

MUNICIPAL BUDGET

2019



**Town of St. Marys
Index
2019 Budget**

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TO: Mayor Strathdee and Members of Council
FROM: Brent Kittmer, CAO/Clerk
DEPARTMENT: Administration
DATE: November 20, 2018
SUBJECT: **2019 Draft Operating and Capital Budget – CAO Message**

Council,

Reflecting back, 2018 was yet again successful year for the Town of St. Marys. Throughout the year a significant number of Council's strategic priorities were implemented or advanced. This work was completed within a responsible operating budget and within a capital budget that focused on community building and infrastructure rehabilitation.

Looking forward to 2019, Administration is tabling a budget that sets out to continue to advance the tactics and priorities that are identified in the Town's strategic plan. Much like in 2018, it is staff's intention to continue to deliver these strategies and priorities within the established operating budget and without large service level increases.

Each year the preparation of the operating budget begins mid-summer. To start the budget process, I provided instructions to the Senior Management team to prepare a budget that accomplishes the following:

- Service and program levels that remain at 2018 levels, unless direction from Council has been received otherwise;
- Variable costs that trend to the 3-year average, adjusted for known increases or decreases;
- Full delivery of approved services and programs, with a target of 98 – 100% budget expenditure at year end;
- A capital budget that reflects the principles of good asset management, and present projects based on condition inspections, health and safety, within fiscal year so as to avoid deferral of approved project into future years.

Budget submissions were provided by the senior managers at the end of August 2018. This was followed by a detailed review with myself and the Director of Finance. The internal review of the budget focused on determining the root cause of proposed increases, as well as looking to other areas of the budget where costs savings could be achieved to offset identified increases.

At the time of providing this budget to Council, the 2019 assessment data is not known. However, the Director of Finance has provided the following projections: as tabled, the 2019 budget requires an additional \$480,000 to balance the budget. \$125,000 of this increase is projected to come from assessment growth. This leaves **\$355,000** to be raised through a tax rate increase of **3%**.

In the following pages Mr. Brown has provided detailed significant revenue and cost changes of the budget. I think it is important to review a few notable points:

- The 2019 budget carries an assumed cost of living increase for staff of 1.5%.
- A number of the budget increases represent corrections to the 2018 budget. The third quarter financial statement was presented to Council on October 30, 2018. In the explanation of the YTD budget the CAO pointed out a few areas that had not been budgeted correctly in 2018 (notably contracted services in the Facilities Department and supply hours at the Child Care Centre).



- The Child Care budget is showing an increase compared to 2018. As noted, a significant portion of this increase is a correction to the annual hours budgeted for supply staff. The 2018 budget carried only 480-680 hours for supply, whereas a typical year sees the Town incur around 4000 hours of supply hours. Supply staff cover shifts for staff on vacation, training, and who are off sick. As requested by Council, staff have reviewed our sick time experience at the child care centre and have found that we experience on average 4-5 sick days per staff per year. This is on par with other child care centers.
- During the previous term, Council provided direction to staff to move towards full cost recovery for the Child Care services. Rates have not been increased at the main site in a number of years. The 2019 budget is presented with a proposed 3% increase to rates to be effective upon budget approval.
- At the time of budget submission, the capital requirements of the fire hall have not been fully determined. As directed by Council staff will be reporting back with cost estimates during the capital budget deliberations.

The 2019 budget presents a few notable staff related changes:

- The Child Care Centre's supply staff budget has been increased by 4 hours per day. This allows for the Supervisor to receive administrative support with their duties. This was a compliance recommendation provided by the Ministry of Education, and is a practice that has been employed since about mid-2018.
- The trial of a contract cleaner at the Pyramid Recreation Centre is budgeted to end. This trial began in 2018 when an Operator C position was replaced with a contract cleaner with the hope that this would improve the approach to janitorial services at the facility. Staff have found that this trial has had less than satisfactory results. The 2019 budget plans to end the trial, and to reinstate a laborer position focused on janitorial services. There is no net cost projected from the change from a contractor to a staff position due to the staff position being rated less than the former Operator C position.
- The Public Works staffing budget is presented with a reorganization of the Town's cemetery duties that was approved by the CAO due to the retirement of the Cemetery Caretaker. Overall, this reorganization results in a staff cost savings while maintaining the overall service level of cemetery services.

As we move through the budget process staff is prepared to report back on any item as requested by Council. Staff respectfully asks that all requests for a report back be made by resolution of Council to ensure that each request is tracked and completed.

Brent Kittmer
CAO/Clerk

Town of St. Marys 2019 Budget Summary

Taxation Impact

The draft budget reflects a combined operating, capital and reserve contribution of \$26.1 million for 2019. This represents a \$2.3 million decrease from 2018 driven by a smaller 2019 capital budget resulting from less government funding being made available and a decision to delay the fire hall renovation to 2020.

Summary of Budget Changes

	\$ Millions		
	2018	2019	Change
Revenue			
Tax Levy	11.8	12.2	0.4
Operating Revenue	8.9	9.2	0.3
Contribution from Reserve	6.2	3.1	(3.1)
Grants and Reserve Funds	1.4	1.6	.1
	28.3	26.1	(2.3)
Expense			
Operating Expenses	18.0	18.0	--
Transfer to Reserve	3.5	3.8	0.3
Capital Expenditures	6.8	4.3	(2.5)
	28.3	26.1	(2.3)
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Significant Budget Changes

Tax Levy

To balance the budget an additional \$379,000 of revenue is required through the tax levy. Of this \$116,000 will be generated from prior year's assessment growth, being new homes and building additions, with the remainder being a tax increase to existing properties. The levy increase of 3.2% equates to a slight reduction in the municipal tax rate but does increase municipal taxes by 2.5% for a typical single family home in St. Marys.

Operating Revenue

Revenue is budgeted to increase by \$328,000 with the main drivers being increases in supplemental tax billing (\$50K), water and wastewater user fees and charges (\$38K), higher investment returns as interest rate rise (\$35K), increased government program funding (\$33K), Childcare revenue (\$24K), building permit and plan of subdivision revenue (\$22K), change in accounting for ball fields to purchase of service with Town now recognizing ball revenues and expenses separately (\$21K), increase in seniors travel club activity (\$12K) and annual donation revenue towards Cadzo Park splash pad (\$10K).

Contribution from Reserve

In 2019 the draw on reserves will decrease by \$3.1 million. This change is the result of a large number of 2018 capital projects (water storage, Cadzow Park pavilion and splashpad, old water tower upgrades, PRC parking lot) funded from reserve as compared to this year's list of lower value projects. Also in 2018 there was a \$220,000 reserve transfer to fund the startup costs of the new policing contract with the City of Stratford. Starting in 2019 the savings in contract costs will first be returned to reserves and further to build a new reserve to fund any unexpected policing costs outside of the contract..

Debenture Financing

For 2019 there is no new debenture financing required. There may be the need to internally borrow for the fire ladder truck should the delivery take place in 2019. The short fall in the Fire Reserve would then be covered off by the 2020 annual contribution to this reserve.

Grants and Reserve Funds

Of the original slate of capital projects two were that were conditional on receiving \$3.7 million in grant funding those being the WPCP – Inlet Works Construction and Wellington St. Reconstruction. The reserve funding includes the use of Federal Gas Tax, OCIF and Development Charges based on the project meeting the requirements of the respective funding. These projects have been removed from the 2019 budget as government funding did not become available.

Operating Expenses

The net variance for 2019 is actually a reduction of \$13,000. Through cost control, and efficiencies total operating expenses have been held in line with the prior year.

For 2019 expense reductions amount to \$407,000 with increases totaling \$650,000.

Budgeted Operating Expenses

	,000's
	<u>2019</u>
Expense Increases	559
Expense Reductions	<u>572</u>
Net Decrease in Expenses	<u><u>12</u></u>

The expenses amounting to an increase of \$559,000 include:

1) Salaries, Wages and Benefits \$273,000

The payroll increase is a combination of wages of \$205,000 and benefits of \$68,000. Payroll hours have increased by 5,292 with increases in Childcare (5776), Library and Adult Learning (554), Fire (430), Corporate Services (168) offset with reductions in Public Works (1,296), and Arena (46). The balance of the increase is cost of living plus step increases. There is also an increase for Council of \$15,000 as an adjustment for the loss of the 1/3 tax free allowance which ended in 2018.

2) Contracted services increase \$176,000.

Change in agreement with CBHFM has impacted reporting method with revenue now being reported separately (\$39K), PRC facility under budgeted in prior year (\$37K), addition of leased photocopier and fax machine for Library (\$23K), one-time expense for strategic planning at Library (\$20K), ergonomic and compensation review (\$19K), quadrant tree pruning (\$13K), malware and Escribe software (\$11K), material costs for road surface treatment (\$10K), increase in WWTP contract (\$10K).

3) Materials & Services \$84,000

Savings as no election costs for 2019 (\$38K) , computer software and small equipment under budget in 2018 by \$35K plus additional software and price increases of \$28K, \$6K for firefighter bunker gear, \$20K more for PW equipment operation & maintenance, \$10K Home support one time funding.

The expense reductions of \$572,000 include:

1) Policing Contract Savings \$383,000

In 2018 the policing contract changeover occurred late in the year. For this budget, a full year of savings will amount to \$125,000 and a year over year

reduction of \$383,000 when startup costs are included. The savings will be applied to reserves (see reserve funds transfers below) to repay the prior year reserve transfer used to cover startup costs.

2) Taxation Adjustment reductions \$34,000

Based on prior year experience and the phasing out of the vacancy rebate program the budgeted expense reduction is \$34,000.

Net Transfer to Reserve

Transfers to reserves are fairly consistent from year to year. The exception for 2019 is an initial increase of \$82,000 or a 5% increase in the contribution to the infrastructure, deficit identified in the asset management plan, and an additional \$227,000 (including \$113,000 ear marked for the Fire Hall renovation in 2020) after further budget review. Further there is a new transfer to reserve of \$125,000 to replenishing the reserve from which the 2018 police startup costs were funded. With the prior year budgeted draw of \$266,000 and the 2019 contributions the budget impact is \$717,000.

Town of St. Marys
Tax Impact Residential Single Family Home
2019 Budget

Overall Impact

	Total Assessment		Change	
	2018	2019	\$	%
Tax Levy Requirement	\$11,812,540	\$12,191,573	\$ 379,033	3.21%
Weighted Assessment	948,397,240	979,189,499	\$ 30,792,259	3.25%
St. Marys Residential Tax Rate	0.01245526	0.01245068	-0.00000458	-0.04%

Impact on Average Home

	Residential Assessment		Assessment Change	
	2018	2019	\$	%
Average Single Family Home	\$ 245,500	\$ 251,750	\$ 6,250	2.55%

	Tax Rates		Taxes		Change	
	2018	2019	2018	2019	\$	%
St Marys Taxes	0.01245526	0.01245068	\$ 3,058	\$ 3,134	\$ 76	2.49%
Education Taxes	0.00170000	0.00161000	\$ 417	\$ 405	\$ (12)	-2.88%
			\$ 3,475	\$ 3,539	\$ 64	1.84%



DEPARTMENTS TAX LEVY & SELF FUNDED 2019

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
CONSOLIDATED DEPARTMENTS				
TAX LEVY FUNDED				
CORPORATE SERVICES				
CORPORATE ADMINISTRATION	517,623	540,892	(23,269)	(4.3%)
INFORMATION TECHNOLOGY	217,097	210,792	6,305	3.0%
COMMUNICATION, HERITAGE, ECONOMIC	482,303	459,650	22,653	4.9%
MUSEUM	105,568	106,687	(1,119)	(1.0%)
TOTAL CORPORATE SERVICES	1,322,591	1,318,021	4,570	0.3%
COMMUNITY SERVICES				
RECREATION	523,108	547,139	(24,031)	(4.4%)
CHILDCARE	157,950	220,601	(62,651)	(28.4%)
HOME SUPPORT	34,749	18,614	16,135	86.7%
TOTAL COMMUNITY SERVICES	715,807	786,354	(70,547)	(9.0%)
FINANCE				
TAXATION	(11,831,866)	(12,295,198)	463,332	(3.8%)
COUNCIL	126,982	148,186	(21,204)	(14.3%)
EXTERNAL TRANSFERS	1,532,815	1,532,522	293	- %
POLICE	1,159,289	1,159,289	-	- %
TREASURY	2,470,738	2,732,763	(262,025)	(9.6%)
TOTAL FINANCE	(6,542,042)	(6,722,438)	180,396	(2.7%)
FIRE	382,144	415,288	(33,144)	(8.0%)
HR & BENEFIT ADMIN	308,721	330,926	(22,205)	(6.7%)
LIBRARY & ADULT LEARNING	379,167	387,466	(8,299)	(2.1%)
PUBLIC WORKS				
PUBLIC WORKS OPERATIONS	1,779,273	1,786,625	(7,352)	(0.4%)
FLEET	(500)	-	(500)	- %
TOTAL PUBLIC WORKS	1,778,773	1,786,625	(7,852)	(0.4%)
DEVELOPMENT				
BUILDING & PROPERTY STANDARDS	328,319	280,703	47,616	17.0%
FACILITIES	1,326,520	1,417,055	(90,535)	(6.4%)
TOTAL DEVELOPMENT	1,654,839	1,697,758	(42,919)	(2.5%)
TOTAL TAX LEVY FUNDED	-	-	-	- %
SELF FUNDED				
LANDFILL	-	-	-	- %
WASTEWATER	-	-	-	- %
WATER	-	-	-	- %
TOTAL SELF FUNDED	-	-	-	- %
TOTAL CONSOLIDATED DEPARTMENTS	-	-	-	- %
TOTAL CONSOLIDATED DEPARTMENTS	-	-	-	- %



CONSOLIDATED - TAX LEVY & SELF FUNDED 2019

	2018	2019	\$	%
	Budget	Budget	Levy Impact	Levy Impact
			Fav (Unfav)	Fav (Unfav)
TAX LEVY				
TAX LEVY	(11,812,540)	(12,191,573)	379,033	3.2%
TOTAL TAX LEVY	(11,812,540)	(12,191,573)	379,033	3.2%
REVENUE				
DONATIONS	(24,000)	(34,500)	10,500	43.8%
FEES, CHARGES & PROGRAM REVENUE	(2,210,222)	(2,365,205)	154,983	7.0%
GRANTS	(1,176,180)	(1,221,397)	45,217	3.8%
INTERNAL (REVENUE) EXPENSE	-	-	-	- %
INVESTMENT INCOME	(96,000)	(131,000)	35,000	36.5%
LANDFILL & DIVERSION REVENUE	(379,000)	(379,000)	-	- %
RENT ICE	(483,500)	(484,000)	500	0.1%
RENT & LEASES	(99,912)	(121,912)	22,000	22.0%
REVENUE FROM MUNICIPALITIES	(648,990)	(612,075)	(36,915)	(5.7%)
SALES	(215,700)	(220,700)	5,000	2.3%
TAXATION SUPPLEMENTAL REVENUE	(227,625)	(272,625)	45,000	19.8%
WATER & SEWER REVENUE	(3,324,950)	(3,363,478)	38,528	1.2%
TOTAL REVENUE	(8,886,079)	(9,205,892)	319,813	3.6%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	114,600	103,900	10,700	9.3%
ASSESSMENT SERVICES (MPAC)	93,000	95,000	(2,000)	(2.2%)
COMMUNICATIONS	128,100	138,000	(9,900)	(7.7%)
CONFERENCES, SEMINARS & TRAINING	124,751	103,993	20,758	16.6%
CONTRACTED SERVICES	2,192,837	2,368,492	(175,655)	(8.0%)
DEBENTURE PAYMENT	1,360,788	1,354,241	6,547	0.5%
FOOD COSTS	183,000	190,000	(7,000)	(3.8%)
FUEL/OIL	108,650	110,100	(1,450)	(1.3%)
INSURANCE	293,909	285,269	8,640	2.9%
MATERIALS & SERVICES	582,955	667,830	(84,875)	(14.6%)
POLICING CONTRACT	1,421,097	1,037,634	383,463	27.0%
OTHER TRANSFERS	1,674,012	1,658,522	15,490	0.9%
PROFESSIONAL FEES	212,700	195,200	17,500	8.2%
PROGRAM EXPENSE	191,450	170,200	21,250	11.1%
RECYCLING CONTRACT	169,500	174,500	(5,000)	(2.9%)
REPAIRS & MAINTENANCE	463,695	462,404	1,291	0.3%
SALARIES, WAGES & BENEFITS	7,104,530	7,377,935	(273,405)	(3.8%)
SAND & SALT	199,500	199,500	-	- %
SUPPLIES	158,100	157,700	400	0.3%
TAXATION EXPENSE	233,299	169,000	64,299	27.6%
UTILITIES	999,420	972,640	26,780	2.7%
COST ALLOCATION	-	-	-	- %
TOTAL EXPENSE	18,009,893	17,992,060	17,833	0.1%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	2,688,726	3,405,405	(716,679)	(26.7%)
TOTAL RESERVE TRANSFERS	2,688,726	3,405,405	(716,679)	(26.7%)
TOTAL	-	-	-	- %



CONSOLIDATED - TAX LEVY FUNDED 2019

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
TAX LEVY				
TAX LEVY	(11,812,540)	(12,191,573)	379,033	3.2%
TOTAL TAX LEVY	(11,812,540)	(12,191,573)	379,033	3.2%
REVENUE				
DONATIONS	(24,000)	(34,500)	10,500	43.8%
FEES, CHARGES & PROGRAM REVENUE	(2,190,271)	(2,365,205)	174,934	8.0%
GRANTS	(1,159,550)	(1,204,767)	45,217	3.9%
INTERNAL (REVENUE) EXPENSE	(32,329)	(27,310)	(5,019)	(15.5%)
INVESTMENT INCOME	(96,000)	(131,000)	35,000	36.5%
RENT ICE	(483,500)	(484,000)	500	0.1%
RENT & LEASES	(99,912)	(121,912)	22,000	22.0%
REVENUE FROM MUNICIPALITIES	(648,990)	(612,075)	(36,915)	(5.7%)
SALES	(215,700)	(220,700)	5,000	2.3%
TAXATION SUPPLEMENTAL REVENUE	(227,625)	(277,625)	50,000	22.0%
TOTAL REVENUE	(5,177,877)	(5,479,094)	301,217	5.8%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	110,600	99,900	10,700	9.7%
ASSESSMENT SERVICES (MPAC)	93,000	95,000	(2,000)	(2.2%)
COMMUNICATIONS	126,100	136,000	(9,900)	(7.9%)
CONFERENCES, SEMINARS & TRAINING	117,251	96,493	20,758	17.7%
CONTRACTED SERVICES	929,798	1,084,094	(154,296)	(16.6%)
DEBENTURE PAYMENT	955,734	954,001	1,733	0.2%
FOOD COSTS	183,000	190,000	(7,000)	(3.8%)
FUEL/OIL	99,150	95,100	4,050	4.1%
INSURANCE	267,909	259,269	8,640	3.2%
MATERIALS & SERVICES	466,765	551,630	(84,865)	(18.2%)
POLICING CONTRACT	1,421,097	1,037,634	383,463	27.0%
OTHER TRANSFERS	1,674,012	1,658,522	15,490	0.9%
PROFESSIONAL FEES	137,200	139,700	(2,500)	(1.8%)
PROGRAM EXPENSE	191,450	170,200	21,250	11.1%
RECYCLING CONTRACT	169,500	174,500	(5,000)	(2.9%)
REPAIRS & MAINTENANCE	390,695	384,404	6,291	1.6%
SALARIES, WAGES & BENEFITS	6,702,810	6,936,959	(234,149)	(3.5%)
SAND & SALT	199,500	199,500	-	- %
SUPPLIES	154,300	153,900	400	0.3%
TAXATION EXPENSE	233,299	174,000	59,299	25.4%
UTILITIES	637,220	610,190	27,030	4.2%
COST ALLOCATION	-	-	-	- %
TOTAL EXPENSE	15,260,390	15,200,996	59,394	0.4%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	1,730,027	2,469,671	(739,644)	(42.8%)
TOTAL RESERVE TRANSFERS	1,730,027	2,469,671	(739,644)	(42.8%)
TOTAL	-	-	-	- %

**CONSOLIDATED - SELF FUNDED
2019**

	2018	2019	\$	%
	Budget	Budget	Levy Impact	Levy Impact
			Fav (Unfav)	Fav (Unfav)
LANDFILL, WASTEWATER & WATER				
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(19,951)	-	(19,951)	(100.0%)
GRANTS	(16,630)	(16,630)	-	- %
INTERNAL (REVENUE) EXPENSE	32,329	27,310	5,019	15.5%
LANDFILL & DIVERSION REVENUE	(379,000)	(379,000)	-	- %
WATER & SEWER REVENUE	(3,324,950)	(3,363,478)	38,528	1.2%
TOTAL REVENUE	(3,708,202)	(3,731,798)	23,596	0.6%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	4,000	4,000	-	- %
COMMUNICATIONS	2,000	2,000	-	- %
CONFERENCES, SEMINARS & TRAINING	7,500	7,500	-	- %
CONTRACTED SERVICES	1,263,039	1,284,398	(21,359)	(1.7%)
DEBENTURE PAYMENT	405,054	400,240	4,814	1.2%
FUEL/OIL	9,500	15,000	(5,500)	(57.9%)
INSURANCE	26,000	26,000	-	- %
MATERIALS & SERVICES	116,190	116,200	(10)	- %
PROFESSIONAL FEES	75,500	55,500	20,000	26.5%
REPAIRS & MAINTENANCE	73,000	78,000	(5,000)	(6.8%)
SALARIES, WAGES & BENEFITS	401,720	440,976	(39,256)	(9.8%)
SUPPLIES	3,800	3,800	-	- %
UTILITIES	362,200	362,450	(250)	(0.1%)
TOTAL EXPENSE	2,749,503	2,796,064	(46,561)	(1.7%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	958,699	935,734	22,965	2.4%
TOTAL RESERVE TRANSFERS	958,699	935,734	22,965	2.4%
TOTAL	-	-	-	- %

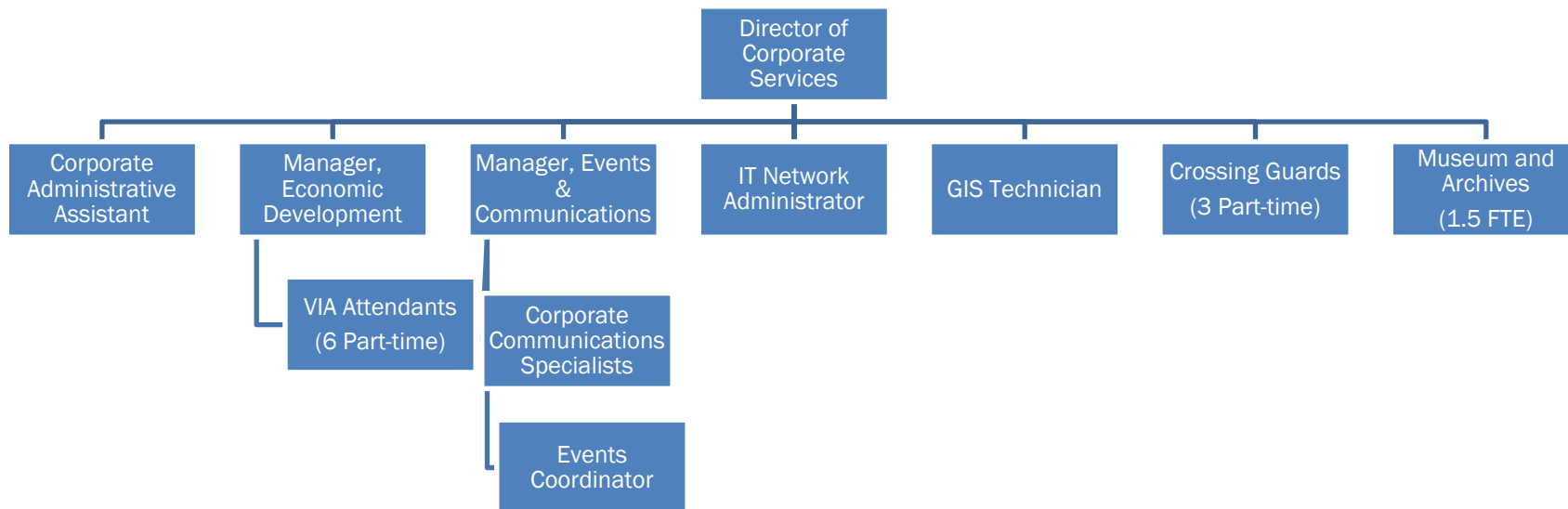


Town of St. Marys

2019 Operating Budget Overview

Corporate Services Department

Corporate Services



Service Delivery



Corporate Services encompasses a wide range of divisions that serve both internal and external patrons.

The Corporate Services Department staff is located within four Town facilities;

- Town Hall
- Municipal Operations Centre (MOC)
- Museum
- Train Station

Service Delivery



Corporate Communications & Events:

The Corporate Communications & Events team delivers proactive and frequent communications through multiple channels to encourage engagement with internal and external stakeholders. The team also plans and executes annual and one-time events that showcase St. Marys to residents and visitors.

Responsibilities include:

- Advertising
- Branding
- Copywriting, editing, proofreading
- Event planning
- Internal communications
- Issues management
- Media relations
- Publication design and production
- Photography
- Social media
- Web content development

Service Delivery



Economic Development & Tourism:

Facilitates and implements economic development and tourism strategies to encourage business growth and tourism activity. Activities include: business recruitment & retention, strategic alliances & partnerships, development of entrepreneurship, enhanced quality of life, workforce development, a business community network, and vitality of our downtown.

Responsibilities Include:

- Participate as a key partner with the St. Marys BIA, Perth County, Invest Stratford, OMAFRA, Chamber of Commerce & Stratford Tourism
- Administer the Perth4Youth strategic plan and work plan
- Promote St. Marys as a place to invest and live
- Engage key stakeholders to develop community initiatives that promote growth & development
- Execute marketing strategies to promote St. Marys as a tourist destination
- Partner on events that draw an external audience to St. Marys
- Oversee the VIA operations including the part-time staff

Service Delivery



Technology/GIS:

The IT Department is responsible for managing the organization's hardware, software and physical communication needs. It also provides a source of guidance for technology issues for staff and associated organizations. Key service areas also include Town-wide mapping and municipal consent applications.

Responsible for the following:

- 90 desktop computers
- 105 desk phones and 39 mobile phones
- 8+ Software programs (installation, updates, troubleshooting)
- Responsible for 600+ network nodes (anything that plugs into the Town network), including:
 - 6 Debit machines
 - 23 managed, Layer 3 switches
 - 15 photocopiers/printers (network connected), plus an additional 15+ personal printers
 - 25 Wi-Fi Access Points
 - Internet of things (60+ unclassified network attached devices)
- IT Infrastructure (Servers, Fibre, Switches, Security, Licencing)
- Printing of oversized material (maps, signs, etc.)

Service Delivery



Museum and Archives:

Archives and Research Services

- Caring for, organizing, and in some cases digitizing: municipal records (council minutes, assessment records, by-laws, etc.) back to the 1860s, 4000+ historic photographs, 75+ family fonds, records from 55+ businesses, schools and organizations, original and microfilm newspapers back to the 1850s.
- Use of archival resources to respond to internal and external information requests, specifically genealogy, property information, historic events, municipal records.

Collections Management

- Caring for the more than 10,000 artifacts in the collection, evaluating and accessioning incoming artifact

Exhibits

- Research, design and implementation of new exhibits to promote return visitors and exhibit-based events and programming
- Design and installation of annual exhibits in Richard Holt Military Gallery, Citizens of St. Marys Gallery, Technology Gallery
- 2-4 major exhibits annually in south exhibit rooms
- Ongoing research, updating and artifact rotation for all other exhibit spaces

On-Site Programs and Events

- Curriculum-based educational programs for area students, adult lecture series, family-friendly public events.
- Average of 12 events annually (includes seminars, exhibit launches and/or special events)
- Average of 40-50 school programs annually

Outreach Programs

- Monthly and quarterly off-site educational programs held in schools, retirement homes, hospitals and community dining programs for those who cannot physically visit the Museum

donations, making recommendations to the public regarding the care of their personal artifacts.

TownofStMarys.com

Service Delivery



Heritage and Culture:

- The Town of St. Marys remains dedicated to fostering an active, accessible, and vibrant cultural scene
- The Town has a wealth of properties that are of cultural heritage value or interest including 47 individually designated properties and one Heritage Conservation District (HCD)
- The Town supports owners of heritage designated properties located in the Central Commercial Area and/or Heritage Conservation District by providing three (3) financial programs:
 - Designated Heritage Property Grant Program
 - Façade Improvement Program
 - Heritage Property Tax Rebate Program

Service Delivery



Crossing Guards:

The Town provides safe crossing for school children at the following locations:

- James Street North at Egan Street
- Egan Street at Holy Name of Mary Catholic School
- Peel Street at Holy Name of Mary Catholic School
- James Street South at DCVI
- James Street South at Maxwell Street

Crossing Guard coverage is provided by:

- Three Town Employees
- 1 contracted Great Lakes Commissionaire.

2018 Success Stories



- Maintained a staff complement within the current framework of VIA services.
- Renovation of VIA operations counter has improved usability, accessibility and comfort of both patrons and staff
- New tourism maps have been installed at lobby of Town Hall and near Guest Services at the Pyramid Recreation Centre
- Successfully established relationship with prospective business, industry and community partners
- The successful execution of annual municipal events (Heritage Festival, Car Show, WinterLights) and new, unanticipated additions (FM96 Breakfast Broadcast); increased visibility of online events calendar due to increased promotional efforts
- Improved marketing and promotion of Pyramid Recreation Centre programs, events and initiatives due to assignment of dedicated communications resource
- Development and approval of corporate social media policy
- Replacement of Servers and creation of efficiencies with Cloud based email accounts
- Substantial increase to Wi-Fi accessibility and speed for the general public utilizing town buildings and parks
- Successful delivery of the 2018 Municipal Election
- Continued participant uptake in the Heritage Property Tax Relief Program
- The Museum was successful in all 2018 grant applications, bringing in approximately \$48,000 in provincial, federal and foundation funding to support operations, special projects and hiring contract staff
- Museum Curator/Archivist presented at the Ontario Museum Association annual conference about the successes of the museum's Early Settlers field trip program
- Development of Surveillance Camera Policy to meet legislative requirements

2019 Opportunities



- Raising the profile of St. Marys as a viable place to work, live and play through economic development, culture and tourism initiatives
- Creation of an events checklist/package for community groups and outside organizations; celebration for the 20th anniversary of the Grand Trunk Trail
- Continuing to implement communications-related aspects of the Pyramid Recreation Centre Business Plan
- Development of new Economic Development processes i.e. resources on how to start a new business
- Replacement of 22 network switches (all data and communication pass through these switches) will ensure ongoing IT operations for the Town
- Continued implementation of IT Request Form ensures prioritization of IT requests and consolidation of expenses
- Continued attendance growth of Melodies at the Museum through the use of the new performing arts stage in Cadzow Park
- Increase demand for Museum on-site and outreach programming. On track to increase from an average of 800 to 1000 children participating in museum programs annually
- Raising the profile of Economic Development and Tourism on the Town website and social media platforms
- Develop a St. Marys marketing piece to be used for both economic development and tourism



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

CORPORATE ADMINISTRATION

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(15,250)	(15,250)	-	- %
INTERNAL (REVENUE) EXPENSE	-	18,475	(18,475)	- %
TOTAL REVENUE	(15,250)	3,225	(18,475)	(121.1%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	3,000	3,000	-	- %
CONFERENCES, SEMINARS & TRAINING	17,500	10,000	7,500	42.9%
MATERIALS & SERVICES	56,000	17,400	38,600	68.9%
PROFESSIONAL FEES	62,500	62,500	-	- %
SALARIES, WAGES & BENEFITS	418,973	433,767	(14,794)	(3.5%)
SUPPLIES	13,000	11,000	2,000	15.4%
TOTAL EXPENSE	570,973	537,667	33,306	5.8%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(38,100)	-	(38,100)	(100.0%)
TOTAL RESERVE TRANSFERS	(38,100)	-	(38,100)	(100.0%)
TOTAL	517,623	540,892	(23,269)	(4.5%)

Notes: (variance > \$5,000 & 2%)

INTERNAL (REVENUE) EXPENSE

Starting in 2019 IT Department incurs all software costs then charges out to departments through this internal account.

CONFERENCES, SEMINARS & TRAINING

Based on training requirements for 2019.

MATERIAL & SERVICES

Reduction due to 2018 being an election year with a \$38K budget.

SALARIES, WAGES & BENEFITS

Increase due to cost of living and step increases.

RESERVE TRANSFERS

Revenue from reserve last year was to fund the election as noted above.



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

INFORMATION TECHNOLOGY

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
INTERNAL (REVENUE) EXPENSE	(63,683)	(155,574)	91,891	144.3%
RENT & LEASES	(16,212)	(16,212)	-	- %
TOTAL REVENUE	(79,895)	(171,786)	91,891	115.0%
EXPENSE				
COMMUNICATIONS	122,000	127,600	(5,600)	(4.6%)
CONFERENCES, SEMINARS & TRAINING	1,500	500	1,000	66.7%
CONTRACTED SERVICES	24,500	35,000	(10,500)	(42.9%)
MATERIALS & SERVICES	41,775	108,149	(66,374)	(158.9%)
REPAIRS & MAINTENANCE	13,000	13,000	-	- %
SALARIES, WAGES & BENEFITS	94,217	98,329	(4,112)	(4.4%)
TOTAL EXPENSE	296,992	382,578	(85,586)	(28.8%)
TOTAL	217,097	210,792	6,305	2.9%

Notes: (variance > \$5,000 & 2%)

INTERNAL (REVENUE) EXPENSE

To ensure the IT Department is aware of the various software in use and to have input on new purchases, all software expenses are to be flowed through their department. Departments will be charged for their costs through this inter-department account.

COMMUNICATIONS

Upgrades to public WIFI and anticipated cell phone cost increases.

CONTRACTED SERVICES

Upgrades to anti-malware and Escribe software.

MATERIALS & SERVICES

With the changes in accounting for software costs IT now picks up all the costs which previously were in other departmental budgets.



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

COMMUNICATION, HERITAGE, ECONOMIC DEVELOPMENT

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEEES, CHARGES & PROGRAM REVENUE	(49,400)	(50,400)	1,000	2.0%
GRANTS	(3,000)	(3,000)	-	- %
TOTAL REVENUE	(52,400)	(53,400)	1,000	1.9%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	76,300	67,800	8,500	11.1%
CONTRACTED SERVICES	24,500	26,500	(2,000)	(8.2%)
MATERIALS & SERVICES	44,750	48,050	(3,300)	(7.4%)
PROFESSIONAL FEES	5,000	5,000	-	- %
PROGRAM EXPENSE	5,000	5,000	-	- %
SALARIES, WAGES & BENEFITS	353,903	360,450	(6,547)	(1.8%)
SUPPLIES	250	250	-	- %
TAXATION EXPENSE	25,000	-	25,000	100.0%
TOTAL EXPENSE	534,703	513,050	21,653	4.0%
TOTAL	482,303	459,650	22,653	4.7%

Notes: (variance \$5,000 & 2%)

ADVERTISING, MARKETING & PROMOTION

Savings by moving away from print media.

TAXATION EXPENSE

Elimination of Heritage Tax Rebate program in 2019.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

MUSEUM

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(12,000)	(12,000)	-	- %
FEES, CHARGES & PROGRAM REVENUE	(12,200)	(14,050)	1,850	15.2%
GRANTS	(22,810)	(23,810)	1,000	4.4%
INTERNAL (REVENUE) EXPENSE	-	925	(925)	- %
TOTAL REVENUE	(47,010)	(48,935)	1,925	4.1%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	3,900	3,900	-	- %
CONFERENCES, SEMINARS & TRAINING	1,500	1,600	(100)	(6.7%)
CONTRACTED SERVICES	400	400	-	- %
MATERIALS & SERVICES	15,000	13,575	1,425	9.5%
PROFESSIONAL FEES	1,000	1,000	-	- %
PROGRAM EXPENSE	1,200	1,200	-	- %
SALARIES, WAGES & BENEFITS	128,578	132,947	(4,369)	(3.4%)
SUPPLIES	1,000	1,000	-	- %
TOTAL EXPENSE	152,578	155,622	(3,044)	(2.0%)
TOTAL	105,568	106,687	(1,119)	(1.1%)

Notes: (variance \$5,000 & 2%)

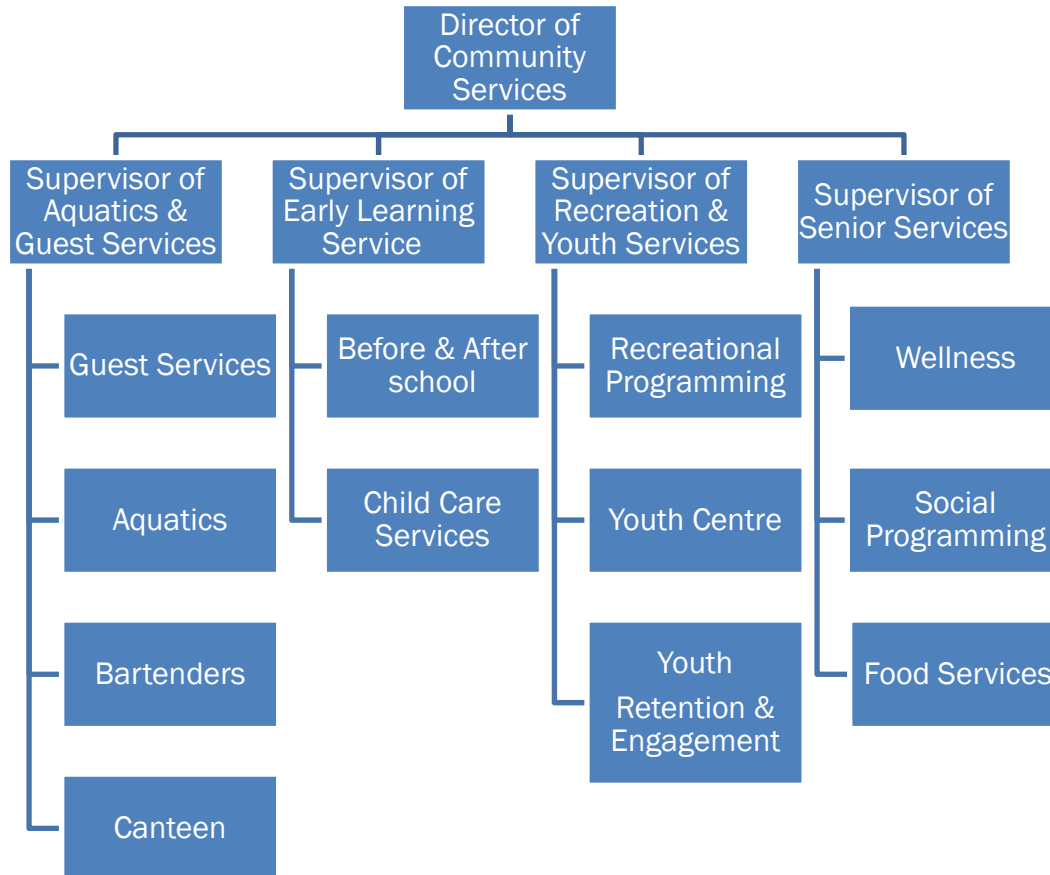
No significant changes from the prior year budget.

Town of St. Marys

2019 Operating Budget Overview

Community Services

Community Services



Community Services



St. Marys' Community Services Department works closely with community partners to reflect resident needs in order to provide a choice of active, creative and passive recreational opportunities. St. Marys wants to ensure that all residents are living their best lives.

“Where the Community Comes Together”

(PRC tag line—Launched October 2018)

Our Commitment to Service



The Pyramid Recreation Centre Culture of Excellence:

The employees of Community Services will be a group of highly competent and accountable individuals. We will work with integrity, focus on our residents and collaborate to generate results that are in the public's best interest.

Values include:

- Competent
- Results Orientated
- Accountable
- Collaborative, Communicative and Team Focused
- Empathetic Community Focused

Staff will take every opportunity to serve our customers with **HEART**:

- Helpful
- Empathic
- Able
- Responsive
- Trustworthy

Service Delivery – Aquatics Services



Aquatics programs include:

- Group and private swimming lessons for all ages, Aquafit classes, lane swim, baby and me and/or tyke time, family time and public swims. Our main pool rental is with the Middlesex swim club. They coach a youth swim team and a Masters swim team. Throughout the week they practice 16 hours and host 3-4 swim meets annually. Our seasonal quarry is open 10 weeks in the summer, offering swimming lessons, public swims, water running, paddleboard classes and rentals.
 - Swimming lessons statistics:
 - 2014 – 1363 participants
 - 2015 – 1517 participants
 - 2016 – 1395 participants
 - 2017 – 1447 participants
 - 2018- 1659 participants
 - Summer Outdoor usage at the quarry:
 - 2014 – 6274 participants
 - 2015 – 8367 participants
 - 2016 – 10,768 participants
 - 2017 – 10,192 participants
 - 2018 – 10,475 participants

Service Delivery – Early Learning Services



The Town of St. Marys has provided childcare since 1976. Our services are led by registered Early Childhood Educators and licensed by the Ministry of Education. The Child Care Centre is licensed for 132 children (Holy Name Site) and 56 children (Little Falls Program).

Programs include:

- Infant Program
- Toddler Program
- Preschool Program
- Half Day Nursery School
- Before and After School Programs
- Full Day Kindergarten– for P.A. Days, March Break and Summer Break

Our Early Childhood Educators are registered with the College of Early Childhood Educators and are certified in First Aid and CPR. Just as the children are continuously learning and growing, so are our educators! Throughout the year, all staff participate in regular professional learning sessions to remain knowledgeable of current learning theory and Ministry of Education updates.

Service Delivery – Youth Services



We're committed to providing St. Marys and area youth with a safe and inclusive space to socialize and build positive relationships. Our goal is to encourage, develop and reinforce positive play.

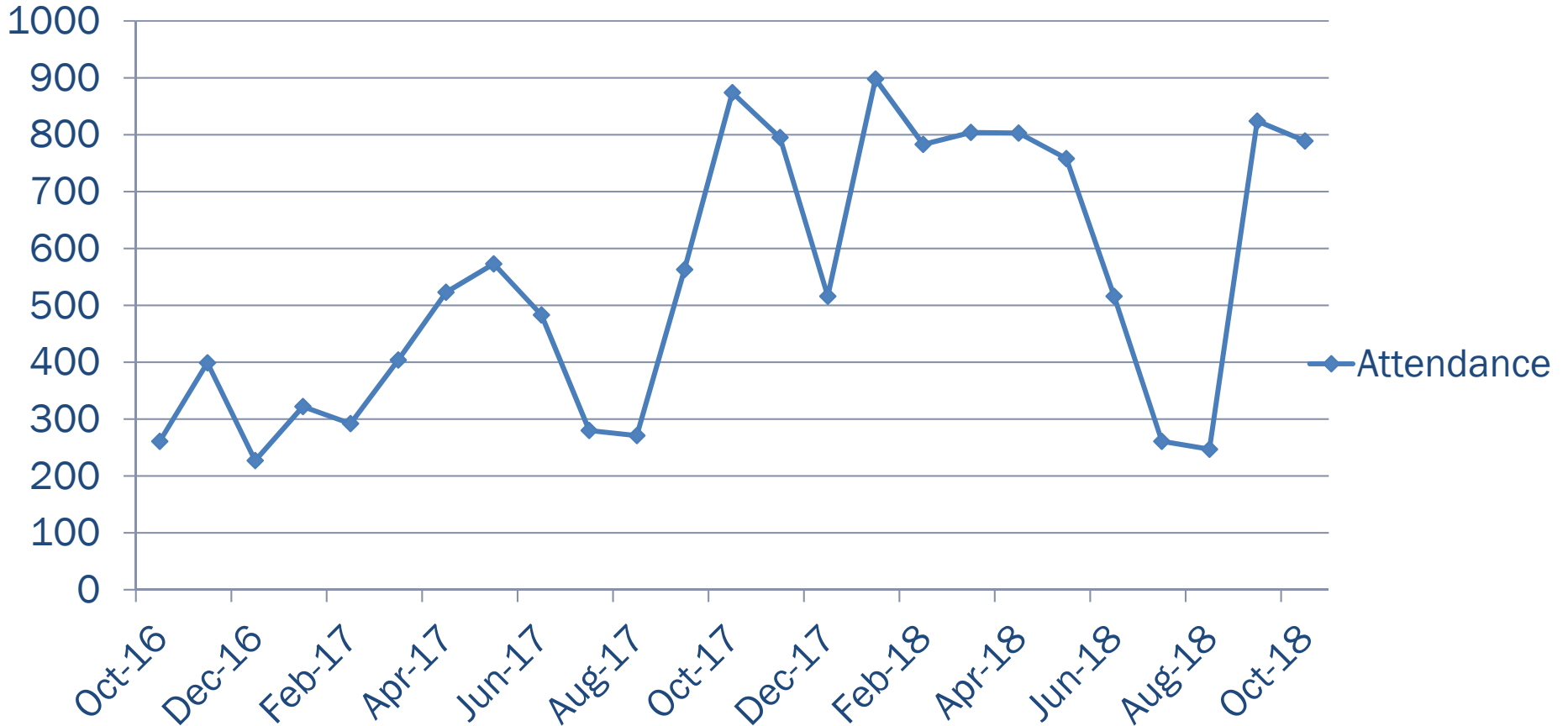
Two program areas:

- Youth Centre – United Way funding is received for this program. Programs include drop in Hang Time, Dodge Ball, laser tag, cooking for kids, crafts and special events (ex: Haunted House/New Years Eve).
- Youth Retention/Council – Youth Retention done through Perth4Youth projects and the Municipal Youth Engagement initiative. Our new Youth Council will help give youth a voice in the community and help push it towards obtaining the 'Youth Friendly Community' designation from Parks and Recreation Ontario.

Service Delivery – Youth Services Continued



Attendance at the Youth Centre



*Please note the summer months are lower at the Youth Centre as the hours are reduced so that staff can run day camps and additional youth programs.

Service Delivery - Recreation



- Recreation programs include:

- Ball Hockey
- Soccer Stars
- Hip Hop Dance
- Home Alone Courses
- Kicks
- Intro to Dance
- Babysitting courses
- Birthday Parties

- Summer programs include:

- Camp PRC
- Tennis Camp
- Kitchen Camp

- Adult Recreation programs include:

- Badminton
- Volleyball

Service Delivery – Senior Services



The Friendship Centre is the home of the Senior Services department. The Senior Services department offers a variety of recreation, leisure, health and wellness and community support services to community members 50+ as well as those recovering from illness or injury and varying abilities.

The two core programs offered by the Senior Services department include:

- **The Friendship Centre** – The Friendship Centre’s programs are funded in part by the Seniors Active Living Grant, annual membership fees, program fees, fundraising and donations. Everyone 50 years or older is welcome to take part in the membership advantage program, however anyone 18 + is welcome to attend programs
- **St. Marys Home Support Services** is the Community Support Services provider for St. Marys and Area. The Services major funders are the South West Local Health Integration Network, through client and program fees, fundraising, donations and municipal support. Program and services support older adults, people recovering from illness or injury and community members with varying abilities to live independent.

2018 Success Stories



- Completed Recreation and Leisure Master Plan
- Completed Service Excellence Training (ongoing program)
- Completed PRC business plan
- Developed Gantt Chart, the working plan for implementation of the Recreation Master Plan and Business Plan. The leadership team meets bi-weekly to ensure progress is continuing.
- The PRC staff are continuing to implement new customer service standards to improve customer service. (ex: Welcome signs at each entranceway, suggestion boxes, service recovery standards)
- New Guest Service desk installed
- Signed reciprocal agreement with the Huron-Perth Catholic District School Board along with Avon Maitland District School Board
- Partnership with the YMCA, this partnership allows Y members to utilize the pool
- Successful aquatics partnership with the Library
- The Senior Services Friendship Centre program received an increase in grant funding to support the operations of the Friendship Centre
- The Senior Services programs continue to see growth in recreation and leisure programs as well as health and wellness programs

2018 Success Stories Continued



- Stratford Perth Community Foundation grant received for Youth Centre and Aquatics. This grant was used for a “Cooking for Kids” program and a Junior Lifeguard Club.
- Aquatics department received a TD Environmental grant and has partnered with Upper Thames Conservation for educational components at the quarry.
- The second year of hosting Camp PRC was very successful. Staff used new programming techniques, equipment and held additional staff training. For 2019 we are looking to offer an “Accessibility and Behavioural” worker for the camp. Staff will be applying to the Summer position grant to fund this position. This position will do normal training as well mindfulness, redirection, accessibility and others with Community Living.
- Due to the demand staff ran 4 weeks of Kitchen Camp in the summer. This is up from 2 weeks in 2016 and 3 weeks in 2017.
- Currently the average daily usage of the youth centre is 44-48 youth. This is up from 36-40 in 2017.
- Staff have started adult recreation programs partnering with the already established Badminton group. This partnership has proved very successful with participation nearly doubling in two weeks. We also started a co-ed pickup volleyball which has taken off very well. It has 20+ members currently and is still growing weekly.
- 2018 saw the highest attended swimming lessons since opening the indoor pool

2018 Success Stories Continued



- The PRC has partnered with the London Training Centre to offer courses out of the facility
- Increased water running program at the quarry due to popularity
- Swim to survive plus grant received, This grant allows grade 7's the opportunity to build on their swim skills and introduce rescue training
- Increased promotions with the addition of a new promotional screen at the PRC
- The Communications team is sharing staff resources to align with our goals of the PRC business plan
- Implementation of bi-annual PRC staff meetings
- Improved sound system installed in the community centre
- Worked with the Lincolns to fulfill some of their requests (ex: Players pictures in lobby area, storing of equipment)
- Guest Service processes have been enhanced to allow a more flexible accommodating approach to the customer
- To build stronger community programs, town programming staff (including Library and Museum) meet on a quarterly basis as a way to share resources, ideas and avoid duplication in services
- Partnered with PDHU to educate and develop healthy options in the canteens
- Added Pickleball lines to the existing tennis courts

2019 Challenges



- Our geographical location and customer draw area
- Resident expectations – example, residents expecting services for free or at a reduced rate
- Balancing programming requests with facility/resourcing capacity
- Child Care- competitive fees with community Child Care providers – misconception that the fees are extremely high
- Cost management strategies to reduce the cost to operate Child Care centre
- Large waitlist of families needing Child Care spaces and not enough space to accommodate the demand
- Executing the business plan while considering the wants and needs of all age groups and interests in the community
- Continuing to push adult recreation programs that cater to community needs
- Making sure every youth has an equal opportunity to use the youth centre and are not limited by location or transportation
- Maintaining a high quality program with limited resources, ensuring as we grow we can keep a high standard of service
- Reaching out to all youth services (ex: sporting, social, spiritual) in order to compile a report to apply to be a Youth Friendly Community
- Senior Services is seeing an increase in the number of users as the community ages. The need to offer varied levels of recreational programs to accommodate varying abilities
- Looking for a new partnership for Stand Up Paddleboard to provide SUP classes as London SUP has left the area

2019 Opportunities



- Implementation of the recommendations and strategies from the Recreation and Leisure Master Plan
- Additional advertising opportunities
- Creating programming for teens and growing the youth centre
- Partnering with local schools to provide programming for all needs
- Stronger online presence through the use of social media (youth in particular)
- Seeking additional grant opportunities and sponsorship deals
- Partnering with Stratford Police Department to implement new initiatives
- Establishing a new youth council for St. Marys
- Continuing to expand adult recreation programs that cater to community needs
- Making sure every youth has an equal opportunity to use the youth centre and are not limited by location or transportation
- Maintaining a high quality youth program with limited resources, ensuring as we grow we can keep standards high
- Reaching out to all youth services (ex: sporting, social, spiritual) in order to compile a report to apply to be a Youth Friendly Community

2019 Opportunities Continued



- Partner with various providers within the St. Marys area that will further enhance the Friendship Centre as a community hub
- Funding opportunities through various agencies
- Transforming St. Marys in to an official Age Friendly Community
- Review the newly revised criteria of the Playworks Partnership to allow the Town to designate St. Marys a Youth Friendly Community

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

RECREATION

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(7,500)	(18,000)	10,500	140.0%
FEES, CHARGES & PROGRAM REVENUE	(390,500)	(406,500)	16,000	4.1%
GRANTS	(32,000)	(42,700)	10,700	33.4%
INTERNAL (REVENUE) EXPENSE	(5,000)	23,000	(28,000)	(560.0%)
RENT & LEASES	(63,700)	(85,700)	22,000	34.5%
SALES	(215,700)	(220,700)	5,000	2.3%
TOTAL REVENUE	(714,400)	(750,600)	36,200	5.1%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	15,000	15,000	-	- %
CONFERENCES, SEMINARS & TRAINING	6,600	7,550	(950)	(14.4%)
CONTRACTED SERVICES	12,800	39,419	(26,619)	(208.0%)
FOOD COSTS	79,000	79,000	-	- %
INSURANCE	10,500	10,500	-	- %
MATERIALS & SERVICES	30,060	30,810	(750)	(2.5%)
PROFESSIONAL FEES	3,000	3,000	-	- %
PROGRAM EXPENSE	44,750	60,000	(15,250)	(34.1%)
REPAIRS & MAINTENANCE	15,000	11,500	3,500	23.3%
SALARIES, WAGES & BENEFITS	902,548	922,460	(19,912)	(2.2%)
SUPPLIES	78,250	80,500	(2,250)	(2.9%)
UTILITIES	40,000	38,000	2,000	5.0%
TOTAL EXPENSE	1,237,508	1,297,739	(60,231)	(4.9%)
TOTAL	523,108	547,139	(24,031)	(4.6%)

Notes: (variance \$5,000 & 2%)

DONATIONS

Additional United Way funding for Youth Services programs \$10K.

FEES, CHARGES & PROGRAM REVENUE

Increase of \$12K in seniors travel club revenue, largely offset with additional expense as per below.

GRANTS

Increased Provincial fund for Friendship Centre.



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

RECREATION

INTERNAL(REVENUE)EXPENSE

Starting in 2019 IT Department incurs all software costs then charges out to departments through this internal account.

RENT & LEASES

Increase based on prior year results better than budget and rate increases.

CONTRACTED SERVICES

Change in agreement with CBHFM to contract for services rather than profit/cost sharing.

PROGRAM EXPENSE

Increase of \$11K for seniors travel club costs.

SALARIES, WAGES & BENEFITS

Includes \$5K starting in 2019 for Youth Council and Youth Centre Advisory remuneration.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

CHILDCARE

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(908,476)	(1,003,660)	95,184	10.5%
INTERNAL (REVENUE) EXPENSE	7,465	7,650	(185)	(2.5%)
REVENUE FROM MUNICIPALITIES	(249,540)	(219,000)	(30,540)	(12.2%)
TOTAL REVENUE	(1,150,551)	(1,215,010)	64,459	5.6%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	3,000	1,000	2,000	66.7%
CONFERENCES, SEMINARS & TRAINING	2,000	2,000	-	- %
CONTRACTED SERVICES	4,000	4,000	-	- %
FOOD COSTS	45,000	55,000	(10,000)	(22.2%)
MATERIALS & SERVICES	7,400	7,900	(500)	(6.8%)
PROFESSIONAL FEES	1,100	1,100	-	- %
PROGRAM EXPENSE	60,500	52,500	8,000	13.2%
REPAIRS & MAINTENANCE	1,500	1,500	-	- %
SALARIES, WAGES & BENEFITS	1,182,501	1,309,111	(126,610)	(10.7%)
SUPPLIES	1,500	1,500	-	- %
COST ALLOCATION	-	-	-	- %
TOTAL EXPENSE	1,308,501	1,435,611	(127,110)	(9.7%)
TOTAL	157,950	220,601	(62,651)	(39.7%)

Notes: (variance > \$5,000 & 2%)

FEES, CHARGES AND PROGRAM REVENUE

Reflects rate increase and higher class attendance ratio.

REVENUE FROM MUNICIPALITIES

Correction of prior year over budgeting for program assistant subsidy.

FOOD COSTS

Based on prior year actuals and anticipated cost increase.

SALARIES, WAGES & BENEFITS

2018 payroll under budgeted.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

HOME SUPPORT

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(500)	(500)	-	- %
FEES, CHARGES & PROGRAM REVENUE	(84,500)	(85,500)	1,000	1.2%
GRANTS	(421,158)	(427,020)	5,862	1.4%
INTERNAL (REVENUE) EXPENSE	7,000	(3,700)	10,700	152.9%
TOTAL REVENUE	(499,158)	(516,720)	17,562	3.5%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	4,000	2,500	1,500	37.5%
CONFERENCES, SEMINARS & TRAINING	8,000	8,000	-	- %
CONTRACTED SERVICES	171,843	174,531	(2,688)	(1.6%)
FOOD COSTS	59,000	56,000	3,000	5.1%
INSURANCE	7,500	7,550	(50)	(0.7%)
MATERIALS & SERVICES	8,675	5,700	2,975	34.3%
PROFESSIONAL FEES	4,000	4,000	-	- %
PROGRAM EXPENSE	17,500	18,500	(1,000)	(5.7%)
SALARIES, WAGES & BENEFITS	249,889	255,053	(5,164)	(2.1%)
SUPPLIES	3,500	3,500	-	- %
TOTAL EXPENSE	533,907	535,334	(1,427)	(0.3%)
TOTAL	34,749	18,614	16,135	46.4%

Notes: (variance > \$5,000 & 2%)

INTERNAL (REVENUE) EXPENSE

Increased Provincial funding and efficiencies allows for costs sharing with Friendship Centre.

SALARIES, WAGES & BENEFITS

Includes only cost of living and step increases.

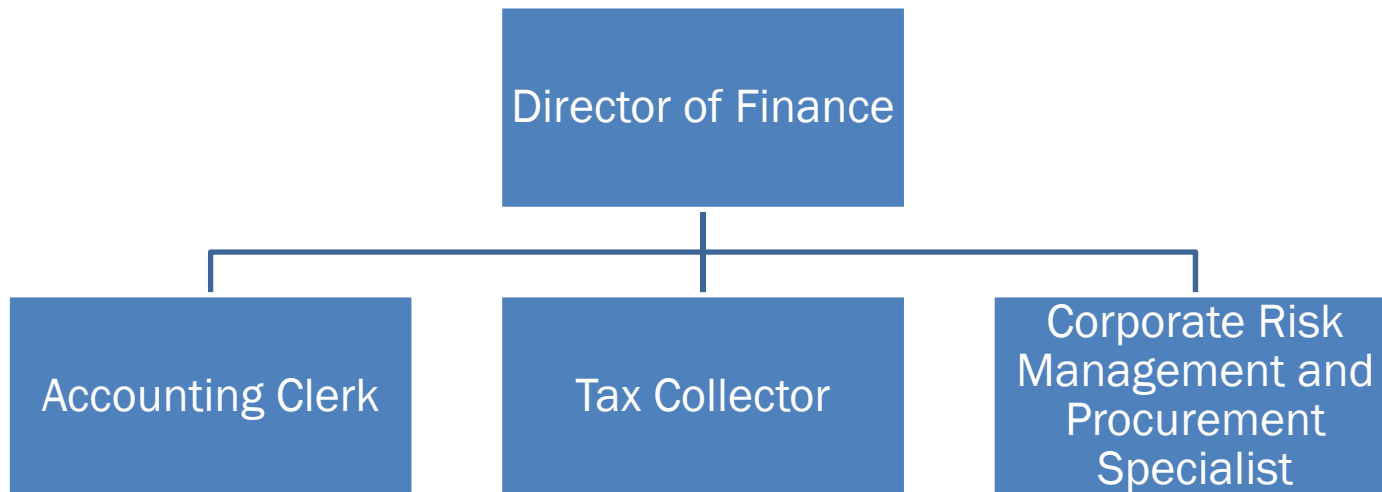
A faded, grayscale photograph of a large, ornate building with a prominent clock tower, likely the Town of St. Marys building. The building features multiple stories with arched windows and a decorative facade. The clock tower is the central focus, with a clock face visible. The background shows a clear sky and some trees in the distance.

Town of St. Marys

2019 Operating Budget Overview

Finance Department

Finance Department



Service Delivery



Overview:

The responsibility of the Finance Department is to manage the financial affairs of the Municipality.

The financial well-being of the Town is ensured by providing

- Financial management information to Council, municipal staff, the public and other governments
- Developing corporate financial processes, policies and procedures
- Reducing financial risk to the Municipality by complying with legislated requirements such as the Municipal Act, Ministry of Finance and Canada Revenue Agency

Service Delivery



The Finance Department is tasked with a number of responsibilities including

- Preparation of the operating and capital budgets
- Processing of accounts receivable and accounts payable
- Financial services and support to operational departments
- Maintain corporate accounting systems and financial records
- Annual financial reporting from audited financial statements to reporting to various government bodies
- Property tax billing and collection
- Treasury functions of cash flow, investment and borrowing, purchasing and risk management
- Administer parking ticket collection system
- Financial services to public: payments & inquiries, Commissioner services, marriage licensing.

2018 Success Stories



- Second year of new budgeting software. What was learned in year one has lead to program and process changes that have improved both the building of the budget and in year reporting.
- Achieved operating efficiencies with integration improvements through our financial software provider and our recreation booking software.
- Continued success in vendor enrollment in electronic funds transfer payment method rather than by cheque to increase process efficiency, save on processing costs (cheques, envelopes and postage) and reduce risk of fraud.
- Tendering of banking services resulted in significant savings in banking charges and increased earnings on account balances maintained.

2019 Challenges



- Significant capital projects in 2019 that will require debenture financing and future payment commitments.
- Capital projects identified in the current development charges study that are new to the study and will be undertaken in the short term without DC funds having yet been collected. Will require internal borrowing.
- To maintain progress in reducing the infrastructure deficit while at the same time maintaining and repairing the existing and expanding asset inventory.

2019 Opportunities



- Promising future growth in housing generates additional taxation revenue to fund programs and capital infrastructure.
- The list of 2020 capital projects will not be as intensive as the prior years which will allow staff time to progress on the Town's asset management goals.
- Rising interest rates on investments and the additional revenue generated. Conversely a negative on any new borrowing.
- Further development of the asset management software to better forecast capital and maintenance requirements.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

TAXATION

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
TAX LEVY				
TAX LEVY	(11,812,540)	(12,191,573)	379,033	3.2%
TOTAL TAX LEVY	(11,812,540)	(12,191,573)	379,033	3.2%
REVENUE				
TAXATION SUPPLEMENTAL REVENUE	(227,625)	(277,625)	50,000	22.0%
TOTAL REVENUE	(227,625)	(277,625)	50,000	22.0%
EXPENSE				
TAXATION EXPENSE	208,299	174,000	34,299	16.5%
TOTAL EXPENSE	208,299	174,000	34,299	16.5%
TOTAL	(11,831,866)	(12,295,198)	463,332	3.9%

Notes: (variance > \$5,000 & 2%)

TAX LEVY

Tax revenue needed to balance the budget. Includes growth in assessment and tax rate increase.

TAXATION SUPPLEMENTAL REVENUE

Anticipated increase in 2019 development resulting in supplemental revenue on in-year reassessment tax billings.

TAXATION EXPENSE

Reduction in tax refunds from reduction of vacancy rebate (10% for 2019) and known outstanding applications.



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

COUNCIL

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
EXPENSE				
COMMUNICATIONS	700	5,000	(4,300)	(614.3%)
CONFERENCES, SEMINARS & TRAINING	4,000	4,000	-	-
MATERIALS & SERVICES	1,500	1,500	-	-
SALARIES, WAGES & BENEFITS	120,782	137,686	(16,904)	(14.0%)
TOTAL EXPENSE	126,982	148,186	(21,204)	(16.7%)
TOTAL	126,982	148,186	(21,204)	(16.7%)

Notes: (variance >\$5,000 and 2%)

SALARIES, WAGES & BENEFITS

2018 was the last year of the 1/3 tax free allowance for members of council. Payroll has been increased to offset additional income tax withholdings resulting from the loss of the allowance.



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

EXTERNAL TRANSFERS

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
EXPENSE				
OTHER TRANSFERS	1,674,012	1,658,522	15,490	0.9%
TOTAL EXPENSE	1,674,012	1,658,522	15,490	0.9%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(141,197)	(126,000)	(15,197)	(10.8%)
TOTAL RESERVE TRANSFERS	(141,197)	(126,000)	(15,197)	(10.8%)
TOTAL	1,532,815	1,532,522	293	- %

Notes: (variances > \$5,000 & 2%)

	2018	2019	Fav (Unfav)
OTHER TRANSFERS			
CONSERVATION AUTHORITY	95,920	88,756	7,164
TRANSIT(MOBILITYBUS)			
FUNDED FROM PROV GAS TAX	80,000	80,000	0
FUNDED FROM PUC RESERVE	16,197		16,197
FUNDED FROM TAX LEVY		16,521	(16,521)
PUBLIC HEALTH SERVICES	133,139	133,787	(648)
GRANTS TO HOSPITALS	50,000	50,000	0
AMBULANCE SERVICES	564,710	538,367	26,343
GENERAL ASSISTANCE	124,492	128,776	(4,284)
SOCIAL HOUSING	398,608	410,749	(12,141)
SPRUCE LODGE	99,170	98,923	247
CHILD CARE - SHARED SERVICES	66,776	66,643	133
COMMUNITY GRANTS	45,000	46,000	(1,000)
	<u>1,674,012</u>	<u>1,658,522</u>	<u>15,490</u>
TRANSFER TO (FROM) RESERVES	(141,197)	(126,000)	(15,197)

In 2019 the PUC reserve fund will no longer fund the Town's contribution to the mobility bus program. The Provincial funding agreement for the bus service requires that the Town increase its contribution by 2% annually. It has grown to the point of significantly impacting the amount of funds remaining to be disbursed from the PUC reserve fund. Mobility service will now be funded from the tax levy.



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

POLICE

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(7,000)	(7,000)	-	- %
GRANTS	(7,000)	(7,000)	-	- %
TOTAL REVENUE	(14,000)	(14,000)	-	- %
EXPENSE				
CONFERENCES, SEMINARS & TRAINING	500	500	-	- %
CONTRACTED SERVICES	400	400	-	- %
MATERIALS & SERVICES	-	1,000	(1,000)	- %
POLICING CONTRACT	1,421,097	1,037,634	383,463	27.0%
SALARIES, WAGES & BENEFITS	15,305	7,000	8,305	54.3%
SUPPLIES	2,000	2,000	-	- %
TOTAL EXPENSE	1,439,302	1,048,534	390,768	27.1%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(266,013)	124,755	(390,768)	(146.9%)
TOTAL RESERVE TRANSFERS	(266,013)	124,755	(390,768)	(146.9%)
TOTAL	1,159,289	1,159,289	-	- %

Note: (variance > \$5,000 & 2%)

POLICING CONTRACT

	2018	2019	Fav (Unfav)
OPP - 6 Months	577,542		
City of Stratford - 6 Months	503,706		
City of Stratford - 12 Months		1,037,634	
Start-up Costs	339,849		
	<u>1,421,097</u>	<u>1,037,634</u>	383,463

SALARIES, WAGES & BENEFITS

Police Services Board was disbanded at time of contract change and replaced by a Community Policing Advisory Committee with a different remuneration system.

TRANSFER TO (FROM) RESERVES

In 2018 budgeted \$226,013 to be drawn from reserve to fund startup costs. Net budget for Police for that year \$1,159,289



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

POLICE

which is unchanged from 2017. In 2019 reserve to be repaid \$124,755 which results in the same net budget of \$1,159,289.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

TREASURY

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(92,800)	(103,300)	10,500	11.3%
GRANTS	(535,300)	(548,622)	13,322	2.5%
INTERNAL (REVENUE) EXPENSE	(120,000)	(93,819)	(26,181)	(21.8%)
INVESTMENT INCOME	(90,000)	(125,000)	35,000	38.9%
REVENUE FROM MUNICIPALITIES	(20,000)	(20,000)	-	- %
TOTAL REVENUE	(858,100)	(890,741)	32,641	3.8%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,000	-	- %
ASSESSMENT SERVICES (MPAC)	93,000	95,000	(2,000)	(2.2%)
CONFERENCES, SEMINARS & TRAINING	2,000	1,658	342	17.1%
CONTRACTED SERVICES	29,600	25,000	4,600	15.5%
DEBENTURE PAYMENT	955,734	954,001	1,733	0.2%
INSURANCE	94,000	84,000	10,000	10.6%
MATERIALS & SERVICES	15,215	13,985	1,230	8.1%
PROFESSIONAL FEES	27,000	22,000	5,000	18.5%
SALARIES, WAGES & BENEFITS	350,342	357,682	(7,340)	(2.1%)
SUPPLIES	8,000	7,000	1,000	12.5%
TOTAL EXPENSE	1,575,891	1,561,326	14,565	0.9%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	1,752,947	2,062,178	(309,231)	(17.6%)
TOTAL RESERVE TRANSFERS	1,752,947	2,062,178	(309,231)	(17.6%)
TOTAL	2,470,738	2,732,763	(262,025)	(10.6%)

Notes: (variance > \$5,000 & 2%)

FEES, CHARGES & PROGRAM REVENUE

Includes \$10K pledge payment on Cadzow splash pad project.

INTERNAL (REVENUE) EXPENSE

Starting in 2019 IT Department incurs all software costs then charges out to departments through this internal account.

DEBENTURE PAYMENT

Starting in 2019 all tax levy funded debenture payments will fall under the Treasury department.



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

TREASURY

INSURANCE

Based on claims experience and the fact that a \$50K reserve has been established the 2019 budget can be reduced.

INVESTMENT INCOME

Higher returns on investment funds and banking balances.

INSURANCE

Anticipated increase in insurance premium.

SALARIES, WAGES & BENEFITS

Includes cost of living adjustment and step increases only.

TRANSFER TO (FROM) RESERVES

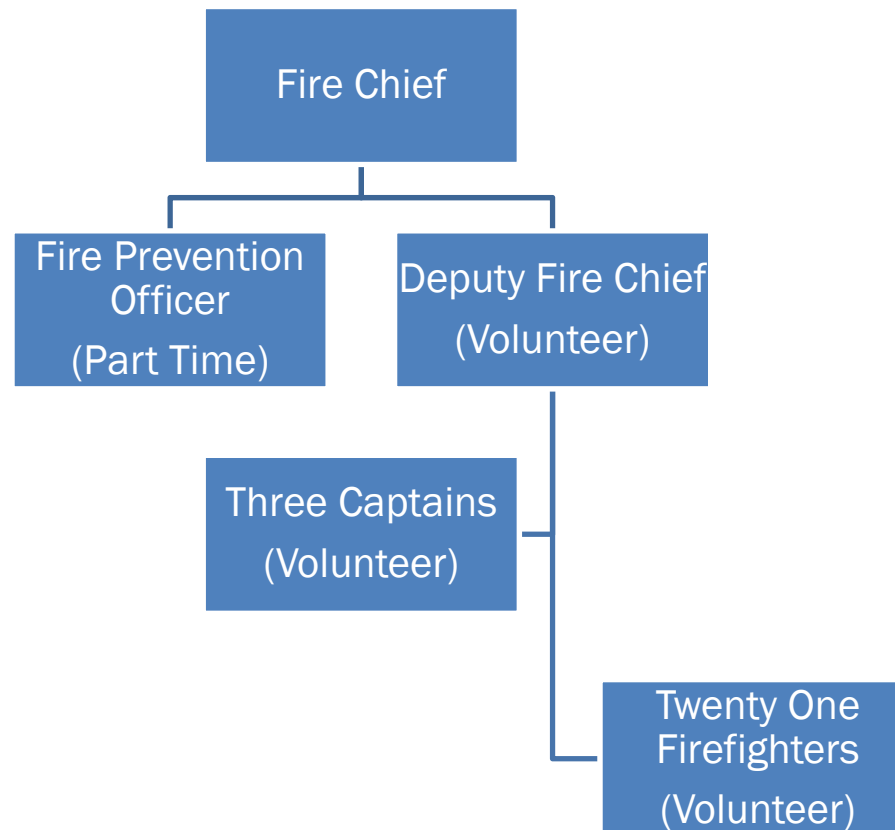
Increase in transfer to reserve to reduce infrastructure deficit as well as fund a portion of the fire hall renovation in 2020.

Town of St. Marys

2019 Operating Budget Overview

Fire Department

Fire Department



Service Delivery



Service Area:

The Fire Department services an area of 170 square kilometers. Perth South area is approximately 157.2 square kilometers. St. Marys is approximately 12.8 square kilometers

Firefighting:

Firefighting is the act of attempting to prevent the spread of and extinguish significant unwanted fires in buildings, vehicles, woodlands, etc. A firefighter suppresses fires to protect lives, property and the environment. Firefighters typically undergo a high degree of technical training.

Administrative Functions for Fire Department Services

Responsibilities include providing general and confidential administrative support to the Fire Chief; managing the department's records and communications functions; coordinating various administrative and staff functions/work loads; assisting the department's budgeting and purchasing activities, As a member of the department's management team, coordinates activities with other City, County, Regional departments and the general public; supervises assigned staff; performs other duties as assigned.

Fire Cause Determination and Investigations

The fire origin and cause must always be investigated to determine if the fire was accidental or caused by arson. Fire Marshal's Office investigators or private insurance company investigators may be called upon for their expertise in determining a cause.

Service Delivery



Hazardous Material Incidents:

Hazardous materials come in the form of explosives, flammable and combustible substances, poisons and radioactive materials. Hazards can occur during production, storage, transportation, use or disposal. Our community is at risk if a chemical is used unsafely or released in harmful amounts into the environment where we live, work or play.

Extrication Services:

Vehicle extrication is the process of removing a vehicle from around a person who has been involved in a motor vehicle accident, when conventional means of exit are impossible or inadvisable. A delicate approach is needed to minimize injury to the victim during the extrication.

Fire Prevention Services:

The major goals of fire inspections include the following:

to raise the public`s awareness of fire safety considerations in their immediate surroundings, to identify fire hazards that must be eliminated for a safer environment, to record inspection information for inclusion in the public record, and to verify the proper functioning & maintenance of installed fire protection systems and other building fire protection equipment.

2018 Success Stories



- All Fire Department personnel completed an on-line NFPA 1006 Water Rescue Awareness course.
- The Fire Department's Water/Ice Rescue Instructors taught Water/Ice Rescue training to all of the firefighters.
- 100% of all firefighters are currently Standard First Aid/CPR C and AED qualified. They will maintain and recertify as required. Two firefighters completed their Emergency Medical Responder course.
- Three firefighters completed a NFPA 1041 Fire Service Instructor course. Three firefighters completed a NFPA 1021 Fire Officer Level I course.
- All firefighters completed their Legislation course for Hazmat.
- One firefighter completed his NFPA Firefighter Level I & II as well as NFPA 472 Hazmat Operations & Awareness.

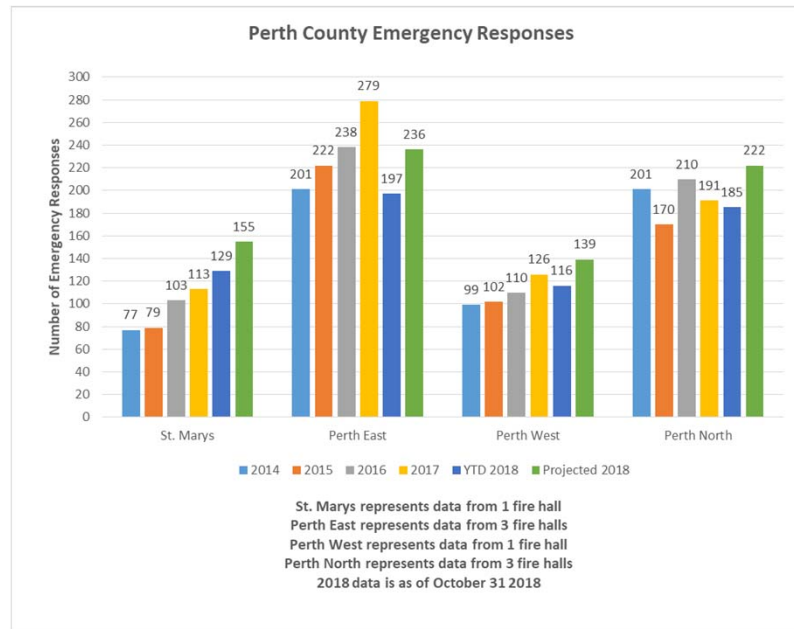
2018 Success Stories



St. Marys Fire Department set an all time record for emergency response calls with 129 responses as of 2 November 2018.

- Automatic Alarms – 43 – 34%, Other Pre-Fire Conditions – 19 – 15%, CO Alarms – 19 – 15%, Fires – 15 – 12%, Motor Vehicle Collisions – 12 – 9%, Medical Responses – 10 – 8%
 Unauthorised Open Air Burns – 8 – 6 %, Lift Assists – 1 – 1%, Water & Ice Rescue – 0 – 0%

St. Marys Fire Department could experience a 101% increase in emergency responses from 2014 if we reach the projected number of 155.



2018 Success Stories



- St. Marys Fire Prevention Officer was hired in January 2018. Since his arrival he has completed the following :
 - 31 Requests
 - 9 Complaints
 - 151 Routine
 - 2 Licensing
 - 41 Follow up
 - 4 Safety Concerns
 - 8 Fire Drills
 - 7 Fire Works Inspections
 - 5 school inspections.
- He initiated the “After a Fire” program, “Smoke Alarm Loaner” program, organized the Annual “Door to Door Campaign, Fire Prevention & CO Awareness Public Education programs.

2019 Challenges



- Challenge of equipment replacement with limited funding availability.
- Preparing to replace the 1991 Aerial Ladder Apparatus.
- Preparing to refurbish the existing or build a new Fire Hall.
- Difficulty in arranging training to accommodate volunteer firefighters' schedules.
- With senior Fire Department personnel retiring this year, in the coming years recruiting could prove to be challenging.
- Fire Chief submitted all required documents to the OFMEM's office to have current firefighters "Grandfathered" to their appropriate levels (Fire Fighter's will receive NFPA 1001 Level II and Fire Officers will receive Fire Officer Levels I & II). Coordinate the training with the Stratford Fire Department Training Officer to complete the training in 2019.

2019 Opportunities



- The Ice Water Rescue course is scheduled in Jan/Feb 2019, and the Swift Water training will be conducted in the Spring of 2019.
- Personnel that were qualified NFPA 1021 Fire Officer Level I will have to be course loaded on the NFPA 1041 Fire Service Instructors course.
- Create Lieutenant positions in the Fire Department to allow for Fire Officer Development and prepare for promotion to Captain and Deputy Fire Chief positions due to retirement & resignations.
- To continue to purchase and upgrade fire rescue equipment so that firefighters are able to provide the highest levels of fire service to the citizens of St. Marys and Perth South.
- To continue an excellent Public Education, Fire Prevention and Inspection program that has already been established.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

FIRE OPERATIONS

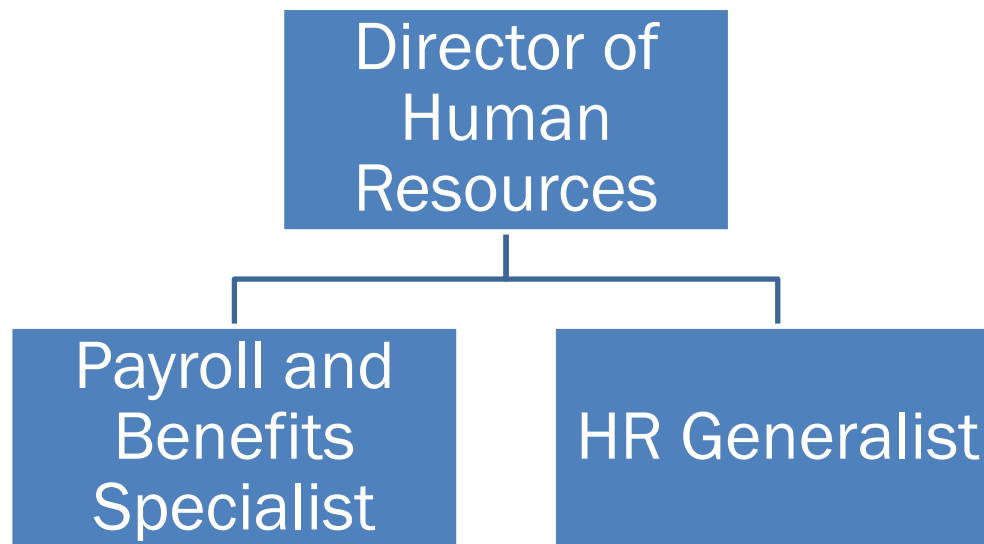
	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(5,200)	(12,800)	7,600	146.2%
INTERNAL (REVENUE) EXPENSE	5,484	5,480	4	0.1%
REVENUE FROM MUNICIPALITIES	(168,000)	(159,839)	(8,161)	(4.9%)
TOTAL REVENUE	(167,716)	(167,159)	(557)	(0.3%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	200	1,000	(800)	(400.0%)
CONFERENCES, SEMINARS & TRAINING	12,180	7,862	4,318	35.5%
CONTRACTED SERVICES	13,930	13,930	-	- %
FUEL/OIL	4,000	4,000	-	- %
INSURANCE	14,479	14,579	(100)	(0.7%)
MATERIALS & SERVICES	7,650	13,400	(5,750)	(75.2%)
PROFESSIONAL FEES	5,000	-	5,000	100.0%
REPAIRS & MAINTENANCE	33,000	35,000	(2,000)	(6.1%)
SALARIES, WAGES & BENEFITS	334,021	363,976	(29,955)	(9.0%)
SUPPLIES	1,400	1,700	(300)	(21.4%)
TOTAL EXPENSE	425,860	455,447	(29,587)	(6.9%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	124,000	127,000	(3,000)	(2.4%)
TOTAL RESERVE TRANSFERS	124,000	127,000	(3,000)	(2.4%)
TOTAL	382,144	415,288	(33,144)	(8.7%)

Town of St. Marys

2019 Operating Budget Overview

Human Resources

Human Resources



Service Delivery



Corporate Health, Safety and Wellness

Health and safety programs have specific laws and regulations that must be complied with. Wellness programs are different due to not being legislated. Health, Safety and Wellness promotion does not just benefit the Team Member. Corporations with healthy and safe staff are productive workplaces that retain employees.

- Joint Occupational Health and Safety committees (departmental and steering)
- Workplace inspection, investigation and reporting of accidents/incidents
- Physical and mental health and safety promotion

Performance Management

A process where managers/supervisors and Team Members work together to plan, monitor and review a Team Member's work objectives and overall contribution to the Town. By addressing concerns as they surface, Team Members have the opportunity to correct performance issues before they become serious. Additionally, coaching and supporting management as they work through staff issues.

- Annual Performance Appraisals
- Mid-Year Check-ins

Service Delivery



Human Resources Planning

Linking the human resource needs and the strategic direction of the Town to ensure staffing is sufficient, qualified, and competent to achieve the desired level of service delivery each department requires:

- Staffing Reviews
- Business Continuity Plan
- Training and Development Plan
- Tailored Recruitment & Selection strategies

Team Member Engagement and Retention

Team Member engagement demonstrates the commitment and energy that individuals bring to work and is a key indicator of their involvement and dedication to the Town. Staff who are engaged are more productive, content and more likely to be loyal to the Town.

- STEAM Committee (St Marys Employees and Management)
- Employee Recognition Program
- Engagement Surveys

Service Delivery



Training and Development

Employee training and development is a shared responsibility between human resources, management and the individual employee. The Town strives to provide the right resources and an environment that recognizes and supports employee growth and development.

- Tuition and Reimbursement program
- Corporate directed training

Compensation Administration

Administering the direct and indirect (vacation, benefits, pension etc.) compensation to Team Members for the work they perform while ensuring compliance with federal/provincial regulations.

- Annual Cost of Living Adjustment (COLA) and performance increases
- Early Learning Wage Enhancement Funding and Program Assistant funding
- Pay Equity Compliance, Job Evaluation and External Market Surveys
- Total Compensation Memos

2018 Success Stories



Performance Management

- New hourly performance management forms for PRC staff and Senior Leadership Team staff.

Recruitment

- Successfully filled several key roles.

Staff Engagement

- Annual staff engagement events (i.e. Mayor/CAO BBQ, United Way Campaign activities).

Training

- Policy reviews with the Senior Leadership Team at monthly meetings.
- Facilitated Vicarious Trauma Training for Firefighters and their family members.

Compliance

- Review and update policies, procedures, and training for legislative changes (i.e. Bill 148 *Fair Workplaces, Better Jobs Act, 2017*, Updated regulations to the *Fire Protection and Prevention Act, 1997*, Bill 3 *Pay Transparency Act, 2018* and Bill C-45 *Cannabis Act, 2018*).

2019 Challenges



- Interpreting and analyzing legislative changes and creating policies, procedures and implementation plans (i.e. Bill 47 *Making Ontario Open for Business Act 2018*).
- Ministry of Labour Ergonomics Initiative. This is entering year two of a two-year initiative that will involve many levels of Town staff (senior management –JHSC - front line workers).
- Balancing the expectations and needs of multiple departments.
- Increased awareness of mental health issues and developing suitable work plans/accommodations that balance the needs of the Town and the Team members.
- Ensuring adequate levels of staffing across the organization.
- Changing employment landscape considering the current labour market shortage upcoming Baby Boomer retirement.

2019 Opportunities



- Conduct a second Employee Engagement Survey following up on the 2015 survey recommendations and actions.
- Refinement of the current training matrix. The Town's Human Resources Information System allows for the development of customized training plans to be developed and integrated into the matrix. This function is not currently used to it's full potential.
- Handbook revision to reflect current practices as well as to help shape the Town's workplace culture by updating and training staff on guiding principles. Much of the revision work was done in 2018, staff consultation and roll out (training) of staff will occur in 2019.
- Continue to provide opportunities for staff to engage in career development. This will include facilitating training sessions as well as encouraging management staff to coach and support staff to engage in self directed learning and development.
- With the success of the 2018 step challenge, STEAM will look to replicate it's success with additional wellness initiatives.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

HR & ADMIN

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEEs, CHARGES & PROGRAM REVENUE	(3,000)	-	(3,000)	(100.0%)
INTERNAL (REVENUE) EXPENSE	-	10,000	(10,000)	- %
TOTAL REVENUE	(3,000)	10,000	(13,000)	(433.3%)
EXPENSE				
CONFERENCES, SEMINARS & TRAINING	18,000	16,460	1,540	8.6%
CONTRACTED SERVICES	9,850	28,824	(18,974)	(192.6%)
MATERIALS & SERVICES	27,850	27,450	400	1.4%
PROFESSIONAL FEES	5,000	3,000	2,000	40.0%
SALARIES, WAGES & BENEFITS	252,781	265,452	(12,671)	(5.0%)
SUPPLIES	1,500	1,500	-	- %
TOTAL EXPENSE	314,981	342,686	(27,705)	(8.8%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(3,260)	(21,760)	18,500	567.5%
TOTAL RESERVE TRANSFERS	(3,260)	(21,760)	18,500	567.5%
TOTAL	308,721	330,926	(22,205)	(7.2%)

Notes: (variance > \$5,000 & 2%)

INTERNAL (REVENUE) EXPENSE

Starting in 2019 IT Department insurs all software costs then charges out to departments through this internal account.

CONTRACTED SERVICES

Two projects for 2019. \$11K for ergonomic policy & procedures driven by Ministry of Labour requirements and \$7K for a compensation review.

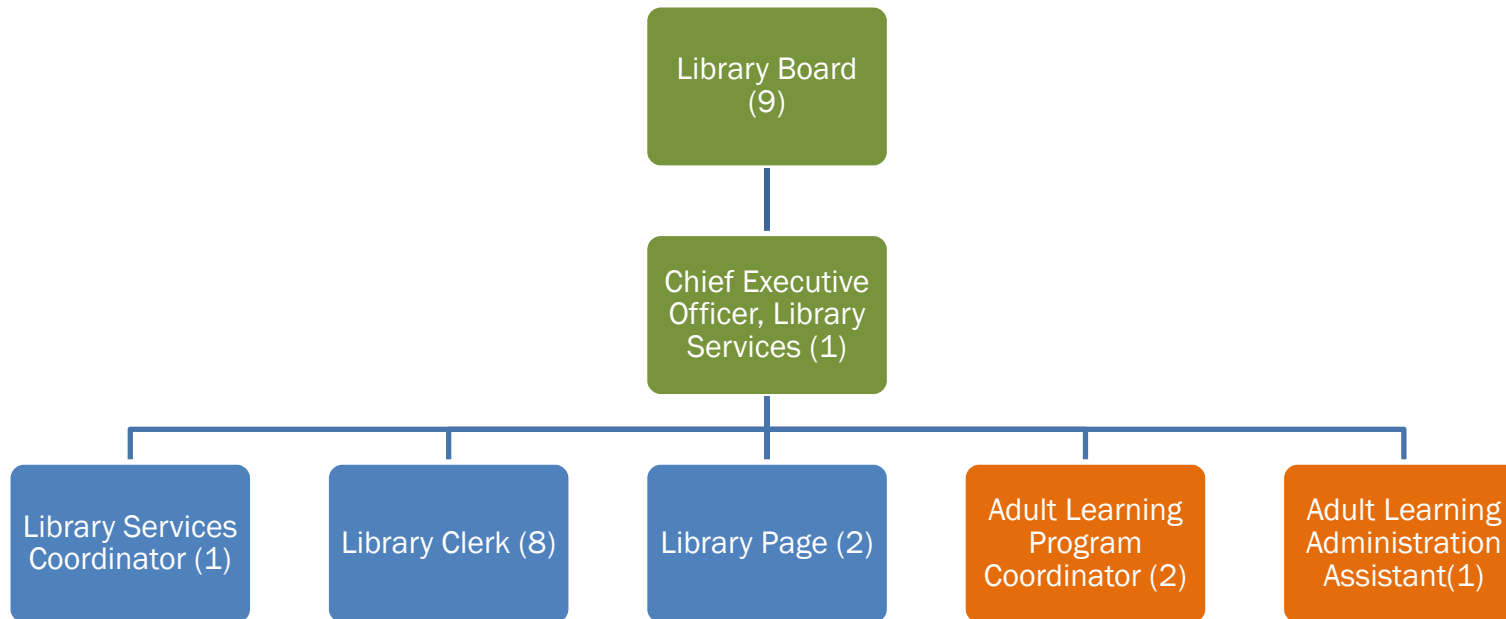
TRANSFER TO (FROM) RESERVES

To fund the two projects above from the Health Care Surplus Reserve.

St. Marys Public Library

2019 Operating Budget Overview

Library and Adult Learning



Library and Adult Learning



- To provide free and equitable access to library services
- To preserve and promote universal access to a broad range of knowledge, experience, information and ideas
- To maintain a welcoming and supportive environment
- To extend access to global information beyond the physical Library walls



The Adult Learning Programs of Perth are community-based agency funded by the Ministry of Training, Colleges, and Universities. We provide service to anyone 19 years of age or older, currently not enrolled in any credit program, who wants to improve their essential skills, such as reading, writing, numeracy, computer and document use or to work toward receiving their Grade 12 equivalency (GED)

Library Statistics 2018



Library Use	2018 (As of October)
Active Patrons	2910
Items circulated (Print & Online)	73,381
Program Attendance	5,152
Public Computer Usage	7,463
Public Database Usage	44,114
Number of Visits	37,100
Social Media Reaches	82,579

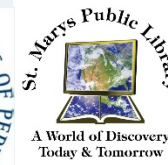
Town-Community Priorities



- Revitalization of downtown
 - To be perceived as a safe, central and culturally vibrant gathering area
- Youth recruitment and retention
 - Retaining youth to St. Marys, and ensure adequate opportunities for them
- Scale-based demographic growth/targeted immigration
 - Growing the population and attracting newcomers to St. Marys



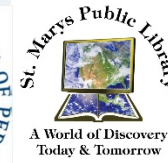
Achievements of 2018



- Summer Reading
 - Attendance for the program 1593
 - 73% increase over previous years Attendance
 - 701 hours of Reading completed
 - Up 160% over previous years reading logs
 - Program enabled children to explore Science, Technology, Engineering, Arts & Math over 8 weeks
 - Science experiments, digital/technological play, crafts
- Programming/Outreach
 - 335 in-house programs with 5152 attending
 - 10% increase over 2017 with 2 Months left
 - Children's Programs (Tinker Toddlers, Story time)
 - School Visits
 - Techy programs
 - Mahjong, Try it you might like it Series, Afterhours DIY
- Database access
 - Focusing on job orientation, career building, educational resources



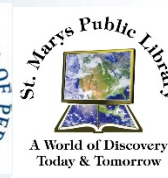
Achievements Cont'd



- Collection Enhancements
 - Aquatics Pass introduced in collaboration with the Aquatics/PRC staff
 - New concept of Magazine presentation
- Space Reconceptualising
 - Additional shelves
 - Collection shifting/Reorganization
 - Designed plans/critically analyzed Library floor plan
- Renovation/Refreshment
 - Carpet and Paint
- Technology Enhancements

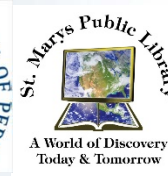


Library Budget Breakdown 2019



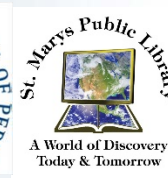
- Uncontrollable increase resulting from staff wages/grid increases, PCIN membership
- Increased staff training
- One-time increase for computer equipment
 - To replace the last 2 Computer staff workstations missed in last years enhancements
- Increased Contracted Services and one time increase
 - Increase for Multi-Service Printer
 - One Time ask for Strategic Planning Development

Why The Increase



- One Time Increases(\$21,400)
 - Strategic Plan Development
 - 2 Computer Replacements
- Base Budget increase (\$2,426)
 - Contracted Services increase
- Totals 6.3% (\$23,826)

Relating to Town-Community Priorities



- Library is a major draw to downtown core
 - (37,100 visits as of October)
- Accessible to resources that are otherwise cost prohibitive/unavailable
- Increases Youth retention in community
 - More volunteer opportunities, added employment opportunity
- Programming based on community needs

Adult Learning Statistics



Location People are Travelling From	Percentage of People	Users by number (out of 51)***
St. Marys	39%	20
Stratford	25%	13
Perth East + South	14%	7
Perth West + North	8%	4
Outside Perth	14%	7

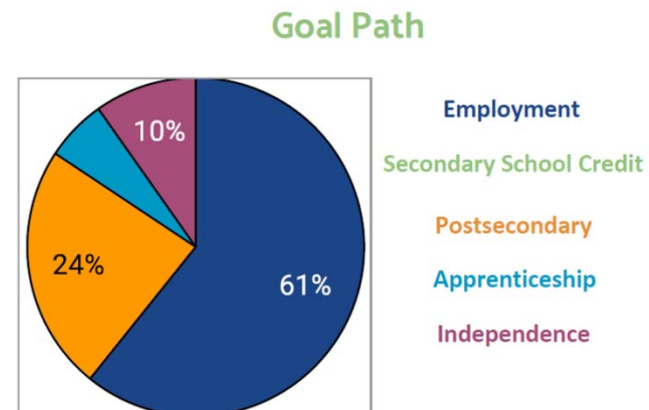
***This number is based on mid-year results

Adult Learning at a Glance

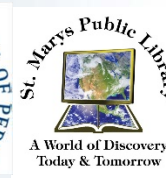


- Business year runs from April 1st to March 31st
- 2 Locations: St. Marys, and Conestoga College in Stratford
- Staff assist with GED, Digital Technology, and other Essential Skills training
- Learners have 5 Goal Paths to decide on that Staff assist with

- Employment
- Secondary School Credit
- Post Secondary
- Apprenticeship
- Independence



Adult Learning Cont'd

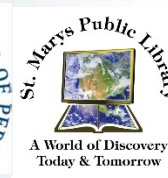


- Adult Learning has a target of 79 Learners Served each year
 - Served means a learner has been assessed, received instruction and has attained a standardized ministry milestone
 - 65% of the learners were served in St. Marys
 - 35% of the learners were served in Stratford
 - At the Mid-Year Report, 51 Learners have been served

Highest Level of Education

Grade 0-8	12%
Grade 9 -11	29%
Grade 12	24%
Some post-secondary	8%
Trade Certificate	0%
College Diploma	22%
University Degree	4%
Post Grad	0%
Total Learners with < Grade 12	41%

Why the Budget Increase



- Budget increase reflects the cost of employee benefits and COLA
 - This amounts to \$2698
 - Stratford was approached for more funds
 - Funding increase request was denied
 - Was awarded \$12,432

2019 Forecast



- Promotion and Marketing
 - Completion of the Website Transition
 - Outreach to local businesses
 - Enhancing the community presence of the Adult Learning Program
- Programs/Opportunities
 - Money Matters
 - Computer Training Sessions in Basic Computer, Word and Excel
 - Library Database training

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

LIBRARY

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(4,000)	(4,000)	-	- %
FEES, CHARGES & PROGRAM REVENUE	(15,875)	(13,675)	(2,200)	(13.9%)
GRANTS	(22,394)	(25,000)	2,606	11.6%
INTERNAL (REVENUE) EXPENSE	9,034	9,030	4	- %
REVENUE FROM MUNICIPALITIES	(61,950)	(63,736)	1,786	2.9%
TOTAL REVENUE	(95,185)	(97,381)	2,196	2.3%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,000	-	- %
CONFERENCES, SEMINARS & TRAINING	5,000	5,500	(500)	(10.0%)
CONTRACTED SERVICES	10,000	18,000	(8,000)	(80.0%)
MATERIALS & SERVICES	54,260	51,131	3,129	5.8%
PROFESSIONAL FEES	600	600	-	- %
PROGRAM EXPENSE	2,500	3,000	(500)	(20.0%)
REPAIRS & MAINTENANCE	3,000	4,400	(1,400)	(46.7%)
SALARIES, WAGES & BENEFITS	387,267	392,718	(5,451)	(1.4%)
SUPPLIES	2,500	2,500	-	- %
TOTAL EXPENSE	466,127	478,849	(12,722)	(2.7%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	5,000	3,300	1,700	34.0%
TOTAL RESERVE TRANSFERS	5,000	3,300	1,700	34.0%
TOTAL	375,942	384,768	(8,826)	(2.3%)

Notes: (variance > \$5,000 & 2%)

CONTRACTED SERVICES

New lease for photocopier and additional printing costs.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

ADULT LEARNING

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(12,432)	(12,432)	-	- %
GRANTS	(115,888)	(127,615)	11,727	10.1%
TOTAL REVENUE	(128,320)	(140,047)	11,727	9.1%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	500	1,000	(500)	(100.0%)
COMMUNICATIONS	1,400	1,400	-	- %
CONFERENCES, SEMINARS & TRAINING	771	1,463	(692)	(89.8%)
MATERIALS & SERVICES	11,080	12,480	(1,400)	(12.6%)
PROFESSIONAL FEES	2,000	2,000	-	- %
SALARIES, WAGES & BENEFITS	111,694	117,604	(5,910)	(5.3%)
SUPPLIES	3,900	3,900	-	- %
UTILITIES	2,200	2,200	-	- %
TOTAL EXPENSE	133,545	142,047	(8,502)	(6.4%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(2,000)	698	(2,698)	(134.9%)
TOTAL RESERVE TRANSFERS	(2,000)	698	(2,698)	(134.9%)
TOTAL	3,225	2,698	527	16.3%

Notes: (variance > \$5,000 & 2%)

GRANTS

Additional Provincial funding.

SALARIES, WAGES & BENEFITS

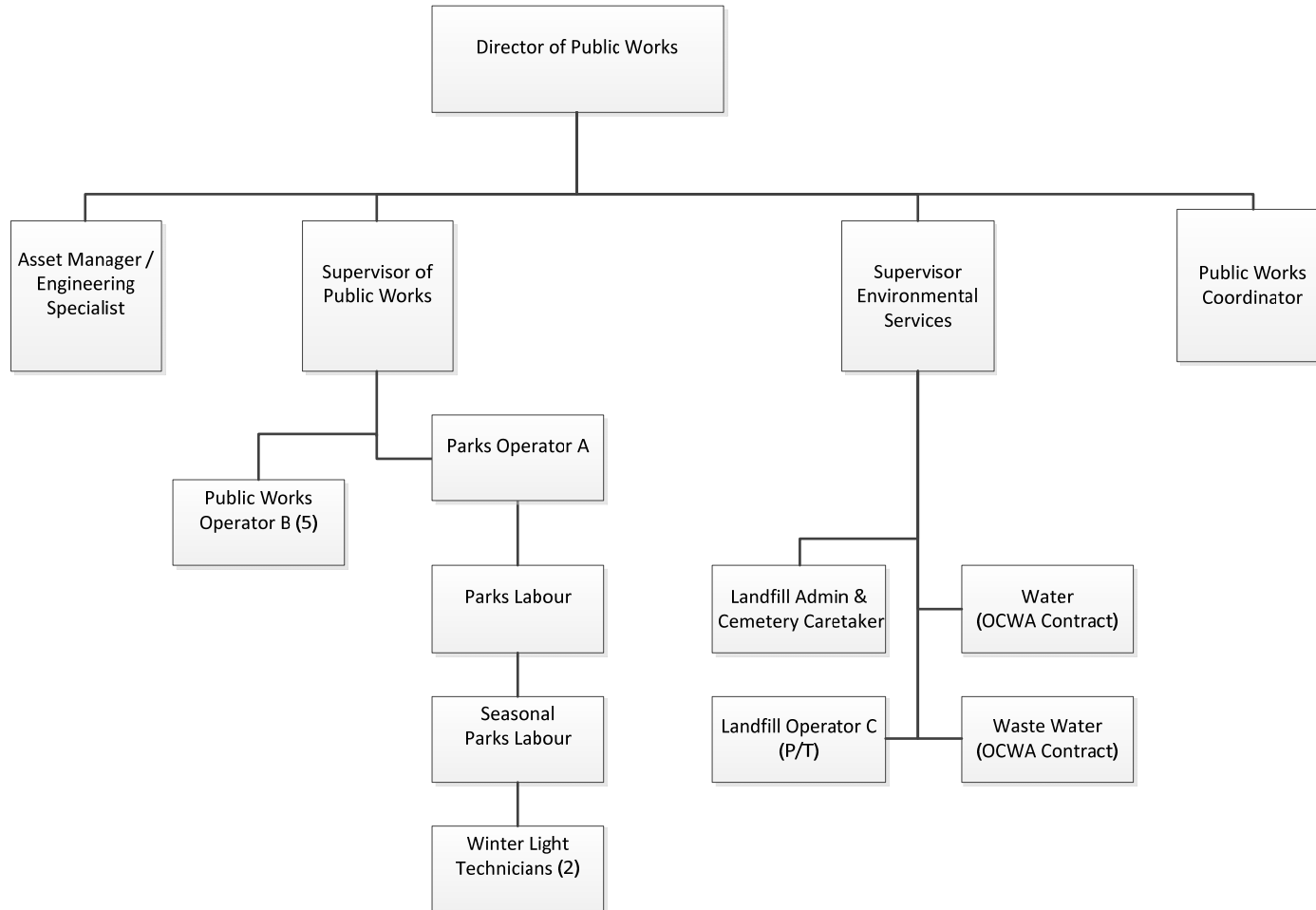
Includes additional 460 hours for administration assistant.

Town of St. Marys

2019 Operating Budget Overview

PUBLIC WORKS

Public Works



Public Works Service Delivery

Environmental Services - Overview



The Public Works Department is responsible for managing the municipal infrastructure. Areas of responsibility include the following:

Wastewater Collection and Treatment (WWTP)

- Wastewater collection (sanitary pipes) and Waste Water Treatment Plant (WWTP)

Potable Water treatment and distribution

- Wells & Pumping, Storage (tower & reservoir) and Distribution (watermains)

Storm Water Management

- Storm water collection via catch basins, major and minor outlets (pipes and overland routes)
- Storm Water Management Pond Management, quality control & maintenance
- Inspection and maintenance of floodwall, millrace, dam and by-pass gates

Solid Waste Collection, Management & Landfill

- Diversion programs
 - Recycling, metal, House Hazardous Waste and
 - Curbside Yard waste & Drop off Depot
 - Management of solid waste collection
- Landfill Operations
 - Solid Waste Compaction & Cell Management

Public Works Service Delivery

Environmental Services – Water & Waste Water



Water and Waste Water and Treatment:

The Town contracts the Ontario Clean Water Agency (OCWA) to operate and maintain the water supply & distribution systems as well as the wastewater collection & treatment.

Water System:	Sanitary System:
57 km of water mains	52 km of gravity sewers
600 distribution valves, 2,800 service connections	3 km of force main sewers 700 sanitary maintenance holes
3 Water Supply Wells 1 municipal booster pump	2,760 service connections
1 – 1820m ³ water storage tower 1 – 1600m ³ water Reservoir	3 Sanitary Lift pumping stations
Wells output - 3,300 cubic metres per day production on average	One wastewater treatment plant with an average capacity of 5,560 cubic metres, 3,850 cubic metres per day treated on average

Public Works Service Delivery

Environmental Services – Landfill



Landfill Operations:

- The Town of St. Marys owns and operates an engineered landfill site.
- The Town is partnered with Bluewater Recycling Association (BRA) to provide curbside collections for waste and recycling.
- The landfill site charges tipping fees for waste received into the site.
- Staff compact and cover waste material daily
- The site is regulated by the Ministry of Environment and Climate Change
 - Site operations have to conform to specifications contained with the Certificate of Approval
- The Town also offers yard waste drop-off at the Municipal Operations Centre located at 408 James Street South
 - Material is transported to the landfill site by public works staff.
- Landfill offers the following diversion programs at no charge:
 - Recycling Materials
 - Household Hazardous Waste
 - Wood Waste, Leaf & Yard Waste
 - Electronic Waste

Public Works Service Delivery

Environmental Services – Storm Water



- Public works inspects , performs maintenance of all storm water collection, storage and outlet points.
- System Highlights
 - Approx. 48km storm pipe
 - 305 manhole structures
 - Approx. 1200+ Catch Basins
 - 7 Storm Water Management ponds

Public Works Service Delivery

Roads & Sidewalks



Roads and Sidewalks:

The Public Works department maintains a total of 56,478 meters of (centerline) road year round. The Department oversees the construction and maintenance of roads, sidewalks and some parking areas within the Town of St. Marys.

- 56 kilometers of road.
 - Consist of: asphalt (75%), surface treated (22%), gravel (2%), and concrete (1%)
 - Maintenance of approximately 1,000 street lights
 - Winter Operations: The Town has its own internal experienced day crew in charge of snow removal and sanding/salting.
 - Road repairs of milling and paving/hot mix application starts in the spring and carries through until winter.
 - Class 4 & 5 Roads
 - Weekly Inspections of Queen St. & James St.
 - Monthly Inspections of all other roads in St. Marys
- 45 kilometers of sidewalk
 - Sidewalk inspections & repairs begin in the spring and are completed by early summer.
- 700 Regulatory road signs
 - Annual reflectivity testing required

Public Works Service Delivery

Roads & Sidewalks



Roads and Sidewalks – Minimum Maintenance Standards

The Public Works department maintains roads to provincially adopted standards

- O. Reg. 239/02: MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS

Summary – Highlights:

- Roads – Classification of 4 & 5 Roads
 - Signs, potholes, cracks, obstructions/debris, bridge deck spalls, roadway surface discontinuity
 - Weekly inspections of Queen St. & James St.
 - Monthly inspections of all other roads in St. Marys
- Roads Winter Operations:
 - Class 4 Road, 8cm snow accumulation over 16hrs
 - Class 5 Road, 10cm snow accumulation over 24hrs
- Sidewalks
 - Annual Inspections & repairs begin in the spring and are completed by early summer.
 - Panel Deflections of 19mm are treated with marking paint immediately
 - Defects are either panel replacement or ground down to match adjacent panels
- Maintenance of approximately 1,000 Street Lights
 - Approx. 650 Cobra head & Approx. 350 Decorative
 - Repairs are batched and completed bi-monthly
 - Annual Inspection required, town has legacy relay system to inspect street lights during regular operational hours

Public Works Service Delivery

Parks, Trails, Cemetery and Forestry



Parks and Cemetery:

The Parks Department maintains:

- Open space park lands
 - contract administration of turf maintenance
 - cemetery ground maintenance
 - Garbage pickup service for public receptacles
- Cemetery
 - Interment management
 - cremations & full burials, columbarium –
 - interment right sales & recording keeping
- Trails – approximately 18km
 - Occupiers inspections & grooming
 - Winter maintenance for trails acting as pedestrian connecting links
- Forestry programs
 - tree removals, stump removals, trimming, planting
 - contract administration of some service elements
- Winter Light Program
 - repairs, set up, and take down of winter lights, creation of new displays

Public Works Service Delivery Engineering , AMP & Capital Projects



Engineering:

- Asset Management Plan (AMP)
 - Working to ensure Town’s AMP meets new regulatory requirements
 - Development of Strategic Asset Management Policy and levels of service
 - Develop lifecycle events for assets and assist with long term financial planning
 - Maintenance and Ongoing Development
 - Asset disposals & replacement records, assist with capital planning process for all Town assets, and continuously improve condition values for all asset categories
- Capital Projects
 - Project management of capital projects for horizontal infrastructure
- Bridge Assets
 - 6 Bridges, 2 pedestrian bridges, 3 large culverts
 - Bi-annual OSIM Inspections, Annual spring maintenance of all bridges
- Development – (Subdivisions and Site Plan)
 - Technical liaison for new development
 - Ensure Town engineering design guidelines and best practices are followed
 - Oversight of developers during construction, ensure developer meets technical obligations of subdivision agreements and responsible for coordination of infrastructure assumption

Public Works - 2018 Success Stories



- **Revamp 2017 / 2018 Internal Hot Patching, Crack seal, Surface Treatment Programs**
 - Hot Patching:
 - Replacement Plow Truck outfitted with hot mix asphalt application box
 - Approx. 5X faster than previous methods reducing labour cost and improving overall program results
 - Approx. 70 tonnes of patch materials applied in same time allotment as previous years
 - Crack Seal Program:
 - Rented crack seal equipment in 2018
 - Approx. 8% of road network covered by internal staff
 - Low cost rapid installation to extend asphalt life within 6 year of installation
 - Surface Treatment
 - Fibermat –trial installation of fibermat (surface treatment) on Huron St., Peel St. N and King St. N
 - Initial positive results: No dust complaints from residents, harder wear course, fiber glass infused with asphalt emulsion to improve surface durability, has appearance of fresh pavement
 - Surface treatment
 - Installation of traditional surface treatment , Glass St. Extension, Carrall St., landfill entrance
 - Lowers overall maintenance cost of gravel surface roads, less grading, reduction of dust complaints
- **Wellington St. South**
 - Full road reconstruction design complete between Wellington St. Bridge and Park St.
 - Design available for funding applications
- **St. George St. N**
 - Full Road reconstruction design completed between Queen St. E and Timms Lane
 - Includes replacement of 100+ year old water main

Public Works - 2018 Success Stories



- **Traffic By-Law revision By-Law 58-2018**
 - Complete Audit of existing schedules & detailed review of concerns raised by public
 - Includes regulation of Municipally owned parking lots, public and facility
- **Water Storage Reservoir Construction**
 - Construction and commissioning of 1600m³ water storage reservoir.
- **Water pumping station James St. South**
 - Installation of standby power generator unit through public private partnership
- **Electronic augmentation of MMS road logs**
 - Fleet equipped with cloud based GPS tracking system
 - Weather monitoring & logging converted to Cloud based AORS defined system
- **Replacement of Parks and Sidewalk tractors**
 - Provides redundancy for sidewalk winter maintenance, Town positioned to meet provincial standards
 - Parks unit used to perform winter and summer maintenance of trails, downtown corners cleanup
 - Both surplus units achieved excellent bid amounts at public auction to offset purchase costs
- **Forestry Management**
 - Forestry management policy approved
 - Quadrant Pruning, reduced storm damage observed after events in completed areas
- **Traffic calming**
 - Remotely programmable radar signs actively used in 2018 for traffic calming and traffic data statistic gathering. Data used for enforcement, determination of service levels and enforcement initiatives

Public Works - 2018 Success Stories



- **Yard Waste diversion programs**
 - Curbside collection expanded to bi-weekly pickup May to Nov via private contractor
 - 3yr contract with optional additional year
 - Public drop off depot at MOC well attended, with both yard waste & brush
 - Brush material ground onsite twice yearly to reduce transportation costs
- **Municipal511.ca notification system**
 - Transitioned over to cloud based portal notification system of road closures for first responders
 - Electronic distribution of disruption notices assist to create complete county view for dispatchers
 - Approx. 75% more efficient from staff perspective than legacy fax notifications.
 - Communications Dept. receives all notices and can share & expand if required.
- **Work Order System**
 - Undertook integration in 2017-2018
 - Transition of Water & Wastewater
 - Street lights repair requests
 - Forestry, tree inspections, pruning requests and removals
 - Road surface – pot holes & surface issues
 - Used for annual sidewalk inspection
 - Route logging and repair defect logging

Public Works - 2019 Challenges



- **Landfill Expansion Environmental Assessment (EA)**
 - Finalization of EA submission to MOECC
 - Environmental Compliance Approval works on hold until EA Approval received
 - Long term improvements initiatives to site operations not viable with current interim approval
- **Forestry Program**
 - Implemented Quadrant pruning in 2017, re-establish best practices, transitioning from reactive to proactive program delivery
 - Retroactive pruning has resulted in increased costs for 2017 & 2018 due to required removals
 - Expected increased costs to dissipate by 2021 with completion of 4 year cycle through Town
 - Quadrant pruning has resulted in reduced storm damage in completed areas
- **Water Reservoir**
 - Final Commissioning of new water storage reservoir
 - Integration into existing water distribution system
 - Management & Development of operational budget
- **Waste Water Treatment Plant (WWTP)**
 - Waste Water financial plan finalization in 2019
 - Balance of rates, capital upgrade replacements in contrast to observed plant loadings and budget capacity for additional debentures.
 - Standardization of Industrial Surcharge agreements, discussions ongoing
- **Asset Management Plan**
 - Further expansion of dataset to include additional granular detail of municipal facilities
 - Asset Management Service level policy development to assist with capital planning

2019 Opportunities



- **OCIF Grant Funding**
 - WWTP capital replacement works Odor Control systems, Grit removal, Laboratory & Admin facilities
 - Wellington St. South Reconstruction - project included in 2019 capital dependant on OCIF funding
- **Operational Efficiencies**
 - Ongoing review of internal procedures and departmental functions.
 - Equipment and Fleet under constant review for expanded capabilities without increasing labour costs
 - Examples to date– Municipal 511, AORS Weather tracking portal, asphalt patching plow truck, GovDeals Auctions
 - 2019 Opportunities – Stump grinder for sidewalk plow, directional blade for tandem plow truck, Pedestrian Crossover upgrades
- **Continued implementation of Work Order System & GIS Dataset**
 - Integration with Asset Management programs
 - Assist other departments in implementation to expand asset life cycle costs
 - Additional GIS layers to be audited and included in cloud portal
- **Forestry Management**
 - Internalization of stump removal service, stump grinder attachment included in 2019 Capital, expected to assist to reduce contract service costs
 - Revision of Forestry management policy, species lists for specific applications
 - Sparling Bush - Partner with Service clubs & local schools for bush improvements
 - Trail improvements, encroachments, invasive removals, classroom seating stones
- **Asphalt patching & management**
 - Increased asphalt and cement costs observed in 2018
 - Resurfacing included in 2019 capital budget, look to group tender with surrounding municipalities for economy of scale
 - Surface treatment included in 2019 operating budget, Results of Fibermat pilot project in 2018, spring inspection required

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

PUBLIC WORKS OPERATIONS

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(361,088)	(365,088)	4,000	1.1%
INTERNAL (REVENUE) EXPENSE	400,360	435,013	(34,653)	(8.7%)
INVESTMENT INCOME	(6,000)	(6,000)	-	- %
REVENUE FROM MUNICIPALITIES	(114,000)	(114,000)	-	- %
TOTAL REVENUE	(80,728)	(50,075)	(30,653)	(38.0%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	500	500	-	- %
COMMUNICATIONS	2,000	2,000	-	- %
CONFERENCES, SEMINARS & TRAINING	21,500	18,000	3,500	16.3%
CONTRACTED SERVICES	427,775	463,500	(35,725)	(8.4%)
INSURANCE	59,255	60,440	(1,185)	(2.0%)
MATERIALS & SERVICES	57,450	56,200	1,250	2.2%
PROFESSIONAL FEES	5,500	12,000	(6,500)	(118.2%)
RECYCLING CONTRACT	169,500	174,500	(5,000)	(2.9%)
REPAIRS & MAINTENANCE	24,000	23,000	1,000	4.2%
SALARIES, WAGES & BENEFITS	803,001	758,610	44,391	5.5%
SAND & SALT	199,500	199,500	-	- %
SUPPLIES	2,800	2,800	-	- %
UTILITIES	87,220	65,650	21,570	24.7%
TOTAL EXPENSE	1,860,001	1,836,700	23,301	1.3%
TOTAL	1,779,273	1,786,625	(7,352)	(0.4%)

Notes: (variance > \$5,000 & 2%)

INTERNAL (REVENUE) EXPENSE

Starting in 2019 IT Department incurs all software costs then charges out to departments through this internal account.

CONTRACTED SERVICES

Increase of \$6K for Citywide and GIS porthole services plus UWO road assessment software, \$10K more for surface treatment material, \$6K increase in parking lot snow removal, \$13K for quadrant pruning and \$6K more for street light maintenance.

PROFESSIONAL FEES

2019 is bridge inspection year (done every 2 years).



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

PUBLIC WORKS OPERATIONS

SALARIES, WAGES & BENEFITS

Net savings from reorganization arising from a retirement.

UTILITIES

Reduction the result of 2018 streetlight hydro budget being reduced based on actual costs..

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

FLEET

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
INTERNAL (REVENUE) EXPENSE	(352,150)	(362,950)	10,800	3.1%
REVENUE FROM MUNICIPALITIES	(35,500)	(35,500)	-	- %
TOTAL REVENUE	(387,650)	(398,450)	10,800	2.8%
EXPENSE				
FUEL/OIL	95,150	91,100	4,050	4.3%
INSURANCE	8,000	8,000	-	- %
MATERIALS & SERVICES	9,250	28,750	(19,500)	(210.8%)
REPAIRS & MAINTENANCE	69,600	64,600	5,000	7.2%
TOTAL EXPENSE	182,000	192,450	(10,450)	(5.7%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	205,150	206,000	(850)	(0.4%)
TOTAL RESERVE TRANSFERS	205,150	206,000	(850)	(0.4%)
TOTAL	(500)	-	(500)	(100.0%)

Notes: (variance > \$5,000 & 2%)

INTERNAL (REVENUE) EXPENSE

Charge out of fleet equipment to other departments to recover full costs.

MATERIALS & SERVICES

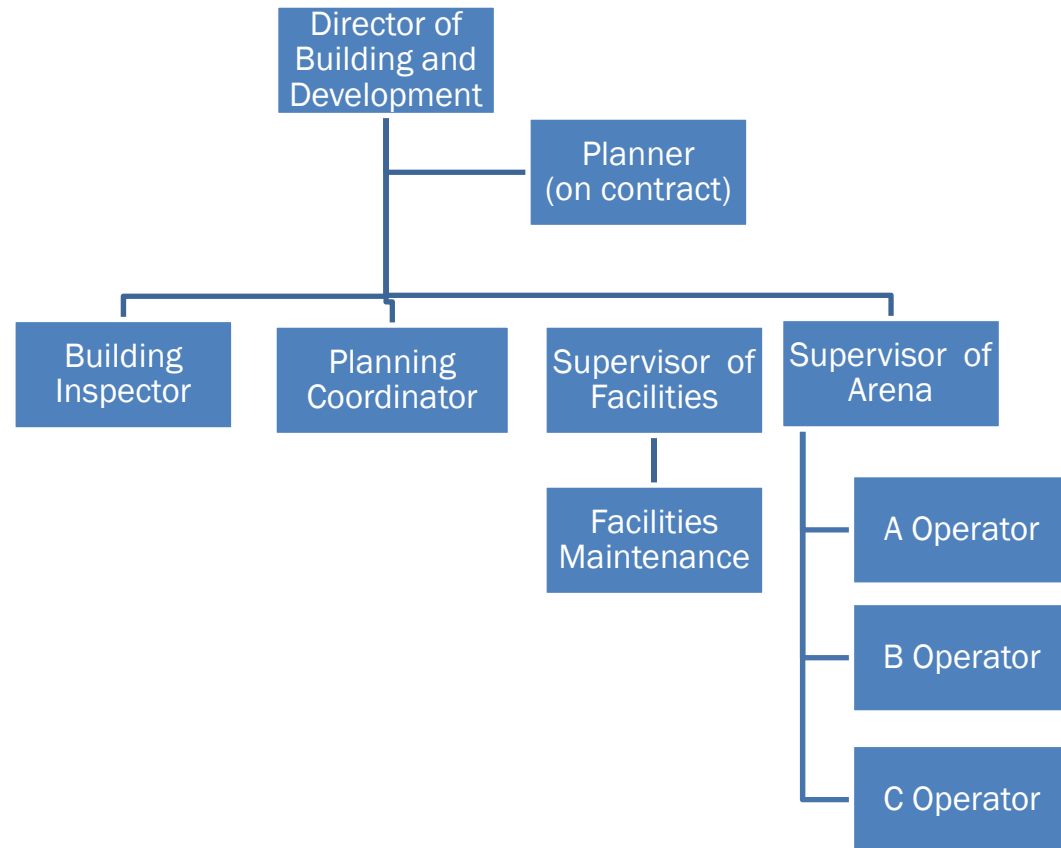
Anticipated repairs, maintenance and fuel for fleet.

Town of St. Marys

2019 Operating Budget Overview

Building and Development

Building and Development



Service Delivery



Building

The Building Division issues permits for the construction, renovation, demolition and certain changes in use of buildings. We ensure the buildings where we live, work and play are safe.

Property Standards

Deals with property standards on a written complaint basis. Conducts property visits, issues orders as required.

Animal Control

Receives complaints from the public, primarily stray cats or wild animals with health issues, such as raccoons. Most issues are handled via a third party service and the St Marys Veterinary Clinic.

Service Delivery



Planning / Development

The Planning and Development Division is the champion of the Town's Official Plan and Zoning bylaw. We are also the first point of contact for plans of subdivision; site plan agreements; and are responsible for facilitating the process for all planning applications.

Facilities

The Facilities Division builds and maintains municipal buildings, play grounds, and sports fields, ensuring all facilities meet the required legislative standards. Establishes and administers both operating and capital budgets

Service Delivery



Recreation Facilities

- 5 ball diamonds (does not including Teddy's Field)
- 10 soccer fields
- 4 tennis courts/2 pickleball courts
- 8 public playgrounds & 1 school playground
- 2 splash pads
- 2 quarries (swimming and fishing)
- 1 dog park

#Facilities

- 33 buildings including pavilions, sheds and gazebos. Also includes Child Care Centre and sheds, McDonald House and Junction Station.

2018 Success Stories



Building

- Issued permits for over 50 dwelling units
- More than \$20mil in construction value

Property Standards

- Most compliance achieved by initial contact with property owner
- All compliance was gained without issuing and orders

Animal Control

- Dealing with cats wandering at large

2018 Success Stories



Planning / Development

- Nearing completion of the Official Plan
- Developing strategies on attainable housing
 - Accessory units
 - Financial Incentives

Facilities

- Cadzow park
- 15 Capital Projects for a total of \$1.695 Million
- 10 completed for a total of \$1.527 million
- 31 Operational Projects (under \$5000)
- 25 completed for a total of \$69,800

2019 Challenges



Building

- How to encourage construction of dwelling units in order to meet Council's objectives.

Property Standards

- Expectations of neighboring property owners
- Secondary focus

Animal Control

- Developing a better system

2019 Challenges



Planning / Development:

- Applicants working outside their scope
- Complete the Official Plan
- How to encourage attainable dwellings in order to meet Councils objectives.

Facilities

- Projects not planned for
- Timelines to meet
- Staffing turnover

2019 Opportunities



Building

- Transitioning development from historical locations

Property Standards

- Keep working with residents on “both sides of the fence”

Animal Control

- Achieve a more efficient process for vacation coverage of Animal Control Officer.

Planning / Development

- Re-development of 151 Water Street North
- Re-development of Egan Ave

Facilities

- More efficient with time management
- Improvement of service to patrons and staff



**DEPARTMENTAL - TAX LEVY FUNDED
2019**

BUILDING & PROPERTY STANDARDS

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(187,750)	(209,750)	22,000	11.7%
INTERNAL (REVENUE) EXPENSE	65,161	65,160	1	- %
TOTAL REVENUE	(122,589)	(144,590)	22,001	17.9%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	2,200	2,200	-	- %
CONFERENCES, SEMINARS & TRAINING	5,500	3,000	2,500	45.5%
CONTRACTED SERVICES	47,000	45,000	2,000	4.3%
MATERIALS & SERVICES	11,900	11,550	350	2.9%
PROFESSIONAL FEES	15,500	23,500	(8,000)	(51.6%)
PROGRAM EXPENSE	60,000	30,000	30,000	50.0%
SALARIES, WAGES & BENEFITS	300,808	304,043	(3,235)	(1.1%)
SUPPLIES	8,000	6,000	2,000	25.0%
TOTAL EXPENSE	450,908	425,293	25,615	5.7%
TOTAL	328,319	280,703	47,616	14.5%

Notes: (variance > \$5,000 & 2%)

FEES, CHARGES & PROGRAM REVENUE

Anticipated \$10K increase in plan of subdivision and \$15K in permit revenue increase.

PROFESSIONAL FEES

Increase to \$10K for LPAT hearing costs.

PROGRAM EXPENSE

Reduction of Community Improvement Plan and Facade Program from \$60K to \$30K.

**DEPARTMENTAL - TAX LEVY FUNDED
2019**

FACILITIES

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(44,800)	(65,800)	21,000	46.9%
INTERNAL (REVENUE) EXPENSE	14,000	14,000	-	- %
RENT ICE	(483,500)	(484,000)	500	0.1%
RENT & LEASES	(20,000)	(20,000)	-	- %
TOTAL REVENUE	(534,300)	(555,800)	21,500	4.0%
EXPENSE				
CONFERENCES, SEMINARS & TRAINING	10,700	8,400	2,300	21.5%
CONTRACTED SERVICES	153,200	209,590	(56,390)	(36.8%)
INSURANCE	74,175	74,200	(25)	- %
MATERIALS & SERVICES	66,950	102,600	(35,650)	(53.2%)
REPAIRS & MAINTENANCE	231,595	231,404	191	0.1%
SALARIES, WAGES & BENEFITS	696,200	720,071	(23,871)	(3.4%)
SUPPLIES	26,700	28,750	(2,050)	(7.7%)
UTILITIES	507,800	504,340	3,460	0.7%
TOTAL EXPENSE	1,767,320	1,879,355	(112,035)	(6.3%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	93,500	93,500	-	- %
TOTAL RESERVE TRANSFERS	93,500	93,500	-	- %
TOTAL	1,326,520	1,417,055	(90,535)	(6.8%)

Note: (variance > \$5,000 & 2%)

FEES, CHARGES & PROGRAM REVENUE

Change in agreement with CBHFM with Town now retaining ball field revenue.

CONTRACTED SERVICES

Increase for PRC of \$37K based on prior year actual costs. Similar impact on all other facilities.

MATERIAL & SERVICES

Contracted flower watering missed in 2018 budget \$34K.

SALARIES, WAGES & BENEFITS

Other than cost of living and step increases the only other change is an increase of overtime hours of 40 hours.

**DEPARTMENTAL - SELF FUNDED
2019**

LANDFILL

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(19,951)	-	(19,951)	(100.0%)
INTERNAL (REVENUE) EXPENSE	(99,516)	(106,540)	7,024	7.1%
LANDFILL & DIVERSION REVENUE	(379,000)	(379,000)	-	- %
TOTAL REVENUE	(498,467)	(485,540)	(12,927)	(2.6%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,000	-	- %
COMMUNICATIONS	2,000	2,000	-	- %
CONFERENCES, SEMINARS & TRAINING	2,500	2,500	-	- %
CONTRACTED SERVICES	55,000	55,000	-	- %
DEBENTURE PAYMENT	53,940	49,125	4,815	8.9%
FUEL/OIL	9,500	15,000	(5,500)	(57.9%)
MATERIALS & SERVICES	15,700	15,700	-	- %
PROFESSIONAL FEES	50,000	30,000	20,000	40.0%
REPAIRS & MAINTENANCE	6,000	6,000	-	- %
SALARIES, WAGES & BENEFITS	118,430	137,197	(18,767)	(15.8%)
SUPPLIES	300	300	-	- %
UTILITIES	3,500	3,750	(250)	(7.1%)
TOTAL EXPENSE	317,870	317,572	298	0.1%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	180,597	167,968	12,629	7.0%
TOTAL RESERVE TRANSFERS	180,597	167,968	12,629	7.0%
TOTAL	-	-	-	- %

Notes: (variance > \$5,000 & 2%)

FEES, CHARGES & PROGRAM REVENUE

2018 actual is revenue from equipment disposals which is not budgeted.

INTERNAL (REVENUE) EXPENSE

Includes impact of process change in IT with the billing out of software and other IT costs.

FUEL/OIL

Based on historical actuals.



**DEPARTMENTAL - SELF FUNDED
2019**

LANDFILL

PROFESSIONAL FEES

Reduction based on annual maintenance and miscellaneous engineering needs.

SALARIES, WAGES & BENEFITS

Based on historical costs as staff allocate time to functions.

TRANSFER TO (FROM) RESERVES

Operating is self funded with surplus being transferred to Landfill Reserve.

**DEPARTMENTAL - SELF FUNDED
2019**

WASTEWATER

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
INTERNAL (REVENUE) EXPENSE	50,120	51,120	(1,000)	(2.0%)
WATER & SEWER REVENUE	(1,700,147)	(1,689,147)	(11,000)	(0.6%)
TOTAL REVENUE	(1,650,027)	(1,638,027)	(12,000)	(0.7%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,500	1,500	-	- %
CONFERENCES, SEMINARS & TRAINING	2,000	2,000	-	- %
CONTRACTED SERVICES	669,078	680,656	(11,578)	(1.7%)
DEBENTURE PAYMENT	260,375	260,376	(1)	- %
INSURANCE	14,000	14,000	-	- %
MATERIALS & SERVICES	56,490	56,500	(10)	- %
PROFESSIONAL FEES	21,000	21,000	-	- %
REPAIRS & MAINTENANCE	33,500	33,500	-	- %
SALARIES, WAGES & BENEFITS	141,369	151,890	(10,521)	(7.4%)
UTILITIES	252,500	252,500	-	- %
TOTAL EXPENSE	1,451,812	1,473,922	(22,110)	(1.5%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	198,215	164,105	34,110	17.2%
TOTAL RESERVE TRANSFERS	198,215	164,105	34,110	17.2%
TOTAL	-	-	-	- %

Note: (variance > \$5,000 & 2%)

SALARIES, WAGES & BENEFITS

Based on historical costs as staff allocate time to functions.

TRANSFER TO (FROM) RESERVES

Operating is self funded with surplus being transferred to Wastewater Reserve.

**DEPARTMENTAL - SELF FUNDED
2019**

WATER

	2018 Budget	2019 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
GRANTS	(16,630)	(16,630)	-	- %
INTERNAL (REVENUE) EXPENSE	81,725	82,730	(1,005)	(1.2%)
WATER & SEWER REVENUE	(1,624,803)	(1,674,331)	49,528	3.0%
TOTAL REVENUE	(1,559,708)	(1,608,231)	48,523	3.1%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,500	1,500	-	- %
CONFERENCES, SEMINARS & TRAINING	3,000	3,000	-	- %
CONTRACTED SERVICES	538,961	548,742	(9,781)	(1.8%)
DEBENTURE PAYMENT	90,739	90,739	-	- %
INSURANCE	12,000	12,000	-	- %
MATERIALS & SERVICES	44,000	44,000	-	- %
PROFESSIONAL FEES	4,500	4,500	-	- %
REPAIRS & MAINTENANCE	33,500	38,500	(5,000)	(14.9%)
SALARIES, WAGES & BENEFITS	141,921	151,889	(9,968)	(7.0%)
SUPPLIES	3,500	3,500	-	- %
UTILITIES	106,200	106,200	-	- %
TOTAL EXPENSE	979,821	1,004,570	(24,749)	(2.5%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	579,887	603,661	(23,774)	(4.1%)
TOTAL RESERVE TRANSFERS	579,887	603,661	(23,774)	(4.1%)
TOTAL	-	-	-	- %

Notes: (variance > \$5,000 & 2%)

WATER REVENUE

Based on a 3% water rate increase.

INTERNAL (REVENUE) EXPENSE

Includes impact of process change in IT with the billing out of software and other IT costs.

FUEL/OIL

Based on historical actuals.

PROFESSIONAL FEES

WATER

Reduction based on annual maintenance and miscellaneous engineering needs.

SALARIES, WAGES & BENEFITS

Based on historical costs as staff allocate time to functions.

TRANSFER TO (FROM) RESERVES

Operation is self funding with surplus being transferred to Water Reserve.

Town of St. Marys
2019 Capital Projects
 Revised April 9, 2019

Project	Location	Dept	Supported by:		Total 000's	Debenture	Developer/Owner/Other	Grant	PTIF	Res Fd - Dev Charges	Res Fd - Fed Gas Tax	Res Fd - OCIF	Reserve - Fire Capital	Reserve - General Capital	Reserve - Industrial Land	Reserve - Info Technology	Reserve - Landfill	Reserve - Library	Reserve - Municipal Facility	Reserve - PW Equipment	Reserve - Roads	Reserve - Waste Water	Reserve - Water	
			Asset	Strategic																				
			Mgmt Plan	Plan																				
1	Serviced Industrial Commercial Land - Engineering/Design	TBD	Admin	No	Yes	50									50									
2	Replacement Network Switches	Town Wide	IT	Yes	No	191								191		0								
3	Wireless Mesh Network At PRC	Pyramid Recreation Centre	IT	No	Yes	21								21										
4	Workstation Replacements	Town Wide	IT	Yes	No	15								15										
5	Replacement of Ladder Truck	Fire Hall	Fire	Yes	Yes	875							875											
6	Design and Construction Administration of Fire	Fire Hall	Fire	Yes	Yes	120				20				100										
7	Rescue Equipment Update and Replacement	Fire Hall	Fire	Yes	No	11								11										
8	Library Circulation Desk	Circulation Desk near Queen St. Entrance	Library	No	Yes	25		10	13					3										
9	Library Wall Reconstruction	Staff Office, main floor by Public Access Computers	Library	No	Yes	25								25										
10	Library Annual Circulation Collection Purchase	Library	Library	Yes	No	58				10								48						
11	Quarry Trampoline Replacement	Swimming Quarry	Facilities	Yes	Yes	8													8					
12	New Inflatable at the Quarry	Swimming Quarry	Facilities	No	Yes	15													15					
13	Lind Bathroom Renovation	Lind Sportsplex	Facilities	Yes	Yes	10													10					
14	Cemetery Washroom	Cemetery Office	Facilities	No	Yes	10													10					
15	Security System Upgrade	Museum	Facilities	No	Yes	8													8					
16	Barn Walkway	Museum	Facilities	No	Yes	9													9					
17	Cadzow Pathways	Cadzow Park	Facilities	No	Yes	35													35					
18	Liquid Chlorine System	PRC Pool	Facilities	No	Yes	6													6					
19	Auto Scrubber	PRC	Facilities	Yes	Yes	16													16					
20	RTAC 3 Replacement	PRC	Facilities	Yes	Yes	45													45					
21	New Projector	PRC	Facilities	No	Yes	6													6					
22	Tint Aquatics Windows	PRC	Facilities	Yes	Yes	12													12					
23	Cenotaph Walkway & Additional Planters at	Town Hall / Library	Facilities	Yes	No	14			14															
24	Junction Station	480 Glass Street	Facilities	Yes	No	6													6					
25	PRC Generator	Pyramid Recreation Centre	Facilities	No	No	25								25										
26	Stump Grinder Attachment for Trackless	MOC	PW Equip	No	No	15														15				
27	J-50 Water Tank Attachment	MOC	PW Equip	No	No	5														5				
28	T-40 Directional Blade	MOC	PW Equip	No	No	10														10				
29	T-60 - 2001 Dump Truck - 1 Tonne w/ Plow	MOC	PW Equip	Yes	No	90														90				
30	St. George St. N Reconstruction	St. George St. North, St. Marys, ON	Roads	Yes	Yes	502			15	416												11	60	
31	Annual Resurfacing Program	Various	Roads	Yes	No	145															145			
32	Water St. S Culvert Repairs	Water St. S	Roads	Yes	No	287															287			
33	Egan Ave Reconstruction - Engineering	Egan Ave (James St. N to Wellington St. N)	Roads	Yes	Yes	35		19		8											7		1	

Town of St. Marys
2019 Capital Projects
 Revised April 9, 2019

	Project	Location	Dept	Supported by:		Total 000's	Debenture	Developer/Owner/Other	Grant	PTIF	Res Fd - Dev Charges	Res Fd - Fed Gas Tax	Res Fd - OCIF	Reserve - Fire Capital	Reserve - General Capital	Reserve - Industrial Land	Reserve - Info Technology	Reserve - Landfill	Reserve - Library	Reserve - Municipal Facility	Reserve - PW Equipment	Reserve - Roads	Reserve - Waste Water	Reserve - Water
				Asset Mgmt Plan	Strategic Plan																			
34	Pedestrian Cross Over Upgrades	James St. North and South	Roads	Yes	No	26															26			
35	Asset Management - Levels of Service	Various	Admin	Yes	No	17								17										
36	Annual Sidewalk & Concrete Program	Various	Roads	Yes	No	85															85			
37	Sarnia GTT Bridge Repairs	Sarnia GTT Bridge	Roads	Yes	No	15								15										
38	Municipal Tree Inventory	Various	Roads	No	Yes	8															8			
39	Floodwall Remediation	Floodwall - East Side of Thames River	Storm	Yes	No	102								102										
40	Dam Spillway Repairs	St. Marys Mill Dam	Storm	No	Yes	190						190												
41	Victoria Bridge Stormwater Outlet Repair	Victoria Bridge (Queen St.)	Storm	Yes	No	8								8										
42	Park St. Catch Basin Installation	Park St. (Church St. S to Tracy St.)	Storm	No	No	9								9										
43	Brock Street Sidewalk - PTIF Grant	Brock Street from Elgin St. to Rogers St.	Roads	No	No	48			18												30			
44	WPCP - Supernate Well Replacement	WPCP - 309 Thomas Street, St. Marys, ON	W Water	Yes	Yes	500																500		
45	Sanitary Sewer Inspections & Repairs	Easement A5 - East side of Thames River	W Water	Yes	Yes	25																25		
46	Water - James South WM Alt.	162 James Street South, St. Marys, ON	Water	Yes	No	70																	70	
47	Landfill - EA	1221 Water Street South, St. Marys, ON	Landfill	Yes	Yes	204											204							
48	Landfill - EPA Approvals	1221 Water Street South, St. Marys, ON	Landfill	Yes	Yes	200											200							
49	Water - Valve Repairs	Various Locations, St. Marys, ON	Water	Yes	Yes	15																	15	
50	Water - Booster Station Rehab	317 James Street South, St. Marys, ON	Water	Yes	Yes	20																	20	
51	Child Care Centre Outdoor Turf	191 Peel Street North	Admin	Yes	No	15								15										
						4,262		29	27	33	38	416	190	875	556	50	0	404	48	186	120	588	536	166
						4,262																		

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Serviced Industrial Commercial Land - Engineering/Design

PROJECT #	DEPARTMENT	LOCATION
1	Admin	TBD

PROJECT DETAILS

SCOPE OF THE WORK

The scope of this project is to retain an engineering firm to assist staff and Council complete the final evaluation of several alternative land proposals to create new serviced industrial/commercial land in Town. The scope of work for the engineer would be to determine the preferred lot fabric and servicing costs of existing land parcels the Town is evaluating. Using this costing, in addition to known land costs, Council would be able to move forward with a decision on the preferred serviced land strategy. After the decision is made, the budget amount allows for the engineer to complete design of the preferred servicing option.

JUSTIFICATION

Presently the Town does not own any serviced industrial/commercial land. Although the Town at large has a 40 year stock of land that is designated for industrial/commercial land, there are few options available for vacant serviced land. In 2018 Council investigated the Town's options for creating new parcels of vacant serviced land. The projects are now at a point where engineering assistance is required to complete the final evaluation of several land options the Town is considering so that Council can have a clear picture of the full costs of each option.

Moving forward on this project is important to support Council's goals for business retention, attraction, and expansion. The current lack of vacant serviced land is having a detrimental effect on this strategy. A number of businesses that have been looking to relocate to St. Marys, or expand within St. Marys, have identified the lack of vacant serviced land as a key barrier. In some cases, these businesses have already located elsewhere. In other cases, the businesses are actively looking outside of St. Marys.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

This project is supported by the "Balanced Growth" and "Economic Development" pillars of the strategic plan. The strategic plan calls the Town take action in relation to tactics of business retention, attraction, and expansion. These tactics include evaluating existing serviced land and building a retention plan, identifying the elements needed to ensure businesses stay and grow in the community.

BUDGET

COSTS	
Engineering Fees	\$50,000
TOTAL	\$50,000
FUNDING	
Reserve - Industrial Land	\$50,000
TOTAL	\$50,000

**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Replacement Network Switches

PROJECT #	DEPARTMENT	LOCATION
2	IT	Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

Purchase, Configure and Implement replacement network switches at each Town site (15).

JUSTIFICATION

Current switches have been in play for over 10 years and are at end of life. They are responsible for transmission of voice and data streams to all Town sites. Product owners have sold the technology twice in this time period. The current owner/manufacturer has discontinued our product line. We are currently running without warranties or support contracts on these devices. Newer technology, including wi-fi access points and video cameras, require the high voltage output provided by these switches.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
The assets are fully depreciated in the AMP and their replacement is the highest priority IT project based on risk.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
22 switches, 8000 per device	\$184,000
35 Fiber Connection modules @ 200 each	\$7,000
TOTAL	\$191,000
FUNDING	
Reserve - General Capital	\$190,700
Reserve - Info Technology	\$300
TOTAL	\$191,000

**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Wireless Mesh Network At PRC

PROJECT #	DEPARTMENT	LOCATION
3	IT	Pyramid Recreation Centre

PROJECT DETAILS

SCOPE OF THE WORK

Add and replace Wi-Fi access points at PRC. Standardize on one model to create and support a full mesh Wi-Fi network.

JUSTIFICATION

Wi-Fi access points for public internet were added at the PRC as a "test" 5-6 years ago. As a result over the proceeding years, deployed access points were of mixed models, feature sets, and manageability. This project will ensure all AP's are standardized with Mesh capabilities that will allow users to pass through the building, with little to no disconnection from the network.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No
This will be an increase in service level.

SUPPORTED BY STRATEGIC PLAN Yes
Meets content expressed in the Strategic Priority: Communication & Marketing found in the Recreation Business Plan.

BUDGET

COSTS

AP hardware \$1190 x 15	\$18,000
Cabling 8 x \$350	\$3,000
TOTAL	\$21,000

FUNDING

Reserve - General Capital	\$21,000
TOTAL	\$21,000

**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Workstation Replacements

PROJECT #	DEPARTMENT	LOCATION
4	IT	Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

Purchase, Configure, Install Replacement workstations

JUSTIFICATION

Workstations 5 years of age are considered end of life. Hardware begins to fail or become incompatible. Replacement every 5 years maintains performance/efficiency, and lessens unpredicted failures.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Assets have reached the end of their useful life. Project required to maintain current level of service.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS

Workstations	\$15,000
TOTAL	\$15,000

FUNDING

Reserve - General Capital	\$15,000
TOTAL	\$15,000

**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Replacement of Ladder Truck

PROJECT #	DEPARTMENT	LOCATION
5	Fire	Fire Hall

PROJECT DETAILS

SCOPE OF THE WORK

Purchase new 75' ladder truck with 5 year warranty to replace 25 year old existing 50' truck.

JUSTIFICATION

Present truck is 27 years old and past the standard of 20 year lifespan typical in the industry. The 75' ladder is an industry standard and provides additional reach for fire suppression and rescue.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
In plan as being fully depreciated and ready for replacement.

SUPPORTED BY STRATEGIC PLAN Yes

BUDGET

COSTS	
Truck	\$850,000
Misc Equipment	\$15,000
Stenciling	\$10,000
TOTAL	\$875,000
FUNDING	
Reserve - Fire Capital	\$875,000
TOTAL	\$875,000

**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Design and Construction Administration of Fire Hall Renovation

PROJECT #	DEPARTMENT	LOCATION
6	Fire	Fire Hall

PROJECT DETAILS

SCOPE OF THE WORK

Extend existing 2 fire bays to accommodate longer ladder truck.
Still investigating the best option for the building.

JUSTIFICATION

Replacement ladder truck will not fit in existing bay. Cost of extending second bay is marginal and will provide much needed additional space.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
In plan as being fully depreciated and ready for replacement.

SUPPORTED BY STRATEGIC PLAN Yes

BUDGET

COSTS

Contracted Services	\$120,000
TOTAL	\$120,000

FUNDING

Reserve - General Capital	\$100,000
Res Fd - Dev Charges	\$20,000
TOTAL	\$120,000

**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Rescue Equipment Update and Replacement

PROJECT #	DEPARTMENT	LOCATION
7	Fire	Fire Hall

PROJECT DETAILS

SCOPE OF THE WORK

Purchase a new Cut Off Saw K12 style - with blade, 4 x Ice Water Rescue Suits and 4 x Personal Floatation Devices and Utility ropes

JUSTIFICATION

Current Cut Off Saw is outdated. We require 4 more Ice Water Rescue Suits and 4 Personal Flotation devices to complete our inventory. We need several utility ropes to replace the current ropes that are no longer fit for service.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

Replace of current equipment is supported by plan. Additional water rescue suits and personal floatation devices is an increase in service level.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Mustang Ice Commander dry suits	\$5,000
K-12 Cut-Off-Saw w blade , \$1,000	\$4,000
Personal Floatation Devices	\$2,000
TOTAL	\$11,000
FUNDING	
Reserve - General Capital	\$11,000
TOTAL	\$11,000

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Library Circulation Desk

PROJECT #	DEPARTMENT	LOCATION
8	Library	Circulation Desk near Queen St. Entrance

PROJECT DETAILS

SCOPE OF THE WORK

This project will replace the current circulation desk (~26ft long) with a smaller, more modern circulation desk (~16 ft in length). This is the main service point for the Library, as every transaction occurs here. This will also include IT and Electrical work to ensure workstations are maintained.

JUSTIFICATION

The Circulation Desk Installation will provide staff and patrons the opportunity to have an equal opportunity service point. By reducing the desk size, and implementing modern accessibility standards, staff will be better positioned to serve patrons without impeding the flow of traffic around the Counter. Consequently, patrons would be able to access the service point regardless of their physical reach or ability.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No
The service desk is not is the Asset Management Plan

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 5 - Downtown revitalization plan, Investigate the idea of providing allowances for accessibility changes to buildings under the Community Improvement Program (CIP).

BUDGET

COSTS	
Service Counter	\$20,832
Tax, Electrical and IT support	\$4,168
TOTAL	\$25,000
FUNDING	
Reserve - General Capital	\$2,500
Grant	\$12,500
Developer/Owner/Other	\$10,000
TOTAL	\$25,000

Current Circulation Desk



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Library Wall Reconstruction

PROJECT #	DEPARTMENT	LOCATION
9	Library	Staff Office, main floor by Public Access Computers

PROJECT DETAILS

SCOPE OF THE WORK

The staff office on the main floor is 13 feet by 11 foot 3 inches and currently houses two staff computers. On the other side of the staff office wall are the public access computers. The proposed changes to the room would make it a 6 foot by 11 foot 3-inch room. This would allow for a shifting of the Public Access Computers away from the existing shelving units, allowing greater access to the physical collection around those units. The space will continue to serve as a workstation for staff not working at the circulation desk.

JUSTIFICATION

This fits within the Library Space and Service Needs Study, and will assist in maximizing the current Library space. This will assist the Library in mapping out more realistic and practical use of the main floor space. It further addresses 5 recommendations found within the study.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 5 - Downtown revitalization plan, Investigate the idea of providing allowances for accessibility changes to buildings under the Community Improvement Program (CIP).

BUDGET

COSTS

Wall reconstruction, IT and Electrical work	\$25,000
TOTAL	\$25,000

FUNDING

Reserve - General Capital	\$25,000
TOTAL	\$25,000

Office Wall to be Moved



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Library Annual Circulation Collection Purchase

PROJECT #	DEPARTMENT	LOCATION
10	Library	Library

PROJECT DETAILS

SCOPE OF THE WORK

Annual purchases to keep collection current and relevant for users.

JUSTIFICATION

As above

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

As per asset management plan the collection is a pooled asset with a 10 year life.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS

Collection Purchases	\$58,000
TOTAL	\$58,000

FUNDING

Reserve - Library	\$48,000
Res Fd - Dev Charges	\$10,000
TOTAL	\$58,000

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Quarry Trampoline Replacement

PROJECT #	DEPARTMENT	LOCATION
11	Facilities	Swimming Quarry

PROJECT DETAILS

SCOPE OF THE WORK

Replace the existing trampoline with a new one of the same size.

JUSTIFICATION

It has become one of the most popular features at the quarry. The constant use during the summer has created wear on the frame and structure of the trampoline, straps are becoming frayed and a couple have worn through and broke. The trampoline frame joints and spring attachment holes are wearing and flaring out. Some flares have stretched to the point of cracking the metal piping. One of the rings that the springs attach to has ripped out of the trampoline landing pad. Several pipes and springs have been replaced over the last year. Staff patched 4 holes in the float section of the trampoline this past summer. Overall the structure of the trampoline has worn to the point that replacement is necessary.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

The trampoline did not reach its anticipated useful life but is very popular and has deteriorated to a point where it is now a safety hazard and needs to be taken out of service. Not replacing the trampoline would reduce the level of service provided to patrons.

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 4 - Culture & Recreation -a focused parks strategy - St. Marys' parks are not only a prized asset, they are also natural gathering place that can be optimized and incorporated into enhancing the cultural profile of St. Marys

BUDGET

COSTS

Equipment, Consultant, Engineering Fees	\$8,000
TOTAL	\$8,000

FUNDING

Reserve - Municipal Facility	\$8,000
TOTAL	\$8,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: New Inflatable at the Quarry

PROJECT #	DEPARTMENT	LOCATION
12	Facilities	Swimming Quarry

PROJECT DETAILS

SCOPE OF THE WORK

Purchase and installation of a second inflatable feature at the swimming quarry.

JUSTIFICATION

To help attract more visitors and enhance the experience, town staff would like to install a second inflatable feature. The second feature will be along the lines of a climbing wall with a slide option.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No
This will be a second inflatable feature not listed in the Asset Management Plan

SUPPORTED BY STRATEGIC PLAN Yes
Strategic Pillar 4 - Culture & Recreation -a focused parks strategy - St. Marys' parks are not only a prized asset, they are also natural gathering places that can be optimized and incorporated into enhancing the cultural profile of St. Marys

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - Municipal Facility	\$15,000
TOTAL	\$15,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Lind Bathroom Renovation

PROJECT #	DEPARTMENT	LOCATION
13	Facilities	Lind Sportsplex

PROJECT DETAILS

SCOPE OF THE WORK

Removal of existing stalls and washroom features and installation of new stalls and washroom features.

JUSTIFICATION

Existing partitions are in rough shape. The color is outdated and keeping them looking clean is hard to maintain. All toilets are original to the facility build. Replacement to modern efficient toilets will reduce the facility footprint. The updating of the wall colors and vanities will make the washrooms more inviting and less institutional.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Plumbing components and partitions are in poor condition and have an unsightly appearance.

SUPPORTED BY STRATEGIC PLAN Yes
Strategic Pillar 4 - Culture & Recreation -a focused parks strategy - St. Marys' parks are not only a prized asset, they are also natural gathering places that can be optimized and incorporated into enhancing the cultural profile of St. Marys

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$10,000
TOTAL	\$10,000
FUNDING	
Reserve - Municipal Facility	\$10,000
TOTAL	\$10,000

Current Bathroom Partitions



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Cemetery Washroom

PROJECT #	DEPARTMENT	LOCATION
14	Facilities	Cemetery Office

PROJECT DETAILS

SCOPE OF THE WORK

Creation of an AODA compliant washroom

JUSTIFICATION

Current washroom is not adequate to service the patrons attending funeral services. For patrons to use the existing bathroom they must first enter the office area then walk through the garage area of the building. This area is not suited for the general public to be entering. The new washroom will have an external entrance to a hallway where one door would lead to the office, the other to an AODA compliant washroom.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

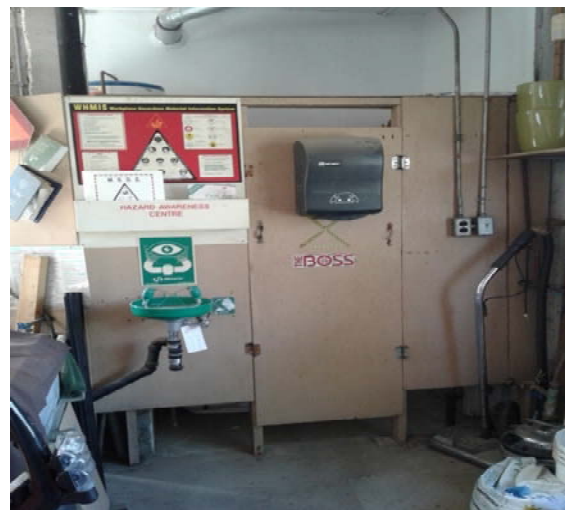
SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 1 - Infrastructure - Maintenance Prioritization, Rethink use of assets to maximize their utility to the community.

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$10,000
TOTAL	\$10,000
FUNDING	
Reserve - Municipal Facility	\$10,000
TOTAL	\$10,000

Current Washroom



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Security System Upgrade

PROJECT #	DEPARTMENT	LOCATION
15	Facilities	Museum

PROJECT DETAILS

SCOPE OF THE WORK

Update the existing security system

JUSTIFICATION

The existing security system cameras are obsolete. The recordings are hard to see or identify people by. An updated system will help protect the extensive collection at the Museum.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 1 - Maintenance Prioritization, Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$8,000
TOTAL	\$8,000
FUNDING	
Reserve - Municipal Facility	\$8,000
TOTAL	\$8,000

Existing Cameras



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Barn Walkway

PROJECT #	DEPARTMENT	LOCATION
16	Facilities	Museum

PROJECT DETAILS

SCOPE OF THE WORK

Installation of an accessible walkway from the parking lot to the barn.

JUSTIFICATION

The current walkway to the barn does not meet accessible standards. The pathway has too steep of grade and is an irregular path. Adding an accessible path will allow all patrons to access the barn displays.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 1 - Maintenance Prioritization, Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$9,000
TOTAL	\$9,000
FUNDING	
Reserve - Municipal Facility	\$9,000
TOTAL	\$9,000

Existing Walkway



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Cadzow Pathways

PROJECT #	DEPARTMENT	LOCATION
17	Facilities	Cadzow Park

PROJECT DETAILS

SCOPE OF THE WORK

The installation of pathways around the splash pad to the pavilion and playground areas

JUSTIFICATION

The original scope of the Cadzow Revitalization plan included paths for easy travel from feature to feature. Staff decided to wait until all the features were installed to find the natural paths of travel that people prefer to use. Staff will install the paths along these natural paths of travel.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 4 - Culture & Recreation - A focused parks strategy, Continue investments in Cadzow Park as a family oriented public space

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$35,000
TOTAL	\$35,000
FUNDING	
Reserve - Municipal Facility	\$35,000
TOTAL	\$35,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Liquid Chlorine System

PROJECT #	DEPARTMENT	LOCATION
18	Facilities	PRC Pool

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the salt water system with a chlorine treatment system.

JUSTIFICATION

The salt water of the pool has been slowly eating away at the mechanical equipment, shortening pump housing lives, deteriorating heat exchangers and eroding impellers. In the pool tank area, stainless steel has been corroded, screw heads rusted out and blinds corroded to a brittle state. Replacing the salt with a conventional chlorine treatment system will reduce the wear on the mechanical and pool equipment..

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 4 - Culture & Recreation, Repurposing the Pyramid Recreation Centre (PRC). Continue the improvements. Begin developing a long-term planning approach to infrastructure. Initialize new fiscal policies and disciplines focused on building strategic fund balances to meet needs in future.

BUDGET

COSTS

Equipment, Consultant, Engineering Fees	\$6,000
TOTAL	\$6,000

FUNDING

Reserve - Municipal Facility	\$6,000
TOTAL	\$6,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Auto Scrubber

PROJECT #	DEPARTMENT	LOCATION
19	Facilities	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Purchase a new auto floor scrubber to replace existing.

JUSTIFICATION

Existing scrubber has become prone to break downs and has become unreliable

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Unit has reached its useful life and is in very poor condition.

SUPPORTED BY STRATEGIC PLAN Yes
Strategic Pillar 4 - Culture & Recreation, Repurposing the Pyramid Recreation Centre (PRC), Continue the improvements. Begin developing a long-term planning approach to infrastructure. Initialize new fiscal policies and disciplines focused on building strategic fund balances to meet needs in future.

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$16,000
TOTAL	\$16,000
FUNDING	
Reserve - Municipal Facility	\$16,000
TOTAL	\$16,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: RTAC 3 Replacement

PROJECT #	DEPARTMENT	LOCATION
20	Facilities	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Replace RTAC 3 Airon Unit with a similar sized HVAC unit

JUSTIFICATION

RTAC 3 Airon Unit has been breaking down on a regular basis. The unit is 11 years old and due to be replaced. This unit feeds the lobby and pool viewing area. This unit is the first line of defense in the facility against outside weather conditions.

PRE- BUDGET APPROVAL

No

SUPPORTED BY ASSET MANAGEMENT PLAN

Yes

HVAC unit is in poor condition and needs to be replaced to maintain the level of service currently provided to patrons. High repair costs on current unit are resulting in increased lifecycle costs.

SUPPORTED BY STRATEGIC PLAN

Yes

Strategic Pillar 4 - Culture & Recreation, Repurposing the Pyramid Recreation Centre (PRC), Continue the improvements. Begin developing a long-term planning approach to infrastructure. Initialize new fiscal policies and disciplines focused on building strategic fund balances to meet needs in future.

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$45,000
TOTAL	\$45,000
FUNDING	
Reserve - Municipal Facility	\$45,000
TOTAL	\$45,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: New Projector

PROJECT #	DEPARTMENT	LOCATION
21	Facilities	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Replace the ceiling mounted projector in the 2/3 hall.

JUSTIFICATION

The existing projector has focus and color issues. This makes it hard to read and display information.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 4 - Culture & Recreation, Repurposing the Pyramid Recreation Centre (PRC), Continue the improvements. Begin developing a long-term planning approach to infrastructure. Initialize new fiscal policies and disciplines focused on building strategic fund balances to meet needs in future.

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$6,000
TOTAL	\$6,000
FUNDING	
Reserve - Municipal Facility	\$6,000
TOTAL	\$6,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Tint Aquatics Windows

PROJECT #	DEPARTMENT	LOCATION
22	Facilities	PRC

PROJECT DETAILS

SCOPE OF THE WORK

Tint Aquatic Centre pool windows and remove blinds

JUSTIFICATION

The blinds that were installed in the Aquatics centre to reduce glare from the morning sun are due to be replaced. The plastic and aluminum gears are corroding and are no longer working properly. Rather than replace the blinds staff are proposing to tint the windows to eliminate glare. The product being proposed is high grade, energy efficient and has a 20 year lifespan.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Repair or replacement of existing asset.

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 4 - Culture & Recreation, Repurposing the Pyramid Recreation Centre (PRC), Continue the improvements. Begin developing a long-term planning approach to infrastructure. Initialize new fiscal policies and disciplines focused on building strategic fund balances to meet needs in future.

BUDGET

COSTS

Equipment, Consultant, Engineering Fees	\$12,000
TOTAL	\$12,000

FUNDING

Reserve - Municipal Facility	\$12,000
TOTAL	\$12,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Cenotaph Walkway & Additional Planters at Town Hall

PROJECT #	DEPARTMENT	LOCATION
23	Facilities	Town Hall / Library

PROJECT DETAILS

SCOPE OF THE WORK

Replace brick walkway with concrete, from cenotaph to library Queen St Entrance, creation of bike parking / locking area with decorative posts

JUSTIFICATION

Existing brick has deteriorated causing a trip hazard. Current bike parking area is sod. Grass is hard to maintain due to heavy traffic. Aligns with accessible parking on Queen St. to Accessible Entrance

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Existing asset has deteriorated and requires replacement.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Concrete installation	\$12,000
Bike Post / Rack	\$2,000
TOTAL	\$14,000
FUNDING	
Grant (Main Street Funding Program)	\$14,000
TOTAL	\$14,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Junction Station

PROJECT #	DEPARTMENT	LOCATION
24	Facilities	480 Glass Street

PROJECT DETAILS

SCOPE OF THE WORK

Painting of windows, doors, trim, fascia and soffit with approved paint.

JUSTIFICATION

Junction Station has been sitting idle and only used for the odd event. Staff have been working towards making the building usable for possible rentals or tenants. In 2018, utilities were installed from Glass Street to the building. In 2016, staff installed a furnace to keep the building above freezing. Staff intends on maintaining the building envelope until a tenant can be secured. The wooden doors, windows, fascia and soffit are in need of paint to stop deterioration and rot. This will help maintain the building envelope and keep the elements out.

PRE- BUDGET APPROVAL	No
SUPPORTED BY ASSET MANAGEMENT PLAN	Yes
SUPPORTED BY STRATEGIC PLAN	No

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$6,000
TOTAL	\$6,000
FUNDING	
Reserve - Municipal Facility	\$6,000
TOTAL	\$6,000



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: PRC Generator

PROJECT #	DEPARTMENT	LOCATION
25	Facilities	Pyramid Recreation Centre

PROJECT DETAILS

SCOPE OF THE WORK

Installation of a structure to house the old generator from Well #1 at the Pyramid Recreation Centre.

JUSTIFICATION

The generator from Well #1 needs to be stored indoors out of the elements in order function properly. The Pyramid Recreation Centre currently has a manual generator hook up system but with the new system it will be automatic. When the power fails, the generator will automatically start powering the facility.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No
This project will increase the level of service of the site.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS

Equipment, Consultant, Engineering Fees	\$25,000
TOTAL	\$25,000

FUNDING

Reserve - General Capital	\$25,000
TOTAL	\$25,000

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Stump Grinder Attachment for Trackless

PROJECT #	DEPARTMENT	LOCATION
26	PW Equip	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Addition of Stump grinding attachment for existing Trackless (sidewalk) tractors.

JUSTIFICATION

Stump grinding currently completed by external contractors. The service can be internalized. Internalization will result in better service level delivery and reduction in contracted services of \$4,000-\$8,000 annually with an ROI of approximately 2-3 years. Significant staff time is spent procuring and managing external contractors. Internalization of stump grinding increases flexibility of removals and increases the spring and summer utility of the trackless unit.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Equipment	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - PW Equipment	\$15,000
TOTAL	\$15,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: J-50 Water Tank Attachment

PROJECT #	DEPARTMENT	LOCATION
27	PW Equip	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Addition of water tank to existing trackless tractor for broom sweeping.

JUSTIFICATION

Reduces dust and allows sweeper to be operated in dryer conditions for spring clean up of sidewalks, boulevards, and dead end sections of roadways.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Water Tank	\$5,000
TOTAL	\$5,000
FUNDING	
Reserve - PW Equipment	\$5,000
TOTAL	\$5,000



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: T-40 Directional Blade

PROJECT #	DEPARTMENT	LOCATION
28	PW Equip	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of existing front mounted fixed blade to directional blade, to be fitted to T-40 Plow Tandem Axle Truck Unit, matches configuration of other existing plow units in the fleet.

JUSTIFICATION

Allows functionality of the truck to operate in urban environment. Allows for tighter turning radius and less finishing clean up by additional equipment. Reversible blade allows for optimization of snow clearing equipment

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Equipment	\$10,000
TOTAL	\$10,000
FUNDING	
Reserve - PW Equipment	\$10,000
TOTAL	\$10,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: T-60 - 2001 Dump Truck - 1 Tonne w/ Plow

PROJECT #	DEPARTMENT	LOCATION
29	PW Equip	MOC

PROJECT DETAILS

SCOPE OF THE WORK

Direct replacement of T-60 1 Tonne Plow & Dump Truck

JUSTIFICATION

Existing unit used for winter patrol, spot application of material, backup snow removal operations as required, carries wood for chipping operations, summer parks and facility operations. Unit is 17 years old and is at end of life.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Direct replacement of existing unit identified in AMP.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Truck Chassis	\$60,000
Plow	\$20,000
Dump Body	\$10,000
TOTAL	\$90,000
FUNDING	
Reserve - PW Equipment	\$90,000
TOTAL	\$90,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: St. George St. N Reconstruction

PROJECT #	DEPARTMENT	LOCATION
30	Roads	St. George St. North, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

This project involves the reconstruction of St. George Street North from Queen Street East to Timms Lane. Project would consist of new water main, storm sewers, sidewalk, curb (one side) and asphalt. Project design also changes the road to a 1-way street from Queen St. to improve traffic and pedestrian safety at intersection.

JUSTIFICATION

Current design results in a "hidden intersection" when attempting to enter onto Queen Street from St. George Street North. Stormwater system within the Right-of-Way is also deteriorated which has resulted in groundwater to surface water exfiltration and roadside wash-outs. Water main is approx. 120 years old, and the Road forms part of the loop trail where sidewalks would improve pedestrian safety while on the trail network.

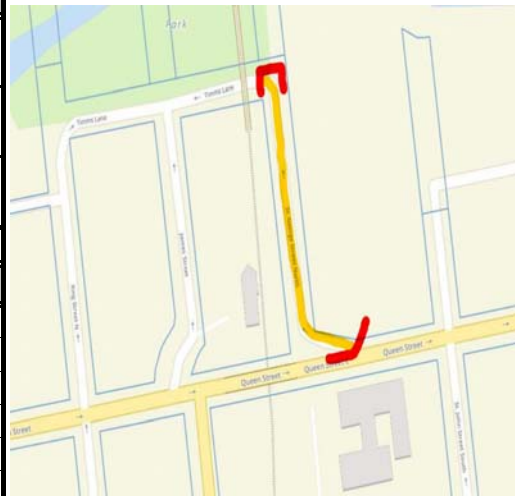
PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
 water main is approximately 120 years old and at the end of its useful life. Asphalt roadway is deteriorated and storm sewer has collapsed sections.

SUPPORTED BY STRATEGIC PLAN Yes
 Introduction of sidewalk improves pedestrian safety and accessibility as part of Loop Trail system.

BUDGET

COSTS	
Engineering Consultant, construction supervision	\$50,000
Construction	\$452,000
TOTAL	\$502,000
FUNDING	
Reserve - Water	\$60,000
Reserve - Waste Water	\$11,000
PTIF	\$15,000
Res Fd - Fed Gas Tax	\$416,000
TOTAL	\$502,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Annual Resurfacing Program

PROJECT #	DEPARTMENT	LOCATION
31	Roads	Various

PROJECT DETAILS

SCOPE OF THE WORK

Resurfacing 1.2km (aka mill and pave) of topcoat asphalt. Exact locations determined in spring prior to tender. Arterial and Collector roads prioritized.

JUSTIFICATION

Important component of road management program. Remediation work verified in 2014 Roads Needs Study.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Resurfacing is a lifecycle event for asphalt roadways required to achieve estimated useful life.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Asphalt Contractor	\$145,000
TOTAL	\$145,000
FUNDING	
Reserve - Roads	\$145,000
TOTAL	\$145,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Water St. S Culvert Repairs

PROJECT #	DEPARTMENT	LOCATION
32	Roads	Water St. S

PROJECT DETAILS

SCOPE OF THE WORK

Repair culvert barrel end, install diaphragm and reduced diameter of culvert at either end to eliminate the existing retaining walls.

JUSTIFICATION

As per recommendation in 2017 Bridge Inspection Report retaining walls in poor condition could collapse causing lane restrictions or road closure. Existing Union Gas main undermined from culvert degradation. Three options considered during design. Lowest life-cycle option recommended.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Maintenance required to avoid accelerated degradation/lane closures and for asset to achieve its useful life

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Consultant, Engineering Fees, Legal and	\$36,300
Construction	\$225,700
Contingency	\$25,000
TOTAL	\$287,000
FUNDING	
Reserve - Roads	\$287,000
TOTAL	\$287,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Egan Ave Reconstruction - Engineering

PROJECT #	DEPARTMENT	LOCATION
33	Roads	Egan Ave (James St. N to Wellington St. N)

PROJECT DETAILS

SCOPE OF THE WORK

Project includes design engineering and Ministry approval application for extension of the sanitary sewer, storm sewer and watermain on Egan Ave. from Peel St. to Wellington St. to service a proposed development. The project also includes reconstruction of Egan Ave to an urban cross section from Peel St. to James St. N.

JUSTIFICATION

Developer required to service new lots as part of proposed development on Egan Ave. Development Charges Bylaw supports project and the road improvements.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

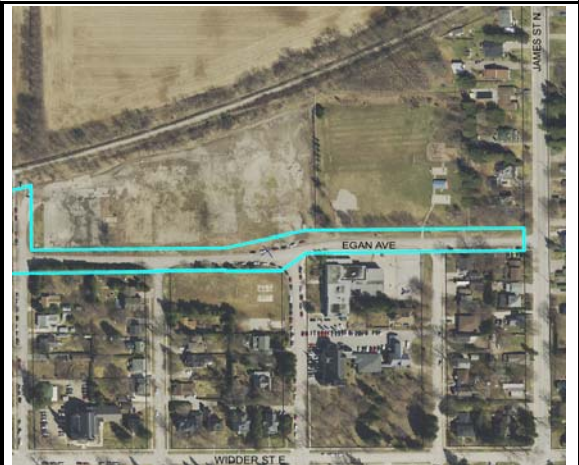
Appropriate investment in infrastructure to respond to community growth.

SUPPORTED BY STRATEGIC PLAN Yes

Reconstruction services new medium density housing stock and improves pedestrian facility safety in the area around Holy Name School.

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$35,000
TOTAL	\$35,000
FUNDING	
Reserve - Water	\$1,000
Res Fd - Dev Charges	\$8,000
Reserve - Roads	\$7,000
Developer/Owner/Other	\$19,000
TOTAL	\$35,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Pedestrian Cross Over Upgrades

PROJECT #	DEPARTMENT	LOCATION
34	Roads	James St. North and South

PROJECT DETAILS

SCOPE OF THE WORK

Installation of Level 2 Type B Pedestrian crossover, includes additional pole, signage , 360 degree amber flasher w/ user activation and solar charging

JUSTIFICATION

Ontario Traffic Manual Book 15 has been revised, more options are included for pedestrian cross over facilities. Cross overs would function 24x7 and not require crossing guard. Similar units have been successfully deployed in surrounding larger municipalities with higher average daily vehicle counts.

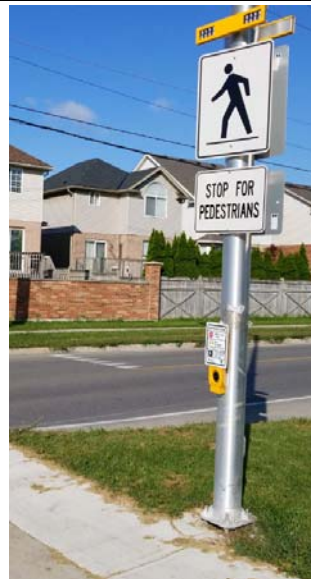
PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Not supported by AMP, service level increase for existing established crossing.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Equipment, poles & line painting	\$26,000
TOTAL	\$26,000
FUNDING	
Reserve - Roads	\$26,000
TOTAL	\$26,000



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Asset Management - Levels of Service

PROJECT #	DEPARTMENT	LOCATION
35	Admin	Various

PROJECT DETAILS

SCOPE OF THE WORK

Consultant assistance developing the Town's Asset Management Plan's Levels of Service. Town would join Perth County municipalities in joint project.

JUSTIFICATION

Legislative requirement to develop Levels of Service for Asset Management Plan. Town staff require expert assistance developing levels of service for AMP, which will be a key input on future investment decisions.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Work directly supports the advancement of the Towns Asset Management Plan

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS

Equipment, Consultant, Engineering Fees	\$17,000
TOTAL	\$17,000

FUNDING

Reserve - General Capital	\$17,000
TOTAL	\$17,000

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Annual Sidewalk & Concrete Program

PROJECT #	DEPARTMENT	LOCATION
36	Roads	Various

PROJECT DETAILS

SCOPE OF THE WORK

Removal and replacement of concrete sidewalk panels that have been identified through condition inspections to be trip hazards or have extensive surface deterioration. Removal and replacement of concrete curb as required.

JUSTIFICATION

Required to maintain an acceptable service level for sidewalks and to meet provincial minimum maintenance standards. Reduces liability associated with trips and falls. Curb replacements often required to improve drainage and reduce standing water on roadways, reducing asphalt damage.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

Important component of sidewalk maintenance program to maintain level of service and improve sidewalk and curb asset conditions.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Construction	\$85,000
TOTAL	\$85,000
FUNDING	
Reserve - Roads	\$85,000
TOTAL	\$85,000



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Sarnia GTT Bridge Repairs

PROJECT #	DEPARTMENT	LOCATION
37	Roads	Sarnia GTT Bridge

PROJECT DETAILS

SCOPE OF THE WORK

Complete painting of light pots on Sarina Bridge, replacement bulbs and ballast, cleaning of existing globes, install electrical outlets lower on light standards for events

JUSTIFICATION

Maintenance of existing asset, identified in 2016 and forward capital plans.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSEST MANAGEMENT PLAN Yes
Maintenance of existing asset, identified in 2016 and forward capital plans.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS

Equipment, Consultant, Engineering Fees	\$15,000
(continuation of 2018 project)	
TOTAL	\$15,000

FUNDING

Reserve - General Capital	\$15,000
TOTAL	\$15,000

**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Municipal Tree Inventory

PROJECT #	DEPARTMENT	LOCATION
38	Roads	Various

PROJECT DETAILS

SCOPE OF THE WORK

Procurement of a tree inventory to determine the number of, location, age and species distribution of Town trees.

JUSTIFICATION

Reduce time spent determining location of Town and private trees. Assess the health of the trees to better determine maintenance practices and mitigate liability. Understand species and ages of trees to foster a resilient urban forest against tree disease and severe weather events. To be phased over 4 years equally to align with Quadrant Pruning activities.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSEST MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar 4 - Culture & Recreation, "A Focused Parks Strategy" - Investigate implementing a forestry and tree management policy for the Town. An inventory of municipal trees can better inform staff when executing a management policy.

BUDGET

COSTS

Inventory	\$7,500
TOTAL	\$7,500

FUNDING

Reserve - Roads	\$7,500
TOTAL	\$7,500

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Floodwall Remediation

PROJECT #	DEPARTMENT	LOCATION
39	Storm	Floodwall - East Side of Thames River

PROJECT DETAILS

SCOPE OF THE WORK

Continuation of 2018 Floodwall Repair project. Masonry grout and concrete repairs to St. Marys Floodwall along the Upper Thames River. UTRCA administering contract.

JUSTIFICATION

2014 Floodwall inspection revealed a number of areas in need of remediation. Masonry grout, concrete repairs, stone replacements and riverview walkway sidewalk repairs were all required. Contract tendered and awarded in 2018. Contract allowed contractor to complete work in 2019.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
 Floodwall restoration a lifecycle event required to prevent accelerated deterioration of the Floodwall structure.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Payment to Upper Thames River Conservation Authority	\$102,000
TOTAL	\$102,000
FUNDING	
Reserve - General Capital	\$102,000
TOTAL	\$102,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Dam Spillway Repairs

PROJECT #	DEPARTMENT	LOCATION
40	Storm	St. Marys Mill Dam

PROJECT DETAILS

SCOPE OF THE WORK

Work includes restoration of mortar joints on exposed masonry face on the main spillway. Project also includes restoration of concrete on downstream face of dam and restore loose or missing segments of the crest. Will result in a more uniform cascade of the weir and prevent concentration of flows at the eroded locations.

JUSTIFICATION

2014 engineering assessment of dam recommended this work to prevent further erosion of spillway crest low points. Majority of water flow is isolated to areas where spillway is eroded. This creates a weak point in the dam which increases the risk of a catastrophic failure. Project requires phasing over multiple years to be completed with Ministry of Natural Resources Guidelines

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSEST MANAGEMENT PLAN No

As of September 2018, Dam is not included in the Asset Management Plan. Expectation that Strategic Asset Management Policy will include dam moving forward. Preventative maintenance will reduce likelihood of catastrophic failure

SUPPORTED BY STRATEGIC PLAN Yes

Address the strategic priority of developing a maintenance plan for Town owned heritage assets.

BUDGET

COSTS

Equipment, Consultant, Engineering Fees	\$190,000
TOTAL	\$190,000



FUNDING

Res Fd - OCIF	\$190,000
TOTAL	\$190,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Victoria Bridge Stormwater Outlet Repair

PROJECT #	DEPARTMENT	LOCATION
41	Storm	Victoria Bridge (Queen St.)

PROJECT DETAILS

SCOPE OF THE WORK

Storm sewer outlet structure on the northwest side of the Victoria Bridge is badly deteriorated. Concrete repair of outlet structure.

JUSTIFICATION

High priority storm sewer remedial work based on condition. Postponing project could result in further undermining of outlet structure and erosion along Victoria Bridge abutment.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Lifecycle maintenance required to realize full asset life expectancy.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Construction	\$8,000
TOTAL	\$8,000
FUNDING	
Reserve - General Capital	\$8,000
TOTAL	\$8,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Park St. Catch Basin Installation

PROJECT #	DEPARTMENT	LOCATION
42	Storm	Park St. (Church St. S to Tracy St.)

PROJECT DETAILS

SCOPE OF THE WORK

Installation of a catch basin with connection to existing storm sewer on the south side of Park Street east of Church Street. Project to be completed by Town Public Works forces.

JUSTIFICATION

Several heavy rains in 2018 resulted in stormwater leaving the asphalt roadway and entering private property at driveway entrances on Park Street. Purpose of project is to reduce the likelihood of stormwater leaving the Town roadway during future storms which causes flooding on private property.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

SUPPORTED BY STRATEGIC PLAN No

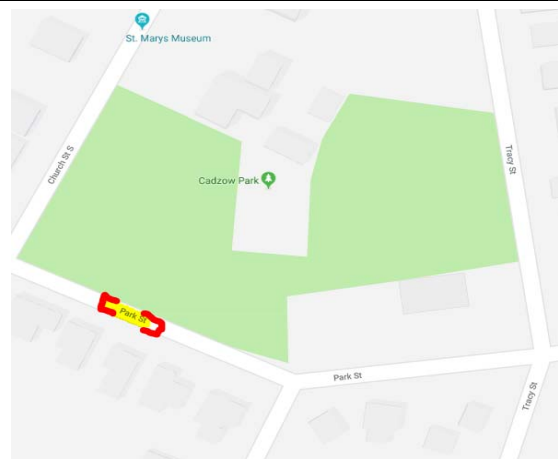
BUDGET

COSTS

Materials	\$9,000
TOTAL	\$9,000

FUNDING

Reserve - General Capital	\$9,000
TOTAL	\$9,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Brock Street Sidewalk - PTIF Grant

PROJECT #	DEPARTMENT	LOCATION
43	Roads	Brock Street from Elgin St. to Rogers St.

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of curb and installation of new sidewalk on Brock St. from Elgin St. to Rogers St.

JUSTIFICATION

Sidewalk installation supported by PTIF Grant. Pedestrian facility network in east ward forces students who live east of Brock St. to walk to Huron St. via Elgin St. E. in order to get to school. A 4-way stop is installed at the intersection of Elgin and Huron to accommodate this increased foot traffic. This additional stop sign on Huron St. impacts traffic patterns in the east ward and results in excessive traffic on other local roads without stop signs rather than keeping traffic on Huron St. which is a collector road. Introducing this sidewalk on Brock will allow the removal of the north/south stop sign at the intersection of Huron St. and Elgin St., which will restore normal traffic patters in the area. The curb replacement is required because there is currently not sufficient room for vehicles to park in driveways without reducing width of road.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN No

This project is designed to improve the pedestrian infrastructure in the east ward and restore traffic conditions to their intended state, with higher traffic volumes on collector roads. Reduced traffic volumes on local roads will reduce wear on those roads designed to a lower standard and will allow road asphalt assets to reach anticipated useful life.

SUPPORTED BY STRATEGIC PLAN No

BUDGET

COSTS	
Construction	\$48,000
TOTAL	\$48,000
FUNDING	
Reserve - Roads	\$30,000
PTIF	\$18,000
TOTAL	\$48,000



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: WPCP - Supernate Well Replacement

PROJECT #	DEPARTMENT	LOCATION
44	W Water	WPCP - 309 Thomas Street, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

Project design began in 2018 and is scheduled to be shovel ready by the 2019 construction season. Project to include the construction of a new supernate well with decommissioning of the existing structure as well as valve replacements on the Primary Diaster and main facility by-pass structure.

JUSTIFICATION

The supernate well, original to the Water Pollution Control Plant (1972) has been exposed to harsh wastewater environments for over 45 years and has deteriorated to a level where rehabilitation is no longer a feasible option and replacement is required. The concrete structure has significant deterioration and break away which is causing issues with internal pumps and operation.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

Project focuses on repairing or replacing existing infrastructure. Condition assessments have identified the supernate well to be a high priority replacement due to its advanced state of deterioration. AMP recommends that an appropriate percentage of the replacement costs should be allocated for the Town's O&M requirements.

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar No. 1 - Infrastructure, Developing a comprehensive and progressive infrastructure plan. St. Marys is committed to developing a progressive and sustainable infrastructure plan that meets the infrastructure needs of today and tomorrow. This will require a balance between building and regular maintenance. Initiative: Identify immediate needs in the community.

BUDGET

COSTS	
Engineering / Contract Management	\$29,000
Construction	\$471,000
TOTAL	\$500,000
FUNDING	
Reserve - Waste Water	\$500,000
TOTAL	\$500,000



COMMENTS

Project design awarded in 2018 for shovel ready project in 2019. Main By-Pass Valve replacement has been identified as significant Inflow and Infiltration source. When river levels are high within the Thames River.

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Sanitary Sewer Inspections & Repairs

PROJECT #	DEPARTMENT	LOCATION
45	W Water	Easement A5 - East side of Thames River

PROJECT DETAILS

SCOPE OF THE WORK

Significant deterioration has occurred along the A5 Sanitary easement from Victoria Street to James Street. Project to be phased based on available annual funds to include new ladder rungs, frames and lids on sanitary manhole structures.

JUSTIFICATION

The sanitary manholes along Easement A5 service the James Street South industrial lands, south end residential developments and the landfill leachate collection system. The structures run along the Riverview Walkway which has frequent pedestrian traffic. The project will ensure that the frames and lids remain safe given the high traffic area, and ladder rungs replaced for safe egress, when required.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
 Project focuses on repairing existing infrastructure. Condition assessment completed in 2018 identified structures to be in poor condition and the project has been prioritized accordingly. AMP recommendation that an appropriate percentage of the replacement costs should be allocated for the Town's O&M requirements.

SUPPORTED BY STRATEGIC PLAN Yes
 Strategic Pillar No. 1 - Infrastructure, Developing a comprehensive and progressive infrastructure plan. St. Marys is committed to developing a progressive and sustainable infrastructure plan that meets the infrastructure needs of today and tomorrow. This will require a balance between building and regular maintenance. Initiative: Identify immediate needs in the community.

BUDGET

COSTS	
Contracted Services / Construction	\$25,000
TOTAL	\$25,000
FUNDING	
Reserve - Waste Water	\$25,000
TOTAL	\$25,000



TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Water - James South WM Alt.

PROJECT #	DEPARTMENT	LOCATION
46	Water	162 James Street South, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

Project to include the relocation of an existing 250mm dia. Asbestos cement watermain around an existing stormwater collection pipe. Watermain is to be relocated below existing storm pipe to create proper clearance

JUSTIFICATION

Prior watermain break on the 250 mm dia. Asbestos cement pipe identified improper clearance and separation of existing watermain and storm water pipe crossing. Watermain alteration design completed in 2018 in preparation for 2019 construction.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

Town should assess its short, medium and long-term capital, and operations and maintenance needs and ensure that an appropriate level of funding is allocated towards these requirements.

SUPPORTED BY STRATEGIC PLAN No

Strategic Pillar No. 1 - Infrastructure, Developing a comprehensive and progressive infrastructure plan. St. Marys is committed to developing a progressive and sustainable infrastructure plan that meets the infrastructure needs of today and tomorrow. This will require a balance between building and regular maintenance. Initiative: Identify immediate needs in the community.

BUDGET

COSTS	
Contractor / Construction	\$70,000
TOTAL	\$70,000
FUNDING	
Reserve - Water	\$70,000
TOTAL	\$70,000

COMMENTS

Project was originally approved as part of the 2018 capital budget, however was postponed due to a variety of reasons. Project would be best completed as a provisional item to larger road reconstruction project to maximize efficiencies and economies of scale.

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Landfill - EA

PROJECT #	DEPARTMENT	LOCATION
47	Landfill	1221 Water Street South, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

Work with Ministry approval agency, consultants and interested parties to finalize the work plan based on received comments and prepare EA for final submission for approval.

JUSTIFICATION

Individual Environmental Assessment commenced in 2013 to determine future solid waste management needs. The EA has identified expansion as the preferred alternative. Project is near completion having been submitted for draft review in 2017, and various communications between the Town, consultants and approval agency in 2018 to finalize scope of work needed for final submission.

PRE- BUDGET APPROVAL No

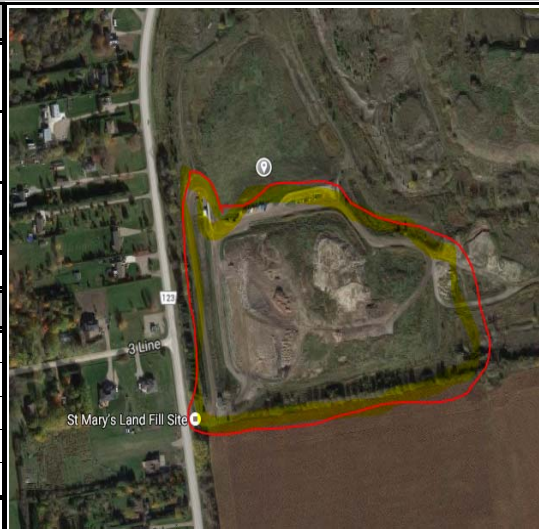
SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Landfill cells have reached the end of their projected life and additional filling capacity is required to maintain current facility operations and community needs.

SUPPORTED BY STRATEGIC PLAN Yes
Strategic Pillar No. 1 - Infrastructure, Waste Management Plan. With anticipated proactive measures for growth (Residential, commercial and industrial), there will be a need for active consideration of optimizing landfill services, but with a view to controlled costs and forward thinking environmental initiatives. Plan for a new long term review of waste management, taking into account new and more prescriptive provincial standards.

BUDGET

COSTS	
Engineering	\$204,000
TOTAL	\$204,000

FUNDING	
Reserve - Landfill	\$204,000
TOTAL	\$204,000



COMMENTS

Project approved as part of 2018 Capital Budget - Carried over to 2019. Approved Budget of \$220,000.00 - Balance of approved budget depicted above.

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Landfill - EPA Approvals

PROJECT #	DEPARTMENT	LOCATION
48	Landfill	1221 Water Street South, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

Pending successful approval of the Future Solid Waste Disposal Environmental Assessment, Environmental Protection Act and Ontario Water Resources Act requirements must be satisfied for the proposed landfill expansion. This project would provide the Engineering support required to satisfy those requirements.

JUSTIFICATION

The Town is currently on Notice No. 5 for interim filling approval at the St. Marys landfill site which permits additional filling in excess of original landfill design and approvals while the Environmental Assessment is finalized and the Town is able to design a planned expansion. This project would ensure that the Town is able to carry out design and approvals works immediately upon receipt of successful approval of the EA, should it be received

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes

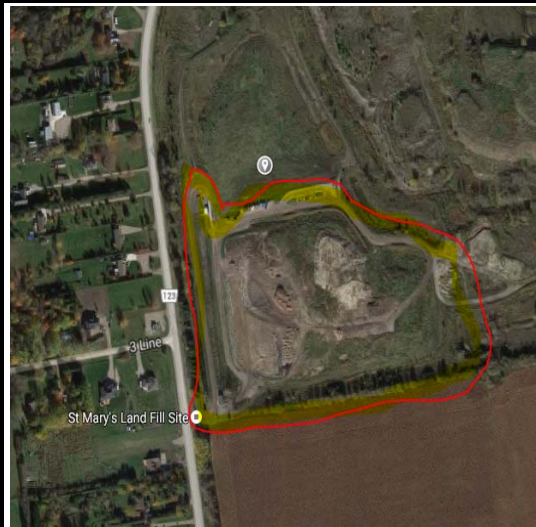
Landfill cells have reached the end of their projected life and additional filling capacity is required to maintain current facility operations and community needs.

SUPPORTED BY STRATEGIC PLAN Yes

Strategic Pillar No. 1 - Infrastructure, Waste Management Plan. With anticipated proactive measures for growth (Residential, commercial and industrial), there will be a need for active consideration of optimizing landfill services, but with a view to controlled costs and forward thinking environmental initiatives. Plan for a new long term review of waste management, taking into account new and more prescriptive provincial standards.

BUDGET

COSTS	
Engineering and Approvals	\$200,000
TOTAL	\$200,000
FUNDING	
Reserve - Landfill	\$200,000
TOTAL	\$200,000



COMMENTS

Project to be completed pending the final submission of the Future Solid Waste Disposal Needs Environmental Assessment and its potential approval.

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Water - Valve Repairs

PROJECT #	DEPARTMENT	LOCATION
49	Water	Various Locations, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

Project to consist of the repair and / or replacement of existing water distribution valves ranging in size from 150mm to 300mm. Public Works Dept. to provide excavation services with Ontario Clean Water Agency to complete repairs and / or replacements.

JUSTIFICATION

With a fully developed valve exercising program implemented throughout the Town on an annual basis, deficiencies are routinely identified. Valves which are identified as broken or not operable are prioritized for repair and / or replacement. Project ensures that resources are available to address deficiencies once they are identified and that the system is in a fit state of repair in the event of unplanned events or

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Town should assess its short-, medium- and long term capital, and operations and maintenance needs and ensure that an appropriate level of funding is allocated towards these requirements.

SUPPORTED BY STRATEGIC PLAN Yes
Strategic Pillar No. 1 - Infrastructure, Developing a comprehensive and progressive infrastructure plan. St. Marys is committed to developing a progressive and sustainable infrastructure plan that meets the infrastructure needs of today and tomorrow. This will require a balance between building and regular maintenance. Initiative: Identify immediate needs in the community.

BUDGET

COSTS	
Construction Materials	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - Water	\$15,000
TOTAL	\$15,000



**TOWN OF ST. MARYS
2019 Capital Project**

PROJECT: Water - Booster Station Rehab

PROJECT #	DEPARTMENT	LOCATION
50	Water	317 James Street South, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

Project to consist of the inspection, cleaning and rehabilitation of the emergency water booster pump on James Street South.

JUSTIFICATION

The Booster Station is identified as one of five key water system facilities which are listed in the Well Inspection and Maintenance Plan. The plan recommends rehabilitation or maintenance work on a five year cycle to ensure optimal system operation. This was last completed in 2013. The station also provides fire protection to major industrial users in the James Street South area.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSET MANAGEMENT PLAN Yes
Town should assess its short, medium and long-term capital, operations and maintenance needs and ensure that an appropriate level of funding is allocated towards these requirements.

SUPPORTED BY STRATEGIC PLAN Yes
Strategic Pillar No. 1 - Infrastructure, Developing a comprehensive and progressive infrastructure plan. St. Marys is committed to developing a progressive and sustainable infrastructure plan that meets the infrastructure needs of today and tomorrow. This will require a balance between building and regular maintenance. Initiative: Identify immediate needs in the community.

BUDGET

COSTS	
Construction	\$20,000
TOTAL	\$20,000
FUNDING	
Reserve - Water	\$20,000
TOTAL	\$20,000

TOWN OF ST. MARYS 2019 Capital Project

PROJECT: Child Care Centre Outdoor Turf

PROJECT #	DEPARTMENT	LOCATION
51	Admin	191 Peel Street North

PROJECT DETAILS

SCOPE OF THE WORK

The installation of artificial turf in the Outdoor Learning area at the Child Care Centre.

JUSTIFICATION

When the Outdoor learning area was built the idea was to have a natural play area. So natural grass was installed over artificial turf and rubber surfaces. Staff wanted the area to be as natural as possible for the children. Due to the heavy use of the play areas the grass has struggled to survive. Currently most of the playground has a dirt surface as the grass has died out. The installation of turf will reduce the amount of dirt carried back into the facility by the children and make a more pleasant play environment.

PRE- BUDGET APPROVAL No

SUPPORTED BY ASSEST MANAGEMENT PLAN Yes

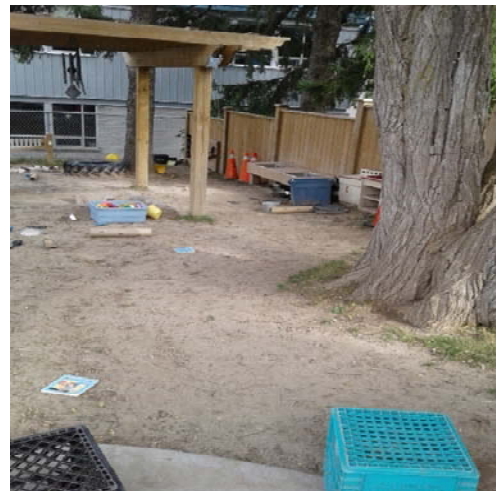
SUPPORTED BY STRATEGIC PLAN No

Yes it does

BUDGET

COSTS	
Equipment, Consultant, Engineering Fees	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - General Capital	\$15,000
TOTAL	\$15,000

Existing Play Area



Town of St. Marv's
Year 2 to 10 Capital Plan
2019 Budget
Revised April 9, 2019

Project Short Description	Location	Dept	Project Details	Funding	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
1 Downtown Revitalization Study	Ec Dev	Ec Dev		Res Fd - Dev Charges	-	26	-	-	-	-	-	-	-	26
2 Downtown Revitalization Study	Ec Dev	Ec Dev		Reserve - General Capital	-	30	-	-	-	-	-	-	-	30
3 Energy Efficiency Upgrades	All facilities	Fac	All facilities	Reserve - General Capital	50	50	50	50	50	50	50	50	50	450
4 General Building Repair (approved 2015 cfwd)	Cemetery Chapel	Fac	Cemetery Chapel	Reserve - General Capital	-	-	5	-	-	-	-	-	-	5
5 Interior And Exterior Paint	Cemetery Chapel	Fac	Cemetery Chapel	Reserve - General Capital	-	-	-	-	-	10	-	-	-	10
6 Interior And Exterior Paint	Cemetery Office	Fac	Cemetery Office	Reserve - General Capital	-	-	-	-	-	-	-	10	-	10
7 Roof Replacement	Cemetery Office	Fac	Cemetery Office	Reserve - General Capital	20	-	-	-	-	-	-	-	-	20
8 Windows	Cemetery Office	Fac	Cemetery Office	Reserve - General Capital	10	-	-	-	-	-	-	-	-	10
9 Fire Hall Renovation	Fire hall	Fac	Fire hall	Reserve - General Capital	1,144	-	-	-	-	15	-	-	-	1,159
10 Fire Hall Renovation	Fire hall	Fac	Fire hall	Reserve - General Capital	356	-	-	-	-	-	-	18	-	374
11 Carpet	Library	Fac	Library	Reserve - General Capital	-	-	-	-	-	-	-	24	-	24
12 Elevator Assessment / Replacement	Library	Fac	Library	Reserve - General Capital	150	-	-	-	-	-	-	-	-	150
13 Library Basement	Library	Fac	Library	Reserve - General Capital	-	25	-	-	-	-	-	-	-	25
14 HVAC Replacement	Lind Sportsplex	Fac	Lind Sportsplex	Reserve - General Capital	10	-	-	-	-	-	-	5	-	15
15 Washroom Renovations	Lind Sportsplex	Fac	Lind Sportsplex	Reserve - General Capital	10	-	-	-	-	-	-	-	-	10
16 Painting	Lind Sportsplex	Fac	Lind Sportsplex	Reserve - General Capital	-	8	-	-	-	-	8	-	-	16
17 HVAC	MOC	Fac	MOC	Reserve - General Capital	-	10	-	-	-	-	-	-	-	10
18 Barn Painting	Museum	Fac	Museum	Reserve - General Capital	-	-	-	-	-	-	10	-	-	10
19 Addition (collections storage program)	Museum	Fac	Museum	Reserve - General Capital	-	-	700	-	-	-	-	-	-	700
20 Barn Roof	Museum	Fac	Museum	Reserve - General Capital	-	-	-	-	-	-	-	8	-	8
21 Hot/Reserve - Water Heater	Museum	Fac	Museum	Reserve - General Capital	-	-	5	-	-	-	-	-	-	5
22 HVAC	Museum	Fac	Museum	Reserve - General Capital	50	-	-	-	-	-	-	-	-	50
23 Museum Roof	Museum	Fac	Museum	Reserve - General Capital	-	-	-	-	-	-	25	-	-	25
24 Museum Sign	Museum	Fac	Museum	Reserve - General Capital	-	-	-	-	7	-	-	-	-	7
25 Paint / Ext	Museum	Fac	Museum	Reserve - General Capital	-	40	-	-	-	-	-	-	-	40
26 Replace Windows	Museum	Fac	Museum	Reserve - General Capital	-	30	-	-	-	-	-	-	-	30
27 Workshop Exterior Work (paint, woodwork)	Museum	Fac	Museum	Reserve - General Capital	-	-	-	-	6	-	-	-	-	6
28 Workshop Roof	Museum	Fac	Museum	Reserve - General Capital	-	-	-	-	-	-	8	-	-	8
29 Painting	Old Reserve - Water Tower	Fac	Old Reserve - Water Tower	Reserve - General Capital	-	-	-	-	-	-	40	-	-	40
30 MOC Parking Lot Paving	MOC	Fac	MOC	Reserve - General Capital	40	-	-	-	-	-	-	-	-	40
31 Air Handlers	Town Hall	Fac	Town Hall	Reserve - General Capital	-	-	-	-	-	5	5	-	-	10
32 Council Chambers - Upgrade	Town Hall	Fac	Town Hall	Reserve - General Capital	25	-	-	-	-	-	-	-	-	25
33 Council Chambers - Replace Carpet council	Town Hall	Fac	Town Hall	Reserve - General Capital	-	15	-	-	-	-	-	-	-	15
34 Roof Maintenance	Town Hall	Fac	Town Hall	Reserve - General Capital	300	-	-	-	-	-	-	-	-	300
35 Boiler Replacement	Via	Fac	Via	Reserve - General Capital	-	-	-	-	40	-	-	-	-	40
36 Interior And Exterior Paint	Via	Fac	Via	Reserve - General Capital	-	-	-	25	-	-	-	-	-	25
37 Roof Replacement	Via	Fac	Via	Reserve - General Capital	-	-	-	-	-	-	-	75	-	75
38 Window Replacement	Via	Fac	Via	Reserve - General Capital	75	-	-	-	-	-	-	-	-	75
39 Skate Tile Replacement	PRC	Fac	PRC	Reserve - General Capital	100	-	-	-	-	-	-	-	-	100
40 Aquatic Light Retrofit (pool lights)	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	25	-	-	-	25
41 Circulation Pool Pump	PRC	Fac	PRC	Reserve - General Capital	-	-	-	10	-	-	-	-	-	10
42 Community Centre Flooring - Hall & Entrance	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	25	-	-	-	25
43 Community Centre Painting - Hall & Entrance	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	34	-	-	-	34
44 Community Centre Painting & Flooring - Hall &	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	34	-	-	-	34
45 Compressor Room - Water Treatment	PRC	Fac	PRC	Reserve - General Capital	-	7	-	-	-	-	-	7	-	14
46 Cook Exhaust Fans (5)	PRC	Fac	PRC	Reserve - General Capital	16	-	-	-	-	-	-	-	-	16
47 De Dietrich Boiler (2)	PRC	Fac	PRC	Reserve - General Capital	80	-	-	-	-	-	-	-	-	80
48 Dectron (runs pool a/c, heat)	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	-	-	10	-	10
49 Engineered Air (4)(air handlers)	PRC	Fac	PRC	Reserve - General Capital	-	240	-	-	-	-	-	-	-	240
50 Friendship Centre--Replacement Flooring	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	-	45	-	-	45
51 Water Tanks (6)	PRC	Fac	PRC	Reserve - General Capital	-	60	-	-	-	-	-	-	-	60
52 PRC Guest Services Desk Rebuild	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	-	20	-	-	20
53 Hobart dishwasher	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	-	15	-	-	15
54 Hrv1 Cook Heat/Cool	PRC	Fac	PRC	Reserve - General Capital	-	10	-	-	-	-	-	-	-	10
55 Ice Re-Surfacer (Zamboni, Olympia)	PRC	Fac	PRC	Reserve - General Capital	-	-	85	-	-	-	-	-	-	85
56 John Wood Gas Reserve - Water Heater (CC)	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	5	-	-	-	-	5
57 Lennox Furnace (CC)	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	-	6	-	-	6
58 Olympia Ice Edger	PRC	Fac	PRC	Reserve - General Capital	-	-	8	-	-	-	-	-	-	8
59 R.O Water System (ice flooding)	PRC	Fac	PRC	Reserve - General Capital	10	-	-	-	-	-	-	10	-	20
60 Replacement Arena Skate Floor	PRC	Fac	PRC	Reserve - General Capital	50	-	-	-	-	-	-	100	-	150
61 Retro Fit Arena Ice Pad Lights--Wiring And Fixtures	PRC	Fac	PRC	Res Fd - Fed Gas Tax	-	-	-	-	25	15	-	-	-	40
62 RTAC 1	PRC	Fac	PRC	Reserve - General Capital	25	-	-	-	-	-	-	-	-	25
63 RTAC 2	PRC	Fac	PRC	Reserve - General Capital	25	-	-	-	-	-	-	-	-	25
64 RTAC 4 (Roof Top Air Conditioner/Heater)	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	10	-	-	-	10
65 RTAC 5	PRC	Fac	PRC	Reserve - General Capital	25	-	-	-	-	-	-	-	-	25
66 RTAC 6	PRC	Fac	PRC	Reserve - General Capital	25	-	-	-	-	-	-	-	-	25
67 Scissor Lift	PRC	Fac	PRC	Reserve - General Capital	25	-	-	-	-	-	10	-	-	35
68 Toromont Cimco Dehumidification Unit	PRC	Fac	PRC	Reserve - General Capital	-	100	-	-	-	-	-	-	-	100
69 VP1 Armstrong Circulation Pump	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	5	-	-	-	5
70 VP2 Armstrong Circulation Pump	PRC	Fac	PRC	Reserve - General Capital	-	-	-	-	-	5	-	-	-	5
71 Walkin Cooler (CC)	PRC	Fac	PRC	Reserve - General Capital	12	-	-	-	-	-	-	-	-	12
72 Walkin Cooler (FC)	PRC	Fac	PRC	Reserve - General Capital	12	-	-	-	-	-	-	-	-	12
73 Development Charge Study	Finance	Finance	Finance	Reserve - General Capital	-	-	11	-	-	-	-	11	-	22

**Town of St. Marv's
Year 2 to 10 Capital Plan
2019 Budget
Revised April 9, 2019**

Project Short Description	Location	Dept	Project Details	Funding	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
74 Walkin Freezer (FC)	PRC	Fac	PRC	Reserve - General Capital	12	-	-	-	-	-	-	-	-	12
75 Development Charge Study	Finance	Finance	Finance	Res Fd - Dev Charges	-	-	18	-	-	-	-	18	-	36
76 York Air Unit (CC)	PRC	Fac	PRC	Reserve - General Capital	30	-	-	-	-	-	30	-	-	60
77 PRC Pool Gouting	PRC	Fac	PRC	Reserve - General Capital	-	-	30	-	-	-	-	-	-	30
78 Cadzow Patio	Cadzow	Fac	Cadzow	Reserve - General Capital	30	-	-	-	-	-	-	-	-	30
79 IT Equipment Replacement	Various	IT	Replacement of Workstations	Reserve - General Capital	15	15	15	15	15	15	15	15	15	135
80 Annual Circulating Collection Purchase	Library	Library	Library	Reserve - Library	53	53	53	53	53	53	53	53	53	477
81 Annual Circulating Collection Purchase	Library	Library	Library	Res Fd - Dev Charges	5	5	5	5	5	5	5	5	5	45
82 Library Expansion	Library	Library	Library	Debenture	-	-	-	-	-	3,585	-	-	-	3,585
83 Library Expansion	Library	Library	Library	Res Fd - Dev Charges	-	-	-	-	-	200	-	-	-	200
84 Zoning By-law	Planning	Planning	Planning	Reserve - General Capital	37	-	-	-	-	37	-	-	-	74
85 Zoning By-law	Planning	Planning	Planning	Res Fd - Dev Charges	7	-	-	-	-	7	-	-	-	14
86 Official Plan	Planning	Planning	Planning	Reserve - General Capital	-	-	-	41	-	-	-	-	-	41
87 Official Plan	Planning	Planning	Planning	Res Fd - Dev Charges	-	-	-	14	-	-	-	-	-	14
88 Air Compressor	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	-	-	-	-	-	50	-	-	-	50
89 Boots	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	-	-	-	-	13	-	-	-	-	13
90 Bunker Gear	Fire hall	Fire	Reserve - Fire Equipment	Reserve - Fire Capital	-	-	-	-	50	-	-	-	-	50
91 Generator	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	5	-	-	-	-	-	-	5	-	10
92 Fire Small Capital - Cut Off Saw, Water Rescue	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	5	3	5	-	8	-	5	3	-	29
93 Helmets	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	-	-	-	7	-	-	-	-	-	7
94 Pagars	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	-	-	-	-	-	20	-	-	-	20
95 Portable Pumps	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	5	-	-	5	-	-	5	-	-	15
96 Portable Radios	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	-	-	-	-	-	-	20	-	-	20
97 Thermal Imaging Camera	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	15	-	-	-	-	-	-	-	-	15
98 Pick-Up Truck New	Fire hall	Fire	Reserve - Fire Equipment	Reserve - Fire Capital	-	-	-	40	-	-	-	-	-	40
99 Pumper	Fire hall	Fire	Reserve - Fire Equipment	Reserve - Fire Capital	-	525	-	-	-	-	-	-	-	525
100 Hose 38mm, 65mm, 100mm	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	-	3	-	3	-	3	-	3	-	12
101 Low Pressure Air Bag system	Fire hall	Fire	Reserve - General Capital	Reserve - General Capital	10	-	-	-	-	-	-	-	-	10
102 Rescue Truck	Fire hall	Fire	Reserve - Fire Equipment	Reserve - Fire Capital	-	-	-	-	-	-	-	-	525	525
103 Columbarium (additional units)	Cemetery	Cem	Cemetery	Reserve - General Capital	-	-	-	-	-	53	-	-	-	53
104 Waste Management Improvements	Site Expansion - Construction	Landfill	Site Expansion - Construction	Debenture	1,005	-	-	-	-	-	-	-	-	1,005
105 L-05 - 2013 Linhai Utility Vehicle	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	7	-	-	-	-	-	-	-	7
106 L-20 - 2014 Dodge pickup	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	35	-	-	-	-	35
107 L-30 - 2011 Chev pickup	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	35	-	-	-	-	-	-	-	35
108 L-40 - 2014 Dodge pickup	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	35	-	-	-	-	35
109 L-50 - 2014 Dodge pickup	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	35	-	-	-	-	35
110 L-60 - Trailer	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	10	-	-	-	-	-	-	10
111 J-10 - 2001 JCB backhoe	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	-	120	-	-	-	120
112 J-30 - 2013 Cat Loader	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	250	-	-	-	-	-	250
113 J-40 - 2000 Sweeper	Refurbish	PW Equipment	Refurbish	Reserve - PW Equipment	-	320	-	-	-	-	-	-	-	320
114 J-60 - 2015 Caterpillar	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	110	-	-	-	-	110
115 J-70 - 1986 Caterpillar (landfill compactor)	Replacement	PW Equipment	Replacement	Reserve - Landfill	-	-	-	-	-	-	100	-	-	100
116 J-90 - 2014 Trackless	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	170	-	-	-	-	170
117 T-10 - 2012 Dodge Truck - 1 Tonne W/ Plow	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	50	-	-	-	-	-	50
118 T-20 - 2011 International	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	200	-	-	-	-	-	-	-	-	200
119 T-30 - 2003 - 2016 Freightliner	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	-	-	225	-	-	225
120 T-40 - 2013 Freightliner	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	225	-	-	-	-	-	-	225
121 T-30 - Pavement Edger	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	8	-	-	-	-	-	8
122 T-60 Sander Applicator (Between T10 & T60)	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	5	-	-	-	-	5	-	10
123 R-10 - 1999 Vactor	Refurbish	PW Equipment	Refurbish	Reserve - PW Equipment	-	-	-	-	-	225	-	-	-	225
124 R-20 - 1991 Chipper	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	50	-	-	-	-	-	-	50
125 R-40 - Generator	Replacement	PW Equipment	Replacement	Reserve - PW Equipment	-	-	-	-	-	-	50	-	-	50
126 Annual Resurfacing Program	Various	Roads	Roads	Reserve - Roads	160	176	193	213	234	257	283	311	342	2,169
127 Egan Ave (James St. N to Wellington St. N)	Reconstruction - Engineering	Roads	Roads	Reserve - Water	10	-	-	-	-	-	-	-	-	10
128 Egan Ave (James St. N to Wellington St. N)	Reconstruction - Engineering	Roads	Roads	Res Fd - Dev Charges	240	-	-	-	-	-	-	-	-	240
129 Egan Ave (James St. N to Wellington St. N)	Reconstruction - Engineering	Roads	Roads	Reserve - Roads	226	-	-	-	-	-	-	-	-	226
130 Egan Ave (James St. N to Wellington St. N)	Reconstruction - Engineering	Roads	Roads	Developer/Owner/Other	557	-	-	-	-	-	-	-	-	557
131 Annual Sidewalk / Concrete Program	Various	Roads	Roads	Reserve - Roads	93	102	113	124	136	150	165	182	200	1,265
132 Waterloo St. S (Elgin to Sparling Bush)	Reconstruction	Roads	Reconstruction	Res Fd - Fed Gas Tax	40	377	-	-	-	-	-	-	-	417
133 Waterloo St. S (Elgin to Sparling Bush)	Reconstruction	Roads	Reconstruction	Res Fd - OCIF	-	285	-	-	-	-	-	-	-	285
134 Waterloo St. S (Elgin to Sparling Bush)	Services	Water	Water	Reserve - Water	-	30	-	-	-	-	-	-	-	30
135 Elizabeth St. (Brook to Reserve - Waterloo)	Reconstruction	Roads	Reconstruction	Reserve - Roads	10	400	-	-	-	-	-	-	-	410
136 Elizabeth St. (Brook to Reserve - Waterloo)	Services	Water	Water	Reserve - Water	-	18	-	-	-	-	-	-	-	18
137 Inlet Works - WPCP	Reconstruction	Wastewater	Reconstruction	Debenture	2,000	-	-	-	-	-	-	-	-	2,000
138 Inlet Works - WPCP	Reconstruction	Wastewater	Reconstruction	Grants	2,300	-	-	-	-	-	-	-	-	2,300
139 Wellington St S (Bridg to Park St)	Reconstruction	Roads	Reconstruction	Developer/Owner/Other	1,370	-	-	-	-	-	-	-	-	1,370
140 Wellington St S (Bridg to Park St)	Reconstruction	Wastewater	Reconstruction	Reserve - Waste Water	9	-	-	-	-	-	-	-	-	9
141 Wellington St S (Bridg to Park St)	Reconstruction	Roads	Reconstruction	Res Fd - Dev Charges	69	-	-	-	-	-	-	-	-	69
142 Wellington St S (Bridg to Park St)	Reconstruction	Roads	Reconstruction	Res Fd - Fed Gas Tax	520	-	-	-	-	-	-	-	-	520
143 Wellington St S (Bridg to Park St)	Reconstruction	Water	Reconstruction	Reserve - Water	34	-	-	-	-	-	-	-	-	34
144 Wellington St. N (Parkview to Egan)	Reconstruction	Roads	Reconstruction	Res Fd - Fed Gas Tax	-	56	311	-	-	-	-	-	-	367
145 Wellington St. N (Parkview to Egan)	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	259	-	-	-	-	-	-	259
146 Wellington St. N (Parkview to Egan)	Reconstruction	Roads	Reconstruction	Res Fd - Dev Charges	-	-	119	-	-	-	-	-	-	119

Town of St. Marvs Year 2 to 10 Capital Plan 2019 Budget Revised April 9, 2019					2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	
Project Short Description	Location	Dept	Project Details	Funding											
147	Wellington St. N (Parkview to Egan)	Reconstruction	Water	Res Fd - Dev Charges	Reserve - Water	-	-	33	-	-	-	-	-	33	
148	St. George St. S (Elgin to End)	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	22	-	-	-	-	-	22	
149	St. George St. S (Elgin to End)	Reconstruction	Roads	Reconstruction	Res Fd - OCIF	-	-	-	290	-	-	-	-	290	
150	Wellington St. S. (Park to St. Maria)	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	-	46	47	-	-	-	93	
151	Wellington St. S. (Park to St. Maria)	Reconstruction	Roads	Reconstruction	Res Fd - OCIF	-	-	-	-	570	-	-	-	570	
152	Wellington St. S. (Park to St. Maria)	Water Services	Water		Reserve - Water	-	-	-	68	-	-	-	-	68	
153	Victoria St. (Thames to End)	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	-	30	403	-	-	-	433	
154	Thomas St. (Queen St. to Jones St.)	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	-	15	194	-	-	-	209	
155	Thomas St. (Queen St. to Jones St.)	Reconstruction	Water	Reserve - Water	Reserve - Water	-	-	-	-	84	-	-	-	84	
156	Jones St. (Thomas to Ontario)	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	-	-	29	388	-	-	417	
157	Jones St. (Thomas to Ontario)	Reconstruction	Water		Reserve - Water	-	-	-	-	150	-	-	-	150	
158	Elgin St. E. (James to Church) Curb and asphalt	Reconstruction	Roads		Reserve - Roads	-	-	-	-	15	135	-	-	150	
159	Peel St. S (Queen to King) Curb and asphalt	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	-	-	-	15	210	-	225	
160	Emily St. (Thamesview Cresc. to Pump Station)	Reconstruction	Roads		Reserve - Roads	-	-	-	-	-	-	350	-	350	
161	Emily St. (Thamesview Cresc. to Pump Station)	Reconstruction	Roads		Res Fd - Dev Charges	-	-	-	-	-	-	143	-	143	
162	Emily St. (Thamesview Cresc. to Pump Station)	Reconstruction	Roads		Developer/Owner/Other	-	-	-	-	-	-	1,115	-	1,115	
163	Peel St. N (Station to Egan)	Reconstruction	Roads	Reconstruction	Reserve - Roads	-	-	-	-	-	-	38	508	546	
164	Peel St. N (Station to Egan)	Reconstruction	Water		Reserve - Water	-	-	-	-	-	-	-	80	80	
165	Sarnia GTT Bridge	Concrete and Masonry repairs	Roads	Clean and re-coat railings, remove vegetation	Reserve - Roads	-	-	110	-	-	-	-	-	110	
166	Concrete Recycling A-Gravel Program	A Gravel Source Material Generation	Roads	A Gravel Source Material Generation	Reserve - Roads	-	80	-	-	-	80	-	-	160	
167	Concrete Recycling A-Gravel Program	A Gravel Source Material Generation	Roads	A Gravel Source Material Generation	Reserve - Water	-	40	-	-	-	40	-	-	80	
168	Church St. Bridge	Patch-repair deck top	Roads	Patch-repair deck top	Reserve - Roads	242	-	-	-	-	-	-	-	242	
169	CNR Overpass	Replace strip seals	Roads	Replace strip seals	Reserve - Roads	-	55	-	-	-	-	-	-	55	
170	Park Street Extension	Park St to James St S.	Roads	Park St to James St S.	Res Fd - Dev Charges	-	-	-	-	-	-	584	-	584	
171	Park Street Extension	Park St to James St S.	Roads	Park St to James St S.	Reserve - Roads	-	-	-	-	-	-	827	-	827	
172	Dam Repairs	Repair Embankment Wall - West Side of Millrace	Storm	Repair Embankment Wall - West Side of Millrace	Reserve - Storm Water	-	-	-	159	-	-	-	-	159	
173	Dam Repairs	Repair Concrete Wall - South End of Millrace Island	Storm	Repair Concrete Wall - South End of Millrace Island	Reserve - Storm Water	-	-	-	41	-	-	-	-	41	
174	Dam Repairs	Repair Embankment Wall - West Side of Island	Storm	Repair Embankment Wall - West Side of Island	Reserve - Storm Water	-	-	-	80	-	-	-	-	80	
175	Water - James North Watermain Upgrade	Engineering	Water		Reserve - Water	15	-	-	-	-	-	-	-	15	
176	Water - James North Watermain Upgrade	Construction	Water		Reserve - Water	-	29	-	-	-	-	-	-	29	
177	Water - James North Watermain Upgrade	Construction	Water		Res Fd - Dev Charges	-	98	-	-	-	-	-	-	98	
178	Water Valve Replacement Program	Construction	Water		Reserve - Water	15	15	15	15	15	15	15	15	135	
179	WWTP - Centrifuge Rebuild	Construction	Wastewater	Construction	Reserve - Waste Water	-	-	-	45	-	-	-	-	45	
180	Sanitary Sewer Inspection Pre Reconstruction	Determine Sanitary Work Required	Wastewater	Determine Sanitary Work Required	Reserve - Waste Water	25	25	25	25	25	25	25	25	225	
181	WWTP - General Site Maintenance	Construction	Wastewater	Construction	Reserve - Waste Water	30	-	-	-	-	-	-	-	30	
182	WWTP - Pump Station Rehabilitations	Engineering	Wastewater	Engineering	Reserve - Waste Water	14	-	-	-	-	-	-	-	14	
183	Wastewater Collection - Inflow and Infiltration Study	Engineering	Wastewater		Reserve - Waste Water	66	-	-	-	-	-	-	-	66	
184	Wastewater Collection - Inflow and Infiltration Study	Engineering	Wastewater		Res Fd - Dev Charges	35	-	-	-	-	-	-	-	35	
185	WWTP - Hydraulic Assessment	Engineering	Wastewater		Reserve - Waste Water	50	-	-	-	-	-	-	-	50	
186	WWTP - Environmental Assessment	Engineering	Wastewater		Reserve - Waste Water	-	195	-	-	-	-	-	-	195	
187	WWTP - Electrical System Review	Engineering	Wastewater		Reserve - Waste Water	-	13	-	-	-	-	-	-	13	
188	WWTP - Inlet Works, Grit Removal & Admin Building	Construction	Wastewater		Debenture	-	-	3,976	-	-	-	-	-	3,976	
189	WWTP - Inlet Works, Grit Removal & Admin Building	Construction	Wastewater	Debenture	Res Fd - Dev Charges	-	-	524	-	-	-	-	-	524	
190	WWTP - Installation of 4th inlet pump	Construction	Wastewater		Reserve - Waste Water	-	-	31	-	-	-	-	-	31	
191	WWTP - Installation of 4th inlet pump	Construction	Wastewater		Res Fd - Dev Charges	-	-	89	-	-	-	-	-	89	
192	WWTP - RDT & WAS EQ Pump Upgrades	Construction	Wastewater		Reserve - Waste Water	-	-	120	-	-	-	-	-	120	
193	WWTP - Pump Station Rehabilitations	Construction	Wastewater	Construction	Reserve - Waste Water	-	72	-	-	-	-	-	-	72	
194	WWTP - Sludge Storage Improvements	Construction	Wastewater	Construction	Reserve - Waste Water	-	-	30	-	-	-	-	-	30	
195	WWTP - Environmental Assessment	Engineering	Wastewater	Engineering	Reserve - Waste Water	-	-	-	-	170	-	-	-	170	
196	WWTP - Fourth Inlet Pump Installation	Engineering	Wastewater	Engineering	Reserve - Waste Water	-	-	-	-	10	-	-	-	10	
197	WWTP - Fourth Inlet Pump Installation	Construction	Wastewater	Construction	Debenture	-	-	-	-	94	-	-	-	94	
198	WWTP - Pump Replacement Program - RDT & WAS	Construction	Wastewater	Construction	Debenture	-	-	-	-	104	-	-	-	104	
199	Waterloo St. S (Elgin to Sparring Bush)	Reconstruction	Water	Reconstruction	Reserve - Water	4	58	-	-	-	-	-	-	62	
200	Elizabeth St. (Brook to Reserve - Waterloo)	Reconstruction	Water	Reconstruction	Reserve - Water	3	35	-	-	-	-	-	-	38	
						12,216	3,776	7,250	1,599	2,249	6,382	2,799	2,824	1,818	40,913

**Town of St. Marys
Reserves and Reserve Funds
2019 Budget
Revised April 9, 2019**

Reserves and Reserve Funds	JANUARY TO DECEMBER, 2019					Closing Balance
	Open Bal Projected	Transfer			Other	
		In Operating	Out Operating	Capital		
Total Reserves:						
WORKING FUNDS:						
01-0800-3004 Tax Stabilization	319,147	124,755				443,902
01-0800-3005 Working Funds	764,279	10,000				774,279
01-0800-3007 Reserve for Insurance Claims {insurance claims deductible}	50,000					50,000
Sub-Total: Working Funds	1,133,426	134,755	--	--		1,268,181
CURRENT PURPOSES:						
01-0800-3046 Curling Club {per agree - R&M and capital}	22,385	3,500				25,885
01-0800-3050 Library {ILS / major library facility repairs}	113,617	53,998	(2,000)	(48,000)		117,615
01-0800-3054 Museum Donations {bequest}	23,649					23,649
01-0800-3008 Health Care Surplus {for employment related projects}	71,771		(18,500)			53,271
01-0800-3062 Home Support {surplus from past - draw down with capital purchases}	46,002					46,002
01-0800-3055 Museum {to carryover unspent funding}	25,000					25,000
01-0800-3075 Reserve for Friendship Centre {special projects}	3,770					3,770
01-0800-3081 Industrial Land	292,238			(50,000)		242,238
01-0800-3092 Facility Repairs & Maintenance {for unscheduled repairs}		90,000				90,000
Sub-Total: Current Purposes	598,432	147,498	(20,500)	(98,000)		627,430
CAPITAL PURPOSES:						
01-0800-3006 Information Technology {future server replacement}	300			(300)		0
01-0800-3010 Reserve for Municipal Facilities {capital repairs facilities}	358,789			(186,000)		172,789
01-0800-3012 General Capital Reserve {capital requirements}	2,047,415	227,178		(550,500)		1,724,093
01-0800-3015 Equipment Replacement {vehicle/heavy equipment}	760,223	206,000		(120,000)		846,223
01-0800-3026 Roads Capital {road projects}	63,910	1,777,000		(587,500)		1,253,410
01-0800-3027 Storm Water {operations & capital}	22,549					22,549
01-0800-3030 Water {operations & capital}	222,438	805,723	(202,062)	(166,000)		660,099
01-0800-3035 Waste water {operations & capital}	817,630	358,186	(194,081)	(536,000)		445,735
01-0800-3040 Landfill site {expansion}	280,124	167,968		(404,000)		44,092
01-0800-3045 Reserve for Recreation {future repairs}	311,624					311,624
01-0800-3050 Skate Park	1,486					1,486

**Town of St. Marys
Reserves and Reserve Funds
2019 Budget
Revised April 9, 2019**

Reserves and Reserve Funds	JANUARY TO DECEMBER, 2019					
	Open Bal Projected	Transfer			Other	Closing Balance
		In Operating	Operating	Out Capital		
01-0800-3065 Daycare {operations & capital}	22,844					22,844
01-0800-3070 Grand Trunk Trail {trail improvements}	11,105					11,105
Sub-Total: Capital Purposes	4,920,437	3,542,055	(396,143)	(2,550,300)		5,516,049
TOTAL RESERVES	6,652,295	3,824,308	(416,643)	(2,648,300)		7,411,660
Total Reserve Funds:						
DISCRETIONARY FUNDS - PUC:						
Fund 51 PUC Fund Balance Investment Income	3,536,625		(46,000)		75,000	3,565,625
Sub-Total: Discretionary Funds - PUC	3,536,625	--	(46,000)	--	75,000	3,565,625
OBLIGATORY FUNDS:						
Fund 30 Cemetery Perpetual Care Sales	534,527				10,000	544,527
Fund 32 Library Trust Fund Investment Income Donations	49,763				1,000 500	51,263
Fund 54 DC Fund Balance DC Charges Investment Income	1,175,763			(38,000)	100,000 20,000	1,257,763
Fund 55 Parkland Fund Balance Land Levies Investment Income	98,228				24,000 2,000	124,228
Fire equipment Contributions Investment Income	609,713	127,000		(875,000)	12,000	(126,287)
OCIF Balance Provincial Grants Investment Income	185,010			(190,000)	283,999 4,000	283,009
Other Main St. Funding	34,372					34,372
Fund 62 Prov Gas Tax Fund Balance Provincial Grants Investment Income	103,077		(80,000)		110,178 100	133,355
Fund 63 Fed Gas Tax Fund Balance Federal Grants Investment Income	271,992		(3,260)	(416,000)	440,785 6,500	300,017
Sub-Total: Obligatory Funds	3,062,445	127,000	(83,260)	(1,519,000)	1,015,062	2,602,247
TOTAL RESERVES FUNDS	6,599,070	127,000	(129,260)	(1,519,000)	1,090,062	6,167,872
TOTAL RESERVES & RESERVE FUNDS	13,251,365	3,951,308	(545,903)	(4,167,300)	1,090,062	13,579,532

** delivery of new fire ladder truck may not take place until 2020 therefore fire reserve is likely not to be negative

**TOWN OF ST MARYS DEBENTURE SCHEDULE
EXISTING DEBT**

PUC RESERVE FUND		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
No.	Name															
PRINCIPAL	WATER WELL UPGRADES	42,712														42,712
INTEREST		1,867														1,867
TOTAL DEB. P & I		44,578														44,578
PRINCIPAL	LANDFILL COMPACTOR	27,763	28,565	29,391	30,240	31,114	32,013	32,938	33,890	34,870						280,784
INTEREST		8,114	7,312	6,486	5,637	4,763	3,864	2,939	1,987	1,007						42,109
TOTAL DEB. P & I		35,877	35,877	35,877	35,877	35,877	35,877	35,877	35,877	35,877						322,893
GRAND TOTAL - HYDRO RESERVE FUND:		70,475	28,565	29,391	30,240	31,114	32,013	32,938	33,890	34,870						323,496
		9,981	7,312	6,486	5,637	4,763	3,864	2,939	1,987	1,007						43,976
		80,455	35,877	35,877	35,877	35,877	35,877	35,877	35,877	35,877						367,471
INFRASTRUCTURE ONTARIO		2019	2020	2021	2022	2023	2024	2025	2026	2027						Total
PRINCIPAL	MOC BUILDING	129,290	135,954	142,963	150,332	158,081	166,230	174,799	183,809	193,284						1,434,742
INTEREST		71,404	64,739	57,731	50,362	42,612	34,464	25,895	16,884	7,410						371,501
TOTAL DEB. P & I		200,694	200,694	200,694	200,694	200,694	200,694	200,694	200,694	200,694						1,806,242
PRINCIPAL	PRC \$7.0M	353,469	370,929	389,251	408,478	428,655	449,829	472,048	495,365	519,834	269,469					4,157,329
INTEREST		198,617	181,158	162,835	143,608	123,431	102,258	80,038	56,721	32,252	6,575					1,087,494
TOTAL DEB. P & I		552,087	552,087	552,087	552,087	552,087	552,087	552,087	552,087	552,087	276,044					5,244,823
PRINCIPAL	PRC \$2.5M	122,598	129,232	136,226	143,597	151,368	159,559	168,193	177,294	186,888	197,001					1,571,955
INTEREST		82,327	75,693	68,700	61,328	53,558	45,367	36,733	27,631	18,038	7,925					477,300
TOTAL DEB. P & I		204,926	204,926	204,926	204,926	204,926	204,926	204,926	204,926	204,926	204,926					2,049,256
PRINCIPAL	WWTP \$1.9M	211,533	219,669	112,983												544,185
INTEREST		18,738	10,601	2,152												31,491
TOTAL DEB. P & I		230,270	230,270	115,135												575,676
PRINCIPAL	Wellington St Bridge	59,367	61,222	63,134	65,107	67,141	69,238	71,401	73,632	75,932	78,304	80,750	83,273	85,874	88,557	1,022,931
INTEREST		31,254	29,400	27,487	25,515	23,481	21,383	19,220	16,990	14,689	12,317	9,871	7,348	4,747	2,064	245,768
TOTAL DEB. P & I		90,621	90,621	90,621	90,621	90,621	90,621	90,621	90,621	90,621	90,621	90,621	90,621	90,621	90,621	1,268,699
GRAND TOTAL - INFRASTRUCTURE ONTARIO:		876,257	917,007	844,556	767,514	805,245	844,855	886,441	930,100	975,938	544,774	80,750	83,273	85,874	88,557	8,731,141
		402,340	361,591	318,906	280,813	243,082	203,472	161,886	118,227	72,389	26,817	9,871	7,348	4,747	2,064	2,213,554
		1,278,598	1,278,598	1,163,462	1,048,327	1,048,327	1,048,327	1,048,327	1,048,327	1,048,327	571,591	90,621	90,621	90,621	90,621	10,944,696
GRAND TOTALS		946,732	945,572	873,947	797,754	836,359	876,868	919,379	963,990	1,010,808	544,774	80,750	83,273	85,874	88,557	9,054,637
		412,321	368,903	325,392	286,450	247,845	207,336	164,825	120,214	73,396	26,817	9,871	7,348	4,747	2,064	2,257,530
		1,359,053	1,314,475	1,199,339	1,084,204	1,084,204	1,084,204	1,084,204	1,084,204	1,084,204	571,591	90,621	90,621	90,621	90,621	11,312,167

Town of St. Marys
2019 Budget
2019 Budget Restatement in PSAB Format

	As Budgeted	PSAB Presentation
Net Revenue Before the Following Adjustments	(4,446,837)	(4,446,837)
Items Included in Budget that are not PSAB Revenues or Expenses		
Debenture Principal Paid	946,732	--
Capital Expenditures	4,262,000	--
Contributions from Reserves		
Operating	(545,903)	--
Capital	(4,167,300)	--
Transfer to Reserves	3,951,308	--
PSAB Items not in Budget		
Amortization	--	2,200,000
Annual Surplus	<u> --</u>	<u> (2,246,837)</u>