27	Chlorine Regulator Replacement	Public Works		Replacement	\$25,000			\$25,000											
28	Rotometer Replacement	Public Works		Replacement	\$15,000			\$15,000											
29	SCADA Programming - Water Tower	Public Works		Major Maintenance	\$50,000			\$2,490						\$47,510					
30	Well #3 Roof Replacement	Public Works		Replacement	\$15,000			\$15,000											
31	Cured Place Pipe - Sewer Rehabilitations	Public Works		Major Maintenance	\$525,000				\$525,000										
32	CCTV Inspection Program & General Capital	Public Works		Major Maintenance	\$40,000				\$40,000										
33	Aeration Piping Replacement	Public Works		Replacement	\$480,000				\$480,000										
34	WPCP Valve Replacement	Public Works		Replacement	\$135,000				\$135,000										
35	RAS Pump Replacement	Public Works		Replacement	\$30,000				\$30,000										
36	Polymer Feed System Replacement	Public Works		Replacement	\$10,000				\$10,000										
37	Clarifier Weir Replacement	Public Works		Replacement	\$20,000				\$20,000										
38	Clarifier Painting	Public Works		Major Maintenance	\$30,000				\$30,000										
39	Emily St. SPS Pump Rebuild	Public Works		Major Maintenance	\$30,000				\$30,000										
40	Sewage Pump Station Rehabilitations	Public Works	Aug 16/22	Major Maintenance	\$525,000				\$525,000										
41	Solid Waste Management Facility Design & Approvals	Public Works		New Asset	\$295,000					\$295,000									
42	Landfill Earthworks	Public Works		Major Maintenance	\$20,000		\$20,000												
43	Rapid Deployment Craft	Fire		Replacement	\$9,625						\$9,625								
44	Auto Extrication Equipment	Fire		Replacement	\$62,200						\$62,200								
45	Childcare Upgrades - Furniture & Washer/Dryer	Community Services		Replacement	\$15,000	\$15,000													
46	MAU -1 HVAC Unit Replacement - Friendship Centre	Community Services		Replacement	\$125,000	\$125,000													
47	MAU -2 HVAC Unit Replacement - Kitchen HVAC & Exhaust	Community Services	Aug 16/22	Replacement	\$150,000	\$150,000													
48	Outdoor Courts North Fence Repairs	Community Services		Major Maintenance	\$10,000	\$10,000													
49	RTAC3 HVAC Unit Replacement - Lobby	Community Services		Replacement	\$90,000	\$90,000													
50	Aquatics Centre Lower Roof - Change Rooms	Community Services		Major Maintenance	\$630,000													\$630,000	
51	Replacement of Kitchen Grease & Gray Water System	Community Services		Replacement	\$25,000	\$25,000													
52	Skatepark Upgrades	Community Services		Replacement	\$400,000	\$50,000								\$100,000	\$250,000				
53	Street Protection Replacement	Community Services		Major Maintenance	\$35,000	\$35,000													
54	L10 Pickup Truck	Public Works		Replacement	\$35,000								\$35,000						

2023 Capital Budget Summary

	Project	Department	Pre - Budget Approval	Type	2023 Budget	REVENUE SOURCE													
						RESERVES													
						Reserve - Gen Capital	Reserve - Roads	Reserve - Water	Reserve - Wastewater	Reserve - Landfill	Reserve - Fire	Reserve - Police	Reserve Equipment	Development Charges	Other	Long Term Debt	Grant - Provincial	Grant - Federal	
55	T10 1 Tonne Truck	Public Works		Replacement	\$140,000								\$140,000						
56	T40 Tandem Axle Plow Truck	Public Works		Replacement	\$430,000								\$350,000		\$80,000				
57	L60 Trailer	Public Works		Replacement	\$10,000								\$10,000						
58	Lind Sportsplex Parking Lot Expansion	Public Works		New Asset	\$32,000	\$32,000													
59	Asphalt Resurfacing	Public Works		Major Maintenance	\$234,000		\$234,000												
60	Annual Stormwater Management Improvements	Public Works		Major Maintenance	\$25,000		\$25,000												
61	Automated Pedestrian Crossings - Water St/James St.	Public Works		New Asset	\$55,000									\$55,000					
62	Bridge Parapet Sealing	Public Works		Major Maintenance	\$15,000		\$15,000												
63	James St. N Retaining Wall	Public Works		Major Maintenance	\$10,000		\$10,000												
64	Tree Inventory	Public Works		Major Maintenance	\$24,000	\$11,000	\$13,000												
65	Concrete Recycling	Public Works		Replacement	\$130,000		\$130,000												
66	Engineering - Wellington St. S and Victoria St.	Public Works		Replacement	\$55,000		\$40,000	\$15,000											
67	Town Hall First Floor Renovation	Facilities		Replacement	\$1,012,850	\$1,012,850													
68	Water Pollution Control Plant Municipal Class EA	Public Works		New Asset	\$300,000									\$300,000					
69	J60 Backhoe	Public Works	Aug 16/22	Replacement	\$190,000								\$165,000		\$25,000				
2023 CAPITAL PROJECTS - TOTAL					\$8,929,245	\$3,376,920	\$487,000	\$462,490	\$1,825,000	\$295,000	\$128,325	\$120,000	\$700,000	\$502,510	\$402,000	\$0	\$0	\$630,000	
2022 Carryforward Projects																			
	Flats Project	Corporate Services		Replacement	\$387,500	\$137,500												\$250,000	
	ERP System Upgrades	Corporate Services		Replacement	\$325,000	\$81,250											\$243,750		
	WayFinding	Corporate Services		Replacement	\$315,300	\$60,000												\$255,300	
	Asset Management Plan Update	Corporate Services		Replacement	\$30,000													\$30,000	
	Grit Removal & Admin Building	Public Works		Replacement	\$4,850,000				\$678,000					\$4,172,000					
	Steam Boiler Replacement	Public Works		Replacement	\$135,000				\$135,000										
	Water St. Bridge - Deck Surface and Paint	Public Works		Replacement	\$30,000		\$30,000												
2022 Carryforward Projects Sub Total					\$6,072,800	\$278,750	\$30,000	\$0	\$813,000	\$0	\$0	\$0	\$0	\$4,172,000	\$0	\$0	\$243,750	\$535,300	