

2022 DRAFT

MUNICIPAL BUDGET





TO: Mayor Strathdee and Members of Council

FROM: Brent Kittmer, Chief Administrative Officer

DEPARTMENT: Administration

DATE: November 8, 2021

SUBJECT: 2022 Draft Operating and Capital Budget – CAO Message

Council,

Staff are pleased to present the 2022 draft operating and capital budget for review. We were grateful to have the clarity of Council's budget expectations through your pre-budget target of no more than a 2% net levy increase. As presented, staff have achieved your budget target, and I believe that staff have developed a responsible budget that will address the current and future needs of our community. The 2022 budget requires an additional \$369,933 to be raised to balance. **\$125,000** of this increase is projected to be funded through assessment growth. This leaves **\$244,933** to be raised through a net tax levy increase of **1.90%**.

In terms of highlights, the draft 2022 operating budget can be described as a "transitional" budget in several areas. First, the COVID-19 pandemic continues to be front of mind. The budget has been prepared with the knowledge that the Province has laid out its critical path to exit the *Roadmap to Reopen*. The 2022 budget reflects a transition to resuming regular services across the organization once the Province formally announces that we have exited their *Roadmap*. Staff believe that operations in 2022 will continue to be delivered at a higher-than-normal budget impact. Accordingly, the 2022 budget has been prepared conservatively to avoid any unforeseen deficits. This approach recognizes that the cost premium of certain public health restrictions will remain in place until at least March 2022 and recognizes that revenues for programs will remain lower until patronage returns to pre-pandemic levels.

Much like last year, a key message for 2022 is that the actual budget impact of COVID is difficult to predict. Staff have prepared the budget based on the information and timelines that we know today, fully understanding that all good plans change. If the Provincial exit from the Roadmap is delayed, the risk is that the budget impact will be more than what was planned for. If this comes to be, the impacts can be smoothed out as they occur during the year. The strategy would be to use reserve funds built through both the Provincial COVID-19 funding and the proactive budget management strategies implemented by Council and staff in 2020.

Next, the 2022 budget includes funding to transition to an updated compensation program for staff. In 2021 a compensation review was undertaken to determine the Town's market competitiveness as an employer. It is expected that Council will adopt an updated compensation program for staff with the expectation that the implementation plan will smooth out budgetary increases. In practice, if a new pay grid is approved by Council, each staff member will be placed on the "next closest step" in their new grid, and with all staff members receiving at least the same increase they would normally have received through the annual Cost of Living Adjustment. The 2022 draft budget includes implementation funding assuming a COLA increase for all staff positions plus a one-time implementation funding allocation of \$25,000. So Council is aware, had COLA been regularly applied, the Town's policy would have resulted in a 2.09% annual increase.



In terms of the total staff compliment, the 2022 base budget provides for an increase. This includes staffing increases for special purposes, one-time projects, and new operations:

- 1.0 FTE contract custodian (continued from 2021) to accommodate cleaning and sanitization requirements for as long as they remain in place, funded by the levy.
- 2.33 FTE screening staff to meet active screening requirements for childcare programs, funded through Social Services grants;
- 1.0 FTE for the Development files digitization project, funded through Provincial modernization funds;
- 0.5 FTE to add capacity to the Clerks department to update by-laws, funded as a one-time cost from reserves; and
- 1.0 FTE to operate Service Ontario, funded through the Provincial operating grant.

Finally, the 2022 draft budget provides funding for a transition back to a budget implements strategic/operational priorities and a full capital plan. In July and September of this year, Council confirmed their list of budget priorities with staff. These priorities have been incorporated into the budget process as previously directed by Council: in some cases, a priority has been added to the base budget; and in other cases, a report back will be presented through the budget process for Council to decide upon. Several the strategic and operational priorities represent short-term cost increases, and the draft budget draws on reserves to smooth out the impact of their implementation. Each of these will be addressed through the budget deliberations, and some examples include: \$106,500 to fund the PC Connect Intercommunity Transit System; \$20,000 to fund the extension of the Climate Change Coordinator; and the one-time staffing increases as noted above.

On October 19 Council reviewed the 2022 draft capital budget which reflects the Town's increasing sophistication in its asset management program. The capital plan provides for responsible capital maintenance of existing assets and core infrastructure using a data-driven approach to determine project priority. The draft capital plan presents few examples of projects that represent service level increases, except for those that represent an advancement of Council's strategic plans and that rely on external funding for implementation.

In the following pages Mr. Morin has provided further details on the revenue and cost changes contained in the budget. As we move through the budget process, staff is prepared to report back on any item as requested by Council. Staff respectfully asks that all requests for a report back be made by resolution of Council to ensure that each request is tracked and completed.

Respectfully submitted,

Brent Kittmer, Chief Administrative Officer

TOWN OF ST. MARYS
2022 DRAFT BUDGET SUMMARY

The Town of St. Marys splits its annual budget into two (2) categories:

Tax Levy	Self Funded
This would include the majority of the Town's services which provide a community benefit. These services are partially or fully funded by the overall property tax levy. They include Administration, Recreation, Fire and Police, Library, Public Works, and Development.	Self Funded services are services that provide mostly an individual benefit and are expected to be funded fully by user fees. These services include Water, Wastewater, and Solid Waste/Recycling

The 2022 draft budget details are summarized by Town Department. Council determines the level of services and priorities to be provided each year, Town staff development the annual estimates in order to provide those services. These budgets are used to calculate the total amount of property taxes required to fund the annual Town budget – this is called the Tax Levy. Once the budget is confirmed by Council, the total property tax levy is used to determine the property tax rates for all classes of property within the community.

Based on the 2022 draft budget, below are the estimated impacts on a typical residential property in St. Marys:

	2021	2022	Increase
Total Tax Levy	12,799,710	13,169,643	2.89%
Estimated 2021 Growth	125,000		
Adjusted Tax Levy	12,924,710	13,169,643	1.90%

TOTAL MUNICIPAL BURDEN ON RESIDENTIAL DWELLING

¹ Avg. Municipal Tax - Residential Dwelling	3,116.45	3,175.66	1.90%
² Water	433.50	442.08	1.98%
² Wastewater	457.75	467.76	2.19%
Wheelle Bin	129.00	131.58	2.00%
Total Municipal Burden	4,136.70	4,217.08	1.94%
³ Education Tax	428.00	428.00	0.00%
TOTAL	4,564.70	4,645.08	1.76%

¹ *Municipal Tax only (does not include education tax)*

² *Based on average use of 13 cubic meters per month*

³ *Education rates prescribed by Province - Not yet confirmed*



CONSOLIDATED - TAX LEVY & SELF FUNDED 2022

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
TAX LEVY				
TAX LEVY	(12,799,710)	(13,166,643)	366,933	2.9%
TOTAL TAX LEVY	(12,799,710)	(13,166,643)	366,933	2.9%
REVENUE				
DONATIONS	(34,270)	(34,175)	(95)	(0.3%)
FEES, CHARGES & PROGRAM REVENUE	(1,368,976)	(1,753,579)	384,603	28.1%
GRANTS	(1,539,122)	(1,366,673)	(172,449)	(11.2%)
INTERNAL REVENUE	(739,749)	(759,341)	19,592	2.6%
INVESTMENT INCOME	(141,000)	(161,000)	20,000	14.2%
RENT ICE	(369,000)	(401,000)	32,000	8.7%
RENT & LEASES	(67,708)	(91,110)	23,402	34.6%
REVENUE FROM MUNICIPALITIES	(1,535,854)	(1,264,723)	(271,131)	(17.7%)
SALES	(64,000)	(103,000)	39,000	60.9%
TAXATION SUPPLEMENTAL REVENUE	(271,125)	(271,125)	-	- %
TOTAL REVENUE	(6,130,804)	(6,205,726)	74,922	1.2%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	102,900	90,810	12,090	11.7%
ASSESSMENT SERVICES (MPAC)	98,000	98,000	-	- %
COMMUNICATIONS	118,500	122,220	(3,720)	(3.1%)
CONFERENCES, SEMINARS & TRAINING	103,600	112,635	(9,035)	(8.7%)
CONTRACTED SERVICES	1,107,584	1,202,800	(95,216)	(8.6%)
DEBENTURE PAYMENT	1,137,554	1,134,986	2,568	0.2%
FOOD COSTS	131,000	128,500	2,500	1.9%
FUEL/OIL	88,200	74,250	13,950	15.8%
INSURANCE	258,000	267,500	(9,500)	(3.7%)
MATERIALS & SERVICES	697,976	700,250	(2,274)	(0.3%)
POLICING CONTRACT	1,144,014	1,136,465	7,549	0.7%
OTHER TRANSFERS	1,762,277	1,984,627	(222,350)	(12.6%)
PROFESSIONAL FEES	170,300	121,852	48,448	28.4%
PROGRAM EXPENSE	138,783	163,873	(25,090)	(18.1%)
REPAIRS & MAINTENANCE	446,650	485,385	(38,735)	(8.7%)
SALARIES, WAGES & BENEFITS	7,504,436	8,004,757	(500,321)	(6.7%)
SAND & SALT	128,500	86,000	42,500	33.1%
SUPPLIES	119,521	165,394	(45,873)	(38.4%)
TAXATION EXPENSE	174,000	149,200	24,800	14.3%
UTILITIES	572,632	515,522	57,110	10.0%
INTERNAL EXPENSE	573,932	570,938	2,994	0.5%
TOTAL EXPENSE	16,578,359	17,315,964	(737,605)	(4.4%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	2,352,155	2,056,405	295,750	12.6%
TOTAL RESERVE TRANSFERS	2,352,155	2,056,405	295,750	12.6%
TOTAL	-	-	-	- %



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FEES, CHARGES & PROGRAM REVENUE	(1,368,976)	(1,753,579)	384,603	28.1%
GRANTS	(1,539,122)	(1,366,673)	(172,449)	(11.2%)
INTERNAL REVENUE	(739,749)	(759,341)	19,592	2.6%
INVESTMENT INCOME	(141,000)	(161,000)	20,000	14.2%
RENT ICE	(369,000)	(401,000)	32,000	8.7%
RENT & LEASES	(67,708)	(91,110)	23,402	34.6%
REVENUE FROM MUNICIPALITIES	(1,535,854)	(1,264,723)	(271,131)	(17.7%)
SALES	(64,000)	(103,000)	39,000	60.9%
TAXATION SUPPLEMENTAL REVENUE	(271,125)	(271,125)	-	- %
TOTAL REVENUE	(6,130,804)	(6,205,726)	74,922	1.2%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	102,900	90,810	12,090	11.7%
ASSESSMENT SERVICES (MPAC)	98,000	98,000	-	- %
COMMUNICATIONS	118,500	122,220	(3,720)	(3.1%)
CONFERENCES, SEMINARS & TRAINING	103,600	112,635	(9,035)	(8.7%)
CONTRACTED SERVICES	1,107,584	1,202,800	(95,216)	(8.6%)
DEBENTURE PAYMENT	1,137,554	1,134,986	2,568	0.2%
FOOD COSTS	131,000	128,500	2,500	1.9%
FUEL/OIL	88,200	74,250	13,950	15.8%
INSURANCE	258,000	267,500	(9,500)	(3.7%)
MATERIALS & SERVICES	697,976	700,250	(2,274)	(0.3%)
POLICING CONTRACT	1,144,014	1,136,465	7,549	0.7%
OTHER TRANSFERS	1,762,277	1,984,627	(222,350)	(12.6%)
PROFESSIONAL FEES	170,300	121,852	48,448	28.4%
PROGRAM EXPENSE	138,783	163,873	(25,090)	(18.1%)
REPAIRS & MAINTENANCE	446,650	485,385	(38,735)	(8.7%)
SALARIES, WAGES & BENEFITS	7,504,436	8,004,757	(500,321)	(6.7%)
SAND & SALT	128,500	86,000	42,500	33.1%
SUPPLIES	119,521	165,394	(45,873)	(38.4%)
TAXATION EXPENSE	174,000	149,200	24,800	14.3%
UTILITIES	572,632	515,522	57,110	10.0%
INTERNAL EXPENSE	573,932	570,938	2,994	0.5%
TOTAL EXPENSE	16,578,359	17,315,964	(737,605)	(4.4%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	2,352,155	2,056,405	295,750	12.6%
TOTAL RESERVE TRANSFERS	2,352,155	2,056,405	295,750	12.6%
TOTAL	-	-	-	- %

**CONSOLIDATED - SELF FUNDED
2022**

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
LANDFILL, WASTEWATER & WATER				
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(391,380)	(411,920)	20,540	5.2%
INTERNAL REVENUE	(115,000)	(106,500)	(8,500)	(7.4%)
LANDFILL & DIVERSION REVENUE	(370,000)	(395,100)	25,100	6.8%
WATER & SEWER REVENUE	(3,840,330)	(4,207,507)	367,177	9.6%
TOTAL REVENUE	(4,716,710)	(5,121,027)	404,317	8.6%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	2,500	2,500	-	- %
CONFERENCES, SEMINARS & TRAINING	6,000	6,000	-	- %
CONTRACTED SERVICES	1,501,720	1,551,702	(49,982)	(3.3%)
DEBENTURE PAYMENT	245,337	130,201	115,136	46.9%
FUEL/OIL	17,000	17,350	(350)	(2.1%)
INSURANCE	24,100	24,506	(406)	(1.7%)
MATERIALS & SERVICES	115,000	80,895	34,105	29.7%
PROFESSIONAL FEES	45,500	46,020	(520)	(1.1%)
RECYCLING CONTRACT	182,000	205,000	(23,000)	(12.6%)
REPAIRS & MAINTENANCE	83,000	83,900	(900)	(1.1%)
SALARIES, WAGES & BENEFITS	387,257	402,347	(15,090)	(3.9%)
SUPPLIES	2,300	2,350	(50)	(2.2%)
UTILITIES	362,450	364,575	(2,125)	(0.6%)
INTERNAL EXPENSE	280,817	294,903	(14,086)	(5.0%)
TOTAL EXPENSE	3,254,981	3,212,249	42,732	1.3%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	1,461,729	1,908,778	(447,049)	(30.6%)
TOTAL RESERVE TRANSFERS	1,461,729	1,908,778	(447,049)	(30.6%)
TOTAL	-	-	-	- %



2022 Reserves & Reserve Funds

Reserves	Estimated Balance at December 31,2021	2022 Budget Transfers in	2022 Budget Transfers Out	Estimated Balance at December 31, 2022
Working Reserves				
01-0800-3004 Tax Stabilization	597,976			\$597,976
01-0800-3005 Working Funds	2,802,627		-339,000	\$2,463,627
01-0800-3007 Reserve for Insurance Claims	80,000			\$80,000
Total Working Reserves	3,480,603	0	-339,000	\$3,141,603
Current Purposes				
01-0800-3008 Health Care Benefit	71,771			\$71,771
01-0800-3046 Curling Club	32,885	3,500		\$36,385
01-0800-3050 Library	112,710	2,664	-4,000	\$111,374
01-0800-3054 Museum Donations	23,649			\$23,649
01-0800-3055 Museum	25,000			\$25,000
01-0800-3062 Home Support	46,002			\$46,002
01-0800-3065 Daycare	22,844			\$22,844
01-0800-3075 Reserve for Friendship Centre	3,770			\$3,770
01-0800-3092 Municipal Facilities Repairs & Maintenance	270,000	45,000		\$315,000
01-0800-3093 Cemetery	6,000	3,500		\$9,500
New - Elections	0	15,000		\$15,000
Total Current Purposes	614,631	69,664	-4,000	\$680,295
Capital Purposes				
01-0800-3006 Information Technology	300			\$300
01-0800-3009 Reserve for Service Modernization	334,718			\$334,718

01-0800-3010 Reserve for Municipal Facilities	282,085			\$282,085
01-0800-3012 General Capital Reserve	4,063,060	1,384,000	-1,668,250	\$3,778,810
01-0800-3015 Public Works Equipment	974,192	216,341	-335,000	\$855,533
01-0800-3021 Police Capital	63,000	30,000	-64,000	\$29,000
01-0800-3024 Building Department	42,733		-31,615	\$11,118
01-0800-3026 Roads Capital	615,825	750,000	-795,000	\$570,825
01-0800-3030 Water	1,600,907	916,955	-428,000	\$2,089,862
01-0800-3035 Waste Water	1,790,459	965,957	-39,500	\$2,716,916
01-0800-3040 Landfill Site	-109,670	25,866	-45,000	-\$128,804
01-0800-3045 Reserve for Recreation	311,625			\$311,625
01-0800-3048 Reserve for Skate Park	1,486			\$1,486
01-0800-3070 Grand Trunk Trail	11,105			\$11,105
01-0800-3073 Forestry	10,000			\$10,000
01-0800-3081 Industrial Land	521,610			\$521,610

Total Capital Purposes	10,513,435	4,289,119	-3,406,365	\$11,396,189
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TOTAL RESERVES	14,608,669	4,358,783	-3,749,365	\$15,218,087
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Reserve Funds & Obligatory Reserve Funds

Fund 51 - PUC Fund Balance	3,638,047		-46,000	\$3,592,047
Fund 30 - Cemetery Perpetual Care	570,004			\$570,004
Fund 32 - Library Trust Fund	52,621			\$52,621
Fund 54 - DC Fund Balance	1,843,228		-42,459	\$1,800,769
Fire Equipment	294,740	288,000	-788,526	-\$205,786
OCIF Balance	177,960			\$177,960
Fund 62 - Prov Gas Tax Fund	152,292		-80,000	\$72,292
Fund 63 Fed Gas Tax Fund Balance	1,399,064	440,000	-1,454,000	\$385,064

Total Reserve & Obligatory Funds	8,127,956	728,000	-2,410,985	\$6,444,971
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TOTAL RESERVES AND RESERVE FUNDS	22,736,625	5,086,783	-6,160,350	21,663,058
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**TOWN OF ST MARYS - DEBT SCHEDULE
2022 BUDGET**

PUC RESERVE FUND - FUND 51

Ref	No.	Name	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	PRINCIPAL	LANDFILL COMPACTOR	01-4600-8110	30,240.00	31,114.00	32,013.00	32,938.00	33,890.00	34,870.00					
	INTEREST	<i>Original \$307,767</i>	01-4600-8100	<u>5,637.00</u>	<u>4,763.00</u>	<u>3,864.00</u>	<u>2,939.00</u>	<u>1,987.00</u>	<u>1,007.00</u>					
	TOTAL DEB. P & I	81-2017 Sept 26 2.89%		35,877.00	35,877.00	35,877.00	35,877.00	35,877.00	35,877.00					
	GRAND TOTAL - HYDRO RESERVE FUND:			30,240.00	31,114.00	32,013.00	32,938.00	33,890.00	34,870.00					
				<u>5,637.00</u>	<u>4,763.00</u>	<u>3,864.00</u>	<u>2,939.00</u>	<u>1,987.00</u>	<u>1,007.00</u>					
				35,877.00	35,877.00	35,877.00	35,877.00	35,877.00	35,877.00					

INFRASTRUCTURE ONTARIO

Ref	No.	Name	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	PRINCIPAL	MOC BUILDING (November 15 61-2007)		150,331.92	158,081.18	166,229.90	174,798.67	183,809.14	193,284.00					
		23% Water	01-4330-8110	34,576.34	36,358.67	38,232.88	40,203.69	42,276.10	44,455.32					
		15% Sanitary	01-4100-8110	22,549.79	23,712.18	24,934.49	26,219.80	27,571.37	28,992.60					
		9% Landfill	01-4600-8110	13,529.87	14,227.31	14,960.69	15,731.88	16,542.82	17,395.56					
		9% Building	01-2410-8110	13,529.87	14,227.31	14,960.69	15,731.88	16,542.82	17,395.56					
		21% Roads	01-3100-8110	31,569.70	33,197.05	34,908.28	36,707.72	38,599.92	40,589.64					
		23% Parks & Rec	01-7110-8110	34,576.35	36,358.66	38,232.87	40,203.70	42,276.11	44,455.32					
I	INTEREST			<u>50,361.68</u>	<u>42,612.42</u>	<u>34,463.70</u>	<u>25,894.93</u>	<u>16,884.46</u>	<u>7,409.52</u>					
		23% Water	01-4330-8100	11,583.19	9,800.86	7,926.65	5,955.83	3,883.43	1,704.19					
		15% Sanitary	01-4100-8100	7,554.25	6,391.86	5,169.56	3,884.24	2,532.67	1,111.43					
		9% Landfill	01-4600-8100	4,532.55	3,835.12	3,101.73	2,330.54	1,519.60	666.86					
		9% Building	01-2410-8100	4,532.55	3,835.12	3,101.73	2,330.54	1,519.60	666.86					
		21% Roads	01-3100-8100	10,575.95	8,948.61	7,237.38	5,437.94	3,545.74	1,556.00					
		23% Parks & Rec	01-7110-8100	11,583.19	9,800.85	7,926.65	5,955.84	3,883.42	1,704.18					
	TOTAL DEB. P & I	(payment May 15 & Nov 15)		200,693.60	200,693.60	200,693.60	200,693.60	200,693.60	200,693.52					
K	PRINCIPAL	PRC \$7.0M	01-7329-8110	408,478.39	428,655.33	449,828.91	472,048.38	495,365.37	519,834.12	269,468.59				
	INTEREST	4.88% December 15 (65-2007)	01-7329-8100	<u>143,608.17</u>	<u>123,431.23</u>	<u>102,257.65</u>	<u>80,038.18</u>	<u>56,721.19</u>	<u>32,252.44</u>	<u>6,575.03</u>				
	TOTAL DEB. P & I	(payment May 15 & Nov 15)		552,086.56	552,086.56	552,086.56	552,086.56	552,086.56	552,086.56	276,043.62				
L	PRINCIPAL	PRC \$2.5M	01-7329-8110	143,597.12	151,367.58	159,558.52	168,192.69	177,294.08	186,887.97	197,000.99				
	INTEREST	5.34% November 3 (75-2008)	01-7329-8100	<u>61,328.44</u>	<u>53,557.98</u>	<u>45,367.04</u>	<u>36,732.87</u>	<u>27,631.48</u>	<u>18,037.59</u>	<u>7,924.54</u>				
	TOTAL DEB. P & I	(payment May 3 & Nov 3)		204,925.56	204,925.56	204,925.56	204,925.56	204,925.56	204,925.56	204,925.53				
M	PRINCIPAL	Wellington St Bridge - \$1,080,500	01-3100-8110	65,106.60	67,140.54	69,238.03	71,401.04	73,631.63	75,931.90	78,304.03	80,750.26	83,272.92	85,874.39	88,557.08
	INTEREST	3.10% Dec 17 (98-2017)	01-3100-8100	<u>25,514.76</u>	<u>23,480.82</u>	<u>21,383.33</u>	<u>19,220.32</u>	<u>16,989.73</u>	<u>14,689.46</u>	<u>12,317.33</u>	<u>9,871.10</u>	<u>7,348.44</u>	<u>4,746.97</u>	<u>2,064.22</u>
	TOTAL DEB. P & I	(payment May 15 & Nov 15)		90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.36	90,621.30
N	PRINCIPAL	Fire Hall Renovation - \$3M	01-3100-8110	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
	INTEREST	2.14% Nov 2 (86-2020)	01-3100-8100	<u>60,984.73</u>	<u>58,416.72</u>	<u>56,003.51</u>	<u>53,280.73</u>	<u>50,712.72</u>	<u>48,144.72</u>	<u>45,703.36</u>	<u>43,008.72</u>	<u>40,440.73</u>	<u>37,872.72</u>	<u>35,403.22</u>
	TOTAL DEB. P & I	Payment May 2 and Nov. 2		180,984.73	178,416.72	176,003.51	173,280.73	170,712.72	168,144.72	165,703.36	163,008.72	160,440.73	157,872.72	155,403.22
	GRAND TOTAL - INFRASTRUCTURE ONTARIO:			887,514.03	925,244.63	964,855.36	1,006,440.78	1,050,100.22	1,095,937.99	664,773.61	200,750.26	203,272.92	205,874.39	208,557.08
				<u>341,797.78</u>	<u>301,499.17</u>	<u>259,475.23</u>	<u>215,167.03</u>	<u>168,939.58</u>	<u>120,533.73</u>	<u>72,520.26</u>	<u>52,879.82</u>	<u>47,789.17</u>	<u>42,619.69</u>	<u>37,467.44</u>
				1,229,311.81	1,226,743.80	1,224,330.59	1,221,607.81	1,219,039.80	1,216,471.72	737,293.87	253,630.08	251,062.09	248,494.08	246,024.52

NEW DEBT - ESTIMATED

	Wastewater Treatment Plant - 2021 budget	Principal	4,900,000.00											
	3% Est.	Interest		245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00
				147,000.00	140,032.60	132,300.00	124,950.00	117,600.00	110,552.00	102,900.00	95,550.00	88,200.00	81,071.00	73,500.00
	GRAND TOTALS	PRINCIPAL		917,754.03	1,201,358.63	1,241,868.36	1,284,378.78	1,328,990.22	1,375,807.99	909,773.61	445,750.26	448,272.92	450,874.39	453,557.08
		INTEREST		<u>347,434.78</u>	<u>453,262.17</u>	<u>403,371.83</u>	<u>350,406.03</u>	<u>295,876.58</u>	<u>239,140.73</u>	<u>183,072.26</u>	<u>155,779.82</u>	<u>143,339.17</u>	<u>130,819.69</u>	<u>118,538.44</u>
				1,265,188.81	1,654,620.80	1,645,240.19	1,634,784.81	1,624,866.80	1,614,948.72	1,092,845.87	601,530.08	591,612.09	581,694.08	572,095.52

2022 MUNICIPAL BUDGET SUMMARY

ADMINISTRATION

Administration:

- Corporate Strategic Plan
- Policing & Community Safety Well-Being Plan
- Council and Committee Services
- Licensing and Permits
- By-law Administration

2022 Budget Summary

	2021	2022	% Change
Revenue	\$23,450	\$17,385	-26%
Expenditures	\$1,787,356	\$1,829,650	2%
Net Tax Levy	-\$1,763,906	-\$1,812,265	3%

2022 Budget Highlights

Community Safety and Well-being Plan Implementation and Community Developer and Support Worker

Through 2019 to 2020 the Town participated in a regional collaboration to create a CSWB plan. The plan has been adopted by all partner municipalities, and the 2022 draft operating budget includes \$10,000 of new funds for implementation measures. A key project to address local social concerns is the Community Developer and Support Worker initiative. \$30,000 is included in the 2022 draft operating budget to continue this program.

PC Connect

Council's Strategic Plan includes a call to action to provide public services that attract and retain youth and newcomers, and to support local economic development. The 2022 draft operating budget includes \$106,327 to continue the PC Connect community transit program. The long term vision for this project is to use it to demonstrate there is sufficient local need for expanded GO train service in the area.

Greenhouse Gas Reduction Implementation Plan

Council's Strategic Plan includes a call to action to make Town infrastructure and operations adaptable to climate change. The Town participated in a regional partnership to create a GHG reduction plan, with the plan recently being adopted. The 2022 draft operating budget includes \$20,000 to extend the Climate Change Coordinator's contract, with the goal for the staff member to work with the Green Committee to review plan implementation.

By-law Reviews and Updates

Through 2021 a number of instances drew attention to the need to update some Town by-laws. Limited capacity in the Clerks department was flagged as the key constraint for this work to be completed. The 2022 budget includes \$22,500.00 to hire a contract staff member for six months to assist with reviewing and updating one to two key by-laws.

Election and Orientation, and Technology for Council

2022 is the end of the seated Council's term. The 2022 draft operating budget includes funds to provide for the regular election, Council orientation and to provide technology for Council. This includes providing each elected member of Council with a corporate cell phone and Council Chambers will continue to be set up with streaming equipment such as laptops in front of each. Election costs will be funded from reserve with all other costs being levy funded in the operating budget.



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

ADMINISTRATION

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(16,450)	(15,900)	(550)	(3.3%)
GRANTS	(7,000)	(1,485)	(5,515)	(78.8%)
TOTAL REVENUE	(23,450)	(17,385)	(6,065)	(25.9%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	-	1,000	100.0%
COMMUNICATIONS	2,500	4,200	(1,700)	(68.0%)
CONFERENCES, SEMINARS & TRAINING	15,500	23,500	(8,000)	(51.6%)
CONTRACTED SERVICES	57,000	176,500	(119,500)	(209.6%)
MATERIALS & SERVICES	14,200	56,450	(42,250)	(297.5%)
POLICING CONTRACT	1,144,014	1,136,465	7,549	0.7%
PROFESSIONAL FEES	47,500	44,000	3,500	7.4%
SALARIES, WAGES & BENEFITS	466,742	503,885	(37,143)	(8.0%)
SUPPLIES	7,500	3,650	3,850	51.3%
INTERNAL EXPENSE	25,400	25,000	400	1.6%
TOTAL EXPENSE	1,781,356	1,973,650	(192,294)	(10.8%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	6,000	(144,000)	150,000	2,500.0%
TOTAL RESERVE TRANSFERS	6,000	(144,000)	150,000	2,500.0%
TOTAL	1,763,906	1,812,265	(48,359)	(2.7%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

CORPORATE ADMINISTRATION

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(13,450)	(12,900)	(550)	(4.1%)
TOTAL REVENUE	(13,450)	(12,900)	(550)	(4.1%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	-	1,000	100.0%
CONFERENCES, SEMINARS & TRAINING	12,000	12,000	-	- %
CONTRACTED SERVICES	10,000	136,500	(126,500)	(1,265.0%)
MATERIALS & SERVICES	11,700	50,250	(38,550)	(329.5%)
PROFESSIONAL FEES	47,500	44,000	3,500	7.4%
SALARIES, WAGES & BENEFITS	331,194	366,019	(34,825)	(10.5%)
SUPPLIES	6,500	2,650	3,850	59.2%
INTERNAL EXPENSE	25,400	25,000	400	1.6%
TOTAL EXPENSE	445,294	636,419	(191,125)	(42.9%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	-	(174,000)	174,000	- %
TOTAL RESERVE TRANSFERS	-	(174,000)	174,000	- %
TOTAL	431,844	449,519	(17,675)	(4.1%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

COUNCIL

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
EXPENSE				
COMMUNICATIONS	2,500	4,200	(1,700)	(68.0%)
CONFERENCES, SEMINARS & TRAINING	3,000	11,000	(8,000)	(266.7%)
MATERIALS & SERVICES	1,000	4,700	(3,700)	(370.0%)
SALARIES, WAGES & BENEFITS	135,548	137,866	(2,318)	(1.7%)
TOTAL EXPENSE	142,048	157,766	(15,718)	(11.1%)
TOTAL	142,048	157,766	(15,718)	(11.1%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

POLICE

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEEs, CHARGES & PROGRAM REVENUE	(3,000)	(3,000)	-	- %
GRANTS	(7,000)	(1,485)	(5,515)	(78.8%)
TOTAL REVENUE	(10,000)	(4,485)	(5,515)	(55.2%)
EXPENSE				
CONFERENCES, SEMINARS & TRAINING	500	500	-	- %
CONTRACTED SERVICES	47,000	40,000	7,000	14.9%
MATERIALS & SERVICES	1,500	1,500	-	- %
POLICING CONTRACT	1,144,014	1,136,465	7,549	0.7%
SUPPLIES	1,000	1,000	-	- %
TOTAL EXPENSE	1,194,014	1,179,465	14,549	1.2%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	6,000	30,000	(24,000)	(400.0%)
TOTAL RESERVE TRANSFERS	6,000	30,000	(24,000)	(400.0%)
TOTAL	1,190,014	1,204,980	(14,966)	(1.3%)

2022 MUNICIPAL BUDGET SUMMARY

COMMUNITY SERVICES

Community Services:

- Aquatics
- Cultural Services
- Early Learning
- Recreation
- Senior Services
- Youth Services

2022 Budget Summary

	2021	2022	% Change
Revenue	\$3,090,188	\$3,263,417	6%
Expenditures	\$4,946,185	\$5,043,356	2%
Net Tax Levy	-\$1,855,997	-\$1,779,939	-4%

2022 Budget Highlights

Mechanical Equipment Replacement and Upgrades

Significant capital budget is allocated to lifecycle replacement of important mechanical items and equipment including refrigeration equipment, HVAC equipment and replacing the Zamboni. The light stands at Teddys Field which are over 50 years old and will also be replaced.

Reestablishment of Program and Services

Staff will focus finding the best methods to deliver all programs and services safely post-pandemic.

Grant Sourcing for Youth Centre

Grants will be sourced to upgrade Youth Centre to provide St. Marys and area youth with a safe and inclusive space to socialize and build positive relationships. Upgrades will only occur if grant funding can be secured.

Skate Park Revitalization

Recreation will work on supporting the skate park initiative. This project includes creating a larger, updated space that is inclusive, safe and welcoming.

Aquatics Leadership Program

This program will be developed for volunteer and youth as a pathway to employment. Volunteers will gain experience shadowing swimming lessons, Aquafit and lifeguarding programs. Once hours are accumulated, discounts for future leadership courses will be applied.

Inflatable Park at the Quarry

Community Services will work with FunSplash to coordinate initial set up of the inflatable park, partner with recruitment, training, and marketing and promotions.



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

COMMUNITY SERVICES

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(27,350)	(27,975)	625	2.3%
FEES, CHARGES & PROGRAM REVENUE	(875,054)	(1,194,819)	319,765	36.5%
GRANTS	(507,080)	(501,687)	(5,393)	(1.1%)
RENT ICE	(369,000)	(401,000)	32,000	8.7%
RENT & LEASES	(34,500)	(56,800)	22,300	64.6%
REVENUE FROM MUNICIPALITIES	(1,213,204)	(978,136)	(235,068)	(19.4%)
SALES	(64,000)	(103,000)	39,000	60.9%
TOTAL REVENUE	(3,090,188)	(3,263,417)	173,229	5.6%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	16,850	16,500	350	2.1%
CONFERENCES, SEMINARS & TRAINING	22,250	22,500	(250)	(1.1%)
CONTRACTED SERVICES	277,231	278,931	(1,700)	(0.6%)
FOOD COSTS	131,000	128,500	2,500	1.9%
INSURANCE	71,300	69,300	2,000	2.8%
MATERIALS & SERVICES	73,585	80,450	(6,865)	(9.3%)
PROFESSIONAL FEES	13,200	12,200	1,000	7.6%
PROGRAM EXPENSE	101,283	107,813	(6,530)	(6.4%)
REPAIRS & MAINTENANCE	227,300	219,500	7,800	3.4%
SALARIES, WAGES & BENEFITS	3,507,633	3,645,547	(137,914)	(3.9%)
SUPPLIES	73,150	91,500	(18,350)	(25.1%)
UTILITIES	358,800	307,800	51,000	14.2%
INTERNAL EXPENSE	72,603	65,415	7,188	9.9%
TOTAL EXPENSE	4,946,185	5,045,956	(99,771)	(2.0%)
TOTAL	1,855,997	1,782,539	73,458	4.0%

**DEPARTMENTAL - TAX LEVY FUNDED
2022**

RECREATION

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(16,850)	(19,475)	2,625	15.6%
FEES, CHARGES & PROGRAM REVENUE	(271,750)	(368,200)	96,450	35.5%
GRANTS	(51,250)	(45,866)	(5,384)	(10.5%)
RENT ICE	(369,000)	(401,000)	32,000	8.7%
RENT & LEASES	(34,500)	(56,800)	22,300	64.6%
SALES	(64,000)	(103,000)	39,000	60.9%
TOTAL REVENUE	(807,350)	(994,341)	186,991	23.2%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	11,000	11,000	-	- %
CONFERENCES, SEMINARS & TRAINING	11,550	12,550	(1,000)	(8.7%)
CONTRACTED SERVICES	98,000	100,000	(2,000)	(2.0%)
FOOD COSTS	35,000	25,500	9,500	27.1%
INSURANCE	68,300	66,300	2,000	2.9%
MATERIALS & SERVICES	48,310	51,200	(2,890)	(6.0%)
PROFESSIONAL FEES	3,000	3,000	-	- %
PROGRAM EXPENSE	35,250	28,100	7,150	20.3%
REPAIRS & MAINTENANCE	225,800	214,500	11,300	5.0%
SALARIES, WAGES & BENEFITS	1,365,708	1,520,084	(154,376)	(11.3%)
SUPPLIES	68,150	85,750	(17,600)	(25.8%)
UTILITIES	358,800	307,800	51,000	14.2%
INTERNAL EXPENSE	30,565	32,700	(2,135)	(7.0%)
TOTAL EXPENSE	2,359,433	2,458,484	(99,051)	(4.2%)
TOTAL	1,552,083	1,464,143	87,940	5.7%



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

CHILDCARE

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(532,252)	(739,069)	206,817	38.9%
REVENUE FROM MUNICIPALITIES	(1,213,204)	(978,136)	(235,068)	(19.4%)
TOTAL REVENUE	(1,745,456)	(1,717,205)	(28,251)	(1.6%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	500	500	-	- %
CONFERENCES, SEMINARS & TRAINING	2,000	2,000	-	- %
CONTRACTED SERVICES	3,000	3,000	-	- %
FOOD COSTS	55,000	60,000	(5,000)	(9.1%)
MATERIALS & SERVICES	6,900	8,400	(1,500)	(21.7%)
PROFESSIONAL FEES	1,000	1,000	-	- %
PROGRAM EXPENSE	53,120	54,000	(880)	(1.7%)
REPAIRS & MAINTENANCE	1,500	5,000	(3,500)	(233.3%)
SALARIES, WAGES & BENEFITS	1,735,343	1,707,489	27,854	1.6%
SUPPLIES	1,000	1,500	(500)	(50.0%)
INTERNAL EXPENSE	39,323	30,000	9,323	23.7%
TOTAL EXPENSE	1,898,686	1,872,889	25,797	1.4%
TOTAL	153,230	155,684	(2,454)	(1.6%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

HOME SUPPORT

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(500)	(500)	-	- %
FEES, CHARGES & PROGRAM REVENUE	(65,052)	(80,050)	14,998	23.1%
GRANTS	(427,020)	(427,011)	(9)	- %
TOTAL REVENUE	(492,572)	(507,561)	14,989	3.0%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,000	-	- %
CONFERENCES, SEMINARS & TRAINING	7,500	6,750	750	10.0%
CONTRACTED SERVICES	176,031	175,531	500	0.3%
FOOD COSTS	41,000	43,000	(2,000)	(4.9%)
INSURANCE	3,000	3,000	-	- %
MATERIALS & SERVICES	5,375	5,750	(375)	(7.0%)
PROFESSIONAL FEES	3,200	2,200	1,000	31.3%
PROGRAM EXPENSE	11,913	24,713	(12,800)	(107.4%)
SALARIES, WAGES & BENEFITS	252,250	255,908	(3,658)	(1.5%)
SUPPLIES	3,500	3,500	-	- %
INTERNAL EXPENSE	1,790	1,790	-	- %
TOTAL EXPENSE	506,559	523,142	(16,583)	(3.3%)
TOTAL	13,987	15,581	(1,594)	(11.4%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

MUSEUM

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(10,000)	(8,000)	(2,000)	(20.0%)
FEES, CHARGES & PROGRAM REVENUE	(6,000)	(7,500)	1,500	25.0%
GRANTS	(28,810)	(28,810)	-	- %
TOTAL REVENUE	(44,810)	(44,310)	(500)	(1.1%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	4,350	4,000	350	8.0%
CONFERENCES, SEMINARS & TRAINING	1,200	1,200	-	- %
CONTRACTED SERVICES	200	400	(200)	(100.0%)
MATERIALS & SERVICES	13,000	15,100	(2,100)	(16.2%)
PROFESSIONAL FEES	6,000	6,000	-	- %
PROGRAM EXPENSE	1,000	1,000	-	- %
SALARIES, WAGES & BENEFITS	154,332	162,066	(7,734)	(5.0%)
SUPPLIES	500	750	(250)	(50.0%)
INTERNAL EXPENSE	925	925	-	- %
TOTAL EXPENSE	181,507	191,441	(9,934)	(5.5%)
TOTAL	136,697	147,131	(10,434)	(7.6%)

2022 MUNICIPAL BUDGET SUMMARY

CORPORATE SERVICES

Corporate Services:

- Communications
- Economic Development
- Events
- Finance
- Information Technology (IT)
- Tourism

2022 Budget Summary

	2021	2022	% Change
Revenue	\$1,788,542	\$1,568,798	-12%
Expenditures	\$6,777,581	\$6,847,684	1%
Net Tax Levy	-\$4,989,039	-\$5,278,886	6%

2022 Budget Highlights

Enhance Tourism

In 2022, we expect to continue our positive tourism momentum by enhancing our regional partnerships and boosting our destination marketing to showcase our outdoor amenities (Cycling, kayaking, trails, Quarry, etc.) As well, we will create a master plan for the revisioning of the “Flats” through comprehensive engagement. Finally, by implementing our wayfinding strategy, we will ensure tourists can properly discover everything St. Marys has to offer.

Internal Efficiencies

Staff will begin the implementation of a corporate wide Enterprise Resource Planning software that will provide for more efficient use of staff resources. This project will incorporate customer service processes to ensure our residents can be properly served from multiple locations and virtually. Lastly, business intelligence and data analysis will be available to provide the Town with better information for decision making.

Asset Management Finance Strategy

With the assistance of a consultant (\$30,000 funded through Federal Gas Tax), staff will create a long term asset management financing strategy in order to better anticipate and fund the Town’s over \$200 Million in assets.

Development Charge Study

This project will carry forward into 2022. The Development Charge background study will be completed in early 2022 and the Town will be in a position to implement new development charges, including reviewing options to provide further incentives for Attainable Housing.

**DEPARTMENTAL - TAX LEVY FUNDED
2022**

CORPORATE SERVICES

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
TAX LEVY				
TAX LEVY	(12,799,710)	(13,166,643)	366,933	2.9%
TOTAL TAX LEVY	(12,799,710)	(13,166,643)	366,933	2.9%
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(122,300)	(129,570)	7,270	5.9%
GRANTS	(874,100)	(640,903)	(233,197)	(26.7%)
INTERNAL REVENUE	(353,809)	(354,000)	191	0.1%
INVESTMENT INCOME	(130,000)	(150,000)	20,000	15.4%
RENT & LEASES	(17,208)	(15,200)	(2,008)	(11.7%)
REVENUE FROM MUNICIPALITIES	(20,000)	(8,000)	(12,000)	(60.0%)
TAXATION SUPPLEMENTAL REVENUE	(271,125)	(271,125)	-	- %
TOTAL REVENUE	(1,788,542)	(1,568,798)	(219,744)	(12.3%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	77,050	65,750	11,300	14.7%
ASSESSMENT SERVICES (MPAC)	98,000	98,000	-	- %
COMMUNICATIONS	115,000	117,000	(2,000)	(1.7%)
CONFERENCES, SEMINARS & TRAINING	8,500	11,225	(2,725)	(32.1%)
CONTRACTED SERVICES	125,000	134,000	(9,000)	(7.2%)
DEBENTURE PAYMENT	1,137,554	1,134,986	2,568	0.2%
INSURANCE	88,000	90,000	(2,000)	(2.3%)
MATERIALS & SERVICES	290,799	184,655	106,144	36.5%
OTHER TRANSFERS	1,762,277	1,984,627	(222,350)	(12.6%)
PROFESSIONAL FEES	67,000	27,040	39,960	59.6%
PROGRAM EXPENSE	34,500	53,000	(18,500)	(53.6%)
REPAIRS & MAINTENANCE	13,000	19,000	(6,000)	(46.2%)
SALARIES, WAGES & BENEFITS	973,211	1,059,423	(86,212)	(8.9%)
SUPPLIES	6,500	17,263	(10,763)	(165.6%)
TAXATION EXPENSE	174,000	149,200	24,800	14.3%
INTERNAL EXPENSE	24,181	25,500	(1,319)	(5.5%)
TOTAL EXPENSE	4,994,572	5,170,669	(176,097)	(3.5%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	1,783,009	1,677,015	105,994	5.9%
TOTAL RESERVE TRANSFERS	1,783,009	1,677,015	105,994	5.9%
TOTAL	(7,810,671)	(7,887,757)	77,086	1.0%



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

TAXATION

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
TAX LEVY				
TAX LEVY	(12,799,710)	(13,166,643)	366,933	2.9%
TOTAL TAX LEVY	(12,799,710)	(13,166,643)	366,933	2.9%
REVENUE				
TAXATION SUPPLEMENTAL REVENUE	(271,125)	(271,125)	-	- %
TOTAL REVENUE	(271,125)	(271,125)	-	- %
EXPENSE				
TAXATION EXPENSE	174,000	149,200	24,800	14.3%
TOTAL EXPENSE	174,000	149,200	24,800	14.3%
TOTAL	(12,896,835)	(13,288,568)	391,733	3.0%



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

EXTERNAL TRANSFERS

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
EXPENSE				
OTHER TRANSFERS	1,762,277	1,984,627	(222,350)	(12.6%)
TOTAL EXPENSE	1,762,277	1,984,627	(222,350)	(12.6%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(91,616)	(276,000)	184,384	201.3%
TOTAL RESERVE TRANSFERS	(91,616)	(276,000)	184,384	201.3%
TOTAL	1,670,661	1,708,627	(37,966)	(2.3%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

TREASURY

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEEs, CHARGES & PROGRAM REVENUE	(94,900)	(95,450)	550	0.6%
GRANTS	(871,100)	(638,903)	(232,197)	(26.7%)
INTERNAL REVENUE	(150,000)	(150,000)	-	- %
INVESTMENT INCOME	(130,000)	(150,000)	20,000	15.4%
REVENUE FROM MUNICIPALITIES	(20,000)	(8,000)	(12,000)	(60.0%)
TOTAL REVENUE	(1,266,000)	(1,042,353)	(223,647)	(17.7%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	750	750	-	- %
ASSESSMENT SERVICES (MPAC)	98,000	98,000	-	- %
CONFERENCES, SEMINARS & TRAINING	5,000	5,000	-	- %
CONTRACTED SERVICES	59,000	45,000	14,000	23.7%
DEBENTURE PAYMENT	1,137,554	1,134,986	2,568	0.2%
INSURANCE	88,000	90,000	(2,000)	(2.3%)
MATERIALS & SERVICES	117,425	27,405	90,020	76.7%
PROFESSIONAL FEES	67,000	27,040	39,960	59.6%
REPAIRS & MAINTENANCE	-	7,000	(7,000)	- %
SALARIES, WAGES & BENEFITS	466,280	536,230	(69,950)	(15.0%)
SUPPLIES	6,500	17,263	(10,763)	(165.6%)
INTERNAL EXPENSE	24,181	25,500	(1,319)	(5.5%)
TOTAL EXPENSE	2,069,690	2,014,174	55,516	2.7%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	1,874,625	1,953,015	(78,390)	(4.2%)
TOTAL RESERVE TRANSFERS	1,874,625	1,953,015	(78,390)	(4.2%)
TOTAL	2,678,315	2,924,836	(246,521)	(9.2%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

INFORMATION TECHNOLOGY

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
INTERNAL REVENUE	(203,809)	(204,000)	191	0.1%
RENT & LEASES	(17,208)	(15,200)	(2,008)	(11.7%)
TOTAL REVENUE	(221,017)	(219,200)	(1,817)	(0.8%)
EXPENSE				
COMMUNICATIONS	115,000	117,000	(2,000)	(1.7%)
CONFERENCES, SEMINARS & TRAINING	-	2,500	(2,500)	- %
CONTRACTED SERVICES	51,000	67,000	(16,000)	(31.4%)
MATERIALS & SERVICES	146,324	148,450	(2,126)	(1.5%)
REPAIRS & MAINTENANCE	13,000	12,000	1,000	7.7%
SALARIES, WAGES & BENEFITS	151,376	163,179	(11,803)	(7.8%)
TOTAL EXPENSE	476,700	510,129	(33,429)	(7.0%)
TOTAL	255,683	290,929	(35,246)	(13.8%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

COMMUNICATION, HERITAGE, ECONOMIC DEVELOPMENT

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEEES, CHARGES & PROGRAM REVENUE	(27,400)	(34,120)	6,720	24.5%
GRANTS	(3,000)	(2,000)	(1,000)	(33.3%)
TOTAL REVENUE	(30,400)	(36,120)	5,720	18.8%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	76,300	65,000	11,300	14.8%
CONFERENCES, SEMINARS & TRAINING	3,500	3,725	(225)	(6.4%)
CONTRACTED SERVICES	15,000	22,000	(7,000)	(46.7%)
MATERIALS & SERVICES	27,050	8,800	18,250	67.5%
PROGRAM EXPENSE	34,500	53,000	(18,500)	(53.6%)
SALARIES, WAGES & BENEFITS	355,555	360,014	(4,459)	(1.3%)
TOTAL EXPENSE	511,905	512,539	(634)	(0.1%)
TOTAL	481,505	476,419	5,086	1.1%

2022 MUNICIPAL BUDGET SUMMARY

FIRE SERVICES

Fire Services

- Emergency Services
- Fire Prevention
- Volunteer Firefighters

2022 Budget Summary

	2021	2022	% Change
Revenue	\$197,000	\$205,967	5%
Expenditures	\$779,174	\$805,797	3%
Net Tax Levy	-\$582,174	-\$599,830	3%

2022 Budget Highlights

Two Door Commercial Top Mount Enclosed Pumper Truck

A new two door commercial top mount enclosed pumper truck with a pump and water tank was required to replace the 23 year old pumper truck. A Request for Proposal was posted on October 25, 2021 with a closing date of November 28, 2021. It takes approximately 12 to 14 months from the time a vehicle is ordered to time of its delivery.

Small Equipment Purchases

A number of items are required to assist the firefighters perform their duties. Items to be purchased include (but are not limited to) a backpack style Stihl Leaf Blowers for wildland firefighting operations, Task Force Tips (TFT) Intake Valve with pressure relief valves and connections for the pumper, ladder and tanker trucks

**DEPARTMENTAL - TAX LEVY FUNDED
2022**

FIRE

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(5,000)	(5,000)	-	- %
FEES, CHARGES & PROGRAM REVENUE	(9,000)	(10,000)	1,000	11.1%
REVENUE FROM MUNICIPALITIES	(183,000)	(190,967)	7,967	4.4%
TOTAL REVENUE	(197,000)	(205,967)	8,967	4.6%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,000	-	- %
CONFERENCES, SEMINARS & TRAINING	7,000	7,000	-	- %
CONTRACTED SERVICES	13,930	16,000	(2,070)	(14.9%)
FUEL/OIL	3,500	3,500	-	- %
INSURANCE	11,000	13,000	(2,000)	(18.2%)
MATERIALS & SERVICES	34,500	33,000	1,500	4.3%
REPAIRS & MAINTENANCE	32,000	42,000	(10,000)	(31.3%)
SALARIES, WAGES & BENEFITS	379,911	393,947	(14,036)	(3.7%)
SUPPLIES	1,350	1,350	-	- %
INTERNAL EXPENSE	6,983	7,000	(17)	(0.2%)
TOTAL EXPENSE	491,174	517,797	(26,623)	(5.4%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	288,000	288,000	-	- %
TOTAL RESERVE TRANSFERS	288,000	288,000	-	- %
TOTAL	582,174	599,830	(17,656)	(3.0%)

2022 MUNICIPAL BUDGET SUMMARY

HUMAN RESOURCES

Human Resources:

- Compensation Admin.
- Corporate Health, Safety and Wellness
- Payroll and Benefits
- Performance Management
- Team Member Engagement and Retention
- Training and Development

2022 Budget Summary

	2021	2022	% Change
Revenue	\$0	\$0	N/A
Expenditures	\$362,587	\$370,229	2%
Net Tax Levy	-\$362,587	-\$370,229	2%

2022 Budget Highlights

Diversity, Equity and Inclusion

Working with internal and external resources, staff will work to create a Diversity, Equity and Inclusion charter. We will seek to bring outside voices with lived experience into the project with an end goal of having a framework and practices in place that will guide the actions and decisions of our Team Members in their daily practices.

Job Evaluation and Compensation Project

With the heavy work being done in 2021, 2022 will see the department to shift into the implementation phase. In 2022 Human Resources will focus on communicating with staff to ensure they understand how they are compensated with the goal of building trust in the system.

Staff Engagement

Working through staff recommendations that include communication, recognition, training and trust in the workplace. We recognize that what was done in the past may not be the way to engage today's workforce or that of the future. With the help of STEAM, Human Resources will modernize current practices to ensure our efforts are focused in areas identified by staff.

Mental Health and Post Pandemic Work Life

Understanding that after almost 2 years of being in a pandemic, many people's mental health is not the same as it was pre-pandemic. We will work to support staff as they adjust to post-pandemic life and re-engage staff as they reintegrate themselves back to the workplace.



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

HR & ADMIN

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
EXPENSE				
CONFERENCES, SEMINARS & TRAINING	18,000	18,450	(450)	(2.5%)
CONTRACTED SERVICES	20,400	7,247	13,153	64.5%
MATERIALS & SERVICES	24,100	26,000	(1,900)	(7.9%)
PROFESSIONAL FEES	2,500	2,500	-	- %
SALARIES, WAGES & BENEFITS	299,087	304,532	(5,445)	(1.8%)
SUPPLIES	1,500	1,500	-	- %
INTERNAL EXPENSE	10,000	10,000	-	- %
TOTAL EXPENSE	375,587	370,229	5,358	1.4%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(13,000)	-	(13,000)	(100.0%)
TOTAL RESERVE TRANSFERS	(13,000)	-	(13,000)	(100.0%)
TOTAL	362,587	370,229	(7,642)	(2.1%)

2022 MUNICIPAL BUDGET SUMMARY

PUBLIC LIBRARY

St. Marys Public Library:

- Library Services
- Adult Learning

2022 Budget Summary

	2021	2022	% Change
Revenue	\$240,844	\$246,268	2%
Expenditures	\$695,087	\$792,651	14%
Net Tax Levy	-\$454,243	-\$546,383	20%

2022 Budget Highlights

New Strategic Plan Development

Development of a New Strategic Plan. Building on the results of our 2021 Community Survey, we will identify key areas for growth and service for the library. There is also an increase in the advertising budget to promote the new strategic plan to the community.

Collections Budget Modifications

Collections budgets have been modified with the Print Budget being moved into the Operations Budget. The Electronic Services, Magazines and Newspaper lines already exist. "Non Traditional" Collections lines have been enhanced to continue to support items such as kayaks, fishing poles and tennis rackets to our lending collection.

Fine Free Movement

The St. Marys Public Library is joining other library systems in going fine free. This reduces barriers for community members, and ensures equity of access for everyone. Following this with good stewardship practices to ensure materials are returned and available for the next person.

Adult Learning

Continue to support Adult Learners in Perth County through our two service sites in St. Marys and Stratford, both virtually and in person.



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

LIBRARY & ADULT LEARNING

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(1,920)	(1,200)	(720)	(37.5%)
FEES, CHARGES & PROGRAM REVENUE	(22,332)	(16,350)	(5,982)	(26.8%)
GRANTS	(150,942)	(161,098)	10,156	6.7%
REVENUE FROM MUNICIPALITIES	(65,650)	(67,620)	1,970	3.0%
TOTAL REVENUE	(240,844)	(246,268)	5,424	2.3%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	4,000	4,560	(560)	(14.0%)
COMMUNICATIONS	1,000	1,020	(20)	(2.0%)
CONFERENCES, SEMINARS & TRAINING	6,250	6,360	(110)	(1.8%)
CONTRACTED SERVICES	17,423	17,772	(349)	(2.0%)
MATERIALS & SERVICES	61,927	123,330	(61,403)	(99.2%)
PROFESSIONAL FEES	1,600	1,612	(12)	(0.8%)
PROGRAM EXPENSE	3,000	3,060	(60)	(2.0%)
REPAIRS & MAINTENANCE	3,000	3,060	(60)	(2.0%)
SALARIES, WAGES & BENEFITS	563,506	598,060	(34,554)	(6.1%)
SUPPLIES	8,621	13,781	(5,160)	(59.9%)
UTILITIES	2,222	2,222	-	- %
INTERNAL EXPENSE	19,882	19,150	732	3.7%
TOTAL EXPENSE	692,431	793,987	(101,556)	(14.7%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	2,656	(1,336)	3,992	150.3%
TOTAL RESERVE TRANSFERS	2,656	(1,336)	3,992	150.3%
TOTAL	454,243	546,383	(92,140)	(20.3%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

LIBRARY

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
DONATIONS	(1,920)	(1,200)	(720)	(37.5%)
FEES, CHARGES & PROGRAM REVENUE	(8,400)	(2,000)	(6,400)	(76.2%)
GRANTS	(15,830)	(15,830)	-	- %
REVENUE FROM MUNICIPALITIES	(65,650)	(67,620)	1,970	3.0%
TOTAL REVENUE	(91,800)	(86,650)	(5,150)	(5.6%)
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,500	(500)	(50.0%)
CONFERENCES, SEMINARS & TRAINING	5,500	5,610	(110)	(2.0%)
CONTRACTED SERVICES	17,423	17,772	(349)	(2.0%)
MATERIALS & SERVICES	51,389	113,330	(61,941)	(120.5%)
PROFESSIONAL FEES	600	612	(12)	(2.0%)
PROGRAM EXPENSE	3,000	3,060	(60)	(2.0%)
REPAIRS & MAINTENANCE	3,000	3,060	(60)	(2.0%)
SALARIES, WAGES & BENEFITS	438,226	459,221	(20,995)	(4.8%)
SUPPLIES	4,500	8,160	(3,660)	(81.3%)
INTERNAL EXPENSE	16,642	15,594	1,048	6.3%
TOTAL EXPENSE	541,280	627,919	(86,639)	(16.0%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	2,656	2,664	(8)	(0.3%)
TOTAL RESERVE TRANSFERS	2,656	2,664	(8)	(0.3%)
TOTAL	452,136	543,933	(91,797)	(20.3%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

ADULT LEARNING

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(13,932)	(14,350)	418	3.0%
GRANTS	(135,112)	(145,268)	10,156	7.5%
TOTAL REVENUE	(149,044)	(159,618)	10,574	7.1%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	3,000	3,060	(60)	(2.0%)
COMMUNICATIONS	1,000	1,020	(20)	(2.0%)
CONFERENCES, SEMINARS & TRAINING	750	750	-	- %
MATERIALS & SERVICES	10,538	10,000	538	5.1%
PROFESSIONAL FEES	1,000	1,000	-	- %
SALARIES, WAGES & BENEFITS	125,280	138,839	(13,559)	(10.8%)
SUPPLIES	4,121	5,621	(1,500)	(36.4%)
UTILITIES	2,222	2,222	-	- %
INTERNAL EXPENSE	3,240	3,556	(316)	(9.8%)
TOTAL EXPENSE	151,151	166,068	(14,917)	(9.9%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	-	(4,000)	4,000	- %
TOTAL RESERVE TRANSFERS	-	(4,000)	4,000	- %
TOTAL	2,107	2,450	(343)	(16.3%)

2022 MUNICIPAL BUDGET SUMMARY

PUBLIC WORKS

Public Works

- Engineering
- Environmental Services
- Forestry
- Parks, Trails, Cemetery
- Roads and Sidewalks

2022 Budget Summary

	2021	2022	% Change
Revenue	\$563,440	\$583,841	4%
Expenditures	\$2,431,354	\$2,417,172	-1%
Net Tax Levy	-\$1,867,914	-\$1,833,331	-2%

2022 Budget Highlights

Wellington Street Reconstruction

Project Area includes Wellington Street from Bridge to Park Street. The project scope includes drainage works, grading and catch basin installation where required. Includes grading to replicate 2016 Queen Street construction, create AODA accessible business entrances. Replacement of watermain sections to create Northern feed redundancy, water services, relining of sanitary sewers, replacement of asphalt roadway, curbs and sidewalks.

Landfill Expansion

Existing site currently operating under interim filling approval and is currently awaiting approval of Future Solid Waste Disposal Needs Environmental Assessment from the Ministry of Environment and Climate Change (MOECC) which was submitted in August 2021. Once approval has been received final ECA (Environmental Compliance Approval) and OWR (Ontario Water Resources Act) design works of site layout can commence.

Water Pollution Control Plant

Carrier over project from 2021, the town is waiting for MOECC approval for amendments to the ECA to complete capital replace works at the Water Pollution Control Plant located at 309 Thomas Street Works include, replacement of Girt removal, replacements of odor control system, admin and laboratory building upgrades.

Assessment Management Plan and Road Condition Assessment

The Province on Ontario regulates municipal Asset Management Planning. The regulation requires the town to update its Asset Management Plan (AMP) by July 1, 2022. Staff will work in conjunction with a consultant to upgrade the current asset management plan to comply with the provincial legislation. The AMP assist in capital forecasting budgetary requirements. The town will also complete an assessment of pavement condition for municipal roads. The study will update the town's Pavement Condition Index (PCI), this dataset will further assist in revising the AMP.



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

PUBLIC WORKS

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEEs, CHARGES & PROGRAM REVENUE	(112,500)	(147,500)	35,000	31.1%
INTERNAL REVENUE	(385,940)	(405,341)	19,401	5.0%
INVESTMENT INCOME	(11,000)	(11,000)	-	- %
REVENUE FROM MUNICIPALITIES	(54,000)	(20,000)	(34,000)	(63.0%)
TOTAL REVENUE	(563,440)	(583,841)	20,401	3.6%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	800	1,000	(200)	(25.0%)
CONFERENCES, SEMINARS & TRAINING	20,500	19,500	1,000	4.9%
CONTRACTED SERVICES	442,000	467,000	(25,000)	(5.7%)
FUEL/OIL	84,700	70,750	13,950	16.5%
INSURANCE	72,900	78,000	(5,100)	(7.0%)
MATERIALS & SERVICES	175,565	172,165	3,400	1.9%
PROFESSIONAL FEES	12,000	8,000	4,000	33.3%
REPAIRS & MAINTENANCE	91,450	105,000	(13,550)	(14.8%)
SALARIES, WAGES & BENEFITS	767,006	790,543	(23,537)	(3.1%)
SAND & SALT	128,500	86,000	42,500	33.1%
SUPPLIES	3,650	5,700	(2,050)	(56.2%)
UTILITIES	69,400	69,000	400	0.6%
INTERNAL EXPENSE	320,893	324,673	(3,780)	(1.2%)
TOTAL EXPENSE	2,189,364	2,197,331	(7,967)	(0.4%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	241,990	219,841	22,149	9.2%
TOTAL RESERVE TRANSFERS	241,990	219,841	22,149	9.2%
TOTAL	1,867,914	1,833,331	34,583	1.9%

**DEPARTMENTAL - TAX LEVY FUNDED
2022**

PUBLIC WORKS OPERATIONS

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(112,500)	(147,500)	35,000	31.1%
INVESTMENT INCOME	(11,000)	(11,000)	-	- %
REVENUE FROM MUNICIPALITIES	(18,000)	-	(18,000)	(100.0%)
TOTAL REVENUE	(141,500)	(158,500)	17,000	12.0%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	800	1,000	(200)	(25.0%)
CONFERENCES, SEMINARS & TRAINING	20,500	19,500	1,000	4.9%
CONTRACTED SERVICES	442,000	467,000	(25,000)	(5.7%)
INSURANCE	63,500	68,500	(5,000)	(7.9%)
MATERIALS & SERVICES	140,665	137,815	2,850	2.0%
PROFESSIONAL FEES	12,000	8,000	4,000	33.3%
REPAIRS & MAINTENANCE	37,000	30,600	6,400	17.3%
SALARIES, WAGES & BENEFITS	767,006	790,543	(23,537)	(3.1%)
SAND & SALT	128,500	86,000	42,500	33.1%
SUPPLIES	3,650	5,700	(2,050)	(56.2%)
UTILITIES	69,400	69,000	400	0.6%
INTERNAL EXPENSE	320,893	324,673	(3,780)	(1.2%)
TOTAL EXPENSE	2,005,914	2,008,331	(2,417)	(0.1%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	3,500	3,500	-	- %
TOTAL RESERVE TRANSFERS	3,500	3,500	-	- %
TOTAL	1,867,914	1,853,331	14,583	0.8%



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

FLEET

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
INTERNAL REVENUE	(385,940)	(405,341)	19,401	5.0%
REVENUE FROM MUNICIPALITIES	(36,000)	(20,000)	(16,000)	(44.4%)
TOTAL REVENUE	(421,940)	(425,341)	3,401	0.8%
EXPENSE				
FUEL/OIL	84,700	70,750	13,950	16.5%
INSURANCE	9,400	9,500	(100)	(1.1%)
MATERIALS & SERVICES	34,900	34,350	550	1.6%
REPAIRS & MAINTENANCE	54,450	74,400	(19,950)	(36.6%)
TOTAL EXPENSE	183,450	189,000	(5,550)	(3.0%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	238,490	216,341	22,149	9.3%
TOTAL RESERVE TRANSFERS	238,490	216,341	22,149	9.3%
TOTAL	-	(20,000)	20,000	- %

2022 MUNICIPAL BUDGET SUMMARY

BUILDING AND DEVELOPMENT

Building and Development

- Building
- Facilities
- Planning and Development
- Property Standards

2022 Budget Summary

	2021	2022	% Change
Revenue	\$227,340	\$320,050	41%
Expenditures	\$1,151,190	\$1,263,230	10%
Net Tax Levy	-\$923,850	-\$943,180	2%

2022 Budget Highlights

Infrastructure Maintenance Prioritization

Update the Council Chambers and anti rooms of the first floor of the Town Hall, including the hallway and offices. Upgrade the lighting and IT infrastructure in the Council Chambers. Repointing of stone wall that runs along Church Street North, between the Library and Town Hall.

Housing

Exploring alternative forms of housing including tiny homes and how they are compatible in the community. Seek public/private partnership models-looking at partnering with other stakeholders to provide affordable housing solutions.

Prioritizing Town-Owned Property Assets

Given the large number of Town-owned lands and properties, funding for many of the other initiatives may require the sale or lease of lower prioritized Town assets.

Completion of the Official Plan Review

The Town of St. Marys is currently conducting a five-year review and update of its Official Plan in accordance with Ontario's Planning Act. Our goal is to present in January to Council and have consideration for final approval in February.

Community Improvement Plan

Execute the first full year of offering grants through the CIP to support local community revitalization and beautification efforts and to help achieve economic, community planning, and development goals. Staff will work with the communications team to ensure residents are aware of the program, and assist them to ensure there is engagement to make the program successful.



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

DEVELOPMENT

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(211,340)	(239,440)	28,100	13.3%
GRANTS	-	(61,500)	61,500	- %
RENT & LEASES	(16,000)	(19,110)	3,110	19.4%
TOTAL REVENUE	(227,340)	(320,050)	92,710	40.8%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	2,200	2,000	200	9.1%
CONFERENCES, SEMINARS & TRAINING	5,600	4,100	1,500	26.8%
CONTRACTED SERVICES	154,600	105,350	49,250	31.9%
INSURANCE	14,800	17,200	(2,400)	(16.2%)
MATERIALS & SERVICES	23,300	24,200	(900)	(3.9%)
PROFESSIONAL FEES	26,500	26,500	-	- %
REPAIRS & MAINTENANCE	79,900	96,825	(16,925)	(21.2%)
SALARIES, WAGES & BENEFITS	547,340	708,820	(161,480)	(29.5%)
SUPPLIES	17,250	30,650	(13,400)	(77.7%)
UTILITIES	142,210	136,500	5,710	4.0%
INTERNAL EXPENSE	93,990	94,200	(210)	(0.2%)
TOTAL EXPENSE	1,107,690	1,246,345	(138,655)	(12.5%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	43,500	16,885	26,615	61.2%
TOTAL RESERVE TRANSFERS	43,500	16,885	26,615	61.2%
TOTAL	923,850	943,180	(19,330)	(2.1%)



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

BUILDING & PROPERTY STANDARDS

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(211,340)	(239,440)	28,100	13.3%
GRANTS	-	(61,500)	61,500	- %
TOTAL REVENUE	(211,340)	(300,940)	89,600	42.4%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	2,200	2,000	200	9.1%
CONFERENCES, SEMINARS & TRAINING	4,500	3,000	1,500	33.3%
CONTRACTED SERVICES	100,000	73,000	27,000	27.0%
MATERIALS & SERVICES	8,000	10,500	(2,500)	(31.3%)
PROFESSIONAL FEES	26,500	26,500	-	- %
SALARIES, WAGES & BENEFITS	293,139	383,895	(90,756)	(31.0%)
SUPPLIES	4,000	4,000	-	- %
INTERNAL EXPENSE	77,520	77,700	(180)	(0.2%)
TOTAL EXPENSE	515,859	580,595	(64,736)	(12.5%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	(50,000)	(31,615)	(18,385)	(36.8%)
TOTAL RESERVE TRANSFERS	(50,000)	(31,615)	(18,385)	(36.8%)
TOTAL	254,519	248,040	6,479	2.5%



**DEPARTMENTAL - TAX LEVY FUNDED
2022**

FACILITIES

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
RENT & LEASES	(16,000)	(19,110)	3,110	19.4%
TOTAL REVENUE	(16,000)	(19,110)	3,110	19.4%
EXPENSE				
CONFERENCES, SEMINARS & TRAINING	1,100	1,100	-	- %
CONTRACTED SERVICES	54,600	32,350	22,250	40.8%
INSURANCE	14,800	17,200	(2,400)	(16.2%)
MATERIALS & SERVICES	15,300	13,700	1,600	10.5%
REPAIRS & MAINTENANCE	79,900	96,825	(16,925)	(21.2%)
SALARIES, WAGES & BENEFITS	254,201	324,925	(70,724)	(27.8%)
SUPPLIES	13,250	26,650	(13,400)	(101.1%)
UTILITIES	142,210	136,500	5,710	4.0%
INTERNAL EXPENSE	16,470	16,500	(30)	(0.2%)
TOTAL EXPENSE	591,831	665,750	(73,919)	(12.5%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	93,500	48,500	45,000	48.1%
TOTAL RESERVE TRANSFERS	93,500	48,500	45,000	48.1%
TOTAL	669,331	695,140	(25,809)	(3.9%)

**DEPARTMENTAL - SELF FUNDED
2022**

LANDFILL

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
FEES, CHARGES & PROGRAM REVENUE	(391,380)	(411,920)	20,540	5.2%
INTERNAL REVENUE	(115,000)	(106,500)	(8,500)	(7.4%)
LANDFILL & DIVERSION REVENUE	(370,000)	(395,100)	25,100	6.8%
TOTAL REVENUE	(876,380)	(913,520)	37,140	4.2%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	500	500	-	- %
CONFERENCES, SEMINARS & TRAINING	2,000	2,000	-	- %
CONTRACTED SERVICES	215,500	250,500	(35,000)	(16.2%)
DEBENTURE PAYMENT	53,940	53,938	2	- %
FUEL/OIL	17,000	17,350	(350)	(2.1%)
MATERIALS & SERVICES	14,750	4,825	9,925	67.3%
PROFESSIONAL FEES	27,500	28,000	(500)	(1.8%)
RECYCLING CONTRACT	182,000	205,000	(23,000)	(12.6%)
REPAIRS & MAINTENANCE	1,000	1,000	-	- %
SALARIES, WAGES & BENEFITS	164,069	169,418	(5,349)	(3.3%)
SUPPLIES	300	350	(50)	(16.7%)
UTILITIES	3,750	3,750	-	- %
INTERNAL EXPENSE	144,190	151,023	(6,833)	(4.7%)
TOTAL EXPENSE	826,499	887,654	(61,155)	(7.4%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	49,881	25,866	24,015	48.1%
TOTAL RESERVE TRANSFERS	49,881	25,866	24,015	48.1%
TOTAL	-	-	-	- %

**DEPARTMENTAL - SELF FUNDED
2022**

WATER

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
WATER & SEWER REVENUE	(1,812,500)	(1,994,387)	181,887	10.0%
TOTAL REVENUE	(1,812,500)	(1,994,387)	181,887	10.0%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,000	-	- %
CONFERENCES, SEMINARS & TRAINING	2,000	2,000	-	- %
CONTRACTED SERVICES	581,860	591,704	(9,844)	(1.7%)
DEBENTURE PAYMENT	46,159	46,159	-	- %
INSURANCE	20,300	20,706	(406)	(2.0%)
MATERIALS & SERVICES	43,750	44,570	(820)	(1.9%)
PROFESSIONAL FEES	7,000	7,020	(20)	(0.3%)
REPAIRS & MAINTENANCE	48,500	49,400	(900)	(1.9%)
SALARIES, WAGES & BENEFITS	111,594	116,465	(4,871)	(4.4%)
SUPPLIES	2,000	2,000	-	- %
UTILITIES	106,200	108,325	(2,125)	(2.0%)
INTERNAL EXPENSE	80,857	88,083	(7,226)	(8.9%)
TOTAL EXPENSE	1,051,220	1,077,432	(26,212)	(2.5%)
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	761,280	916,955	(155,675)	(20.4%)
TOTAL RESERVE TRANSFERS	761,280	916,955	(155,675)	(20.4%)
TOTAL	-	-	-	- %

**DEPARTMENTAL - SELF FUNDED
2022**

WASTEWATER

	2021 Budget	2022 Budget	\$ Levy Impact Fav (Unfav)	% Levy Impact Fav (Unfav)
REVENUE				
WATER & SEWER REVENUE	(2,027,830)	(2,213,120)	185,290	9.1%
TOTAL REVENUE	(2,027,830)	(2,213,120)	185,290	9.1%
EXPENSE				
ADVERTISING, MARKETING & PROMOTION	1,000	1,000	-	- %
CONFERENCES, SEMINARS & TRAINING	2,000	2,000	-	- %
CONTRACTED SERVICES	704,360	709,498	(5,138)	(0.7%)
DEBENTURE PAYMENT	145,238	30,104	115,134	79.3%
INSURANCE	3,800	3,800	-	- %
MATERIALS & SERVICES	56,500	31,500	25,000	44.2%
PROFESSIONAL FEES	11,000	11,000	-	- %
REPAIRS & MAINTENANCE	33,500	33,500	-	- %
SALARIES, WAGES & BENEFITS	111,594	116,464	(4,870)	(4.4%)
UTILITIES	252,500	252,500	-	- %
INTERNAL EXPENSE	55,770	55,797	(27)	- %
TOTAL EXPENSE	1,377,262	1,247,163	130,099	9.4%
RESERVE TRANSFERS				
TRANSFER TO (FROM) RESERVES	650,568	965,957	(315,389)	(48.5%)
TOTAL RESERVE TRANSFERS	650,568	965,957	(315,389)	(48.5%)
TOTAL	-	-	-	- %

TOWN OF ST. MARYS - EXTENDED CAPITAL PLAN
CAPITAL EXPENDITURES BY DIVISION

DEPARTMENT	2022	2023	2024	2025	2026	2027
Administration	64,000	67,000	5,000	70,000	70,000	
Community Services	825,000					
Corporate Services	1,117,800	42,500	71,000	41,000	116,000	16,000
Facilities	424,500	371,000	220,000	447,000	502,000	955,000
Fire	650,000	8,000	122,000	63,000	10,000	11,000
Parks	25,000					
Public Works	60,000					
Public Works - Equipment	335,000	660,000	420,000	585,000	383,000	40,000
Roads	2,313,000	1,467,500	853,000	1,546,000	854,000	1,610,000
Solid Waste	45,000	45,000	400,000			850,000
Wastewater	371,500	715,000	410,000	1,000,000	235,000	275,000
Water System	428,000	908,000	80,000	602,500	1,292,000	935,000
	6,658,800	4,284,000	2,581,000	4,354,500	3,462,000	4,692,000

FUNDING SOURCES

Funding Source	2022	2023	2024	2025	2026	2027
Development Charges	69,000					
Grant - Federal	1,959,300	400,000		415,000	400,000	323,000
Grant - Provincial	258,750	250,000		250,000		250,000
Reserve - Equipment	320,000	660,000	420,000	585,000	383,000	40,000
Reserve - Fire	650,000	8,000	122,000	63,000	10,000	11,000
Reserve - General Capital	1,673,250	413,500	291,000	473,000	618,000	971,000
Reserve - Police	64,000	67,000	5,000	70,000	70,000	
Reserve - Roads	795,000	817,500	853,000	896,000	454,000	1,037,000
Reserve - Waste/Landfill	45,000	45,000	400,000			850,000
Reserve - Wastewater	396,500	715,000	410,000	1,000,000	235,000	275,000
Reserve - Water	428,000	908,000	80,000	602,500	1,292,000	935,000
	6,658,800	4,284,000	2,581,000	4,354,500	3,462,000	4,692,000

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 1 Police Cruiser Replacement
DEPARTMENT: Administration **LOCATION:** Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

This project involved the replacement of one of the two police cruisers purchased by the Stratford Police Service for the Town of St. Marys. Per the terms of the service agreement, St. Marys pays for the purchase, the asset is owned by the SPS, and any residual value left in the asset is accrued to St. Marys. There may be a small value for trade-in which will be deducted from the invoice provided to St. Marys.

JUSTIFICATION

Police cruisers are traded in on a 2-3 year lifecycle, depending on the total number of kilometres. This project is the first lifecycle replacement of a St. Marys cruiser since the beginning of the service contract in November 2018.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	3 years
Lifecycle Costs	None.
Impact to Operating Budget	None - operating costs are paid through the annual SPS service charge
Impact to Funding Deficit	N/A
Impact to Level of Service	None - Maintains existing service level.

STRATEGIC ALIGNMENT Strategic Plan

BUDGET

COSTS

Cruiser - Chassis and Body	\$45,000
Outfitting (lights, equipment, computer, etc.)	\$18,000
Car Wrap	\$1,000
TOTAL	\$64,000

FUNDING

Reserve - Police	\$64,000
TOTAL	\$64,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 2 Fire Pumper
DEPARTMENT: Fire **LOCATION:** Fire Hall

PROJECT DETAILS

SCOPE OF THE WORK

Purchase of an Enclosed Cab Pumper Apparatus.

JUSTIFICATION

Based on the National Fire Protection Association (NFPA), NFPA 1911 Annex D provides the following recommendation: "It is recommended that apparatus manufactured prior to 1991 that is less than 25 years old, that has been properly maintained, and that is still in serviceable condition should be placed in reserve status and upgraded to incorporate as many features as possible of the post-1991 fire apparatus. Apparatus that was manufactured to the applicable NFPA fire apparatus or that is over 25 years old should be replaced."
 The current pumper is 23 years old with 35,976 kms and is nearing the end of its life expectancy. In 2023, the Pumper Apparatus will exceed that life and as such it is Staff's recommendation that risk mitigation be considered to ensure safety for the firefighters.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	25 years, dependent on total kilometers driven.
Lifecycle Costs	Service: \$2,000 annually / Training: \$2,500 (One-time)
Impact to Operating Budget	Servicing costs - \$2,000/year
Impact to Funding Deficit	N/A
Impact to Level of Service	None - Maintains existing service level.

STRATEGIC ALIGNMENT Strategic Plan

BUDGET

COSTS	
Pumper - Chassis and Body, Pumper Additions	\$650,000
TOTAL	\$650,000
FUNDING	
Reserve - Fire	\$650,000
TOTAL	\$650,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 3 IT Annual Capital
DEPARTMENT: Corporate Services **LOCATION:** 408 James St. South

PROJECT DETAILS

SCOPE OF THE WORK

Capital purchases in 2022 will include annual computer replacements, UPS (power supplies) replacement, and desk phone replacements.

JUSTIFICATION

Computer replacements occur annually with the replacement of computers that are 4 - 6 years old. The UPS and desk phones are due for replacement as they are approaching the 10- year life expectancy. The desk phones replacement will include a review in order to reduce hardware and save annual operating costs.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	Computers: 6 years UPS and phones: 10 years
Lifecycle Costs	N/A
Impact to Operating Budget	May result in slight decrease
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain the existing level of service.

STRATEGIC ALIGNMENT N/A

BUDGET

COSTS	
Computer Replacements	\$16,000
UPS replacement	\$20,000
Desk phones	\$12,000
TOTAL	\$48,000
FUNDING	
Reserve - General Capital	\$48,000
TOTAL	\$48,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 4 Replacement of folding/postage machine
DEPARTMENT: Corporate Services **LOCATION:** 408 James St. South

PROJECT DETAILS

SCOPE OF THE WORK

Replace the existing folding machine and postage machine.
 Will investigate options to enhance paperless document handling as part of the procurement.

JUSTIFICATION

The current folding machine often fails, and leaves papers crumpled and requiring manual folding, this requires additional time and manual labour for large mail jobs, like property taxes. The machines are well over 15 years old, well past their useful life.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	10 years
 Lifecycle Costs	 N/A
 Impact to Operating Budget	 Maintenance costs - \$350/year
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain the existing level of service.

STRATEGIC ALIGNMENT N/A

BUDGET

COSTS	
Equipment	\$12,000
TOTAL	\$12,000
FUNDING	
Reserve - General Capital	\$12,000
TOTAL	\$12,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 5 ERP (Enterprise Resource Planning) Software Implementation
DEPARTMENT: Corporate Services **LOCATION:** 408 James St. South

PROJECT DETAILS

SCOPE OF THE WORK

Purchase and implement a new ERP system to replace our current financial system and some of our subsidiary systems. The exact scope will be determined once the Town's Information Systems Strategic Plan is complete. The Town will apply for a modernization grant for this project.

JUSTIFICATION

In 2021, the Town received a modernization grant to perform an Information Systems Strategic Plan with a report forthcoming to Council in November. One of the recommendations expected to come forth is the implementation of an ERP system organization wide to create organizational efficiencies and better decision making. The current financial system is over 20 years old with little development being performed and likely will be at risk of being unsupported in the next few years.

ASSET MANAGEMENT

Investment Type	Replacement/Enhancement
Estimated Useful Life	20 years
 Lifecycle Costs	 N/A
 Impact to Operating Budget	 Annual hosting/support \$20,000 - \$30,000
Impact to Funding Deficit	\$325,000/20 years = \$16,250/year - not in AMP
Impact to Level of Service	Maintain the existing level of service.

STRATEGIC ALIGNMENT N/A

BUDGET

COSTS	
ERP Software and Implementation	\$250,000
Project Management	\$75,000
TOTAL	\$325,000
FUNDING	
Reserve - General Capital	\$81,250
Modernization Grant (Provincial Grant)	\$243,750
TOTAL	\$325,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 6 Flats park upgrades
DEPARTMENT: Corporate Services **LOCATION:** Milt Dunnell Park

PROJECT DETAILS

SCOPE OF THE WORK

The scope of work will be defined by the master plan to be completed by the spring of 2022. However, the Town had an opportunity to apply for a FedDev grant in 2021 applying for the main components of the Flats project - paving, parking and accessible washroom.

JUSTIFICATION

As part of the Town's strategic plan to re-profile Milt-Dunnell Park, this project (if grant approval is received) will allow the Town to begin the physical implementation of the project.

ASSET MANAGEMENT

Investment Type	Replacement / New
Estimated Useful Life	20 years
Lifecycle Costs	TBD in master plan
Impact to Operating Budget	TBD as part of master plan
Impact to Funding Deficit	Yes - will be quantified in our master plan
Impact to Level of Service	Maintain the existing level of service.

STRATEGIC ALIGNMENT Redefine Milt Dunnell Park

BUDGET

COSTS	
Paving/Parking	\$120,000
Accessible Washroom	\$200,000
Contingency	\$30,000
Signage, fixtures, etc.	\$10,000
Consulting	\$27,500
TOTAL	\$387,500
FUNDING	
Reserve - General Capital	\$137,500
FedDev (not yet confirmed)	\$250,000
TOTAL	\$387,500



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 7 Wayfinding Strategy Implementation
DEPARTMENT: Corporate Services **LOCATION:** Town Wide

PROJECT DETAILS

SCOPE OF THE WORK

To implement the Town's Signage and Wayfinding strategy; providing enhanced signage and wayfinding for all the Town's significant amenities. The full project is conditional on grant funding.

JUSTIFICATION

In 2018 the Town Council passed a Signage and Wayfinding Strategy for St. Marys. The strategic document is to be used as a public reference guide for a consistent and collaborative approach to signage for residents and tourists. As our tourism begins to recover from the pandemic, it is time to implement the signage laid out in the strategy, with some revisions. The plan would be updated based on the learnings and changes since 2018.

ASSET MANAGEMENT

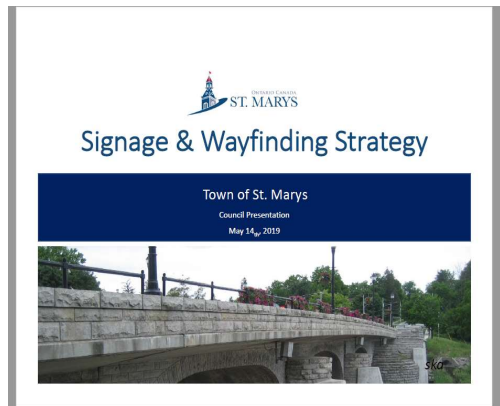
Investment Type	Replacement / New
Estimated Useful Life	15 years
Lifecycle Costs	TBD
Impact to Operating Budget	Approx. \$3,000/year
Impact to Funding Deficit	\$21,000
Impact to Level of Service	Increase in existing level of service.

STRATEGIC ALIGNMENT

Strategic Plan Pillar 2: Communication and Marketing
 Signage and Wayfinding Strategy

BUDGET

COSTS	
Capital/Signage	\$245,300
Expertise/Project management	\$50,000
Other Materials	\$20,000
TOTAL	\$315,300
FUNDING	
Reserve - General Capital	\$60,000
Tourism Relief Fund (not confirmed)	\$255,300
TOTAL	\$315,300



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 8 Replacement of Library South Side Exit Door
DEPARTMENT: Facilities **LOCATION:** 15 Church St. North

PROJECT DETAILS

SCOPE OF THE WORK

The removal of the existing exit door on the southside of the Library and the installation of a new metal door.

JUSTIFICATION

The existing door is at the end of it useful life. The wood trim on the door is starting to fall apart and rot. If the door is not replaced the building envelope will eventually be compromised. Start leaking and allowing outside elements into the building.

ASSET MANAGEMENT

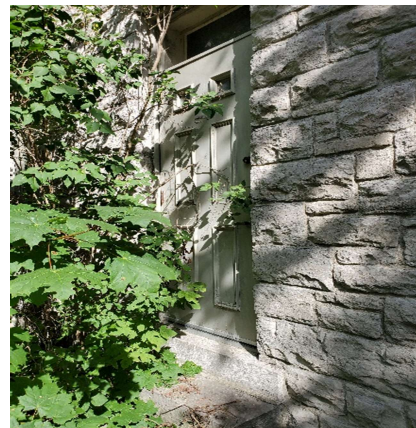
Investment Type	Replacement
Estimated Useful Life	20 years
Lifecycle Costs	\$0
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly.

BUDGET

COSTS	
Engineering	\$0
Construction	\$5,000
TOTAL	\$5,000
FUNDING	
Reserve - General Capital	\$5,000
TOTAL	\$5,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 9 Refinishing of Library Church Street Door
DEPARTMENT: Facilities **LOCATION:** 15 Church St. North

PROJECT DETAILS

SCOPE OF THE WORK

The refinishing of the Church Street entrance door.

JUSTIFICATION

The Church Street door finish has started to fade and deteriorate due to the harsh winter salt and the effects of the weather. Refinishing the door will ensure the wood is protected and will extend the life of the door.

ASSET MANAGEMENT

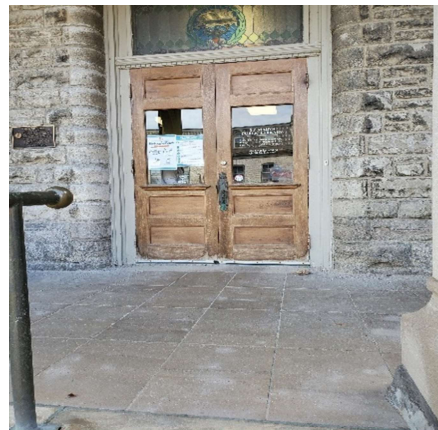
Investment Type	Replacement
Estimated Useful Life	20 years
 Lifecycle Costs	 \$6000 every 5 years in maintenance costs
 Impact to Operating Budget	 No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$6,000
TOTAL	\$6,000
FUNDING	
Reserve - General Capital	\$6,000
TOTAL	\$6,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 10 Retaining Wall Repairs
DEPARTMENT: Facilities **LOCATION:** 15 Church St. North

PROJECT DETAILS

SCOPE OF THE WORK

The pointing and stone repairs to the retaining wall on Church Street. The work will include the wall that runs from the Town Hall to the Library and between the Bell Building and the Library.

JUSTIFICATION

With all limestone structures the mortar becomes loose and dislodges over time due to the limestone absorbing moisture. The Library Wall has not been pointed in several years and is in need of a lot of work. This pointing will remove the portland cement that was used in the past. Replacing it with proper limestone mortar that will allow the moisture to exit the stone. Reducing the possibility of the stone popping from freezing of the water trapped in the stone.

ASSET MANAGEMENT

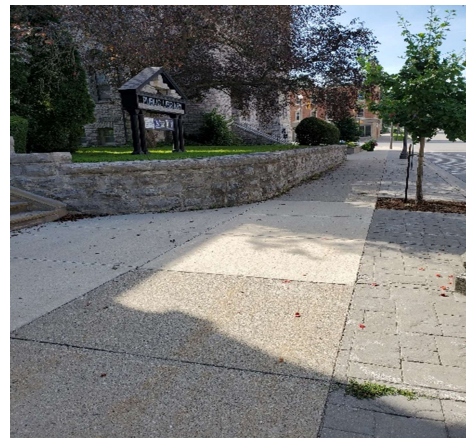
Investment Type	Repair
Estimated Useful Life	10 years
Lifecycle Costs	N/A
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$46,500
Contingency	\$5,000
TOTAL	\$51,500
FUNDING	
Reserve - General Capital	\$51,500
TOTAL	\$51,500



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 11 Town Hall Basement Carpet Replacement
DEPARTMENT: Facilities **LOCATION:** 175 Queen St. East

PROJECT DETAILS

SCOPE OF THE WORK

The carpet on the basement level in the offices and the tile in the hallways will be replaced with a vinyl tile.

JUSTIFICATION

The carpet in the basement level of the Town Hall is at the end of its useful life. There is staining and wear on the carpet. The tile in the hallways is due for replacement. Installing one vinyl tile flooring throughout the basement will ease cleaning requirements. Instead of vacuuming and mopping staff would only be required to mop the floors.

ASSET MANAGEMENT

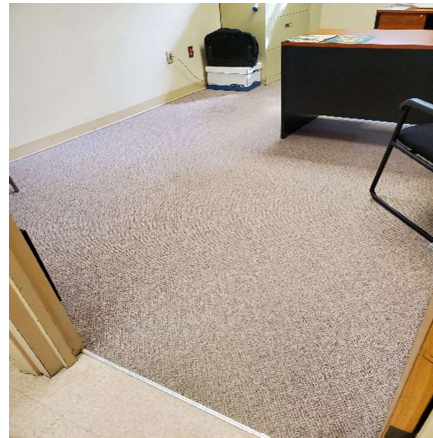
Investment Type	Rehabilitation / Repair
Estimated Useful Life	10 years
Lifecycle Costs	N/A
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$33,000
TOTAL	\$33,000
FUNDING	
Reserve - General Capital	\$33,000
TOTAL	\$33,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 12 First Floor Interior Renovation
DEPARTMENT: Facilities **LOCATION:** 175 Queen St. East

PROJECT DETAILS

SCOPE OF THE WORK

Solicit an interior designer to design the Council chambers and anti rooms of the First Floor of the Town Hall. Including the hallway and offices. Upgrade the lighting and IT infrastructure in the Council Chambers.

JUSTIFICATION

The Town Hall is the most iconic building in St. Marys and the Council Chamber needs to be an extension of that image, in its current state, it is not. The carpet in the first level of the Town hall is at the end of its useful life. There is staining and wear on the carpet. The interior of the first level has not been updated since the 1990's. The wood trim has wear and tear. The wallpaper is starting to pull off the wall. The whole floor is due for a make over.

ASSET MANAGEMENT

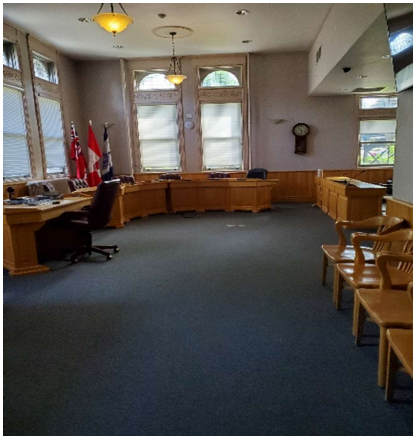
Investment Type	Repair
Estimated Useful Life	10 years
Lifecycle Costs	N/A
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Design work	\$10,000
Construction	\$70,000
TOTAL	\$80,000
FUNDING	
Reserve - General Capital	\$80,000
TOTAL	\$80,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 13 Lind Sportsplex Wood Retaining Wall Replacement
DEPARTMENT: Facilities **LOCATION:** 425 Water St. South

PROJECT DETAILS

SCOPE OF THE WORK

Removal and disposal of existing retaining wall. Installation of geotextile, 8 inch of clear stone base and installation of 18" regular Armour Stone retaining wall.

JUSTIFICATION

The existing retaining wall is original to the 1989 building of the Lind Sportsplex. The wooden timbers are rotting and starting to crumble. The installation of armour stone will eliminate the break down of the wall. The installation of drainage around the wall will divert damaging water and create proper drainage.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	20 years
Lifecycle Costs	N/A
Impact to Operating Budget	No impact
Impact to Funding Deficit	\$750
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - General Capital	\$15,000
TOTAL	\$15,000



COMMENTS

Existing retaining wall not previously included in asset management plan so project showing an impact to the funding deficit.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 14 Lind Sportsplex Lobby Door Replacement
DEPARTMENT: Facilities **LOCATION:** 425 Water St. South

PROJECT DETAILS

SCOPE OF THE WORK

Removal of existing lobby door and frame. Installation of new door and frame. New installation to include accessibility features.

JUSTIFICATION

The existing lobby door is original to the 1989 building of the Lind Sportsplex. The frame of the door is rusting at the floor. The door has reached the end of its useful life and is due for replacement.

ASSET MANAGEMENT

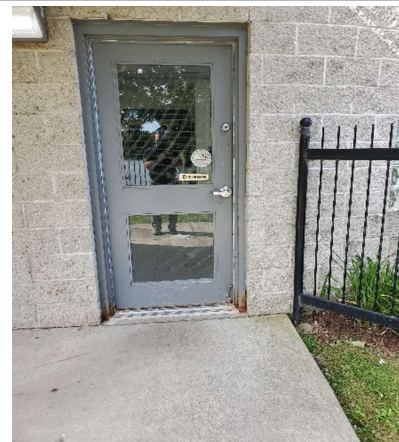
Investment Type	Repair
Estimated Useful Life	20 years
Lifecycle Costs	N/A
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$13,000
TOTAL	\$13,000
FUNDING	
Reserve - General Capital	\$13,000
TOTAL	\$13,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 15 Lind Sportsplex Ice Surface Wall Painting
DEPARTMENT: Facilities **LOCATION:** 425 Water St. South

PROJECT DETAILS

SCOPE OF THE WORK

Painting of the walls in the ice surface area. Removal of signage, patching of any cracks or damage areas, and then painting of the wall. Painting of the ceiling in the lobby, washroom, and guard room areas.

JUSTIFICATION

The walls have not been painted in 10 to 15 years. The paint is beginning to fade and is due for a refresh.

ASSET MANAGEMENT

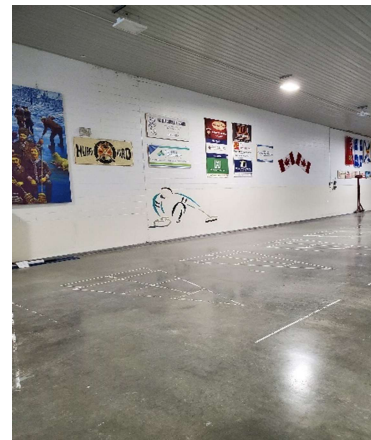
Investment Type	Repair
Estimated Useful Life	10 years
Lifecycle Costs	\$22,000 every 10 years.
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$22,000
TOTAL	\$22,000
FUNDING	
Reserve - General Capital	\$22,000
TOTAL	\$22,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 16 Museum Retaining Wall Repairs
DEPARTMENT: Facilities **LOCATION:** 177 Church St. South

PROJECT DETAILS

SCOPE OF THE WORK

Removal of existing mortar and damaged stones on the Church Street retaining wall. Re-pointing of the wall and replacement of damaged stones in the southern section . Repairs to cap stones on the north section of the wall. North section wall is in good shape and does not need repointing at this time.

JUSTIFICATION

With all limestone structures, the mortar becomes loose and dislodges over time due to the limestone absorbing moisture. The Museum Retaining Wall has not been pointed in several years and is in need of a lot of work. This past summer a couple of the stones crumbled and needed to be replaced.

ASSET MANAGEMENT

Investment Type	Repair
Estimated Useful Life	10 years
 Lifecycle Costs	 N/A

Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$34,000
Contingency	\$4,000
TOTAL	\$38,000
FUNDING	
Reserve - General Capital	\$38,000
TOTAL	\$38,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 17 MOC Window Replacement
DEPARTMENT: Facilities **LOCATION:** 408 James St. South

PROJECT DETAILS

SCOPE OF THE WORK

Removal of existing glazing and replacement with thermal glazing. Re-using the existing frames. All windows in the office area are to be replaced.

JUSTIFICATION

The windows are original to the building (2006) and at the end of their useful life span. Many of the windows have lost their thermal seal. Moisture is gathering in between the pains of glass. The compromised seals are allowing outside air into the building. This in turn creates inefficiencies in our heating and cooling.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	10 years
 Lifecycle Costs	 N/A
 Impact to Operating Budget	 No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$38,000
TOTAL	\$38,000
FUNDING	
Reserve - General Capital	\$38,000
TOTAL	\$38,000



COMMENTS

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 18 MOC Vinyl Flooring Replacement
DEPARTMENT: Facilities **LOCATION:** 408 James St. South

PROJECT DETAILS

SCOPE OF THE WORK

Removal of existing tile flooring and replacement with vinyl tile throughout the office public areas. This includes lunchrooms, washrooms and hallways.

JUSTIFICATION

The existing tiles are original to the building (2006) and are due for replacement. The Public Works hallway flooring of the MOC has taken damage over the years. The tiles are scratched and pitted from heavy traffic. Stripping and waxing will not bring the tiles back to an acceptable standard.

ASSET MANAGEMENT

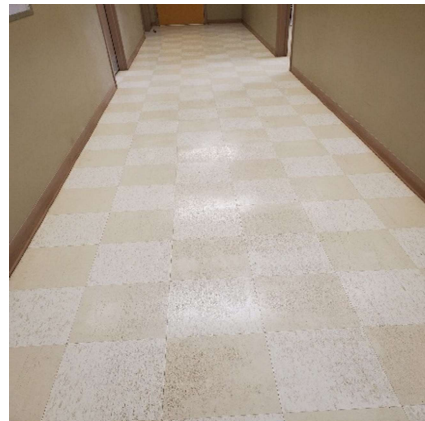
Investment Type	Replacement
Estimated Useful Life	10 years
 Lifecycle Costs	 N/A
 Impact to Operating Budget	 No impact
Impact to Funding Deficit	\$2,400
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$24,000
TOTAL	\$24,000
FUNDING	
Reserve - General Capital	\$24,000
TOTAL	\$24,000



COMMENTS

Replacement cost higher than originally estimated in AMP; therefore, showing an impact on Funding Deficit.

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 19 MOC Boiler Replacement
DEPARTMENT: Facilities **LOCATION:** 408 James St. South

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the 3 boilers that heat the shop area of the MOC.

JUSTIFICATION

The boilers are original to the building (2006) and are due for replacement. Boiler #1 has failed and needs replacement immediately and boilers 2 & 3 are the same age. This will be a pro-active replacement of boiler 2 & 3 rather than wait for them to fail.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	10 years
Lifecycle Costs	\$500/year
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$30,000
Contingency	\$4,000
TOTAL	\$34,000
FUNDING	
Reserve - General Capital	\$34,000
TOTAL	\$34,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 20 Lind Sportsplex Canteen Upgrades
DEPARTMENT: Facilities **LOCATION:** 425 Water St. South

PROJECT DETAILS

SCOPE OF THE WORK

Painting of the walls, replacement of the counters & cabinets. Installation of a fan to create air flow.

JUSTIFICATION

The existing canteen cabinets are from the original build (1989). The cabinets are well worn and need replacement. The walls will need new paint once the old cabinets are removed. The installation of a fan will help with the temperature issue in the summer months. The canteen is not air conditioned and the service window is open to the outside.

ASSET MANAGEMENT

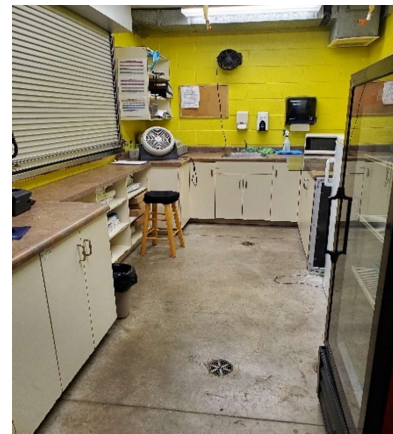
Investment Type	Repair
Estimated Useful Life	10 years
Lifecycle Costs	N/A
Impact to Operating Budget	No impact
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - General Capital	\$15,000
TOTAL	\$15,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 21 Energy Efficient Projects - Various
DEPARTMENT: Facilities **LOCATION:** Various

PROJECT DETAILS

SCOPE OF THE WORK

As part of the Town's Climate Change Action Plan, \$50,000 is allocated annually to make efficiency upgrades to aging or outdated technology. Projects are usually related to lighting, HVAC, and buildings.

JUSTIFICATION

The goal is to meet the Town's annual climate change action plan targets by continuing to make upgrades that reduce our overall energy consumption

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	10 years
Lifecycle Costs	N/A
Impact to Operating Budget	Reduction in hydro consumption
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

BUDGET

COSTS	
Engineering	\$0
Construction	\$50,000
TOTAL	\$50,000
FUNDING	
Reserve - General Capital	\$50,000
TOTAL	\$50,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 22 Engineered Air HVAC Units (4)
DEPARTMENT: Community Services **LOCATION:** Pyramid Recreation Centre

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the Engineered Air HVAC units which service the 2/3 hall, Friendship Centre, Multipurpose room, and kitchen. Three units were installed in 2004 as part of the Friendship Centre build and the unit servicing the Community Centre was installed years prior.

JUSTIFICATION

The PRC lifecycle plan references the Engineered Air units as due for replacement, also noted in service contract reports as being in need of more frequent repairs. UV light filtration systems have been added to these systems during the pandemic and will be transferred over to service the new systems in order to provide the safest indoor air quality possible.

ASSEST MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	20 years
Lifecycle Costs	\$20,000 over lifespan for UV bulbs, motor replacement, electronic components
Impact to Operating Budget	Reduction of \$1,000 annually due to increased energy efficiency
Impact to Funding Deficit	\$5,000
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan Pillar #4 - Culture and Recreation
 Recreation and Leisure Master Plan
 PRC Business Plan

BUDGET

COSTS	
Replacement	\$350,000
TOTAL	\$350,000
FUNDING	
Reserve - General Capital	\$350,000
TOTAL	\$350,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 23 Evaporative Condenser Replacement
DEPARTMENT: Community Services **LOCATION:** Pyramid Recreation Centre

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the rooftop Evaporative Condenser via crane, utilized as part of the refrigeration plant to discharge heat removed from the ice pads during the refrigeration process.

JUSTIFICATION

The asset management plan identifies the evaporative condenser as due for replacement. The condenser has reached end of life performance with inefficiencies causing an increase in utility costs during operation. Also, there is risk to significant loss of ammonia to the atmosphere due to deterioration of the galvanized steel piping, as pinhole leaks have already been repaired in 2019 and 2020. Stainless steel piping as a replacement would increase the potential lifespan of equipment by up to 25%.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	20 years for stainless steel piping. Stainless is recommended due to hard water supply.
Lifecycle Costs	\$10,000 over lifespan for replacement of motors, VFD, relief valves.
Impact to Operating Budget	Reduction of \$500/year due to increased operational efficiency.
Impact to Funding Deficit	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan Pillar #4 - Culture and Recreation
 Recreation and Leisure Master Plan
 PRC Business Plan

BUDGET

COSTS	
Replacement	\$115,000
TOTAL	\$115,000
FUNDING	
Reserve - General Capital	\$115,000
TOTAL	\$115,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 24 Dehumidification Unit - Desiccant Wheel
DEPARTMENT: Community Services **LOCATION:** Pyramid Recreation Centre

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the desiccant wheel to preserve the lifespan of the unit overall. The dehumidification unit is a large mechanical unit which removes moisture from both ice surfaces in the arena to control relative humidity, a vital part of the refrigeration process which is required due to the design of the building as well as operating parameters within the local climate during the typical ice season from September through April.

JUSTIFICATION

The PRC lifecycle plan references the desiccant wheel as due for replacement, also noted in refrigeration service contract reports. The desiccant wheel is the primary piece of equipment which removes moisture from the air in the arena, preventing fog and water drips from damaging the ice. Replacing the wheel at this time should ensure another 10-15 years of use.

ASSET MANAGEMENT

Investment Type	Rehabilitation/Repair
Estimated Useful Life	15 years
 Lifecycle Costs	None
 Impact to Operating Budget	None
Impact to Funding Deficit	None
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan Pillar #4 - Culture and Recreation
 Recreation and Leisure Master Plan
 PRC Business Plan

BUDGET

COSTS	
Replacement	\$50,000
TOTAL	\$50,000
FUNDING	
Reserve - General Capital	\$50,000
TOTAL	\$50,000



COMMENTS

The unit overall is in good shape, with another 15 years expected prior to replacement of the system as a whole.

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 25 RO System - Zamboni Flood Water
DEPARTMENT: Community Services **LOCATION:** Pyramid Recreation Centre

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the Reverse Osmosis Zamboni water supply system.

JUSTIFICATION

The PRC lifecycle plan references the RO System as due for replacement. Also of note, the current system is obsolete, with no parts available should something fail that is proprietary to the system, such as the computer board. Water treatment is required as part of the ice making process to provide acceptable ice conditions due to the Town's hard water source, and as a part of the refrigeration process to remove particles from the water which affect heat transfer properties and thus the overall energy efficiency of the refrigeration system.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	10 years
Lifecycle Costs	\$10,000 over lifespan for water treatment, maintenance
Impact to Operating Budget	None
Impact to Funding Deficit	None
Impact to Level of Service	Maintain level of service

STRATEGIC ALIGNMENT

Strategic Plan Pillar #4 - Culture and Recreation
 Recreation and Leisure Master Plan
 PRC Business Plan

BUDGET

COSTS	
Replacement	\$25,000
TOTAL	\$25,000
FUNDING	
Reserve - General Capital	\$25,000
TOTAL	\$25,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 26 Lights - Teddy's Field
DEPARTMENT: Community Services **LOCATION:** 285 Water St. South

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of the wooden light stands and metal halide lights with new stands and LED lights at Teddy's field.

JUSTIFICATION

The light stands were installed in 1968 and have serviced the field since, with a dual purpose of providing lighting for the fields, as well as protective netting to prevent baseballs from landing on Water St. South or the adjacent property at 291 Water St. South. Electrical service contractors have noted during light bulb changes, there is risk of failure of the light fasteners resulting in a light falling due to rotten wood. To extend the life of the stands, the lights have already been lowered once by cutting wood which was rotten at the tops of all the stands. Also of note, the metal halide bulbs cost significantly more to operate than LED replacements, and they are being phased out in the coming years. While the Recreation and Leisure Master Plan does not support additional baseball diamonds at this time due to the local population, it encourages the current partnership and Agreement between the Town and the Canadian Baseball Hall of Fame. Teddy's field is one of the diamonds managed by the Baseball Hall of Fame included within the Agreement, and is the only softball diamond in Town provided with lighting. This field is utilized all 5 weekdays including the lights, and a occasionally on Saturday and Sundays for both practices and games, from April through October.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	25-plus years for metal stands, average of 7 years per bulb
 Lifecycle Costs	 None
 Impact to Operating Budget	 None
Impact to Funding Deficit	\$7,000
Impact to Level of Service	Improved lighting, energy cost reductions through upgrade

STRATEGIC ALIGNMENT Strategic Plan Pillar #4 - Culture and Recreation

BUDGET

COSTS	
Replacement	\$175,000
TOTAL	\$175,000
FUNDING	
Reserve - General Capital	\$175,000
TOTAL	\$175,000



COMMENTS

The Baseball Hall of Fame diamonds are used 7 days a week for Minor Ball, Men's and Ladies Slo Pitch and Elite Baseball. On average using the statistics from 2018/2019 the five fields at the Baseball Hall of Fame hosted close to 1000 events each year, including games, practices, try-outs and clinics. Based on the usage of the HOF diamonds, if the lights are not replaced at the Teddy's Field there is no place to relocate games/practices that were played at this location under lights. Also of note, the Baseball Hall of Fame turned away teams in 2018 and 2019 prior to the pandemic, due to a demand greater than what is normal for a Town of this size.

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 27 Zamboni Replacement
DEPARTMENT: Community Services **LOCATION:** Pyramid Recreation Centre

PROJECT DETAILS

SCOPE OF THE WORK

Purchase of new propane-fuelled 440-series Zamboni with laser level system.

JUSTIFICATION

The primary Zamboni is out of service due to engine damage caused by accelerated wear due to a propane supply malfunction in 2016, the same year the machine was purchased. It was taken out of service in late September 2021 due to motor failure, with an older Zamboni in operation, without laser technology, until a replacement is available. The benefits of reduced costs of maintenance and energy consumption which the laser system offers is not being realized during this transition.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	7 years
Lifecycle Costs	\$20,000
Impact to Operating Budget	None
Impact to Funding Deficit	None
Impact to Level of Service	Maintain existing level of service

STRATEGIC ALIGNMENT

Strategic Plan Pillar #4 - Culture and Recreation
 Recreation and Leisure Master Plan
 PRC Business Plan

BUDGET

COSTS	
Replacement	\$110,000
TOTAL	\$110,000
FUNDING	
Reserve - General Capital	\$110,000
TOTAL	\$110,000



COMMENTS

The current laser system installed on the ice surfaces are exclusive to the Zamboni system thus sole sourcing to Zamboni would be necessary in order to save on the cost of converting to a different laser system.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 28 L-05 Utility Vehicle Replacement
DEPARTMENT: Public Works **LOCATION:** Cemetery, Landfill, Various Locations

PROJECT DETAILS

SCOPE OF THE WORK
 Replacement of L-05 Utility Vehicle.

JUSTIFICATION
 Originally purchased to assist with landfill operations, the L-05 utility vehicle has also become an integral part of the Town's cemetery and sidewalk operations over the past five years. L-05 has not yet reached the end of its projected useful life but constant disruptive breakdowns have resulted in higher than anticipated maintenance costs in recent years and based on its condition, it is time to replace. The current machine is of poor quality and is constantly out of service. Public Works would like to replace the current vehicle with a more domestic version where accessible repair parts and service knowledge is more common in the local area. Constant breakdowns have been disruptive and time consuming for Town operations, so a higher quality machine is desirable to avoid those breakdowns.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	12 years
Lifecycle Costs	
Impact to Operating Budget	N/A
Impact to Funding Deficit	\$2,300 increase to Funding Deficit
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT Operational Continuity

BUDGET

COSTS	
Equipment Supply	\$35,000
TOTAL	\$35,000
FUNDING	
Equipment Reserve	\$35,000
TOTAL	\$35,000



COMMENTS

The increase in funding deficit represents the higher capital cost of a new quality utility vehicle vs. the current poorly built unit.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 29 T-20 5 Tonne Truck W/ Plow
DEPARTMENT: Public Works **LOCATION:** Public Works

PROJECT DETAILS

SCOPE OF THE WORK

Direct replacement of T20, 5 tonne single axle plow truck.

JUSTIFICATION

T-20 is an integral piece of equipment for winter snow clearing operations. The flat box also makes it the primary truck for concrete and asphalt removal during summer excavation projects. The truck is only in its 11th year of service and has not reached the end of its useful life but chassis order, plow outfitting and customizations take 18-24 months. The current truck will have reached its useful life by the time the new truck is delivered.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	12 years
Lifecycle Costs	\$10,000
Impact to Operating Budget	N/A
Impact to Funding Deficit	\$0.00
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT Operational Continuity

BUDGET

COSTS	
Equipment Supply	\$250,000
TOTAL	\$250,000
FUNDING	
Equipment Reserve	\$250,000
TOTAL	\$250,000



COMMENTS

Primary truck for watermain excavations and concrete/asphalt removals. Directional blade plow truck in winter months capable of tighter spaces and turning radius. Used for moving material on pallets.

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 30 Winter Fleet GPS Upgrades (AVL) Automatic Vehicle Locating
DEPARTMENT: Public Works **LOCATION:** Fleet / Water Tower

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of GPS units for winter operations vehicles. Includes data logging of specific winter operations, i.e. plow up/down, material application spinner status.

JUSTIFICATION

Town participated and was successful in optimization funding for winter operations in conjunction with County peer municipalities. Provincial funding for 60% of installation costs. Participating municipalities are reviewing potential vendors for functionality and standardizing for economy of scale in tendering.

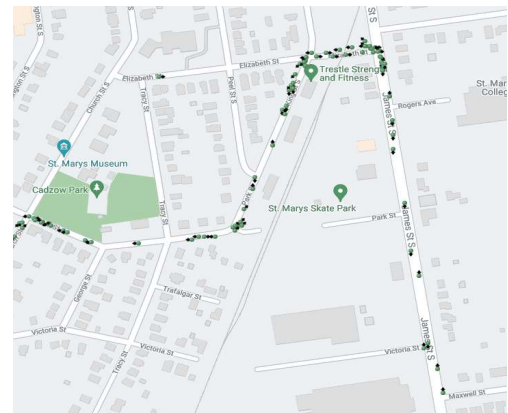
ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	15 years
Lifecycle Costs	\$6,200
Impact to Operating Budget	Nil
Impact to Funding Deficit	\$1,700
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT Operational Continuity

BUDGET

COSTS	
GPS - AVL Units for Winter Fleet	\$25,000
TOTAL	\$25,000
FUNDING	
Equipment Reserve	\$10,000
Provincial Funding	\$15,000
TOTAL	\$25,000



COMMENTS

Exact costs are unknown at this point in the project and are projected to be contained within proposed budget.

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 31 Public Works Fleet Radio Upgrades (Tower Repeater)
DEPARTMENT: Public Works **LOCATION:** Fleet / Water Tower

PROJECT DETAILS

SCOPE OF THE WORK

Installation of radio repeater for water tower located at Victoria Street. Partial upgrades to legacy mobile fleet units, some are repeater compatible. New fleet replacement since 2016 will not require replacement to mobile radio. Several dead spots exist throughout town due to topology and point to point transmitting/receiving. All units will be configured to effectively transmit via the water tower, eliminating dead spots and improving operational communications.

JUSTIFICATION

Existing system is legacy with several fleet mobile units unable to utilize repeater configuration. Mobile personal units are unable to communicate beyond close proximity from handheld. Several dead spots exist throughout town due to topology and point to point transmitting/receiving.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	15 years
Lifecycle Costs	Nil
Impact to Operating Budget	\$780 - Annual license for repeater channel
Impact to Funding Deficit	\$1,000
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT Operational Continuity

BUDGET

COSTS	
Tower Ugrades - Repeater	\$15,000
Partial Fleet Mobile Upgrades	\$10,000
TOTAL	\$25,000
FUNDING	
Equipment Reserve	\$25,000
TOTAL	\$25,000



COMMENTS

Repeater upgrades will greatly improve personal mobile radio communication when interacting with fleet. Upgrades also include programming of St. Marys fire department "talk about" channels to localize Public Works support during emergency response.

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 32 Columbarium Walls
DEPARTMENT: Public Works **LOCATION:** Cemetery

PROJECT DETAILS

SCOPE OF THE WORK

Add 2 additional columbarium curved wall features to existing columbariums at cemetery. 64 niches per wall, with 2 interments per niche. 128 additional niches.

JUSTIFICATION

Existing columbariums are nearing capacity. Patrons preplanning are looking for more niche location options and have asked for a timeline for expansion. Staff have noted that columbarium interments are becoming a favored option and are easy to administer.

ASSET MANAGEMENT

Investment Type	Upgrade
Estimated Useful Life	100 years
Lifecycle Costs	Nil
Impact to Operating Budget	None
Impact to Funding Deficit	\$5,000 increase to Funding Deficit
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Columbarium	\$50,000
Concrete Pad & Install	\$10,000
TOTAL	\$60,000
FUNDING	
Reserve - General Capital	\$60,000
TOTAL	\$60,000



COMMENTS

As the cemetery is self funded, and the columbarium niches are sold at a price expected to cover the capital costs - the \$60,000 will be recovered in the reserve from the Cemetery operations over a five (5) year period.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 33 Jones St Parking Lot Lighting Improvement
DEPARTMENT: Public Works **LOCATION:** Jones St. Parking

PROJECT DETAILS

SCOPE OF THE WORK

Installation of 2 new parking lot light fixtures on east side of parking lot.

JUSTIFICATION

Jones St. Parking lot is an important part of the Town's overnight downtown parking strategy. The area is very poorly lit and staff are concerned about user comfort as well as the risk of slip and falls as the Town directs more people to park overnight in this space. The lights would be connected to the Town's streetlight network and would be dusk to dawn. This investment is a facility improvement and a risk mitigation measure.

ASSET MANAGEMENT

Investment Type	New Construction
Estimated Useful Life	25 years
Lifecycle Costs	\$2,500
Impact to Operating Budget	\$50
Impact to Funding Deficit	\$600
Impact to Level of Service	Increase Existing Level of Service

STRATEGIC ALIGNMENT Operational Continuity

BUDGET

COSTS	
Construction	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - General Capital	\$15,000
TOTAL	\$15,000



COMMENTS

This would be an upgrade to the parking lot and would increase the number of lit parking lots that the Town provides for overnight parking.

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 34 Kin Park Swing Set
DEPARTMENT: Public Works **LOCATION:** Cemetery, Landfill, Various Locations

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of Kin Park swing set with unit that is compliant with CSA CAN/CSA Z614 playground standards.

JUSTIFICATION

Current unit is nearing the end of its life with an undetermined age and is too high for available sand landing area. Topology of the park makes expansion of the sand landing area problematic. Swings have been removed and not in service since 2019.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	20 years
Lifecycle Costs	0
Impact to Operating Budget	0
Impact to Funding Deficit	0
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT Operational Continuity

BUDGET

COSTS	
Equipment Supply	\$10,000
TOTAL	\$10,000
FUNDING	
Reserve - General Capital	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 36 Annual Asphalt Resurfacing
DEPARTMENT: Public Works **LOCATION:** Various Town Streets

PROJECT DETAILS

SCOPE OF THE WORK

Resurfacing (a.k.a. mill and pave) topcoat asphalt. Exact locations determined in spring prior to tender. Arterial and collector roads are prioritized. Estimated 1.3 km of road to be mill and paved.

JUSTIFICATION

Important component of asphalt road management program. Remediation work verified in 2014 Road Assessment Study and 2020/2021 Road Assessment Study. Restores surface condition and ride comfort.

ASSET MANAGEMENT

Investment Type	Rehabilitation
Estimated Useful Life	15 years
Lifecycle Costs	This is a maintenance activity to an existing asset. There are no lifecycle costs associated with this maintenance work. The original assets will continue to incur lifecycle costs.
Impact to Operating Budget	N/A
Impact to Funding Deficit	None
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment Supply	\$213,000
TOTAL	\$213,000
FUNDING	
Road Reserve	\$213,000
TOTAL	\$213,000



COMMENTS

This capital item is scheduled to slowly increase year after year until 2028 when the long-term capital plan calls for a budget of \$311,000 in order to increase the programs capacity. The Town has 54 km of paved roads, meaning that if the program cycled through all roads at its current funding, the Town's repaving cycle would be 42 years. Topcoat asphalt typically has a life of 15 years.

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 37 Road Condition Assessment
DEPARTMENT: Public Works **LOCATION:** Various Locations

PROJECT DETAILS

SCOPE OF THE WORK

Perform an assessment of all roads in Town to determine their condition ratings. The assessment identifies road condition deficiencies and improvement requirements, based on the establishment of Pavement Condition Index (PCI) for each road section.

JUSTIFICATION

The assessment will provide additional information of the road network for the asset management plan and inform future capital and operating expenditures for preventative maintenance, rehabilitation and replacement of road segments.

ASSET MANAGEMENT

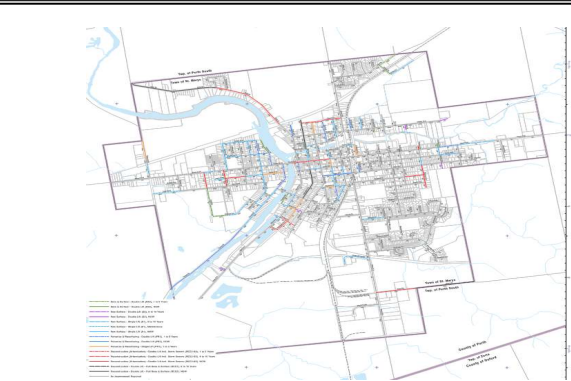
Investment Type	Repair/Rehabilitation Study
Estimated Useful Life	2 years
Lifecycle Costs	The study will inform an estimated \$5.7M in reconstruction, \$1.1M in resurfacing and \$350,000 in surface treatment capital budget costs as well as \$280,000 in asphalt patching and crack sealing operational costs over 5 years.
Impact to Operating Budget	No direct impact, will inform future maintenance costs and locations.
Impact to Funding Deficit	Not applicable
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Engineering Consulting	\$10,000
TOTAL	\$10,000
FUNDING	
Roads Reserve	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 38 East Ward Traffic Study
DEPARTMENT: Public Works **LOCATION:** East Ward

PROJECT DETAILS

SCOPE OF THE WORK

Consultant to review vehicular and pedestrian traffic patterns on in the east ward, with a focus on Huron Street, Waterloo Street and Maxwell Street and provide recommendations on approaches to address resident concerns about traffic patterns, speeding and pedestrian safety. Study will review parking restrictions and consider potential development lands in the area that might impact future traffic patterns.

JUSTIFICATION

Council gave staff direction to include this project in the 2022 capital plan deliberations through Resolution 2021-08-17-05 after a report at the August 17, 2021, SPC meeting outlined various complaints and concerns raised by the public about traffic volumes and speed in the East Ward. Prior to any modifications to the road network, a warrant study is required to ensure that the changes are appropriate.

ASSET MANAGEMENT

Investment Type	New Acquisition
Estimated Useful Life	N/A
Lifecycle Costs	N/A
Impact to Operating Budget	Unknown at this time
Impact to Funding Deficit	Unknown at this time
Impact to Level of Service	Unknown at this time

STRATEGIC ALIGNMENT Operational Continuity

BUDGET

COSTS	
Consulting	\$25,000
TOTAL	\$25,000
FUNDING	
Roads Reserve	\$25,000
TOTAL	\$25,000



COMMENTS

This report will not be capitalized in the asset management plan so is not showing asset management related information but may result in some form of future investment in road safety measures.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 39 Annual Stormwater Management Improvements
DEPARTMENT: Public Works **LOCATION:** Various Locations

PROJECT DETAILS

SCOPE OF THE WORK

Installation of new or replacement catch basins, private drain connections or storm outlet infrastructure.

JUSTIFICATION

Similar to the annual wastewater capital program, staff regularly encounter stormwater issues that require the installation of catch basins or more extensive repairs that cannot be corrected within the confines of the annual operating budget. This budget allotment would allow staff the flexibility to address stormwater issues as they arise rather than waiting for the following annual budget process or bringing forward individual requests to Council throughout the year. Valid storm projects would include issues that increase Town liability such as; when water from Town property has the potential to cause property damage, where ponding creates hazards to pedestrians in the winter months due to freezing, or where water issues are resulting in accelerated deterioration of Town assets (i.e. road asphalt, curb or sidewalk). The majority of the costs associated with correcting storm water issues is restoration of hard surfaces such as asphalt, curb and sidewalk when installing storm connections.

ASSET MANAGEMENT

Investment Type	New Acquisition
Estimated Useful Life	100 years
Lifecycle Costs	Storm Sewer: \$52,000
Impact to Operating Budget	\$30.00
Impact to Funding Deficit	\$25,100
Impact to Level of Service	Increased Stormsewer System Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$25,000
TOTAL	\$25,000
FUNDING	
Roads Reserve	\$25,000
TOTAL	\$25,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 40 Guard Rail Replacement
DEPARTMENT: Public Works **LOCATION:** Queen St. East at CN Overpass

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of posts and guard rail on all ends of Queen St. East CN Overpass.

JUSTIFICATION

Condition assessments of Town guard rails completed in 2021. The most immediate need was identified at the Queen St. East CN Overpass where posts have experienced heavy rot. Guard rail experiencing heavy rust in some areas. Replacement required to ensure structural integrity in the event of an accident.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	50 years
Lifecycle Costs	\$5,000
Impact to Operating Budget	N/A
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$60,000
TOTAL	\$60,000
FUNDING	
Roads Reserve	\$60,000
TOTAL	\$60,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 41 Sarnia Bridge and Emily St. Overpass Board Replacement
DEPARTMENT: Public Works **LOCATION:** Grand Trunk Trail

PROJECT DETAILS

SCOPE OF THE WORK

Removal and replacement of rotten wooden planks on the Sarnia Bridge and Emily Street Overpass structures on the Grand Trunk Trail. Budget would allow for contractor to complete work, but staff would attempt to do this as part of operational works to reduce cost.

JUSTIFICATION

Some wood planks are starting to rot, creating ruts in the walking surface of the structure. If left, these could create trip hazards leading to slip and fall claims.

ASSET MANAGEMENT

Investment Type	Repairs
Estimated Useful Life	15 years
 Lifecycle Costs	 N/A
 Impact to Operating Budget	 N/A
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$10,000
TOTAL	\$10,000
FUNDING	
Roads Reserve	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 42 Church Street S. Retaining Wall Repairs
DEPARTMENT: Public Works **LOCATION:** Church St. S. between Elizabeth and Park

PROJECT DETAILS

SCOPE OF THE WORK

Isolated repairs of block retaining wall between Elizabeth Street and Park Street. This will involve removal of loose material, filling the voids and installation of a stone façade in the areas where blocks have disintegrated.

JUSTIFICATION

A gravity retaining wall lines the east side of Church Street S. from Elizabeth Street and Park Street. There are blocks that appear to have degraded from freeze thaw cycles. These need to be repaired before the wall areas above the degradation start to fail.

ASSET MANAGEMENT

Investment Type	Repair
Estimated Useful Life	5 years
Lifecycle Costs	N/A
Impact to Operating Budget	N/A
Impact to Funding Deficit	N/A
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$10,000
TOTAL	\$10,000
FUNDING	
Roads Reserve	\$10,000
TOTAL	\$10,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 43 Water Street Bridge - Deck Surface and Paint Touch-ups
DEPARTMENT: Public Works **LOCATION:** Water Street N.

PROJECT DETAILS

SCOPE OF THE WORK

Replacement of deck wearing surface and paint touch-ups on various steel structural components.

JUSTIFICATION

Water Street Bridge is a painted steel truss structure with a 5 tonne weight restriction for vehicle and pedestrian traffic. The steel structural components are constantly exposed to the degrading effects of salt, moisture, and UV light. Paint must be touched up regularly to protect the steel and slow rust formation. the bridge deck was replaced in 2016 with a steel deck complete with textured wearing surface. This surface has work off in the wheel paths and should be refreshed to maintain vehicle traction.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	5 years
Lifecycle Costs	N/A
Impact to Operating Budget	N/A
Impact to Funding Deficit	N/A - this is a lifecycle maintenance event and does not impact the replacement value.
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$30,000
TOTAL	\$30,000
FUNDING	
Roads Reserve	\$30,000
TOTAL	\$30,000



COMMENTS

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 44 & 51 Wellington Street S. and N. Reconstruction
DEPARTMENT: Public Works **LOCATION:** Wellington St. from Parkview Dr. to Park St.

PROJECT DETAILS

SCOPE OF THE WORK

Wellington St. road reconstruction from Wellington St. Bridge to Park Street. Project contingent on successful OCIF Grant Application. Improve drainage with grading and new storm sewers/catch basins where necessary, change sidewalk grade so commercial business entrances meet AODA, replace deteriorated asphalt roadway, replace watermain between Queen St. and new watermain at bridge to create redundant large feed to North, replace copper water services from main to P/L (into building basements when buildings up against P/L), reline deteriorating sanitary sewer, correct streetlight grounding issue with new conduit/conductor and grounding, improve pedestrian safety with introduction of boulevard where currently curb face sidewalk, coordinate Telecom & Festival Hydro capital works.

JUSTIFICATION

Highest priority road reconstruction project based on existing road, stormwater, sidewalk, streetlight conditions as well as need for upsized watermain from Queen St. to the Wellington St. bridge. Storm sewer system currently inadequate soak away pits causing ponding during rain/snow melt. Road surface in poor condition. Sidewalks not accessible for downtown storefronts.

ASSET MANAGEMENT

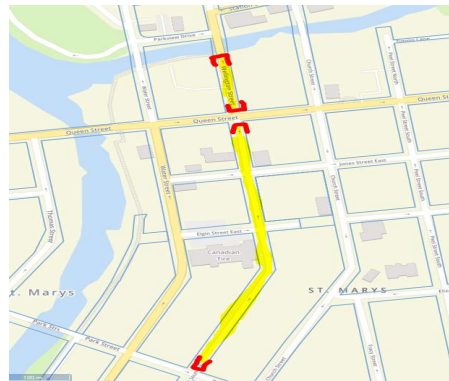
Investment Type	Disposal/Replacement/New Acquisition
Estimated Useful Life	Road Base: 100 years, asphalt: 45 years, curb and sidewalk: 40 years, storm sewer: 100 years, water services: 60 years.
Lifecycle Costs	Road Base: \$327,000, asphalt: \$443,000, curb and gutter: \$85,000, sidewalk: \$91,000, storm sewer: \$328,000, water services: \$47,000
Impact to Operating Budget	\$920/year increase starting in 2023
Impact to Funding Deficit	\$2,006 increase to annual funding deficit
Impact to Level of Service	Increase storm sewer infrastructure

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Engineering, material testing	\$134,000
Construction	\$2,047,000
TOTAL	\$2,181,000
FUNDING	
Res Fd - Dev Charges	\$69,000
Res Fd - Fed Gas Tax	\$1,424,000
Reserve - Roads	\$372,000
Reserve - Water	\$291,000
Reserve - Wastewater	\$25,000
TOTAL	\$2,181,000



COMMENTS

Impact to funding deficit a result of storm sewer upgrades and increased replacement costs.

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 45 & 53 Wellington St. S. and Victoria St. Reconstruction - Engineering
DEPARTMENT: Public Works **LOCATION:** Wellington St. S. Park to St. Maria

PROJECT DETAILS

SCOPE OF THE WORK

Engineering design work for a future reconstruction of Wellington Street S. from Park Street to St. Maria. St. and Victoria Street from Water St. to east of Wellington. A geotechnical assessment and sewer inspection would be completed to determine the necessary road base design and locations of necessary sewer repairs at the time of construction.

JUSTIFICATION

This section of Wellington Street is poor condition. The asphalt road surface is in very poor condition with PCI ratings of 35-43 (out of 100). Curb is in poor condition with many sections heaved and holding water. Storm sewer exists along most of the road and would be inspected to ensure any minor issues are repaired during construction. This section of Wellington Street is classified as a local road and only requires sidewalk on one side. Sidewalk would be reinstalled on one side of the road. Victoria Street is in poor condition and does not have curbs to direct water towards catch basins. the road would be reconstructed, and curbs installed to control storm water. Water services are at the end of their useful life and would be replaced from watermain to property line.

ASSET MANAGEMENT

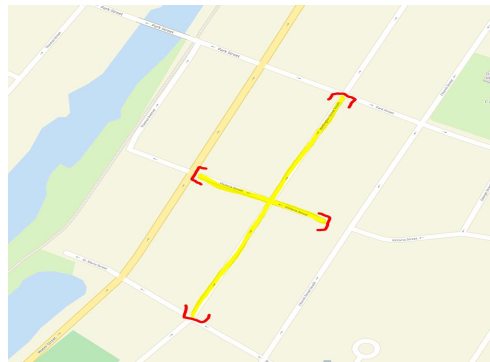
Investment Type	Disposal/Replacement/New Acquisition
Estimated Useful Life	Road Base: 100 yrs, asphalt: 45 yrs, curb & sidewalk: 40 yrs, water services: 60 yrs.
Lifecycle Costs	Road Base: \$300,000, asphalt: \$406,000, curb & gutter: \$77,000, sidewalk: \$83,000, water services: \$47,000
Impact to Operating Budget	\$287/yr reduction starting in 2024
Impact to Funding Deficit	\$940 decrease to annual funding deficit
Impact to Level of Service	Improve level of Service for roadways. Strategically reduce level of

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Engineering	\$55,000
TOTAL	\$55,000
FUNDING	
Roads Reserve	\$40,000
Water Reserve	\$15,000
TOTAL	\$55,000



COMMENTS

Note that the long-term operating cost and funding deficit both drop as a result of this project eliminating sidewalk on one side of Wellington Street.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 46 Water Valve Maintenance Program
DEPARTMENT: Water **LOCATION:** Various - Water System

PROJECT DETAILS

SCOPE OF THE WORK

Project to consist of the repair and/or replacement of existing water distribution valves ranging in size from 150mm to 300mm. Public Works Department to provide excavation services with Ontario Clean Water Agency to complete repairs and/or replacements.

JUSTIFICATION

With a fully developed valve exercising program implemented throughout Town on an annual basis, deficiencies are routinely identified. Valves which are identified as broken or not operable are prioritized for repair and/or replacement. Project ensures that resources are available to address deficiencies once they are identified and that the system is in a fit state of repair in the event of unplanned events or emergencies.

ASSET MANAGEMENT

Investment Type	Replacement / Repair
Estimated Useful Life	50 years (depending on service completed)
Lifecycle Costs	Not Applicable (lifecycling costs are negligible until a replacement is required)
Impact to Operating Budget	Not Applicable
Impact to Funding Deficit	No Impact to Funding Deficit
Impact to Level of Service	Maintain Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Materials and Supplies	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - Water	\$15,000
TOTAL	\$15,000



COMMENTS

Annual program delivery to maintain the control network within the water distribution system.

TOWN OF ST. MARYS 2022 Capital Project

PROJECT # 47 Well Inspection & Maintenance Program
DEPARTMENT: Water **LOCATION:** 209 Thomas St.

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the Town's Well Inspection and Maintenance program continue whereas the drinking water supply wells and equipment are removed, inspected, repaired, etc. to ensure that the wells and pump system remain in a preventative maintenance state as opposed to a reactive maintenance state.

JUSTIFICATION

The Town's Well Inspection and Maintenance Program completed an assessment of the drinking water supply wells once every 5 years to ensure preventative maintenance can be completed as required. Well No. 3 was last inspected in 2017 and is due for its 5-year inspection in 2022.

ASSET MANAGEMENT

Investment Type	Maintenance Inspection
Estimated Useful Life	5 years
Lifecycle Costs	Not Applicable
Impact to Operating Budget	Not Applicable
Impact to Funding Deficit	\$5,000 increase to Funding Deficit
Impact to Level of Service	Maintain Existing Level of Service

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$25,000
TOTAL	\$25,000
FUNDING	
Reserve - Water	\$25,000
TOTAL	\$25,000



COMMENTS

Project was awarded in 2021 for a 3 year delivery with one of the 3 wells being serviced each year. Approximately \$25,000 to be incurred in 2022 under the program.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 48 Water Supply Valve Replacement
DEPARTMENT: Water **LOCATION:** Well No. 3

PROJECT DETAILS

SCOPE OF THE WORK

The proposed project would see the main actuator control valve and gate valve at Well No. 3 replaced as a preventative maintenance item to prevent prolonged down time in the event of a failure.

JUSTIFICATION

Well No. 3 was overhauled in circa 2003. As part of the overhaul, the main actuator gate valve and control were installed that provides automation control to the well site. The replacement of this equipment will allow for the well site to be offline during a planned replacement project which will limit the Down time of the well and can be completed with equipment delivery expectations accounted for. This allows the Town and our Operating Authority to be proactive in nature as opposed to reactive and could prevent a significant down time should the valving control fail unexpectedly.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	15 years
 Lifecycle Costs	 Routine seal replacement - \$500.00 every 5 years
 Impact to Operating Budget	 Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain existing

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Materials and Supplies	\$17,000
TOTAL	\$17,000
FUNDING	
Reserve - Water	\$17,000
TOTAL	\$17,000



COMMENTS

The main gate valve and actuator control provides the automated operation of the Well Site Valve Failure could prevent the operation of the well.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 49 Rotometer Replacement(s)
DEPARTMENT: Water **LOCATION:** Well 3

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the rotometers at Well No. 2A and 3 replaced with new units over a two-year period with Well No. 3 occurring in 2022.

JUSTIFICATION

The current rotometer units for Well No. 2A and 3 are instrumental in ensuring safe and standard chlorine dosages are being applied to water entering the distribution system. Their proper operations help to ensure that proper chlorine contact time dosages are being applied to meet disinfection requirements. The replacement of this equipment will allow for the well site to be offline during a planned replacement project which will limit the Down time of the well and can be completed with equipment delivery expectations accounted for. This allows the Town and our Operating Authority to be proactive in nature as opposed to reactive and could prevent a significant down time should the valving control fail unexpectedly.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	15 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain Existing

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - Water	\$15,000
TOTAL	\$15,000



COMMENTS

Rotometers at the Well Sites control the chlorine disinfection dosages and are instrumental in maintaining proper disinfection requirements for the drinking water system.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 50 Well No. 1 Storage Building Upgrades
DEPARTMENT: Water **LOCATION:** 55 St. George Street North

PROJECT DETAILS

SCOPE OF THE WORK

This work would see 2 buildings located at the Well No. 1 Site upgraded to ensure the building envelop remains in a secure state to protect and safeguard internal components, parts and materials. This project would see the asphalt shingle roof of the "Treatment" Building and "Pump House" Building replaced with asphalt shingles to match the other buildings at the Site as well as building envelop improvements for the storage building at the Site.

JUSTIFICATION

The asphalt shingles located on the treatment building and pumphouse building are circa 2005 and have reached the end of their useful life. As a property with a certain architectural element, and heritage building on the property, the roof for both buildings will be replaced with asphalt shingles selected to match the remaining roof systems for the Parts Storage building and the Reservoir building at the Site to maintain symmetry. Building envelop improvements will also be undertaken on the parts storage building (i.e. Heitage building) around the wood trim and stones to prevent vermin entry into the attic. Animals such as squirrels have historically been observed attempting to gain access to this building where voids between the historical woodwork and stone work meet along the facia.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	20 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain Existing

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$35,000
TOTAL	\$35,000
FUNDING	
Reserve - Water	\$35,000
TOTAL	\$35,000



COMMENTS

Work on the parts storage building will need to be approved by the Heritage committee.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 52 Carling Street Watermain Improvements
DEPARTMENT: Water **LOCATION:** Carling Street

PROJECT DETAILS

SCOPE OF THE WORK

This project would consist of the design engineering work to determine options and design requirements for the replacement of a section of watermain on Carling Street south of the CNR right of way.

JUSTIFICATION

The current watermain that services properties on Carling Street is a legacy watermain that was installed in circa 1904 and is installed along the railway line. Currently the Town has an Easement Agreement in place for the watermain to ensure maintenance activities can be undertaken if needed, however access could be a challenge. In addition to access challenges, the 100mm dia. Cast iron watermain is being restricted by mineral build up which causes volume flow restrictions on the pipe which causes reduced pressure, and also reduces the level of chlorine in the system at this point. This project would see design engineering services completed to decommission the remaining legacy portion of the watermain and move to an installation within a municipally controlled right of way.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	100 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Improvement

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Engineering	\$15,000
TOTAL	\$15,000
FUNDING	
Reserve - Water	\$15,000
TOTAL	\$15,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 54 Steam Boiler Replacement
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the replacement of the existing steam boiler for the lystek biosolids management system with a new unit. The new unit would be sized larger to be more productive to accommodate for additional growth in the community over the life expectancy of the boiler unit.

JUSTIFICATION

The existing boiler installed in circa 2009 has reached the end of its useful life and requires replacement. During the annual inspection of the boiler in 2021, staff was made aware of the declining condition of the boiler, and that it would likely not pass a further annual inspection and requires replacement. The steam boiler provides the heat for the lystek biosolids management process at the Water Pollution Control Plant that enables the Town to produce a Federally Registered fertilizer.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	10 years
Lifecycle Costs	Chemicals: \$10,000 annually and Annual Service: \$1,500
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain Existing

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment	\$60,000
TOTAL	\$60,000
FUNDING	
Wastewater Reserve	\$60,000
TOTAL	\$60,000



COMMENTS

Town staff notified that the existing boiler would not pass inspection in 2022 for continued operation.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 55 Electrical System Evaluation
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

This project would see an electrical system evaluation completed at the Site to determine available remaining capacity at the Site, and specifically within certain control panels, and buildings.

JUSTIFICATION

As the Town continues to grow, additional capacity will be required at the WPCP to manage the community needs into the future. As works have been completed in recent years, a recurring theme of electrical system capacity continues to emerge as new pumps, panels, etc. are brought online or replaced. This project would enable staff to identify electrical system pinch points at the facility that could be accommodated and accounted for during future facility improvements, design work and construction upgrades while working to minimize unforeseen costs in the future.

ASSET MANAGEMENT

Investment Type	Study
Estimated Useful Life	5 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Study / Engineering	\$50,000
TOTAL	\$50,000
FUNDING	
Wastewater Reserve	\$50,000
TOTAL	\$50,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 56 Raw Wetwell Gate and Check Valves
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the 4 raw wetwell gate and check valves replaced with new control valves.

JUSTIFICATION

The existing gate and check valves for the raw water wetwell were originally installed in circa 1972 and have reached the end of their useful life. Required repairs in recent years have enabled their continued operation; however, noted a deteriorated condition where replacement is now required. With planned work to the Site approved via the 2021 Capital Budget that will require wastewater flow diversion, it enables this project to be completed at the same time to lessen any system disruption and provide for an efficient and economical project delivery.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	50 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$75,000
TOTAL	\$75,000
FUNDING	
Wastewater Reserve	\$75,000
TOTAL	\$75,000



COMMENTS

Works to be added to the scope of work for the Grit, Admin and Odour Control project at the Site to maximize efficiencies and flow diversion requirements.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 57 Inflow and Infiltration Collection System Improvements
DEPARTMENT: Wastewater **LOCATION:** Widder Street East

PROJECT DETAILS

SCOPE OF THE WORK

During routine CCTV Camera inspection within the Robinson Street Sanitary Pump Station drainage area (Widder Street West, Ontario St. N, etc.), several sources of infiltration were noted in the collection system. This project would see construction activities undertaken to address the collection system issues and eliminate the infiltration points at several locations in the area.

JUSTIFICATION

The Robinson Street Sanitary Pump Station receives sanitary wastewater from a relatively small proportion of properties (i.e. 3%) within the Town however can contribute up to 15% of sanitary flows to the Water Pollution Control Plant (WPCP). The added flows have been noted to largely be from private property cross connections however some flows originate from collection system deficiencies where groundwater can infiltration into the piping. This work program would see several collection system infiltration points repaired to prevent ongoing groundwater from entering the sanitary collection system.

ASSET MANAGEMENT

Investment Type	Maintenance
Estimated Useful Life	75 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$75,000
TOTAL	\$75,000
FUNDING	
Wastewater Reserve	\$75,000
TOTAL	\$75,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 58 Spare Chemical Metering Pumps
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would result in the Town purchasing additional/spare chemical metering pumps for the Water Pollution Control Plant (WPCP) to improve system redundancy.

JUSTIFICATION

The Town's WPCP maintains and operates a series of chemical meter pumps at various stages of the treatment process. These pumps are instrumental in the ongoing operation of the facility and their continual operation ensures that the facility remains operating as required to meet effluent discharge requirements. The purchase of spare chemical metering pumps for the facility will add system redundancy and reduce any system down time or process adjustments required should an unexpected failure occur. Having spare pumps available for a facility that perpetually runs is critical for operators to be able to respond to unforeseen breakdowns with little to no disruption in facility operation.

ASSET MANAGEMENT

Investment Type	Replacement (Spare)
Estimated Useful Life	15 Years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment	\$10,000
TOTAL	\$10,000
FUNDING	
Wastewater Reserve	\$10,000
TOTAL	\$10,000



COMMENTS

TOWN OF ST. MARYS
2022 Capital Project

PROJECT # 59 RAS Pump Replacement
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the continuation of a pump replacement program started in 2020 related to Return Activated Sludge Pumps at the Water Pollution Control Plant. The project would see the third of five pumps replaced.

JUSTIFICATION

Return Activated Sludge pumps are vital in returning settled sludge from the final clarifiers to the front of the facility for continued treatment. The existing pumps have reached their estimated useful life, and an inspection in 2020 due to pump failure indicated significant deterioration.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	30 years
Lifecycle Costs	\$5,000 to rebuild pump every 10 years
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment	\$30,000
TOTAL	\$30,000
FUNDING	
Wastewater Reserve	\$30,000
TOTAL	\$30,000



COMMENTS

Pump replacement is the third in a five-year plan to replace existing RAW pumps at the WPCP that are at their end of life and in a deteriorating state.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 60 Centrifuge Pump Rebuild
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the centrifuge pump rebuilt to ensure the unit can continue to operate into the future.

JUSTIFICATION

The main centrifuge unit was rebuilt a number of years ago however the pump, as a separate unit was not completed at the same time. As the centrifuge is a central component of the Water Pollution Control Plant (WPCP) biosolids management process, and is a single stream process, its continued function remains critical to the process. By rebuilding the pump during a planned procedure and down time will enable the staff to complete the project preventatively as opposed to reactive and can manage system processes in accordance with planned down time.

ASSET MANAGEMENT

Investment Type	Rehabilitation
Estimated Useful Life	10 years
 Lifecycle Costs	 Pump Rebuild after 10 years (\$11,000)
 Impact to Operating Budget	 Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Construction	\$11,000
TOTAL	\$11,000
FUNDING	
Wastewater Reserve	\$11,000
TOTAL	\$11,000



COMMENTS

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 61 Clarifier Weir Replacement
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would result in the clarifier weir being replaced in one of the two large diameter secondary clarifiers. This will ensure that the weirs continue to operate as they are designed, not permitting water to bypass the weirs, and ensuring solids as being contained within the process.

JUSTIFICATION

The existing clarifier weirs on the large secondary clarifier units are composed of metal fabrication and were installed in circa 1989. The weirs have deteriorated to a level where replacement is required to ensure their continued function as designed. The project would result in the weir of one unit being replaced in 2022 (with the second unit scheduled for 2023). This would align with a planned project where the secondary clarifier will be removed from service for another project allowing for less down time, and potential economies of scale.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	50 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment	\$20,000
TOTAL	\$20,000
FUNDING	
Wastewater Reserve	\$20,000
TOTAL	\$20,000



COMMENTS

This project would be completed along side planned clarifier rake painting to align process down times.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 62 Clarifier Rake Painting
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project represents year 3 of a planned 4 year maintenance program on the secondary clarifiers at the Water Pollution Control Plant (WPCP) in order to maintain exterior coatings and extend the useful life of the asset. The project would see 1 clarifier rake system sandblasted and painted per year. There are 4 secondary clarifiers at the WPCP.

JUSTIFICATION

In order to extend the useful life of the asset, maintenance activities are required from time to time to maintain the steel structure. Units have not been maintained since the last major works at the Water Pollution Control Plant (WPCP) circa 2009 and paint is currently flaking and deteriorating.

ASSET MANAGEMENT

Investment Type	Rehabilitation
Estimated Useful Life	10 years
Lifecycle Costs	None related to painting (note: this project is a life cycle event related to the clarifiers)
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment	\$30,000
TOTAL	\$30,000
FUNDING	
Wastewater Reserve	\$30,000
TOTAL	\$30,000



COMMENTS

This project is weather dependant and would be planned for a dry period where flows to the WPCP are low to ensure remaining clarifiers can manage treatment requirements.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 63 Raw Sewage Building Exhaust Fan Replacement
DEPARTMENT: Wastewater **LOCATION:** 309 Thomas Street (WPCP)

PROJECT DETAILS

SCOPE OF THE WORK

This project would see the main exhaust fan for the raw wetwell at the Water Pollution Control Plant (WPCP) replaced.

JUSTIFICATION

Several years ago, the main exhaust fan for the raw sewage wetwell failed and had to be repaired. The repair enabled the fan to continue operations and ensuring safe removal of air and gases from the facility however it was noted that a replacement fan would be required in the near future. This project would enable the fan to be replaced as a preventative measure as opposed to a reactive process to ensure that the atmospheric conditions remain suitable for staff within the main raw sewage wetwell.

ASSET MANAGEMENT

Investment Type	Replacement
Estimated Useful Life	25 years
Lifecycle Costs	Nil
Impact to Operating Budget	Nil
Impact to Funding Deficit	Nil
Impact to Level of Service	Maintain

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure
 Developing a comprehensive and progressive infrastructure plan.

BUDGET

COSTS	
Equipment	\$10,500
TOTAL	\$10,500
FUNDING	
Wastewater Reserve	\$10,500
TOTAL	\$10,500



COMMENTS

This project is proposed to be added as a provisional item to the larger Grit Removal, Administration building and odour control upgrades to prevent challenges in multiple contractors having access to the Site.

**TOWN OF ST. MARYS
2022 Capital Project**

PROJECT # 64 Interim Approval Earthworks
DEPARTMENT: Landfill **LOCATION:** 1221 Water Street South, St. Marys, ON

PROJECT DETAILS

SCOPE OF THE WORK

This project would consist of the removal of final cover material at the landfill within Cells 4 and 3 of Phase II/III to enable the ongoing placement of waste under interim approvals while the landfill environmental assessment is completed, and subsequent expansion capacity is designed. Cover material would be relocated to Cells 6, 7 and 8 to enable the final cover of completed cells.

JUSTIFICATION

The existing cover material was placed years ago under initial site design guidelines and design objectives. As the Site continues to operate, the requirement for space for waste placement continues. This project would continue to see the Town complete landfill operations in accordance with historical and future planned interim approvals while utilizing existing infrastructure in an economical and feasible way.

ASSET MANAGEMENT

Investment Type	Rehabilitation
Estimated Useful Life	2 years
Lifecycle Costs	\$350,000 annually related to operations and maintenance of the Site.
Impact to Operating Budget	Not Applicable
Impact to Funding Deficit	Not Applicable
Impact to Level of Service	Maintain Existing

STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Waste Management Plan
 Build a waste management program for community needs.

BUDGET

COSTS	
Construction	\$45,000
TOTAL	\$45,000
FUNDING	
Reserve - Landfill	\$45,000
TOTAL	\$45,000



COMMENTS

This project will allow the Town to continue landfill operations utilizing existing infrastructure while utilizing material already on-site at the landfill, and continue the final waste capping of completed sections within Cells 6, 7, and 8 that will ultimately minimize the impact the Wastewater Treatment Plant by reducing the extent of exposed leachate collection system at the Site.