

Application for Community Grant Program

Application Due Date: November 30

Submitted To: Town of St. Marys
Clerk's Office
175 Queen Street East
P.O. Box 998
St. Marys, ON N4X 1B2
clerksoffice@town.stmarys.on.ca

Electronic copies are welcome, however, a hard copy must be received following electronic submission.

The Applicant

Organization Name: _____

Contact Name: _____

Mailing Address: _____

Telephone: _____ Email: _____

Is the organization located in St. Marys? **Y or N**

Does the organization provide services in St. Marys? **Y or N**

How does the community of St. Marys benefit from your services? _____

Is the organization an eligible applicant*? **Y or N**

*Refer to the Community Grant Policy to determine eligibility.

Program Details

*Provide additional worksheets if necessary.

Name: _____

Program Commencement Date: _____

Program Completion Date: _____

Briefly describe the program: _____

Which area of Council's Strategic Plan does the program best align?

Culture and Recreation

Promote active, engaged, and healthy St. Marys residents

Increase patronage and revenues, and reduce vacancies at the Pyramid Recreation Centre

- Revitalize St. Marys Downtown as a safe, central, and culturally vibrant gathering area
- St. Marys' parks as a safe, and culturally vibrant gathering area

Balanced Growth & Economic Development

- Attraction and retention of youth and newcomers
- Promote and create the community fabric of St. Marys
- Promote tourism within the Downtown and riverfront
- Promote and expand local arts, theatre and other cultural offerings
- Create an attractive and well-functioning streetscape within Downtown

Housing

- Promote flexible housing stock to attract youth, workers and immigrants

How will the program enhance and enrich St. Marys? _____

If the program does not align with Council's Strategic Plan but the program does align with benefits to St. Marys, speak directly with the CAO / Clerk.

Program Financials

Cash Grant Requested: \$ _____ (maximum \$5,000)

Total Project/Program/Activity Budget: \$ _____

Percentage of Total Budget Requested: _____% (cash grant not to exceed 25%)

In-kind Amount Requested: \$ _____ (maximum \$2,000)

Mandatory submission checklist for Financials:

To have your grant request deemed complete you **MUST** submit a detailed budget supporting your request:

- Clearly indicate all costs of your proposed project/program/activity.
- Clearly indicate what costs you plan to use Town Community Grant funds to pay for. Ensure that all costs you plan to use grant funds for are eligible costs as defined within the Community Grant Policy.
- Clearly indicate what in-kind services you are requesting to be provided by the Town.
- Clearly show all sources of funding and revenue for your project/program/activity.
- You must be able to demonstrate that other sources of funding have been pursued. If other grants/donations have not been confirmed, include a note on outstanding fundraising, sponsorship and donation requests to other organizations and grant programs.
- If no other funding sources have been pursued, explain why.

IF your organization received a grant last year, include a summary of how Community Grant funds were spent.

IF your organization did not receive a grant last year, submit the most recent financial statement of the organization, or other documentation, to demonstrate your non-profit or charitable status.

Verification

The undersigned verifies that the information provided in this application is correct and complete. If the applicant is an organization, two principle officers of the organization must sign the application.

Name (print)

Name (print)

Signature

Signature

Date

Date

The personal information requested in this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. The information is collected under the authority of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection of this information may be directed to the Municipal Clerk at 284-2340 ext. 216, or at Town Hall, 175 Queen St. East, St. Marys, Ontario. N4X 1B6.