

BY-LAW 91-2022

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a by-law to establish fees or charges for services or activities provided or done by or on behalf of The Corporation of the Town of St. Marys.

- WHEREAS:** Section 10 of the *Municipal Act*, 2001 provides that a single-tier municipality may provide any service or thing that the municipality considers necessary for the public;
- AND WHEREAS:** Section 391 of the *Municipal Act*, 2001 provides that without limiting sections 9, 10, and 11 of the *Municipal Act*, 2001, those sections authorize a municipality to impose fees or charges on persons;
- a) for services or activities provided or done by or on behalf of it;
 - b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
 - c) for the use of its property including property under its control
- AND WHEREAS:** Section 398 of the *Municipal Act*, 2001 provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;
- AND WHEREAS:** Section 398, subsection (2) of the *Municipal Act*, 2001 provides that the Treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal property taxes;
- AND WHEREAS:** Section 69 of the *Planning Act*, 1990, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;
- AND WHEREAS:** Section 7 of the *Building Code Act*, 1992, authorizes a municipal Council to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;
- AND WHEREAS:** The Council for The Corporation of the Town of St. Marys deems it expedient to have a comprehensive user fee by-law;
- NOW THEREFORE:** The Council for The Corporation of the Town of St. Marys hereby enacts as follows:

1. That this By-law shall be known and may be cited as the "Fees By-law", "Fees and Charges By-law", "Fee Guide" or "Fee Schedule".
2. For the purposes of this By-law:
"Town" means the Corporation of the Town of St. Marys
"Municipal Act, 2001" means the Municipal Act, 2001, S.O. 2001 c. 25.
3. That the fees and charges for the Town of St. Marys services and activities and for the use of Town property set out in the following schedules of this by-law are hereby approved and deemed to form part of this By-law:
 - a) Schedule A – Recreation and Leisure
 - b) Schedule B – Facility Rentals
 - c) Schedule C – Building & Planning
 - d) Schedule D – Building Permit
 - e) Schedule E - Cemetery
 - f) Schedule F – Public Works
 - g) Schedule G – Waste Management
 - h) Schedule H – Water Supply & Distribution
 - i) Schedule I – Wastewater Collection & Treatment
 - j) Schedule J – Administration & Other
 - k) Schedule K – Early Learning Centre
 - l) Schedule L – Museum
4. That applicable taxes will be added to the fees where required.
5. That the fees and charges imposed on a person by the Town, as outlined in the Schedules to this by-law, constitute a debt of the person to the Town.
6. The late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable at a rate of 1.25% per month, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.
7. Persons with disabilities will not be charged more to access Town programs or services than that charged for the same program or service to persons without disabilities, in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005- O. Reg. 191-11*.
8. Should any part of this by-law, including any part of any schedule, be determined by a court of competent jurisdiction to be invalid or of no force and effect, it is Council's intention that such invalid part of this by-law shall be severable and that the remainder of this by-law including the remainder of the impugned schedule, as applicable, shall continue to operate and to be in force and effect.

9. That this by-law be reviewed at least annually.
10. That by-law 97-2021 is hereby repealed on December 31, 2022.
11. That by-law 23-2006, Schedule A, is hereby repealed on December 31, 2022.
12. That this by-law shall come into full force and effect on January 1, 2023.

Read a first, second and third time and finally passed this 11th day of October 2022.

Signed by Mayor
Mayor Strathdee

Signed by Clerk
Jenna McCartney, Clerk

**SCHEDULE "A" 2023
RECREATION & LEISURE**

Type of Fee	2023 Fee	Multi-Discount	Insurance	Subtotal	HST	Total
Pyramid Recreation Centre - Aquatics						
Single Admission						
Child/Youth (3-18)	\$3.54			\$3.54	\$0.46	\$4.00
Adult (19-64)	\$4.96			\$4.96	\$0.64	\$5.60
Older Adult (65+)	\$4.78			\$4.78	\$0.62	\$5.40
Family Admission (Up to: 2 adults and 3 children)	\$15.00			\$15.00	\$1.95	\$16.95
15 Admissions (10% discount)						
Child/Youth (3-18)	\$53.29	\$5.33		\$47.96	\$6.23	\$54.19
Adult (19-64)	\$74.63	\$7.46		\$67.17	\$8.73	\$75.90
Older Adult (65+)	\$71.10	\$7.11		\$63.99	\$8.32	\$72.31
30 Admissions (12% discount)						
Child/Youth (3-18)	\$106.57	\$12.79		\$93.78	\$12.19	\$105.97
Adult (19-64)	\$149.27	\$17.91		\$131.36	\$17.08	\$148.44
Older Adult (65+)	\$142.20	\$17.06		\$125.14	\$16.27	\$141.41
60 Admissions (14% discount)						
Child/Youth (3-18)	\$213.14	\$29.84		\$183.30	\$23.83	\$207.13
Adult (19-64)	\$298.53	\$29.85		\$268.68	\$34.93	\$303.61
Older Adult (65+)	\$284.41	\$28.44		\$255.97	\$33.28	\$289.25
Swimming Lessons						
Swim lessons 1/2 hour- 10 lessons	\$82.93			\$82.93	n/a	\$82.93
Swim lessons 3/4 hour- 10 lessons	\$93.63			\$93.63	n/a	\$93.63
Swim lessons drop in - 30 mins	\$8.29			\$8.29	n/a	\$8.29
Swim lessons drop in - 45 mins	\$9.36			\$9.36	n/a	\$9.36
Private lessons - 30 min	\$19.66			\$19.66	n/a	\$19.66
Semi-private lessons	\$29.51			\$29.51	n/a	\$29.51
Recreational Swim Team per lesson	\$8.30			\$8.30	n/a	\$8.30
Junior Lifeguard Club per lesson	\$8.30			\$8.30	n/a	\$8.30
Advanced Aquatics						
Bronze Star	\$82.93			\$82.93	n/a	\$82.93
Bronze Medallion	\$145.00			\$145.00	n/a	\$145.00
Bronze Cross	\$145.00			\$145.00	\$18.85	\$163.85
Lifesaving Manual	\$45.60			\$45.60	\$5.93	\$51.53
LSS Swim Instructor	\$145.00			\$145.00	\$18.85	\$163.85
LSS Swim Instructor Recert	\$65.00			\$65.00	\$8.45	\$73.45
LSS Swim Instructor Recert Staff	\$0.00			\$0.00	\$0.00	\$0.00
NL Recert	\$65.00			\$65.00	\$8.45	\$73.45
NL Recert Staff	\$0.00			\$0.00	\$0.00	\$0.00
Standard First Aid CPR C						
Bronze Cross & LSS Swim Instructor-LIT discount - 40% with volunteer hours	\$103.57			\$103.57	\$13.46	\$117.03
LSS Swim Instructor - LIT discount - 40% with volunteer hours	\$103.57			\$103.57	\$13.46	\$117.03
Group Facility Rentals - Aquatic Centre						
0-60 Swimmers	\$104.36		\$1.51	\$105.87	\$13.76	\$119.63
61-100 Swimmers	\$122.98		\$3.02	\$126.00	\$16.38	\$142.38
100+ Swimmers	\$172.62		\$3.02	\$175.64	\$22.83	\$198.47
Middlesex Swim Club - Hourly Rate	\$63.23			\$63.23	\$8.22	\$71.45
School Agreement						
0-60 Swimmers	\$65.27			\$65.27	\$8.49	\$73.76
61-100 Swimmers	\$98.01			\$98.01	\$12.74	\$110.75
100+ Swimmers	\$163.50			\$163.50	\$21.26	\$184.76
St. Marys Quarry						
Single Admission						
Child/Youth (3-18)	\$4.20			\$4.20	\$0.55	\$4.75
Adult (19-64)	\$6.42			\$6.42	\$0.83	\$7.25
Paddle Board and Kayak Rental						
Season Pass - Youth (Resident, Mon-Fri ONLY)	\$63.05			\$63.05	\$8.20	\$71.25
Season Pass - Adult (Resident, Mon-Fri ONLY)	\$96.24			\$96.24	\$12.51	\$108.75

SCHEDULE "A"
RECREATION & LEISURE
2023

Type of Fee	Base Rate	HST	TOTAL	Base Rate	HST	TOTAL
	EFFECTIVE JANUARY 1, 2023			EFFECTIVE SEPTEMBER 1, 2023		
Pyramid Recreation Centre Ice Fees						
Ice Rentals	Ice Rentals					
Prime Time - Adult	\$181.41	\$23.58	\$ 204.99	\$185.04	\$24.05	\$ 209.09
Non prime time - Adult	\$117.41	\$15.26	\$ 132.67	\$123.28	\$16.03	\$ 139.31
Prime time- Minor	\$148.77	\$19.34	\$ 168.11	\$156.21	\$20.31	\$ 176.52
Non prime time- Minor	\$93.57	\$12.16	\$ 105.73	\$98.25	\$12.77	\$ 111.02
Shoulder Ice Rate - reduced rate to sell unused times	\$89.25	\$11.60	\$ 100.85	\$93.71	\$12.18	\$ 105.90
New - Summer Ice Rate in effect May 1-Aug 30; one rate for all users.	\$190.00	\$24.70	\$ 214.70	\$190.00	\$24.70	\$ 214.70
Dry Pad						
Dry Pad	Dry Pad					
Hourly Rate	\$50.00	\$6.50	\$ 56.50	\$50.00	\$6.50	\$ 56.50
Max Rate	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -
Single Ice Admissions						
Single Ice Admissions	Single Ice Admissions					
Youth	\$3.32	\$0.43	\$ 3.75	\$3.32	\$0.43	\$ 3.75
Adult	\$4.65	\$0.60	\$ 5.25	\$4.65	\$0.60	\$ 5.25
Older Adult	\$4.43	\$0.58	\$ 5.00	\$4.43	\$0.58	\$ 5.00
Family	\$12.39	\$1.61	\$ 14.00	\$12.39	\$1.61	\$ 14.00

**SCHEDULE "A" 2023
RECREATION & LEISURE**

Type of Fee		2023 Fee	HST	TOTAL
Birthday Party - PRC				
Public Skate or Swim Party		\$154.87	\$ 20.13	\$ 175.00
Fun Zone Party		\$146.02	\$ 18.98	\$ 165.00
	Add youth	\$10.50	\$ -	\$ 10.50
	Add Adult	\$7.30	\$ 0.95	\$ 8.25
Private Skate (pending space availability)		\$199.12	\$ 25.89	\$ 225.00
Private Swim (pending space availability)		\$199.12	\$ 25.89	\$ 225.00
	Additional 1.5 hour for movie	\$39.82	\$ 5.18	\$ 45.00
	Add pizza option	\$22.12	\$ 2.88	\$ 25.00
Parents Night Out				
Movie, Food and Swim		\$22.12	\$ 2.88	\$ 25.00
Camp PRC				
Full Day		\$37.00	n/a	\$ 37.00
Specialty Camps				
Full Day		TBD	n/a	\$ -
Programs				
Soccer Stars		n/a	n/a	\$ -
Dance		n/a	n/a	\$ -
Ball Hockey		n/a	n/a	\$ -
Kicks		n/a	n/a	\$ -
Red Cross Babysitting		\$70.00	\$ -	\$ 70.00
Red Cross Stay Safe Course		\$65.00	\$ -	\$ 65.00
Youth Centre- School Year Membership		\$40.00	\$ -	\$ 40.00
Youth Centre - Monthly Membership		\$5.00	\$ -	\$ 5.00
Minor Soccer (per player)		20.25	\$ -	\$ 20.25
Minor Baseball (per diamond per game)		\$27.60	\$ -	\$ 27.60
Adult Baseball (per diamond per game)		29.29	\$3.81	\$ 33.10
Adult Slo-Pitch (per diamond per game)		42.651	\$5.54	\$ 48.20
Adult Badminton (per person)		\$17.70	\$ 2.30	\$ 20.00
Adult Volleyball		n/a	n/a	\$ -
Adult Tennis (Tournaments only, cost per court)		\$22.12	\$ 2.88	\$ 25.00
Court - Club Hourly Rate		\$4.43	\$ 0.58	\$ 5.00

**Schedule "A" 2023
Recreation & Leisure**

Type of Fee	Member			Non - Member		
	2023 Member Rate	HST	TOTAL	2023 Non-Member Rate	HST	TOTAL
Friendship Centre						
Programs						
Membership	\$45.00	\$5.85	\$50.85			
Music Jamboree	\$3.54	\$0.46	\$4.00	\$5.31	\$0.69	\$6.00
Quilting Flat Rate Member	\$66.37	\$0.23	\$66.60			
Pickle ball - Drop In	\$1.77	\$0.23	\$2.00	\$3.54	\$0.46	\$4.00
Drop In Shuffleboard Rate	\$0.00	\$0.00	\$0.00	\$1.77	\$0.23	\$2.00
Drop In Carpet Bowling	\$0.00	\$0.00	\$0.00	\$1.77	\$0.23	\$2.00
Duplicate Bridge	\$1.77	\$0.23	\$2.00	\$2.66	\$0.35	\$3.00
Contract Bridge	\$0.89	\$0.12	\$1.00	\$2.66	\$0.35	\$3.00
Creative Minds Open Crafting	\$0.00	\$0.00	\$0.00	\$1.77	\$0.23	\$2.00
Scrapbooking	\$4.43	\$0.58	\$5.00	\$6.20	\$0.81	\$7.00
Open Crop Scrapbooking	\$4.43	\$0.58	\$5.00	\$6.20	\$0.81	\$7.00
Choir	\$48.67	\$6.33	\$55.00	\$99.12	\$12.89	\$112.00
Card Making	\$10.62	\$1.38	\$12.00	\$15.04	\$1.96	\$17.00
Yoga (Per Class)						
Meditation	\$4.43	\$0.58	\$5.00	\$6.20	\$0.81	\$7.00
Zumba	\$10.00	\$1.30	\$11.30	\$12.39	\$1.61	\$14.00
Pepperama	\$5.31	\$0.69	\$6.00	\$7.08	\$0.92	\$8.00
Euchrerama	\$5.31	\$0.69	\$6.00	\$7.08	\$0.92	\$8.00
Camp Fires	\$6.20	\$0.81	\$7.00	\$7.97	\$1.04	\$9.00
Scrap-a-ton				\$61.95	\$8.05	\$70.00
Evening Dinner Event	based on actual cost			based on actual cost		
Themed Lunch	based on actual cost			based on actual cost		
Scrapbooking Garage Sale per table				\$30.97	\$4.03	\$35.00
Craft Show per table				\$30.97	\$4.03	\$35.00
Coffee/Tea	\$0.89	\$0.12	\$1.00	\$1.32	\$0.17	\$1.50
Line Dancing	\$10.00	\$1.30	\$11.30	\$12.39	\$1.61	\$14.00
Ballroom Dancing	\$5.00	\$0.65	\$5.65	\$7.97	\$1.04	\$9.00
Community Garden				\$26.55	\$3.45	\$30.00
Pepper	\$0.89	\$0.12	\$1.00	\$1.77	\$0.23	\$2.00
Fine Dining	\$2.65	\$0.34	\$3.00	\$4.43	\$0.58	\$5.00
Travel Club	\$4.42	\$0.57	\$5.00	\$8.85	\$1.15	\$10.00
Friendship Centre Yearly Fee	\$50.00	\$6.50	\$56.50	\$75.00	\$9.75	\$84.75
DCVI Pickle ball Yearly Fee	\$20.00	\$2.60	\$22.60	\$35.00	\$4.55	\$39.55

**SCHEDULE "A" 2023
RECREATION & LEISURE**

Type of Fee	2023 Base Rate	HST Applicable	Total
Home Support			
Meals on Wheels - hot meal	\$9.00	N	\$ 9.00
Meals on wheels - frozen entrees	\$6.00	N	\$ 6.00
Meals on wheels - frozen soups and desserts	\$2.25	N	\$ 2.25
Frozen entrée package deal (7 meals)	\$38.00	N	\$ 38.00
Dining meals-supper	\$10.00	N	\$ 10.00
Dining meals - breakfasts	based on actual cost + \$1.00	N	\$ -
Special event meals	based on actual cost + \$5.00	N	\$ -

Shopping Service - Personal	\$10.00	N	\$ 10.00
Food Hamper Delivery	\$0.00	N	\$ -
Shopping Services - Delivery	\$3.00	N	\$ 3.00
More Services			
Foot Care Clinic	\$30.00	N	\$ 30.00
Chair Yoga	\$8.00	N	\$ 8.00
Fitness Workshop	\$10.00	N	\$ 10.00
Healthy Living Workshops	\$20.00	N	\$ 20.00

**SCHEDULE "B" 2023
FACILITY RENTALS**

Type of Fee		Profit			Non-Profit			
		Base Rate	HST	TOTAL	Non-Profit Rate	HST	TOTAL	
Facility Rentals								
PRC Halls and Rooms								
1/3 hall, MP Room Main Hall & End Zone: Sun-Thurs (Non-prime)	per hour	\$45.00	\$5.85	\$50.85	\$40.00	\$5.20	\$45.20	
1/3 hall & Multi purpose room Main Hall & End Zone: Fri -Sat (Prime)	per hour	\$50.00	\$6.50	\$56.50	\$45.00	\$5.85	\$50.85	
2/3 hall: Sunday-Thursday (Non-prime)	per hour	\$70.00	\$9.10	\$79.10	\$55.00	\$7.15	\$62.15	
2/3 hall: Friday - Saturday (Prime)	per hour	\$75.00	\$9.75	\$84.75	\$60.00	\$7.80	\$67.80	
Whole hall: Sunday - Thursday (Non-prime)	per hour	\$85.00	\$11.05	\$96.05	\$70.00	\$9.10	\$79.10	
Whole hall: Friday - Saturday (Prime)	per hour	\$90.00	\$11.70	\$101.70	\$75.00	\$9.75	\$84.75	
Meeting Room A,B,C,D								
	(Non-prime)	per hour	\$15.00	\$1.95	\$16.95	\$15.00	\$1.95	\$16.95
	(Prime)	per hour	\$20.00	\$2.60	\$22.60	\$20.00	\$2.60	\$22.60
Set Up Fees (NEW) based on availability - 30% of hourly fee								
1/3 Hall, Multi-Purpose Room & End Zone								
	Prime	per hour	\$15.00	\$1.95	\$16.95			
	Non-prime	per hour	\$13.50	\$1.76	\$15.26			
2/3 Hall								
	Prime	per hour	\$19.50	\$2.54	\$22.04			
	Non-prime	per hour	\$18.00	\$2.34	\$20.34			
Whole Hall								
	Prime	per hour	\$27.00	\$3.51	\$30.51			
	Non-prime	per hour	\$25.50	\$3.32	\$28.82			
Main Hall								
	Prime	per hour	\$10.50	\$1.37	\$11.87			
	Non-prime	per hour	\$9.00	\$1.17	\$10.17			
Meeting Room A,B,C,D								
	Prime	per hour	\$6.00	\$0.78	\$6.78			
	Non-prime	per hour	\$4.50	\$0.59	\$5.09			
FC Industrial Kitchen								
		per hour	\$40.20	\$5.23	\$45.43			
*Note: There will be a full report brought to the Council in the New Year to develop options for kitchen operations								
Town Hall								
	Town Hall: Auditorium (Ba	per hour	\$50.00	\$6.50	\$56.50			
	Town Hall: Auditorium (Sta	per hour		This is included in the above rate				
Lind Sportsplex								
	Lind Sportsplex: Dry Surfa	per hour	\$55.00	\$7.15	\$62.15			
	Lind Sportsplex: Lounge (E	per hour	\$55.00	\$7.15	\$62.15			
	Lind Sportsplex: Staffing F	per hour		This is included in the above rate				
Municipal Building not open to the public								
		per hour	\$50.00	\$6.50	\$56.50			
Events with entertainment that plays non-original music								
Re-Sound and SOCAN tariffs may apply if music is played. These rates are not set by the Municipality.								
Alcohol for Facility								
Managed Bar								
	12 oz beer		\$4.65	\$0.60	\$5.25			
	Tall Can 473 ml		\$5.53	\$0.72	\$6.25			
	12 oz cooler		\$4.65	\$0.60	\$5.25			
	1oz liquor		\$4.65	\$0.60	\$5.25			
	5oz house wine		\$4.65	\$0.60	\$5.25			
	26 oz house wine		Determined by customer wine selection					
Profit Share for Bars								
Not-for Profit renters receive 50% of profit after expenses - proof is required								
All other groups - profit remains with the PRC-no profit share								
For private functions the minimum bar requirements is \$250 in sales, if this cannot be met the difference is added to the room rental.								
A La Carte Pricing								
	Stage cost per section (4 feet by 8 feet is one section)		\$20.00	\$2.60	\$22.60			
	Portable Projector/Screen		N/C					
	Podium		N/C					
	Portable Sound System		N/C					
	Hourly rate after 1 a.m. (per staff)	per hour	\$60.00	\$7.80	\$67.80			
	Power drops from height per drop plus the cost of lift access		\$10.00	\$1.30	\$11.30			
	Lift access with staff (per hour)	per hour	\$60.00	\$7.80	\$67.80			

**SCHEDULE "C" 2023
BUILDING & PLANNING**

Type of Fee	2023 Fee	HST	Total
Development & Planning			
Official Plan Amendment	\$3,938.00		\$3,938.00
Zoning Amendment	\$3,938.00		\$3,938.00
Zoning By-law Amendment - Minor (e.g. addition of single use)	\$3,009.00		\$3,009.00
Concurrent Official Plan and Zoning By-law Amendments	\$6,222.00		\$6,222.00
Consent to Sever	\$1,725.00		\$1,725.00
Minor Variance	\$1,590.00		\$1,590.00

Site Plan Approval			
Site Plan Approval Exemption	\$210.00		\$210.00
Site Plan Agreement	\$2,285.00		\$2,285.00
+ \$51 per lot/unit over 5 lots/units	\$51 per lot/unit		\$51 per lot/unit
+ \$1.20/sq. meter of non-residential floor area after the first \$1,000 square meter	\$1.20/sq meter		\$1.20/sq meter
Amending Site Plan Agreement	\$1,000.00		\$1,000.00
Remove Holding Symbol	\$970.00		\$970.00
Part Lot Control - up to one lot	\$1,085.00		\$1,085.00
Deeming By-law	\$939.00		\$939.00
Registration on Title	\$561.00		\$561.00

Plan of Subdivision			
Up to 20 lots/units	\$6,000.00		\$6,000.00
Over 20 lots/units	add \$204 per lot/unit		add \$204 per lot/unit
Over 30 lots/units	add \$102 per lot/unit		add \$102 per lot/unit
Over 40 lots/units	add \$51 per lot/unit		add \$51 per lot/unit

Site Alteration			
Applications for fill and/or topsoil less than 500 cubic meters	\$255.00		\$255.00
Applications for fill and/or topsoil more than 500 cubic meters	\$510.00		\$510.00

Additional Applications			
Applications for additional inspection	\$153.00		\$153.00
Re-issue of expired permit	\$153.00		\$153.00
By-Law Variance	\$255.00		\$255.00

Sign Applications			
Portable sign (per occasion)	\$102.00		\$102.00
Temporary sign (per occasion)	\$41.00		\$41.00
Sidewalk sign (no charge)	\$0.00		\$0.00
Sign installed prior to issuance of permit	\$153.00		\$153.00

Encroachment Agreement	\$250.00		\$250.00
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Development Charges			
Single and Semi-detached dwelling	under review		under review
Apartment - Two or More Bedrooms	under review		under review
Apartment - Bachelor and One-bedroom	under review		under review
Townhouse and Other Multiple Dwelling	under review		under review
Commercial/Industrial/Institutional Buildings	under review		under review

*Please refer to By-Law 99-2017 for Development Charges

**SCHEDULE "D" 2023
BUILDING PERMIT**

Type of Fee	2023 Per sq. ft. fee	2023 Minimum fee
Building Permit Fees (no HST applicable to these fees)		
Group A - New Construction	\$1.68	\$4,200.00
Group A - Major Additions or Alterations (≥\$75,000 construction value)	\$1.00	\$2,640.00
Group A - alterations, retrofit, interior finishes, mechanical stand alone (\$50,000-\$75,000)	\$1.00	\$2,640.00
Group A - minor interior renovations, alterations, minor mechanical (up to \$50,000)	\$0.70	\$200.00
Group B - New Construction	\$1.68	\$4,200.00
Group B - Major Additions or Alterations (≥\$75,000 construction value)	\$1.00	\$2,640.00
Group B - alterations, retrofit, interior finishes, mechanical stand alone (\$50,000-\$75,000)	\$1.00	\$2,640.00
Group B - minor interior renovations, alterations, minor mechanical (up to \$50,000)	\$0.70	\$200.00
Group C - Low Density Residential	\$1.26	\$2,518.00
Group C - Low Density Residential CSA approved	\$1.26	\$1,888.00
Group C - Multiple Residential	\$1.26	\$1,888.00
Group D - New Construction	\$1.68	\$4,200.00
Group D - Major Additions or Alterations (≥\$75,000 construction value)	\$1.00	\$2,640.00
Group D - alterations, retrofit, interior finishes, mechanical stand alone (\$50,000-\$75,000)	\$1.00	\$2,640.00
Group D - minor interior renovations, alterations, minor mechanical (up to \$50,000)	\$0.70	\$200.00
Group E - New Construction	\$1.68	\$4,200.00
Group E - Major Additions or Alterations (≥\$75,000 construction value)	\$1.00	\$2,640.00
Group E - alterations, retrofit, interior finishes, mechanical stand alone (\$50,000-\$75,000)	\$1.00	\$2,640.00
Group E - minor interior renovations, alterations, minor mechanical (up to \$50,000)	\$0.70	\$200.00
Group F - New Construction	\$1.22	\$3,045.00
Group F - Major Additions or Alterations (≥\$75,000 construction value)	\$1.00	\$2,640.00
Group F - alterations, retrofit, interior finishes, mechanical stand alone (\$50,000-\$75,000)	\$1.00	\$2,640.00
Group F - minor interior renovations, alterations, minor mechanical (up to \$50,000)	\$0.70	\$200.00
Alterations and Additions - Residential		\$200.00
Change of Use		\$200.00
Conditional (Partial Permit) Permit		\$200.00
Minor residential (decks, sheds, etc.)		\$200.00
Demolitions - Residential		\$200.00
Demolitions - Non-Residential		\$1,100.00
Communication Tower or facility, silo, wind turbine		\$800.00
Revocation Fee		\$65.00
Additional Inspections		\$65.00
Transfer of Permit		\$200.00
Revisions - Residential		\$200.00
Revisions - Non-Residential		\$200.00

**Schedule "E" 2023
Cemetery**

Type of Fee	2023 Fee	2023 HST	2023 Total
Operations - Cemetery			
Burial Fees			
*All fees are inclusive of the Cemeteries Care and Maintenance Fund fee			
Cemetery (resident)	\$1,410.59	\$183.38	\$1,593.97
Cemetery (non-resident)	\$1,813.05	\$235.70	\$2,048.74
Cremation Plot (3 x 3") (resident)	\$806.24	\$104.81	\$911.05
Cremation Plot (3 x 3") (non-resident)	\$1,008.14	\$131.06	\$1,139.19
Columbarium Niche (resident)	\$2,200.80	\$286.10	\$2,486.90
Columbarium Niche (non-resident)	\$2,433.45	\$316.35	\$2,749.80

Extras			
Bronze Scroll Wreath for Columbarium Niche	\$806.24	\$104.81	\$911.05
Foundation	\$401.12	\$52.15	\$453.27

Interment Fees			
Youth 6+ Adult (resident)	\$1,208.70	\$157.13	\$1,365.83
Youth 6+ Adult (non-resident)	\$1,359.79	\$176.77	\$1,536.56
Child 5 and under	\$105.00	\$13.65	\$118.65
Cremated remains	\$604.35	\$78.57	\$682.91
Saturday or Statutory Holiday Internment	\$686.76	\$89.28	\$776.04
Winter Internment (Dec. 1 - April 15)	\$251.37	\$32.68	\$284.05
Weekdays after 4:00pm (per hour)	\$153.76	\$19.99	\$173.75

Chapel			
Chapel rental (resident)	\$91.16	\$11.85	\$103.01
Chapel rental (other cemeteries) (non-resident)	\$221.95	\$28.85	\$250.80

Markers (If not aligned with BAO, BAO rates are applicable)			
Flat Marker	\$100.00	\$0.00	\$100.00
Upright marker (up to and including 1.22m length and height)	\$200.00	\$0.00	\$200.00
Upright marker (more than 1.22m in length and height)	\$400.00	\$0.00	\$400.00
Monument Inspection Fee (Added to all marker fees)	\$66.85	\$8.69	\$75.54

Other			
Deed holder transfer back to Town	\$526.80	\$68.48	\$595.28
Deed holder name transfer	\$100.28	\$13.04	\$113.31
Registration fee	\$12.00	N	\$12.00
Disinterment	\$1,337.06	\$173.82	\$1,510.88
Reburial	\$2,139.29	\$278.11	\$2,417.40

**SCHEDULE "F" 2023
PUBLIC WORKS**

Type of Fee	2023 Fee	HST	TOTAL
General Operations - Hourly			
Labour (non-supervisor)	\$33.15	\$4.31	\$37.46
Labour - Supervisor & Admin Support	\$48.96	\$6.36	\$55.32
L-05 Linhai Utility Vehicle	\$21.42	\$2.78	\$24.20
L-10 GMC Pickup	\$27.54	\$3.58	\$31.12
L-20 Dodge Pickup	\$27.54	\$3.58	\$31.12
L-30 Chev Pickup	\$27.54	\$3.58	\$31.12
L-40 Dodge Pickup	\$27.54	\$3.58	\$31.12
L-50 Dodge Pickup	\$27.54	\$3.58	\$31.12
L-60 Tandem Trailer	\$27.54	\$3.58	\$31.12
L-70 Dodge Pickup	\$27.54	\$3.58	\$31.12
J-05 Kubota	\$15.30	\$1.99	\$17.29
J-10 JCB Cemetery Backhoe	\$36.72	\$4.77	\$41.49
J-20 Kubota	\$26.78	\$3.48	\$30.26
J-30 Cat Loader	\$76.50	\$9.95	\$86.45
J-40 Sweeper	\$110.50	\$14.37	\$124.87
J-50 Trackless	\$53.55	\$6.96	\$60.51
J-60 Caterpillar	\$107.10	\$13.92	\$121.02
J-?? Dozer Caterpillar(Landfill)	\$68.85	\$8.95	\$77.80
J-90 Trackless	\$53.55	\$6.96	\$60.51
T-10 Dodge Truck (Cemetery)	\$37.40	\$4.86	\$42.26
T-20 International	\$93.50	\$12.16	\$105.66
T-30 Freightliner	\$100.30	\$13.04	\$113.34
T-40 Freightliner	\$100.30	\$13.04	\$113.34
T-60 Dump Truck	\$37.40	\$4.86	\$42.26
R-10 Vactor	\$221.00	\$28.73	\$249.73
R-20 Chipper	\$39.78	\$5.17	\$44.95
R-30 Roller Wacker	\$15.30	\$1.99	\$17.29
R-40 Generator	\$30.60	\$3.98	\$34.58
Small Tools	\$20.40	\$2.65	\$23.05

Engineering			
Engineering Staff Rate	\$61.20	\$7.96	\$69.16

Designated Parking Permit			
Long-Term (Annual Fee)	\$71.40	\$9.28	\$80.68
Short-Term (7 Days)	\$15.30	\$1.99	\$17.29

**SCHEDULE "G" 2023
WASTE MANAGEMENT**

Type of Fee	2023 Fee	HST	TOTAL
Waste Collection & Diversion Fee			
Small Waste Cart - 35 Gallon	\$122.57		\$122.57
Medium Waste Cart - 65 Gallon	\$175.85		\$175.85
Large Waste Cart - 95 Gallon	\$244.06		\$244.06

St. Marys Landfill Site			
Solid Waste - Disposal Minimum Fee (0-100 KG)	\$10.00		\$10.00
Solid Waste - Disposal per tn (>100KG)	\$86.68/tonne		\$86.68/tonne
Wood Waste	\$86.68/tonne		\$86.68/tonne
Shingles/Roofing Material	\$86.68/tonne		\$86.68/tonne
Asbestos Containing Material Waste	cost + tipping fee		cost + tipping fee
Contaminated Soil	\$185.00/tonne		\$185.00/tonne
Loads Containing Banned Materials	\$205.00/tonne		\$205.00/tonne
Unsorted Waste	\$205.00/tonne		\$205.00/tonne
Recyclables	n/a		n/a
Leaf and Yard Waste	n/a		n/a
Brush Material	n/a		n/a
Electronic Waste	n/a		n/a
Scrap Metal	n/a		n/a
Municipal Special and Hazardous Waste	n/a		n/a
Mattress	minimum fee		minimum fee
Box Spring	minimum fee		minimum fee
Axle Weight - Single Axle Dump Truck/Trailer (Estimated Net Weight of 725 KG to be used)	\$59.81		\$59.81
Axle Weight - Double Axle Roll Off (Estimated Net Weight of 1,450 KG to be used)	\$119.63		\$119.63
Axle Weight - Tri-Axle Roll Off or Dump Truck (Estimated Net Weight of 3,750 KG to be used)	\$309.38		\$309.38
Axle Weight - Double Axle Compactor (Estimated Net Weight of 8,500 KG to be used)	\$701.25		\$701.25

Administrative Fees			
Wheelie Bin Container Size Increase or Decrease	\$100.00	\$13.00	\$113.00
Replacement or Removal of Waste or Recycling Carts	As determined by Service Provider		
Reproduction of Solid Waste Tickets and or Invoices	\$20.00	\$2.60	\$22.60

**SCHEDULE "H" 2023
WATER SUPPLY & DISTRIBUTION**

Type of Fee	2023 Fee	HST	TOTAL
Tier 1 Water User [0-250 cubic metres per month]			
Monthly Water Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$15.60		\$15.60
Usage Rate [per cubic meter]: Note: Usage Charge [Water] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Water] per cubic metre	\$1.65		\$1.65

Tier 2 Water User [250-750 cubic metres per month]			
Monthly Water Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$60.03		\$60.03
Usage Rate [per cubic meter]: Note: Usage Charge [Water] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Water] per cubic metre	\$1.51		\$1.51

Tier 3 Water User [751 + cubic metres per month]			
Monthly Water Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$240.07		\$240.07
Usage Rate [per cubic meter]: Note: Usage Charge [Water] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Water] per cubic metre	\$1.19		\$1.19

Non-Resident Surcharge (applicable to any non-resident use, unless otherwise agreed to by the Town)	250%		
Change of Occupancy Charge	\$25.00	\$3.25	\$28.25

Water Meter Charges			
New Construction	\$265	\$34.45	\$299.45
New Construction IC&I Property	Full Cost		Full Cost
Touch Pad Not Installed by Builder (New Construction)	\$90.00	\$11.70	\$101.70
Water Meter Testing Deposit	\$75.00	\$9.75	\$84.75
Water Meter Testing Charge	\$145.00	\$18.85	\$163.85
Water Meter Calibration	Full cost		Full Cost
Water Meter Replacement Cost [Owner's Misuse]	\$210	\$27.30	\$237.30
Repair or Replace Touch Pad System as a Result of Damage	\$60.00	\$7.80	\$67.80

Bulk Water			
Bulk Water Surcharge Fee	250%		
Bulk Water Administration Fee	\$50.00	\$6.50	\$56.50

Backflow			
Backflow Testing, Late Filing Fee	\$150.00	\$19.50	\$169.50

Water Turn On/Off			
Water Turn On/Off [Non-Emergency - between Monday to Friday 8am to 4:30pm]	\$30.00		\$30.00
Water Turn Off [Non-Emergency, after hours]	\$350.00		\$350.00
Water Turn Off [Statutory Holiday]	\$700.00		\$700.00

Temporary Hydrant Connection			
Temporary Hydrant Connection/Disconnection Fee	\$175.00	\$22.75	\$197.75
Temporary Hydrant Connection, Usage Charge Minimum Charge includes 350 cubic metres if water. Current usage rate applies to usage above 350 cubic metres.	\$500.00	\$65.00	\$565.00

Other Fees			
Private Water Well Application Fee [Deposit]	\$250.00	\$32.50	\$282.50
Private Water Well Application Fee	Any Incurred Fee(s)		
External Water Use Permit	\$10.00	\$1.30	\$11.30
Property Connection Charge	Any Incurred Fee(s)		

**SCHEDULE "I" 2023
WASTEWATER COLLECTION AND TREATMENT**

Type of Fee	2023 Fee	HST	Total
Tier 1 Wastewater User [0-250 cubic metres per month]			
Monthly Wastewater Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$21.69		\$21.69
Usage Rate [per cubic meter]: Note: Usage Charge [Wastewater] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Wastewater] per cubic metre	\$1.44		\$1.44
Tier 2 Wastewater User [250-750 cubic metres per month]			
Monthly Wastewater Charge is equal to Monthly Base Rate [Wastewater] + Usage Charge [Wastewater]			
Base Rate [Monthly]:	\$72.27		\$72.27
Usage Rate [per cubic meter]: Note: Usage Charge [Wastewater] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Wastewater] per cubic metre	\$1.44		\$1.44
Tier 3 Wastewater User [751 + cubic metres pre month]			
Monthly Wastewater Charge is equal to Monthly Base Rate [Wastewater] + Usage Charge [Wastewater]			
Base Rate [Monthly]:	\$252.97		\$252.97
Usage Rate [per cubic meter]: Note: Usage Charge [Wastewater] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Wastewater] per cubic metre	\$1.44		\$1.44
Sanitary System & Monitoring			
Sanitary Sewer Blockage - After Hours (Private)	\$350		\$350.00
CCTV Sanitary Sewer Inspection (Private)	Full Cost		Full Cost
Sewer Monitoring Testing and Sampling	Full Cost		Full Cost

**SCHEDULE "J" 2023
ADMINISTRATION & OTHER**

Fee	2023 Fee	HST	Total
Adminlstration			
Marriage Licence	\$125.00		\$125.00
Marriage Ceremony			
	\$275.00	\$35.75	\$310.75
	\$600.00	\$78.00	\$678.00
	\$400.00	\$52.00	\$452.00
	\$75.00	\$9.75	\$84.75
Commissioner of Oath	\$22.12	\$2.88	\$25.00
Tax Certificates	\$40.00		\$40.00
Non-sufficient funds/stop payment fee	\$30.00		\$30.00
Copy of Tax Bill/Account Statement/Invoice	\$5.00	\$0.65	\$5.65
Building & Zoning Compliance Report	\$60.00		\$60.00
Property Tax Sale Registration	\$400.00		\$400.00
Property Tax Sale Extension Agreement	\$250.00		\$250.00

General Administration		2023 Fee	HST	Total
Photocopies - per page - minimum \$5.00		*Fee is consistent across all Town buildings		
	Black and white - per page	\$0.10	\$0.01	\$0.11
	Colour - per page	\$0.50	\$0.07	\$0.57

Fire Department		2023 Fee	HST	Total
Approved Fire Pit - per year		\$25.00		\$25.00
Fire Department Reports		\$50.00		\$50.00
File Search and Letter		\$50.00		\$50.00
Real Estate Sale Inspection		\$50.00		\$50.00
False Alarm Charge		The rate is at the full cost of wages and administrative costs for each false alarm where in the opinion of the Fire Chief the alarms could have been controlled by the owner or the person(s) in charge of the property.		

Freedom of Information		2023 Fee	HST	Total
Application Fee		\$5.00		\$5.00
Research Time - per 15 minutes		\$7.50		\$7.50
Records Preparation Time - per 15 minutes		\$7.50		\$7.50
Computer Programming - per 30 minutes		\$60.00		\$60.00
Floppy Disks		\$10.00		\$10.00
Other Costs		Specified on Invoice		

Licencing		2023 Fee	HST	Total
Auctioneer Licence				
	Resident	\$75.00		\$75.00
	Non-resident	\$150.00		\$150.00
Lottery Licence Fee		3% of prize value		
Taxi Company Licence (first vehicle)		\$100.00		\$100.00
Taxi - Company Licence (subsequent vehicles)		\$50.00		\$50.00
Taxi Driver Licernce		\$25.00		\$25.00
Lost or Damaged Plate		\$10.00		\$10.00
Refreshment Vehicles				\$0.00
	Motorized and/or cook/prep	\$360/year		\$0.00
	Non-motorized and prepack/ice	\$180/year		\$0.00
	Daily Fee - all vehicles	\$80.00		\$80.00
	Existing establishment owner	Fee waived		
	Non-profit and charitable participant	Fee waived		
	Private event/private property	Fee waived		
Animal Control		Fee Before March 31st	After March 31st	
	Cat licence - per year	\$25.00	\$35.00	
	First Dog per household - per year	\$25.00	\$35.00	
	Second Dog per household - per year	\$25.00	\$35.00	
	Third Dog per household - per year	\$25.00	\$35.00	
	Fourth Dog per household - per year	\$25.00	\$35.00	
	Kennel Licence - per year	\$300.00	\$300.00	
	Service Animal	\$0.00	\$0.00	
	Replace of Tag	\$10.00	\$10.00	

**SCHEDULE "K" 2023
EARLY LEARNING CENTRE**

Type of Fee	2023 Fee	HST
EFFECTIVE APRIL 1, 2022		
Infant Program		
Monthly rate - 5 full days per week	\$1,203.60	N
Late charge - per minute	\$1.00	N

Preschool Groups		
Part-time contract enrollment - per day		N
Monthly rate - 5 full days per week	\$818.10	N
Emergency or Flex Care		N
Late charge - per minute	\$1.00	N

Toddler Groups		
Part-time contract enrollment - per day		N
Monthly rate - 5 full days per week	\$895.23	N
Emergency or Flex Care		N
Late charge - per minute	\$1.00	N

JK/SK Holiday's Program		
PRC location - per day	\$34.00	N
Late charge - per minute	\$1.00	N

Before and After School Program		
Little Falls School		
Kindergarten Before School	\$290.70	N
Kindergarten After School	\$258.06	N
Kindergarten both Before & After	\$548.76	N
Grade 1 and up Before School	\$231.54	N
Grade 1 and up After School	\$206.04	N
Grade 1 and up Both Before & After	\$437.58	N

Holy Name		
Kindergarten Before School	\$226.44	N
Kindergarten After School	\$322.32	N
Kindergarten both Before & After	\$548.76	N
Grade 1 and up Before School	\$179.52	N
Grade 1 and up After School	\$258.06	N
Grade 1 and up Both Before & After	\$437.58	N

Nursery School program - per day	\$22.25	N
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**SCHEDULE "L" 2023
MUSEUM**

Type of Fee		Fees	HST	Total
Cultural Services - Museum				
Admission				
	Adult	By Donation		By Donation
	Senior	By Donation		By Donation
	Children 5-12	By Donation		By Donation
	Children under 5	By Donation		By Donation
	Family (2 adults and 1-3 children)	By Donation		By Donation
Guided group tour – regular hours per person				
	Adult	\$4.20	\$0.55	\$4.75
	Senior	\$3.54	\$0.46	\$4.00
Guided group tour – after hours				
	Adult	\$4.65	\$0.60	\$5.25
	Senior	\$3.98	\$0.52	\$4.50
Outreach program per program				
		By Donation		By Donation
Curriculum based school field trip per student (on-site)		\$3.50		\$3.50
Curriculum based school field trip per student (virtual)		\$2.00		\$2.00
Research request – full staff assistance required (per article)		\$5.09	\$0.66	\$5.75
Research request – full staff assistance required (per hour) *minimum ½ hour charge		\$29.20	\$3.80	\$33.00
Reproduction of photographs – digital image on CD or via email *personal use		\$11.06	\$1.44	\$12.50
Reproduction of photographs – digital image on CD or via email *commercial use		\$20.35	\$2.65	\$23.00
Photocopy (black & White)		\$0.10	\$0.01	\$0.11
Photocopy (Colour)		\$0.50	\$0.07	\$0.57
Printing microfilmed material – per copy by researcher		\$0.35	\$0.05	\$0.40
Reproduction of microfilmed material		\$1.99	\$0.26	\$2.25