



## **Addendum No. 1**

**Date Issued: February 16, 2017**

This addendum is issued for RFQ-PW-05-2017 Collection of Leaf and Yard Waste Material for the Town of St. Marys issued this 16<sup>th</sup> day of February, 2017.

**General Conditions – Section 4 Performance Security** shall be removed from the quotation.

**The following shall be added to the Quotation - Information to Proponents - Section 4** - Each Proponent is required to submit a certified cheque in the amount of \$2,000.00. *Photocopies or faxed copies of bid deposit will result in the bid being rejected.*

The Quotation deposits of all except the two lowest bids will be returned within ten days from the date of opening Quotations. The Quotations deposits of the two lowest bids will be retained until the quotation has been accepted and all documents required herein have been furnished to the satisfaction of the Director of Public Works for the Corporation.

**Form of Quotation – Section 1.1 Bid Summary Option 2** shall be modified as follows:

**Item No. 8**, Curbside Collection for Zone 3 and 4, Date of Collection shall be Tuesday, July 4, 2017

**Item No. 13**, Curbside Collection for Zone 1 and 2, Date of Collection shall be Tuesday, August 8, 2017

**Item No. 17**, Curbside Collection for Zone 1 and 2, Date of Collection shall be Tuesday, September 7, 2017

**Item No. 22**, Curbside Collection for Zone 3 and 4, Date of Collection shall be Tuesday, October 10, 2017

### **Questions and Answers:**

**Q: Are proponents required to bid on both options?**

**A:** Proponents are not required to bid on both options to qualify for this RFQ.

**Q: How many Trucks were utilized to complete the work in 2016?**

**A:** Trucks sent to complete the work was at the discretion of the contractor in prior years. Three (3) to five (5) trucks were typically sent per collection day, with 1 to 4 tonnes per load.



**Q: What was the collection in 2016 (weekly, bi-weekly, etc.)?**

A: The Town has administered 11 collection days in recent years for this program consisting of Bi-Weekly in the Spring and Fall, and once per month in the summer. Collection days in prior years have occurred on Friday's.

**Q: Is there a known percentage of the 3,100 properties which participate in this program?**

A: Program utilization is at the discretion of individual property owners. The Town does not have historical records for this information.

**Q: The tonnage range under Section 4.9 varies significantly. Is there further detail on this tonnage (i.e. May 10 tonnes per day, October 23 tonnes per day)?**

A: Based on historical records, volumes increase in May, October and November and decrease throughout the summer. Peak volumes have historically been noted in late October and November where 20+ tonnes have been collected per collection day.

**Q: Would the Town consider allowing a second day of pick-up when the volumes are heavier?**

A: It is the Towns intent to be able to provide collection on one day. However, should volumes increase, or program utilization increase, the Town would make an assessment of the volumes on a case by case basis to determine if a second collection day would be warranted.

As this addendum forms an integral part of the aforementioned Request for Tender, each bidder shall duly acknowledge (by signing below) that they have been made aware of this change. The signed addendum must be submitted with the bid to form a complete quotation document.

Company \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_